



MEMBERS OF THE PUBLIC MAY ATTEND VIA ZOOM BY CLICKING ON THE FOLLOWING LINK:
<https://us06web.zoom.us/j/88081040175?pwd=ejJgdEo3Q21YVmtSOFVkakw0RWdiZz09> **OR**
BY CALLING 1-669-900-6833 (OR 1-346-248-7799) AND ENTERING MEETING ID NUMBER 880 8104 0175 FOLLOWED BY PASSCODE 738703.

MEMBERS OF THE PUBLIC CAN ALSO LISTEN TO THE MEETING BY LOGGING ONTO THE CITY'S WEBSITE USING THIS LINK: http://www.winslowaz.gov/government/agendas_and_minutes/index.php

**AGENDA
NOTICE OF REGULAR MEETING
OF THE WINSLOW CITY COUNCIL**

**OCTOBER 22, 2024 – 6:30 P.M.
DOORS OPEN AT 6:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the City Council of the City of Winslow, Arizona and to the general public that the Winslow City Council will hold a regular meeting on Tuesday, October 22, 2024 at 6:30 p.m. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona. Members of the City Council will attend either in person or via Zoom. The public may be asked to temporarily relocate if an executive session occurs and will be invited back in when the City Council returns from executive session.

- 1. PLEDGE OF ALLEGIANCE**
- 2. INVOCATION/MOMENT OF SILENCE** *The Invocation may be offered by a person of any religion, faith, belief or non-belief, as well as by councilmembers or staff. Interested persons should contact the Clerk for further information.*
- 3. ROLL CALL - EXCUSE ABSENT MEMBERS**
- 4. CALL TO THE PUBLIC (see description and limitations section below)**
Those wishing to address the City Council need not request permission in advance. Public comments are limited to matters within the legal authority and jurisdiction of the City. Speakers shall state their name before speaking, and comments shall be limited to three minutes. Citizens are expected to address the Council with civility rather than personal attacks upon the Mayor & Council, staff, personnel or other persons in attendance or absent. The City Council may not address or discuss the comment other than to 1) direct the matter to staff for follow up; 2) place the matter on a future agenda for discussion; or 3) respond to criticism at the end of Call to the Public.
- 5. MAYOR AND COUNCILMEMBERS REPORTS**
 - A. Current Events and Announcements

- B. Future Agenda Items

6. SCHEDULED PRESENTATIONS AND PROCLAMATIONS

- A. Proclamation – Proclaiming November 1, 2024 as Extra Mile Day
- B. Proclamation – Proclaiming the Month of November as Native American Heritage Month
- C. Quarterly Report from Navajo County Supervisor Fern Benally
- D. Quarterly Chamber Report Which May Include Visitor Center Statistics, Bed Tax Financial Information and Past/Future Event Update

7. STATUS REPORTS

- A. Verbal Status Report on Current City Activities by City Manager Which May Include Winter Preparedness, Employee Development and Community Programs
- B. Quarterly Report from Librarian Which May Include Information Regarding Statistical Information, Past Events and Announcements for Upcoming Events

8. CONSENT CALENDAR – The following items on the Consent Calendar will be acted on by one vote unless members of the Council, staff request the item to be discussed and/or removed from the Consent Calendar for separate action.

- A. Discussion and/or Action to Approve the Check Register (Daniel Hendrix)
- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting Executive Session of September 10, 2024 and City Council Regular Meeting of October 8, 2024 (Suzy Wetzel)
- C. Discussion and/or Action to Approve Liquor License Application for Romo's Mexican Grill Located at 703 Airport Road (Suzy Wetzel)
- D. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support Personnel Services (Overtime) and Employee Related Expenses to Enhance the Strategic Traffic Enforcement (STEP) Program for Fiscal Year 2025 (David Coolidge)
- E. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support Personnel Services (Overtime) and Employee Related Expenses to Enhance DUI/Impaired Driving Enforcement for Fiscal Year 2025 (David Coolidge)
- F. Discussion and/or Action to Approve Professional Services Agreement Between City of Winslow and Stage One Business Solutions LLC for Business Consulting Services (Jack Fitchett)
- G. Discussion and/or Action to Approve Professional Services Agreement Between City of Winslow and White Mountain Economic Development for Economic Incubator Feasibility Study (Jack Fitchett)

- H. Discussion and/or Action to Approve Resolution No. 1959 Designating the Chief Fiscal Officer for the Purpose of Officially Submitting the Fiscal Year 2025 Expenditure Limitation Report to the Auditor General (Daniel Hendrix)
- I. Discussion and/or Action to Approve Amendment to the Purchase and Sale Agreement Between the City of Winslow and Atlas Development Group LLC for the Purchase of 1200 Acres of City Owned Property for Industrial Development Purposes (David Coolidge/Trish Stuhan)

9. COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action Regarding Request for Assistance for New High School Bulldog Mascot
- B. Discussion and/or Action Regarding Request for Assistance for the 77th Annual Christmas Parade and Waive Vendor Fees

10. ADJOURNMENT

The City Council reserves the right to move into executive session for legal advice under authority of A.R.S. 38-431.03(A)(3) on any of the above agenda items. A copy of the agenda background materials already made available to the City Council is available at City Hall, 102 East Third Street, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday and at the Winslow Public Library, 420 West Gilmore, Winslow, Arizona during regular library hours.

Pursuant to the Americans with Disabilities Act (ADA) the City Council endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 TDD # 928-289-4784 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

— Office of the Mayor —



Proclamation

A PROCLAMATION OF THE MAYOR AND COUNCIL OF THE CITY OF WINSLOW PROCLAIMING NOVEMBER 1, 2023 AS EXTRA MILE DAY

WHEREAS, the City of Winslow is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism and service; and

WHEREAS, the City of Winslow is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment and conviction to their individual ambitions, family, friends and community; and

WHEREAS, the City of Winslow is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, the City of Winslow acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2024.

NOW, THEREFORE, BE IT RESOLVED the Mayor and City Council of the City of Winslow do hereby proclaim November 1, 2024, to be **EXTRA MILE DAY** and urge citizens to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country or world a better place.

DATED this 22nd day of October, 2024.

Mayor

ITEM 6A

—Office of the Mayor—



Proclamation

A PROCLAMATION OF THE MAYOR AND COUNCIL
OF THE CITY OF WINSLOW, ARIZONA PROCLAIMING
THE MONTH OF NOVEMBER AS NATIVE
AMERICAN HERITAGE MONTH

WHEREAS, the City of Winslow was originally founded in the midst of Indian Country and has been enriched and inspired by the magnificent traditions of our Native American friends and neighbors; and

WHEREAS, the City of Winslow considers the preservation of Native American traditions and culture as one of the highest priorities for this community and for this entire region; and

WHEREAS, the Mayor and Council of the City of Winslow recognize and appreciate and commend the efforts of the Winslow Unified School District Indian Education Committee and other organizations that support their Native American heritage; and

WHEREAS, Native American celebrations will be held throughout the month of November; Native American Festival, dancers and cultural presentations, a Native American Film Festival; Rock Your Mocs Walk, participation in the Christmas Parade and a pageant to crown the WHS Miss Native American.

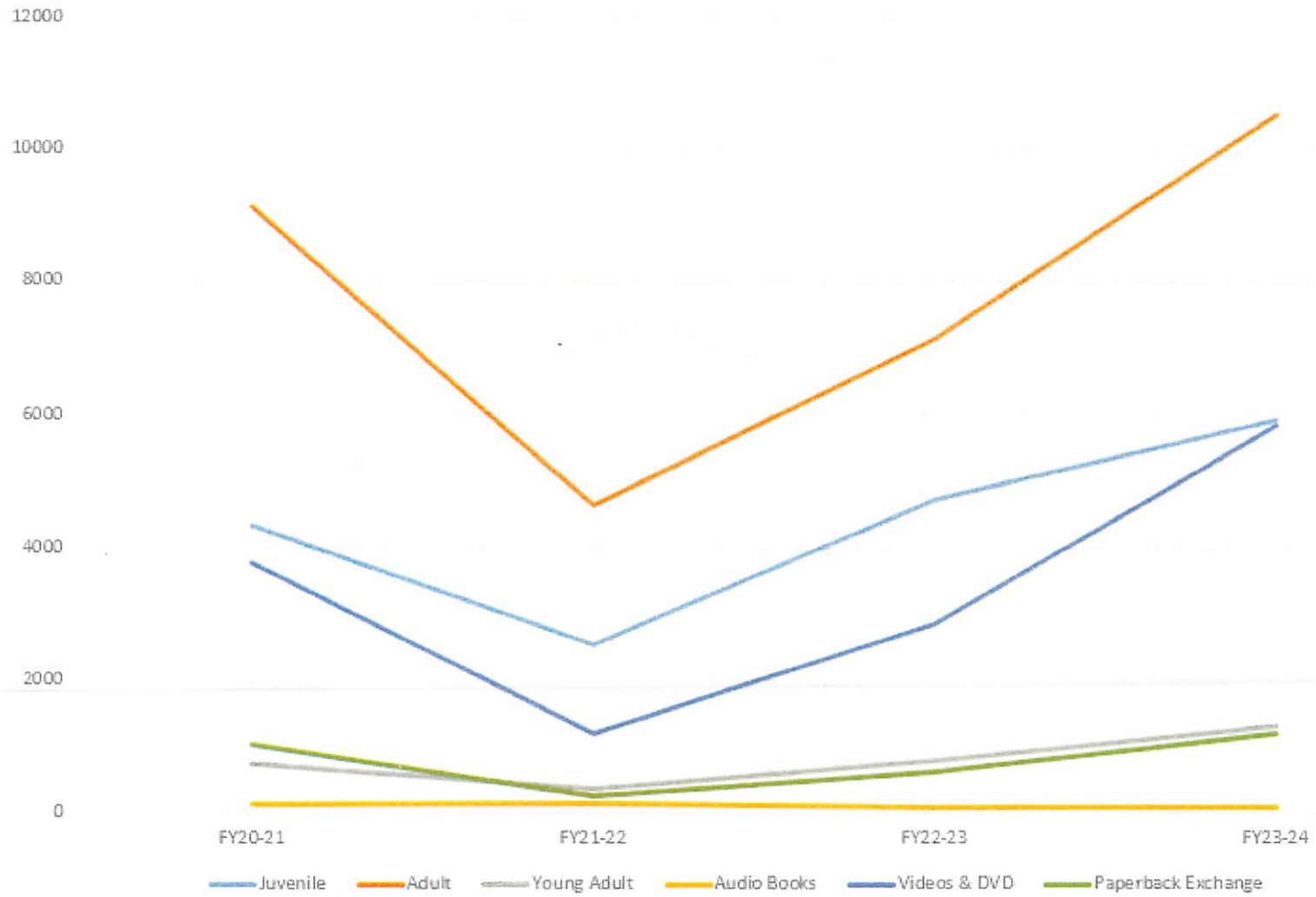
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Winslow that November 2024 is hereby designated as Winslow Native American Month and the Mayor and City Council further urge all citizens and visitors of Winslow to attend virtually and support the outstanding events planned for the month.

