



NOTICE OF AIRPORT COMMISSION MEETING

September 16, 2024

Development Services Conference Room

119 E First Street

Winslow, Arizona 86047

4:30 p.m.

Doors Open at 4:00 p.m.

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Airport Commission of the City of Winslow, Arizona, and to the general public that the Winslow Airport Commission will hold a regular meeting on Monday, September 16, 2024 at 4:30 p.m. at Winslow Development Services Conference Room, 119 E First Street, Winslow, Arizona 86047. **MEMBERS OF THE AIRPORT COMMISSION MAY JOIN THE MEETING IN PERSON OR TELEPHONICALLY BY DIALING 928-289-8412 AND ENTERING PIN #123321.**

- 1. Call to Order – (Please Remember to Silence All Cell Phones)**
- 2. Pledge of Allegiance and Invocation**
- 3. Roll Call - Excuse Absent Members**
- 4. Discussion and/or Action to Approve Minutes of July 15, 2024 Regular Meeting**
- 5. Status Reports**
 - A. Wiseman Aviation Which May Include Current Airport Activities and Operational Matters
 - B. U.S. Forest Service
 - C. Airport Manager Which May Include Updates from City Regarding Airport
 - D. Report by Airport Engineer Which May Include Airport Project Updates
- 6. Commission Consideration and Possible Action**
- 7. Current Events and Announcements**
- 8. Adjournment**

A copy of the agenda background materials already made available to the Airport Commission is available at City Hall, 102 E Third Street, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Airport Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602. A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Winslow Airport Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights, may either file written consent with the City Clerk to such recording or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on September 16th, 2024.

Minutes of the regular meeting of the Winslow Airport Commission held on July 15, 2024 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Patton
Commissioner Kenna

MEMBERS ABSENT

Commissioner Coolidge

STAFF

Tim Westover, Airport Manager
Cynthia Villalpando, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:35 p.m. The Pledge of Allegiance was recited and the invocation was given by Commissioner Kenna. Roll was called and Commissioner Coolidge was absent.

Motion: Moved by Commissioner Kenna, seconded by Commissioner Patton, to excuse Commissioner Coolidge. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna and Patton voting yes.

Discussion and/or Action to Approve Minutes – June 17, 2024

Motion: Moved by Commissioner Kenna, seconded by Commissioner Patton, to approve the June 17, 2024 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna and Patton voting yes.

STATUS REPORTS

A. Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Mr. Orville Wiseman not present; therefore, no report was given.

B. Report by U.S. Forest Service

Mr. Enrique Pacheco was not present; therefore, no report was given.

C. Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager provided an update on the upcoming Displaced Threshold project. Although this is a smaller project, it will significantly impact airport operations as both Runway 4-22 and Runway 11-29 will need to be closed for approximately two to three days. Due to this impact, the contractor has agreed to push the start date to October.

After providing an update regarding the ADOT Five-Year Capital Improvement Program (ACIP), the Airport Manager stated that the meeting has been rescheduled to July 30th and that preparations are ongoing.

The Airport Manager responded to a question from Chairman Lazzarini regarding the Arts Council Art Plane Project. The decision was made that Commissioner Kenna would contact the Arts Council and extend an invitation for them to provide an update at a future meeting.

In response to an inquiry from Commissioner Kenna regarding the proposed planned area development near the airport, the Airport Manager stated that although this may fall within the Airport Commission's purview, it will need to be placed on a future agenda for further discussion. The Airport Manager also suggested involving the City Manager in these discussions.

D. Report by Airport Engineer Which May Include Airport Project Updates

The Airport Engineer reported that the Precision Approach Path Indicators (PAPI) Project is nearly complete and will be ready for bidding upon receiving environmental clearance and ADOT approval. Due to the fire season and procurement lead times for the units, construction is projected to begin in October or November 2024.

The Airport Engineer also reported that the Runway 11-29 reconstruction is currently ongoing and is anticipated to reach full completion by the end of July. Additionally, he indicated plans to collaborate with the Airport Manager and the Commission to identify key priorities for the Five-Year Airport Capital Improvement Program (ACIP) prior to the upcoming meeting with the FAA at the end of July.

Continuing his report, the Airport Engineer provided an update on the next steps for the Airport Master Drainage Plan. The Airport Engineer stated that the ACIP includes projects for implementing drainage improvements identified in the report. The Airport Engineer noted that the initial drainage plan projects will address ponding and overtopping on airport pavement surfaces caused by heavy rains.

Lastly, the Airport Engineer recommended that all forthcoming projects be included as an agenda item for review and comments from the Commission following the meeting with the FAA and ADOT scheduled for later in July. Additionally, the Airport Engineer stated that he would like to attend the meeting and provide assistance regarding the proposed development near the airport when it is included on the agenda.

Current Events and Announcements

Chairman Lazzarini announced ongoing efforts to organize the 2024 Fly-In scheduled for September 21st. Ideas for the event include the addition of a dinner and the possibility of live music. Chairman Lazzarini stated that he plans to speak with Mr. Wiseman to confirm possible plans and gather insights on how previous events were conducted.

Adjournment

Motion: Moved by Commissioner Patton, seconded by Commissioner Kenna, to adjourn at 4:57 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna and Patton voting yes.

Chairman Lazzarini

ATTEST:

Cynthia Villalpando, Recording Secretary