DATED this 22nd day of October, 2024.

Mayor

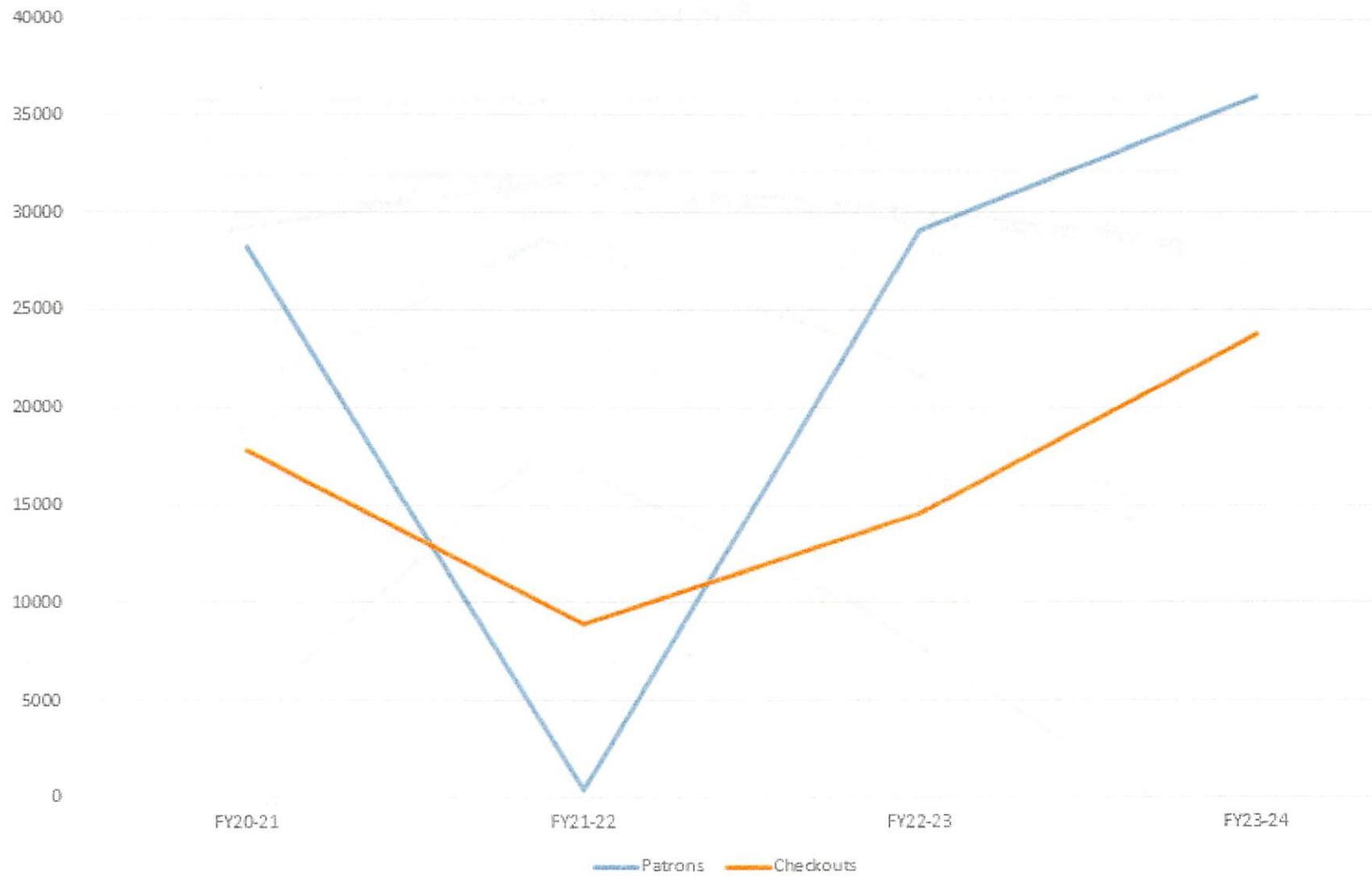
ITEM 6B

Circulation

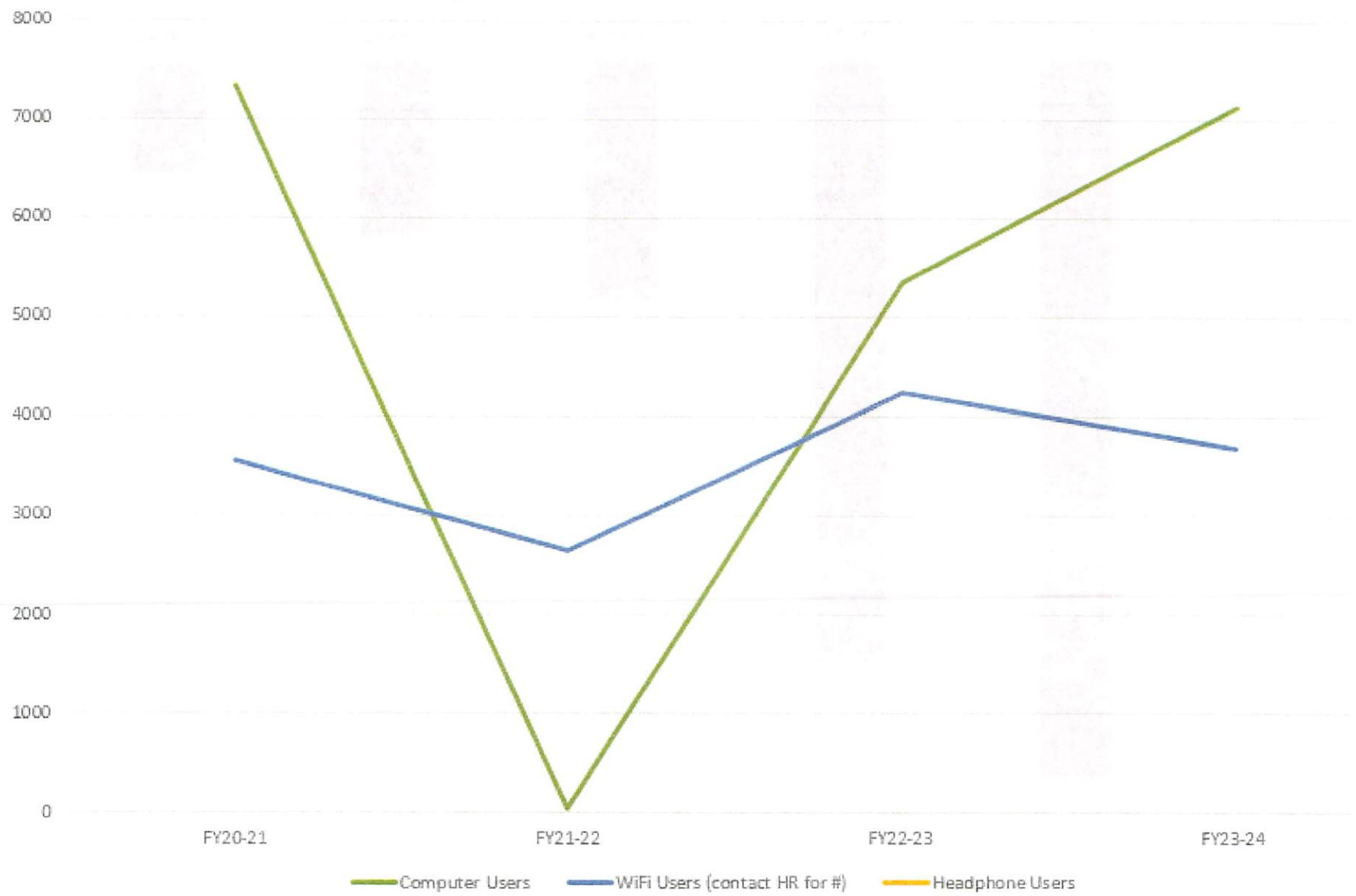


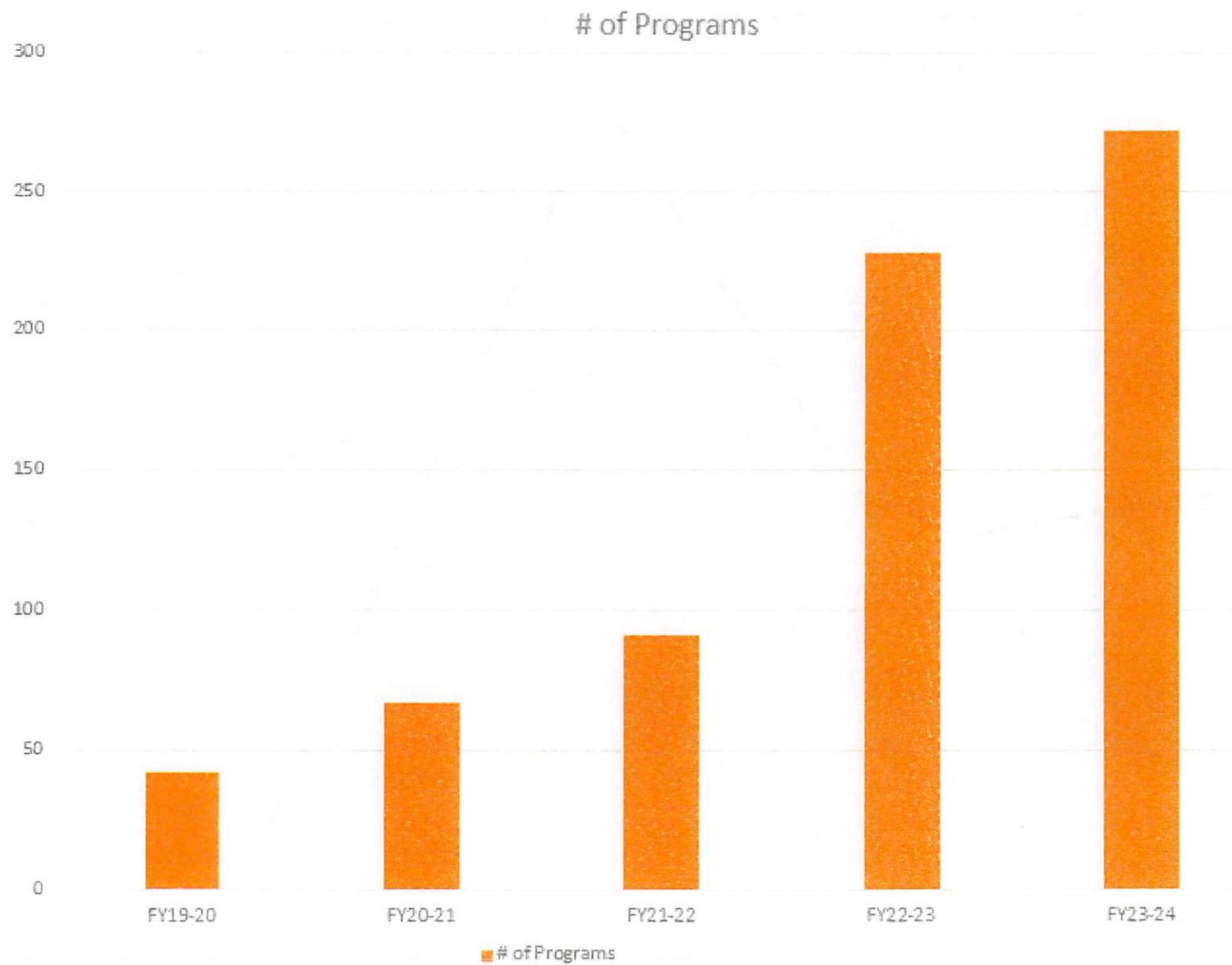
Computer Usage

Patrons & Checkouts

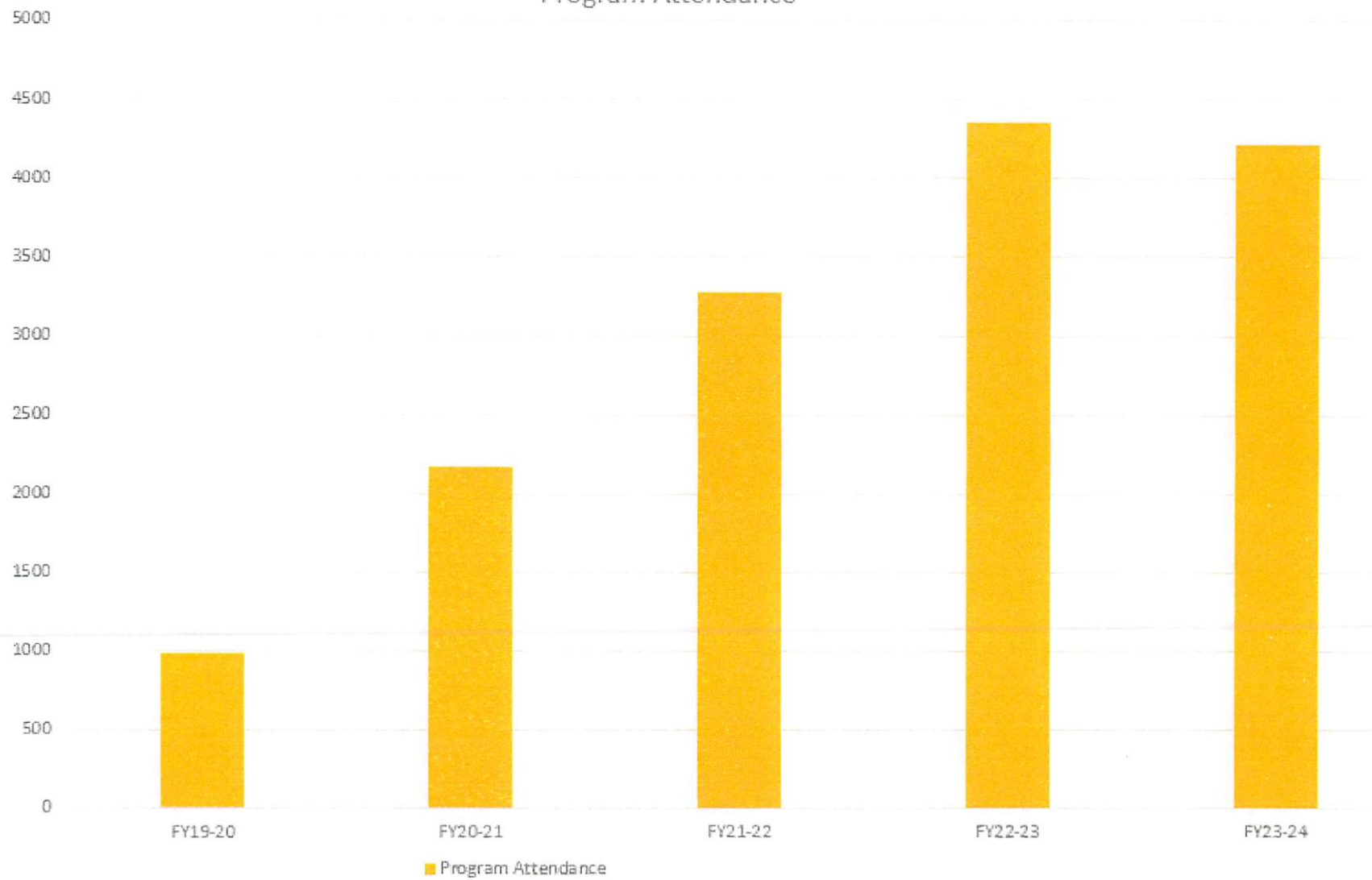


Computer Usage





Program Attendance



CITY OF WINSLOW
Check Register
All Bank Accounts - 09/15/2024 to 10/19/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
ADVANCED INFO SYSTEMS	109016	16530	09/25/2024	09/26/2024	325.16	WATER FEE SCHEDULE	03922.001.20.2039 - other prof service	
ADVANCED INFO SYSTEMS	109016	16530	09/25/2024	09/26/2024	325.16	WATER FEE SCHEDULE	04921.001.20.2039 - other prof service	
ADVANCED INFO SYSTEMS	109016	16530	09/25/2024	09/26/2024	325.16	WATER FEE SCHEDULE	05929.001.20.2039 - other prof service	
					\$975.48			
					\$975.48			
AETNA LIFE INSURANCE COMPAN	EFT	9.15.24	10/02/2024	10/02/2024	1,062.37	Aetna Voluntary Accident	0107073 - Payroll - Elective Benefits	
AETNA LIFE INSURANCE COMPAN	EFT	9.15.24	10/02/2024	10/02/2024	1,451.40	Aetna Voluntary Critical Illness	0107073 - Payroll - Elective Benefits	
AETNA LIFE INSURANCE COMPAN	EFT	9.15.24	10/02/2024	10/02/2024	1,554.17	Aetna Voluntary Hospital Premium	0107073 - Payroll - Elective Benefits	
					\$4,067.94			
					\$4,067.94			
AFLAC	109039	512157	10/03/2024	10/03/2024	1,065.68	HR/EMP DED 09/25/24	0107073 - Payroll - Elective Benefits	
					\$1,065.68			
ALL COPY PRODUCTS INC	109017	AR4521357	09/25/2024	09/26/2024	555.00	TONER	01819.001.23.2082 - Annual Support/W	
ALL COPY PRODUCTS INC	109040	AR3978941	10/03/2024	10/03/2024	1,545.60	PD/ANNUAL SUPPORT/WARRANTY	01850.034.23.2082 - Annual Support/W	
ALL COPY PRODUCTS INC	109040	AR4105791	10/03/2024	10/03/2024	219.10	PD/ANNUAL SUPPORT/WARRANTY	01850.034.23.2082 - Annual Support/W	
ALL COPY PRODUCTS INC	109040	AR4200724	10/03/2024	10/03/2024	354.75	PD/ANNUAL SUPPORT/WARRANTY	01850.034.23.2082 - Annual Support/W	
ALL COPY PRODUCTS INC	109040	AR4315587	10/03/2024	10/03/2024	152.45	PD/ANNUAL SUPPORT/WARRANTY	01850.034.23.2082 - Annual Support/W	
ALL COPY PRODUCTS INC	109040	AR4426115	10/03/2024	10/03/2024	1,718.20	PD/ANNUAL SUPPORT/WARRANTY	01850.034.23.2082 - Annual Support/W	
					\$3,990.10			
					\$4,545.10			
ARIZONA CENTER FOR FIRE SER	109099	10162024	10/17/2024	10/17/2024	125.00	FIRE OFFICER I EXAM	01860.001.25.2159 - training & seminar	
					\$125.00			
ARIZONA STATE RETIREMENT SY	ACH	PR092224-221	09/26/2024	09/26/2024	61.00	Arizona State Retirement Misc	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR092224-221	09/26/2024	09/26/2024	557.24	Arizona State Retirement LTD	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR092224-221	09/26/2024	09/26/2024	1,545.42	Arizona State Retirement OT	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR092224-221	09/26/2024	09/26/2024	43,416.76	Arizona State Retirement	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR100624-221	10/10/2024	10/10/2024	61.00	Arizona State Retirement Misc	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR100624-221	10/10/2024	10/10/2024	563.24	Arizona State Retirement LTD	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR100624-221	10/10/2024	10/10/2024	1,397.18	Arizona State Retirement OT	0107065 - Payroll - AZ State Retirement	
ARIZONA STATE RETIREMENT SY	ACH	PR100624-221	10/10/2024	10/10/2024	44,046.92	Arizona State Retirement	0107065 - Payroll - AZ State Retirement	
					\$91,648.76			
ARIZONA STATE RETIREMENT SY	ACH	PR040724-6124	04/11/2024	10/10/2024	116.81	Arizona State Retirement ACR	0107065 - Payroll - AZ State Retirement	
					\$116.81			
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	44.68	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	12940.065.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	49.75	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	21836.001.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	89.36	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	07871.018.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	134.04	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	21835.401.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	268.08	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	07871.055.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	327.97	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	03922.001.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	357.44	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	05929.001.21.2050 - utilities	
AT&T MOBILITY	108991	287315854360X0	09/19/2024	09/19/2024	4,169.56	CITY WIDE CELL PHONES 07/19/24 - 08/18/24	01888.044.21.2060 - Phone/Internet	
					\$5,440.88			
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	44.68	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	12940.065.21.2050 - utilities	
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	49.75	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	21836.001.21.2050 - utilities	
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	89.36	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	07871.018.21.2050 - utilities	
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	134.04	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	21835.401.21.2050 - utilities	
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	268.08	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	07871.055.21.2050 - utilities	

CITY OF WINSLOW
Check Register
All Bank Accounts - 09/15/2024 to 10/19/2024

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AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	327.97	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	03922.001.21.2050 - utilities	
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	357.44	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	05929.001.21.2050 - utilities	
AT&T MOBILITY	109041	287315854360X0	10/03/2024	10/03/2024	4,231.73	CITY WIDE CELL PHONES 08/19/24 - 09/18/24	01888.044.21.2060 - Phone/Internet	
					\$5,503.05			
					\$10,943.93			
AXON ENTERPRISE, INC.	109042	INUS283577	10/03/2024	10/03/2024	10,629.36	TRANSFER CREDIT - GOODS AXON	01850.034.23.2082 - Annual Support/W	
					\$10,629.36			
AZ DEPARTMENT OF REVENUE	ACH	PR092224-5765	09/26/2024	09/26/2024	6,973.96	State Income Tax	0107061 - Payroll - State Withholding	
AZ DEPARTMENT OF REVENUE	ACH	PR100624-5765	10/10/2024	10/10/2024	6,620.47	State Income Tax	0107061 - Payroll - State Withholding	
					\$13,594.43			
					\$13,594.43			
AZ DEPT. OF ECONOMIC SECURI	109100	2040830 0	10/17/2024	10/17/2024	160.15	UNEMPLOYMENT TAX 2024/3	01888.001.02.1122 - unemployment	
AZ DEPT. OF ECONOMIC SECURI	ACH	PR092224-21	09/26/2024	09/26/2024	531.15	Child Support AZ1	0107025 - Payable - ChildSupport/Gam	
AZ DEPT. OF ECONOMIC SECURI	ACH	PR100624-21	10/10/2024	10/10/2024	531.15	Child Support AZ1	0107025 - Payable - ChildSupport/Gam	
					\$1,062.30			
					\$1,222.45			
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	11.77	WC 3rd QTR	01803.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	12.33	WC 3rd QTR	01801.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	45.83	WC 3rd QTR	21836.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	68.58	WC 3rd QTR	01836.061.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	84.22	WC 3rd QTR	01806.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	92.94	WC 3rd QTR	01811.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	108.83	WC 3rd QTR	01810.020.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	156.54	WC 3rd QTR	01819.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	202.59	WC 3rd QTR	01804.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	426.50	WC 3rd QTR	01820.304.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	600.61	WC 3rd QTR	21835.401.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	694.42	WC 3rd QTR	01820.036.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	874.35	WC 3rd QTR	12940.065.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	874.63	WC 3rd QTR	01835.060.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	918.06	WC 3rd QTR	04921.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	1,039.53	WC 3rd QTR	01830.022.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	1,332.11	WC 3rd QTR	01850.125.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	1,398.34	WC 3rd QTR	01850.063.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	1,436.67	WC 3rd QTR	08818.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	2,746.38	WC 3rd QTR	01820.040.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	3,282.59	WC 3rd QTR	01825.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	3,605.81	WC 3rd QTR	05929.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	3,889.46	WC 3rd QTR	03922.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	4,104.73	WC 3rd QTR	01850.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	13,149.86	WC 3rd QTR	07871.055.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	16,112.39	WC 3rd QTR	01860.001.02.1105 - workers comp	
AZ MUNICIPAL RISK RETENTION	EFT	QTR 3	10/10/2024	10/10/2024	30,349.87	WC 3rd QTR	01850.034.02.1105 - workers comp	
					\$87,619.94			
					\$87,619.94			
AZ PUBLIC SERVICE	ACH	0332931000-09.1	09/23/2024	09/23/2024	6,361.49	CITY ST LTS 08/12/24 - 09/12/24	07871.055.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	101.93	CITY WIDE/ELECTRICITY 09/19/24	04921.001.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	498.87	CITY WIDE/ELECTRICITY 09/19/24	21835.401.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	501.62	CITY WIDE/ELECTRICITY 09/19/24	08818.001.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	718.41	CITY WIDE/ELECTRICITY 09/19/24	02900.001.21.2050 - utilities	

CITY OF WINSLOW
Check Register
All Bank Accounts - 09/15/2024 to 10/19/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	2,105.01	CITY WIDE/ELECTRICITY 09/19/24	12940.065.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	2,751.52	CITY WIDE/ELECTRICITY 09/19/24	07871.055.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	19,534.83	CITY WIDE/ELECTRICITY 09/19/24	05929.001.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	19,944.02	CITY WIDE/ELECTRICITY 09/19/24	01888.001.21.2050 - utilities	
AZ PUBLIC SERVICE	ACH	8313390000-09.1	10/03/2024	10/03/2024	23,579.90	CITY WIDE/ELECTRICITY 09/19/24	03922.001.21.2050 - utilities	
					\$76,097.60			
					\$76,097.60			
AZ STATE PRISON-WINSLOW	109074	W015788240927	10/10/2024	10/10/2024	126.00	ASPC-WINSLOW INMATE LABOR 09/07/24 - 09/20	01825.001.20.2040 - non-professional	
AZ STATE PRISON-WINSLOW	109101	W015713240802	10/17/2024	10/17/2024	121.50	ASPC-WINSLOW INMATE LABOR 07/13/24 -07/26/	01825.001.20.2040 - non-professional	
AZ STATE PRISON-WINSLOW	109101	W015753240913	10/17/2024	10/17/2024	118.50	ASPC-WINSLOW INMATE LABOR 08/24/24 - 09/06	01825.001.20.2040 - non-professional	
AZ STATE PRISON-WINSLOW	109101	W015759240816	10/17/2024	10/17/2024	171.00	ASPC-WINSLOW INMATE LABOR 07/27/24 - 08/09	01825.001.20.2040 - non-professional	
					\$411.00			
AZ STATE PRISON-WINSLOW	109125	WWINS0724	10/17/2024	10/17/2024	758.49	ASPC-WINSLOW INMATE LABOR MILEAGE LAB	01825.032.20.2040 - Non professional	
AZ STATE PRISON-WINSLOW	109125	WWINS0924	10/17/2024	10/17/2024	60.92	ASPC-WINSLOW INMATE LABOR MILEAGE 09/01	01825.032.20.2040 - Non professional	
					\$819.41			
					\$1,356.41			
AZ STATE TREASURER	108992	AUGUST-24	09/19/2024	09/19/2024	6,802.43	AZ STATE TREASURER'S OFFICE-COURT FEES	0107011 - Court Fees and Fines Payab	
AZ STATE TREASURER	109102	SEPTEMBER-24	10/17/2024	10/17/2024	3,693.95	AZ STATE TREASURER'S OFFICE-COURT FEES	0107011 - Court Fees and Fines Payab	
					\$10,496.38			
AZE ELECTRIC, INC	109075	7741	10/10/2024	10/10/2024	6,222.50	MASONRY BLOCK WALL WINSLOW TRANSFER	04921.001.20.2039 - other prof service	
					\$6,222.50			
BARTON ARCHITECTURE, PLLC	109076	21-017-11	10/10/2024	10/10/2024	3,780.00	ARCHITECTURAL SERVICES WINSLOW PUBLIC	21855.001.80.4100 - Capital - buildings	
					\$3,780.00			
BEYONDTRUST CORPORATION	109018	Q-927094-1	09/25/2024	09/26/2024	3,066.78	IT/ANNUAL BOMGAR REMOTE ACCESS SOFTW	01888.044.23.2082 - Annual Support/W	
					\$3,066.78			
BROWN & BROWN LAW OFFICES	109019	ADJ-LCR-4008	09/25/2024	09/26/2024	20,335.26	LEGAL SERVICES 08/01 - 08/31/24	03922.001.20.2039 - other prof service	
BROWN & BROWN LAW OFFICES	109019	WINSLOW-4004	09/25/2024	09/26/2024	892.50	WATER ADJUDICATION-AUG 2024	03922.001.20.2039 - other prof service	
					\$21,227.76			
					\$21,227.76			
CALABAZA, DARRELL	109103	101624	10/17/2024	10/17/2024	149.00	TRAVEL REIMBURSEMENT 10/16/24	03922.001.25.2151 - travel/lodging/me	
					\$149.00			
CALDWELL, FRANKLIN	109043	10324	10/03/2024	10/03/2024	260.00	REIMBURSEMENTFOR PSPRS PREMIUM INSUR	0107040 - Deposits	
					\$260.00			
CALIFORNIA STATE	ACH	PR092224-5766	09/26/2024	09/26/2024	526.30	Child Support CA1	0107025 - Payable - ChildSupport/Gam	
CALIFORNIA STATE	ACH	PR100624-5766	10/10/2024	10/10/2024	523.79	Child Support CA1	0107025 - Payable - ChildSupport/Gam	
					\$1,050.09			
					\$1,050.09			
CALNIMPTTEWA, KARINA	108993	09172024	09/19/2024	09/19/2024	50.00	GSH DEPOSIT REFUND 09/11/24	0107040 - Deposits	
					\$50.00			
CANDELARIA, THOMAS	109104	101624	10/17/2024	10/17/2024	149.00	TRAVEL REIMBURSEMENT 10/21/24 - 01/24/24	03922.001.25.2151 - travel/lodging/me	
					\$149.00			

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
CANO, ROBERTA	109105	10022024	10/17/2024	10/17/2024	250.00	REIMBURSEMENT FOR KELLY VALLO FRYBREA	01801.001.29.2995 - special events	
					\$250.00			
CASEY'S	109106	CITYWIDE SEPT	10/17/2024	10/17/2024	422.28	CITYWIDE SEPTEMBER 2024	13001.001.80.4100 - Capital - Building I	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	5.56	FACILITIES SEPTEMBER 2024	07871.055.20.2041 - General Repairs	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	6.19	FACILITIES SEPTEMBER 2024	07871.018.50.3299 - other supplies	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	12.89	FACILITIES SEPTEMBER 2024	02900.001.50.3299 - other supplies	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	21.86	FACILITIES SEPTEMBER 2024	01830.022.50.3100 - small tools/minor	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	28.80	FACILITIES SEPTEMBER 2024	01825.040.50.3299 - other supplies	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	44.85	FACILITIES SEPTEMBER 2024	01860.001.20.2041 - General Repairs	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	128.14	FACILITIES SEPTEMBER 2024	01830.022.50.3299 - other supplies	
CASEY'S	109106	FACILITIES SEP	10/17/2024	10/17/2024	727.96	FACILITIES SEPTEMBER 2024	01830.022.20.2041 - General Repairs	
CASEY'S	109106	PARKS SEPT	10/17/2024	10/17/2024	2.72	PARKS SEPTEMBER 2024	01825.001.50.3100 - small tools/minor	
CASEY'S	109106	PARKS SEPT	10/17/2024	10/17/2024	26.13	PARKS SEPTEMBER 2024	01825.001.20.2041 - General Repairs	
CASEY'S	109106	PARKS SEPT	10/17/2024	10/17/2024	159.85	PARKS SEPTEMBER 2024	01825.001.50.3299 - other supplies	
CASEY'S	109106	PARKS SEPT	10/17/2024	10/17/2024	426.91	PARKS SEPTEMBER 2024	01825.032.50.3299 - other supplies	
CASEY'S	109106	ROADSIDE SEP	10/17/2024	10/17/2024	230.83	ROADSIDE SEPTEMBER 2024	07871.018.50.3100 - small tools/minor	
CASEY'S	109106	ROADSIDE SEP	10/17/2024	10/17/2024	416.86	ROADSIDE SEPTEMBER 2024	07871.018.50.3299 - other supplies	
CASEY'S	109106	STREETS SEPT	10/17/2024	10/17/2024	30.95	STREETS SEPTEMBER 2024	07871.055.20.2041 - General Repairs	
CASEY'S	109106	STREETS SEPT	10/17/2024	10/17/2024	39.37	STREETS SEPTEMBER 2024	07871.055.50.3100 - small tools/minor	
CASEY'S	109106	STREETS SEPT	10/17/2024	10/17/2024	1,729.10	STREETS SEPTEMBER 2024	07871.055.50.3299 - other supplies	
CASEY'S	109106	WATER SEPT	10/17/2024	10/17/2024	67.75	WATER SEPTEMBER 2024	03922.001.50.3100 - small tools/minor	
CASEY'S	109106	WATER SEPT	10/17/2024	10/17/2024	153.21	WATER SEPTEMBER 2024	03922.001.20.2041 - General Repairs	
CASEY'S	109106	WATER SEPT	10/17/2024	10/17/2024	375.27	WATER SEPTEMBER 2024	03922.001.50.3299 - other supplies	
CASEY'S	109106	WW SEPTEMBE	10/17/2024	10/17/2024	12.68	WW SEPTEMBER 2024	05929.001.50.3100 - small tools/minor	
CASEY'S	109106	WW SEPTEMBE	10/17/2024	10/17/2024	269.77	WW SEPTEMBER 2024	05929.001.50.3299 - other supplies	
					\$5,339.93			
					\$5,339.93			
CENTURYLINK	109020	333769910-09.01	09/25/2024	09/26/2024	182.07	F94-170-3246 09/01/24 - 09/30/24	01888.044.21.2060 - Phone/Internet	
CENTURYLINK	109044	09302024	10/03/2024	10/03/2024	99.41	9282891166/ 09/22/24	01850.034.20.2039 - other prof.service	
					\$281.48			
CHAO, ADRIENNE	108994	09172024	09/19/2024	09/19/2024	50.00	GSH DEPOSIT REFUND 09/15/24	0107040 - Deposits	
					\$50.00			
CHARLEY, SAMANTHA	108995	09172024	09/19/2024	09/19/2024	50.00	GSH DEPOSIT REFUND 09/10/24	0107040 - Deposits	
					\$50.00			
Checkr, Inc	ACH	1444524	09/30/2024	09/30/2024	60.82	Background checks	01811.001.20.2039 - other prof.service	
					\$60.82			
CINTAS	109021	4205308311	09/25/2024	09/26/2024	35.08	UNIFORMS - 09/16/24	01830.022.50.3084 - uniforms & related	
CINTAS	109021	4205308311	09/25/2024	09/26/2024	38.43	UNIFORMS - 09/16/24	07871.018.50.3084 - uniforms/related it	
CINTAS	109021	4205308311	09/25/2024	09/26/2024	78.80	UNIFORMS - 09/16/24	01825.001.50.3084 - uniforms & related	
CINTAS	109021	4205308311	09/25/2024	09/26/2024	93.24	UNIFORMS - 09/16/24	07871.055.50.3084 - uniforms/related it	
CINTAS	109021	4205308377	09/25/2024	09/26/2024	28.20	UNIFORMS - 09/16/24	04921.001.50.3084 - uniforms & related	
CINTAS	109021	4205308377	09/25/2024	09/26/2024	60.56	UNIFORMS - 09/16/24	12940.065.50.3084 - uniforms/related it	
CINTAS	109021	4205308377	09/25/2024	09/26/2024	110.11	UNIFORMS - 09/16/24	05929.001.50.3084 - uniforms & related	
CINTAS	109021	4205308377	09/25/2024	09/26/2024	113.59	UNIFORMS - 09/16/24	03922.001.50.3084 - uniforms & related	
					\$558.01			
CINTAS	109045	4204582609	10/03/2024	10/03/2024	32.33	UNIFORMS - 09/09/24	04921.001.50.3084 - uniforms & related	
CINTAS	109045	4204582609	10/03/2024	10/03/2024	67.97	UNIFORMS - 09/09/24	12940.065.50.3084 - uniforms/related it	
CINTAS	109045	4204582609	10/03/2024	10/03/2024	131.60	UNIFORMS - 09/09/24	05929.001.50.3084 - uniforms & related	
CINTAS	109045	4204582609	10/03/2024	10/03/2024	141.02	UNIFORMS - 09/09/24	03922.001.50.3084 - uniforms & related	

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CINTAS	109045	4206039592	10/03/2024	10/03/2024	27.63	UNIFORMS - 09/23/24	04921.001.50.3084 - uniforms & related	
CINTAS	109045	4206039592	10/03/2024	10/03/2024	57.79	UNIFORMS - 09/23/24	12940.065.50.3084 - uniforms/related it	
CINTAS	109045	4206039592	10/03/2024	10/03/2024	108.37	UNIFORMS - 09/23/24	05929.001.50.3084 - uniforms & related	
CINTAS	109045	4206039592	10/03/2024	10/03/2024	111.85	UNIFORMS - 09/23/24	03922.001.50.3084 - uniforms & related	
CINTAS	109045	4206039647	10/03/2024	10/03/2024	34.10	UNIFORMS - 09/23/24	07871.018.50.3084 - uniforms/related it	
CINTAS	109045	4206039647	10/03/2024	10/03/2024	36.02	UNIFORMS - 09/23/24	01830.022.50.3084 - uniforms & related	
CINTAS	109045	4206039647	10/03/2024	10/03/2024	92.80	UNIFORMS - 09/23/24	01825.001.50.3084 - uniforms & related	
CINTAS	109045	4206039647	10/03/2024	10/03/2024	95.45	UNIFORMS - 09/23/24	07871.055.50.3084 - uniforms/related it	
CINTAS	109045	423917568	10/03/2024	10/03/2024	28.88	UNIFORMS - 09/03/24	04921.001.50.3084 - uniforms & related	
CINTAS	109045	423917568	10/03/2024	10/03/2024	59.12	UNIFORMS - 09/03/24	12940.065.50.3084 - uniforms/related it	
CINTAS	109045	423917568	10/03/2024	10/03/2024	100.77	UNIFORMS - 09/03/24	03922.001.50.3084 - uniforms & related	
CINTAS	109045	423917568	10/03/2024	10/03/2024	107.17	UNIFORMS - 09/03/24	05929.001.50.3084 - uniforms & related	
					<u>\$1,232.87</u>			
CINTAS	109077	4206747838	10/10/2024	10/10/2024	27.63	UNIFORMS - 09/30/24	04921.001.50.3084 - uniforms & related	
CINTAS	109077	4206747838	10/10/2024	10/10/2024	57.79	UNIFORMS - 09/30/24	12940.065.50.3084 - uniforms/related it	
CINTAS	109077	4206747838	10/10/2024	10/10/2024	108.37	UNIFORMS - 09/30/24	05929.001.50.3084 - uniforms & related	
CINTAS	109077	4206747838	10/10/2024	10/10/2024	111.85	UNIFORMS - 09/30/24	03922.001.50.3084 - uniforms & related	
CINTAS	109077	4206747940	10/10/2024	10/10/2024	34.10	UNIFORMS - 09/30/24	07871.018.50.3084 - uniforms/related it	
CINTAS	109077	4206747940	10/10/2024	10/10/2024	36.02	UNIFORMS - 09/30/24	01830.022.50.3084 - uniforms & related	
CINTAS	109077	4206747940	10/10/2024	10/10/2024	92.79	UNIFORMS - 09/30/24	01825.001.50.3084 - uniforms & related	
CINTAS	109077	4206747940	10/10/2024	10/10/2024	95.44	UNIFORMS - 09/30/24	07871.055.50.3084 - uniforms/related it	
					<u>\$563.99</u>			
CINTAS	109107	4207490850	10/17/2024	10/17/2024	26.73	UNIFORMS - 10/07/24	04921.001.50.3084 - uniforms & related	
CINTAS	109107	4207490850	10/17/2024	10/17/2024	56.89	UNIFORMS - 10/07/24	12940.065.50.3084 - uniforms/related it	
CINTAS	109107	4207490850	10/17/2024	10/17/2024	104.27	UNIFORMS - 10/07/24	03922.001.50.3084 - uniforms & related	
CINTAS	109107	4207490850	10/17/2024	10/17/2024	105.69	UNIFORMS - 10/07/24	05929.001.50.3084 - uniforms & related	
CINTAS	109107	4207490960	10/17/2024	10/17/2024	34.10	UNIFORMS - 10/07/24	07871.018.50.3084 - uniforms/related it	
CINTAS	109107	4207490960	10/17/2024	10/17/2024	36.02	UNIFORMS - 10/07/24	01830.022.50.3084 - uniforms & related	
CINTAS	109107	4207490960	10/17/2024	10/17/2024	92.80	UNIFORMS - 10/07/24	01825.001.50.3084 - uniforms & related	
CINTAS	109107	4207490960	10/17/2024	10/17/2024	95.44	UNIFORMS - 10/07/24	07871.055.50.3084 - uniforms/related it	
					<u>\$551.94</u>			
					<u>\$2,906.81</u>			
CITY OF SHOW LOW	109108	1301090	10/17/2024	10/17/2024	750.00	TACTICAL TRAINING FOR 3 OFFICERS	01850.034.25.2159 - training & seminar	
					<u>\$750.00</u>			
CITY OF WINSLOW	109022	SHUTOFF 10.01.	09/25/2024	09/26/2024	7,450.95	UTILITY ASSISTANCE 10/01/24	2107306 - Utility Assistance ARPA Fun	
CITY OF WINSLOW	109078	16394000	10/10/2024	10/10/2024	77.06	UTILITY ASSISTANCE 10/10/24	2107306 - Utility Assistance ARPA Fun	
CITY OF WINSLOW	EFT	10.03.24	10/08/2024	10/08/2024	199.66	Chargeback for acct 16337505	0309110 - Water Sales	
					<u>\$7,727.67</u>			
COFFMAN ASSOCIATES	109109	24EA15-1	10/17/2024	10/17/2024	4,328.00	PROFESSIONAL SERVICES - APRIL 2024	02900.001.20.2039 - other prof service	
					<u>\$4,328.00</u>			
COLE, DUSTIN	109079	100324	10/10/2024	10/10/2024	311.00	TRAVEL REIMBURSEMENT 10/20/24 -10/25/24	01860.001.25.2151 - travel/lodging/me	
					<u>\$311.00</u>			
COLONIAL	ACH	PR090824-53	09/12/2024	09/30/2024	17.33	Colonial Post Tax	0107073 - Payroll - Elective Benefits	
COLONIAL	ACH	PR092224-53	09/26/2024	09/30/2024	17.33	Colonial Post Tax	0107073 - Payroll - Elective Benefits	
					<u>\$34.66</u>			
					<u>\$34.66</u>			
CRISP, SAMANTHA	108996	09132024	09/19/2024	09/19/2024	41.00	TRAVEL REIMBURSEMENT 08/25/24 - 08/27/24	01801.001.25.2151 - travel/lodging/me	
					<u>\$41.00</u>			

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Curtis, Jonathan	109023	1224	09/25/2024	09/26/2024	3,092.74	HOLIDAY EMPLOYEE LUNCHEON 2024	01888.001.29.2915 - employee recog/a	
					\$3,092.74			
DALTON, SKYLAR	109080	100824	10/10/2024	10/10/2024	50.00	GSH DEPOSIT REFUND 10/06/24	0107040 - Deposits	
					\$50.00			
DAVIS, CHRISTINE E	109024	634	09/25/2024	09/26/2024	261.00	R#F697/OVERCHARGE	0107011 - Court Fees and Fines Payab	
					\$261.00			
DESPAIN, VICKEY	109046	CLAIM	10/03/2024	10/03/2024	320.00	REIMBURSEMENT	01888.001.27.2244 - claims & damage	
					\$320.00			
DICKSON, CLENNETH	108997	09172024	09/19/2024	09/19/2024	50.00	GSH DEPOSIT REFUND 09/13/24	0107040 - Deposits	
					\$50.00			
DICKSON, ERIN	109025	08252024	09/25/2024	09/26/2024	3,500.00	APPROPRIATION POW WOW 06/28-29/24	01801.001.29.2995 - special events	
					\$3,500.00			
DIXON, VALENCEIA	109047	10012024	10/03/2024	10/03/2024	50.00	GSH DEPOSIT REFUND 09/29/24	0107040 - Deposits	
					\$50.00			
DURAN, MICHAEL	109081	100324	10/10/2024	10/10/2024	689.59	TRAVEL REIMBURSEMENT 10/20/24 - 10/25/24	01860.001.25.2151 - travel/lodging/me	
					\$689.59			
DYNA ROCK LLC	109026	DR2024-83	09/25/2024	09/26/2024	274.56	LIMESTONE ABC 09/16/24	07871.055.50.3299 - other supplies	
					\$274.56			
EDWARDS & AMATO, P.C.	109048	1147	10/03/2024	10/03/2024	4,226.75	POLICE LEGAL ADVISOR SERVICES FOR Q1 202	01850.034.20.2039 - other prof.service	
					\$4,226.75			
ESTUDILLO, JOE	109049	10012024	10/03/2024	10/03/2024	50.00	MCHOOD PARK RENTAL DEPOSIT REFUND	0107040 - Deposits	
					\$50.00			
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	75.00	EXTERMINATING SERVICES - AUG.24	03922.001.20.2039 - other prof service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	79.00	EXTERMINATING SERVICES - AUG.24	01860.001.20.2039 - other prof.service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	93.00	EXTERMINATING SERVICES - AUG.24	01819.001.20.2039 - other prof.service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	146.00	EXTERMINATING SERVICES - AUG.24	01850.034.20.2039 - other prof.service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	158.00	EXTERMINATING SERVICES - AUG.24	05929.001.20.2039 - other prof service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	165.00	EXTERMINATING SERVICES - AUG.24	02900.001.20.2039 - other prof service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	214.00	EXTERMINATING SERVICES - AUG.24	01830.022.20.2039 - other prof.service	
EXTERMINATING SPECIALIST	109050	83024	10/03/2024	10/03/2024	359.00	EXTERMINATING SERVICES - AUG.24	01825.001.20.2039 - other prof. service	
					\$1,289.00			
					\$1,289.00			
FIREMEN'S RELIEF & PENSION	109051	92624	10/03/2024	10/03/2024	83.80	HR/FD ON CALL 09/26/24	0107069 - Payroll - On Call Fire Pensio	
					\$83.80			
FITCHETT, JACK	109052	100224	10/03/2024	10/03/2024	288.43	TRAVEL REIMBURSEMENT 08/22/24 - 08/23/24	21836.001.25.2151 - travel/lodging/me	
					\$288.43			
FLAGSTAFF JUSTICE COURT	109027	633	09/25/2024	09/26/2024	37.00	FINES REFUND - BRITTANY BERT	0107011 - Court Fees and Fines Payab	
					\$37.00			

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FORTICALL	109082	45589	10/10/2024	10/10/2024	8,796.60	SIP TRUNK SERVICES FOR PHONES	01888.044.21.2080 - Phone/Internet	
					\$8,796.60			
Four Paws Micro Farm LLC	108998	DEMO SERVICE	09/19/2024	09/19/2024	200.00	FOUR PAWS DEMO SERVICE WINTERIZING	21836.002.50.3299 - Operating Supplie	
					\$200.00			
GWR LLC	109083	AIRPORT - 10/01	10/10/2024	10/10/2024	200.00	PORTABLE TOILETS - AIRPORT	02900.001.20.2039 - other prof.service	
GWR LLC	109083	DOWNTOWN - 1	10/10/2024	10/10/2024	400.00	PORTABLE TOILETS - DOWNTOWN	01888.001.20.2039 - other prof.service	
GWR LLC	109083	FARMERS MARK	10/10/2024	10/10/2024	500.00	PORTABLE TOILETS - FARMERS MARKET	21836.001.50.3299 - Operating Supplie	
GWR LLC	109083	ROUTE 66 - 10/0	10/10/2024	10/10/2024	240.00	PORTABLE TOILETS - ROUTE 66	01888.001.20.2039 - other prof.service	
GWR LLC	109083	TRANSFER STA	10/10/2024	10/10/2024	200.00	PORTABLE TOILETS - TRANSFER STATION	04921.001.20.2039 - other prof.service	
					\$1,540.00			
					\$1,540.00			
HAKES, WILFRED	109053	638	10/03/2024	10/03/2024	20.92	RESTITUTION REFUND	0107011 - Court Fees and Fines Payab	
					\$20.92			
HENLING TECH CONSULTING	109054	129	10/03/2024	10/03/2024	2,000.00	CONTRACT WORK - SEP 2024	01888.044.20.2039 - other prof.service	
					\$2,000.00			
HOUSE OF TINT	109055	092420244	10/03/2024	10/03/2024	282.72	WINDOW TINT AT NEW CITY HALL	01830.022.20.2039 - other prof.service	
					\$282.72			
HSA BANK	ACH	PR092224-5769	09/26/2024	09/26/2024	1,138.58	HSA ES	0107082 - Payroll- Health Savings Acct	
HSA BANK	ACH	PR092224-5769	09/26/2024	09/26/2024	1,647.58	HSA EF	0107082 - Payroll- Health Savings Acct	
HSA BANK	ACH	PR092224-5769	09/26/2024	09/26/2024	2,256.72	HSA EE	0107082 - Payroll- Health Savings Acct	
HSA BANK	ACH	PR092224-5769	09/26/2024	09/26/2024	2,506.98	HSA EC	0107082 - Payroll- Health Savings Acct	
					\$7,549.86			
					\$7,549.86			
HUTTER, STEVEN	108999	RFD 10110001.0	09/13/2024	09/19/2024	61.28	Deposit Refund: 10110001 - HUTTER, STEVEN	0307040 - Utility Customer Deposits	
					\$61.28			
HYDRO GEO CHEM, INC	109056	23171	10/03/2024	10/03/2024	12,230.00	LUST WELL MONITORING 08/31/24	07871.055.20.2039 - other prof.service	
					\$12,230.00			
INTERNAL REVENUE SERVICE	ACH	PR092224-5764	09/26/2024	09/26/2024	8,632.02	Medicare Tax	0107063 - Payroll - FICA	
INTERNAL REVENUE SERVICE	ACH	PR092224-5764	09/26/2024	09/26/2024	19,369.46	Federal Income Tax	0107060 - Payroll - Federal Withholding	
INTERNAL REVENUE SERVICE	ACH	PR092224-5764	09/26/2024	09/26/2024	32,743.98	Social Security Tax	0107063 - Payroll - FICA	
INTERNAL REVENUE SERVICE	ACH	PR100624-5764	10/10/2024	10/10/2024	8,438.96	Medicare Tax	0107063 - Payroll - FICA	
INTERNAL REVENUE SERVICE	ACH	PR100624-5764	10/10/2024	10/10/2024	18,783.85	Federal Income Tax	0107060 - Payroll - Federal Withholding	
INTERNAL REVENUE SERVICE	ACH	PR100624-5764	10/10/2024	10/10/2024	32,109.44	Social Security Tax	0107063 - Payroll - FICA	
					\$120,077.71			
					\$120,077.71			
JAMES, JORDAN	109057	092124	10/03/2024	10/03/2024	93.00	TRAVEL REIMBURSEMENT 09/17/24 - 09/20/24	01850.034.25.2151 - travel/lodging/me	
					\$93.00			
JOHNSON, ALONDO	109084	100724	10/10/2024	10/10/2024	108.00	TRAVEL REIMBURSEMENT 10/08/24 - 10/11/24	01850.063.25.2151 - travel/lodging/me	
					\$108.00			
JPMORGAN CHASE BANK NA	ACH	09172024	09/23/2024	09/23/2024	1.10	Charge back	0309110 - Water Sales	
JPMORGAN CHASE BANK NA	ACH	9.20.24	09/23/2024	09/23/2024	1.09	Charge back	0309110 - Water Sales	
JPMORGAN CHASE BANK NA	ACH	917.24	09/23/2024	09/23/2024	1.08	Charge back	0309110 - Water Sales	

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JPMORGAN CHASE BANK NA	ACH	9172024	09/23/2024	09/23/2024	2.02	Chargeback 6260990	0309110 - Water Sales	
					\$5.29			
JPMORGAN CHASE BANK NA	EFT	09302024	09/30/2024	09/30/2024	56.41	Payment Tech Fees	03922.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9.17.24	09/23/2024	09/23/2024	2.17	Chargeback 6260990	0309110 - Water Sales	
JPMORGAN CHASE BANK NA	EFT	9.30.24	09/27/2024	09/27/2024	1,311.90	Sept. 2024 Medical Vision	0107066 - Payroll - Vision Insurance	
JPMORGAN CHASE BANK NA	EFT	9.30.24	09/27/2024	09/27/2024	1,739.38	Sept. 2024 Medical Retirees	0106055 - Retiree Insurance	
JPMORGAN CHASE BANK NA	EFT	9.30.24	09/27/2024	09/27/2024	3,337.87	Sept. 2024 Medical Life	0107093 - Payroll - Employer Life/STD	
JPMORGAN CHASE BANK NA	EFT	9.30.24	09/27/2024	09/27/2024	7,581.22	Sept. 2024 Medical Dental	0107070 - Payroll - Dental Insurance	
JPMORGAN CHASE BANK NA	EFT	9.30.24	09/27/2024	09/27/2024	101,443.04	Sept. 2024 Medical Medical	0107072 - Payroll - Medical Insurance	
JPMORGAN CHASE BANK NA	EFT	92624	09/30/2024	09/30/2024	211.56	Payment Tech Fees	04921.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9282024	09/30/2024	09/30/2024	576.63	Payment Tech Fees	01825.001.20.2039 - other prof. service	
JPMORGAN CHASE BANK NA	EFT	9292024	09/30/2024	09/30/2024	536.01	Monthly Payment tech fees	04921.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9292024	09/30/2024	09/30/2024	536.01	Monthly Payment Tech fees	05929.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9292024	09/30/2024	09/30/2024	536.02	Monthly Payment tech fees	03922.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9302024	09/30/2024	09/30/2024	45.19	Monthly Payment tech fees	04921.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9302024	09/30/2024	09/30/2024	45.19	Monthly Payment Tech fees	05929.001.20.2039 - other prof service	
JPMORGAN CHASE BANK NA	EFT	9302024	09/30/2024	09/30/2024	45.20	Monthly Payment tech fees	03922.001.20.2039 - other prof service	
					\$118,003.80			
					\$118,009.09			
LASHOMB, LAURIE	109000	09172024	09/19/2024	09/19/2024	123.00	TRAVEL REIMBURSEMENT 08/25/24 - 08/27/24	21836.001.25.2151 - travel/lodging/me	
LASHOMB, LAURIE	109000	156829612034	09/19/2024	09/19/2024	87.53	APPLE SLIDE SHOW MAKER PHOTO	21836.001.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109000	231840	09/19/2024	09/19/2024	600.00	PEACHES FOR MARKET	21836.001.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109000	687539	09/19/2024	09/19/2024	12.34	ICE AND WATER PURCHASED FOR MARKET	21836.001.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109000	982919137940	09/19/2024	09/19/2024	15.45	ICE AND WATER PURCHASED FOR MARKET	21836.001.50.3299 - Operating Supplie	
					\$838.32			
LASHOMB, LAURIE	109058	092324	10/03/2024	10/03/2024	44.54	TRAVEL REIMBURSEMENT 09/13/24	21836.001.25.2151 - travel/lodging/me	
LASHOMB, LAURIE	109058	148849640031	10/03/2024	10/03/2024	14.21	MONTHLY SUBSCRIPTION FOR ADVERTISING	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	16083626439	10/03/2024	10/03/2024	15.62	MONTHLY SUBSCRIPTION FOR ADVERTISING	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	161788648003	10/03/2024	10/03/2024	14.21	MONTHLY SUBSCRIPTION FOR ADVERTISING	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	173825073437	10/03/2024	10/03/2024	14.21	MONTHLY SUBSCRIPTION FOR ADVERTISING	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	1824	10/03/2024	10/03/2024	15.10	PRODUCE FOR SEPTEMBER 2024	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	2125052	10/03/2024	10/03/2024	29.47	PUMPKIN PAINTING ACTIVITY	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	5162	10/03/2024	10/03/2024	186.75	PRODUCE FOR SEPTEMBER 2024	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	5169	10/03/2024	10/03/2024	32.00	PRODUCE FOR SEPTEMBER 2024	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109058	8279440	10/03/2024	10/03/2024	32.82	PUMPKIN PAINTING ACTIVITY	21836.002.50.3299 - Operating Supplie	
					\$398.93			
LASHOMB, LAURIE	109110	2402621	10/17/2024	10/17/2024	73.61	PRINTER FOR MARKET PAPERWORK	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109110	2825840	10/17/2024	10/17/2024	29.52	SALE ITEM FOR SUMMER MARKET SERIES	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109110	2900208	10/17/2024	10/17/2024	17.04	SALE ITEM FOR SUMMER MARKET SERIES	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109110	4233804	10/17/2024	10/17/2024	60.18	SALE ITEM FOR SUMMER MARKET SERIES	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109110	6410	10/17/2024	10/17/2024	126.00	PRODUCE FOR SEPTEMBER 2024	21836.002.50.3299 - Operating Supplie	
LASHOMB, LAURIE	109110	9181034	10/17/2024	10/17/2024	29.52	SALE ITEM FOR SUMMER MARKET SERIES	21836.002.50.3299 - Operating Supplie	
					\$335.87			
					\$1,573.12			
LEARY, BRANDEE	109059	092724	10/03/2024	10/03/2024	72.00	MONEY ORDER FOR FINGERPRINT CLEARANC	01819.001.20.2039 - other prof.service	
					\$72.00			
LEAVITT GROUP OF WINSLOW	109111	159449	10/17/2024	10/17/2024	17.55	NOTARY BOND RENEWAL - J.EVANS	03922.001.25.2152 - membership/dues	
LEAVITT GROUP OF WINSLOW	109111	159449	10/17/2024	10/17/2024	20.47	NOTARY BOND RENEWAL - J.EVANS	07871.055.50.3299 - other supplies	
LEAVITT GROUP OF WINSLOW	109111	159449	10/17/2024	10/17/2024	20.48	NOTARY BOND RENEWAL - J.EVANS	05929.001.25.2152 - membership/dues	
					\$58.50			
					\$58.50			

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LEE, EBONY	109028	08302024	09/25/2024	09/26/2024	100.00	DEPOSIT REFUND - HTP	0107040 - Deposits	
					\$100.00			
LEGAL SHIELD	109060	91524	10/03/2024	10/03/2024	1,101.50	LEGALSHIELD 09152024	0107073 - Payroll - Elective Benefits	
					\$1,101.50			
LEVEY, MICHELLE	109112	102	10/17/2024	10/17/2024	200.00	DEMO FOR WIRE WRAPPING STONES	21836.001.20.2039 - other professional	
LEVEY, MICHELLE	109112	103	10/17/2024	10/17/2024	48.00	ARIZONA GROWN PUMPKINS PURCHASED	21836.002.50.3299 - Operating Supplie	
					\$248.00			
					\$248.00			
LITTLE COLORADO MEDICAL CEN	EFT	10.8.24	10/08/2024	10/08/2024	130,647.48	LCMC TPT Share	0107205 - LCMC PAYABLE	
					\$130,647.48			
MACDONALD, CHLOE	109029	09232024	09/25/2024	09/26/2024	50.00	GSH DEPOSIT REFUND 09/21/24	0107040 - Deposits	
					\$50.00			
MADISON NATIONAL	109061	10124	10/03/2024	10/03/2024	1,907.37	EMPLOYEE DEDUCTION-10/01/24	0107073 - Payroll - Elective Benefits	
MADISON NATIONAL	109062	CLAIM 73597	10/03/2024	10/03/2024	204.30	3RD QTR - 2024 J.MUNRO	01830.022.02.1101 - fica/medicare	
					\$2,111.67			
MARICOPA DATA STORAGE CENT	109030	07092024	09/25/2024	09/26/2024	63.44	OFF-SITE STORAGE MICROFILM RECORDS	01806.001.50.3299 - other supplies	
					\$63.44			
MCCAULEY CONSTRUCTION	109085	MT2024-35	10/10/2024	10/10/2024	21,613.75	WATER METER BOX REPAIRS	13001.001.80.4201 - sidewalks/curbs/g	
MCCAULEY CONSTRUCTION	109085	MT2024-36	10/10/2024	10/10/2024	5,430.00	ASPHALT REPAIRS	13001.001.80.4200 - street improve	
					\$27,043.75			
					\$27,043.75			
METEOR CRATER MACKENZIE W	109001	09172024	09/19/2024	09/19/2024	50.00	POOL PARTY HOUSE DEPOSIT 09/14/24	0107040 - Deposits	
					\$50.00			
MITCHELL, SANDRA	109031	636	09/25/2024	09/26/2024	103.33	FINES REFUND	0107011 - Court Fees and Fines Payab	
					\$103.33			
MUELLER CO., LLC	109063	66081608	10/03/2024	10/03/2024	1,580.94	ANNUAL HOSTING MAINTENANCE RENEWAL 10/	03922.001.23.2082 - Annual Support/W	
MUELLER CO., LLC	109113	66086832	10/17/2024	10/17/2024	3,461.95	METER SUPPLIES 10/07/24	03922.001.23.2093 - water line maint	
					\$5,042.89			
NASER, KASHIF AHMED	109114	001	10/17/2024	10/17/2024	200.00	MASALA DEMONSTRATION	21836.002.50.3299 - Operating Supplie	
					\$200.00			
NATIONWIDE ASRS 457	ACH	PR092224-6120	09/26/2024	09/26/2024	1,080.00	Nationwide ASRS 457	0107090 - Payroll - Deferred Comp	
NATIONWIDE ASRS 457	ACH	PR100624-6120	10/10/2024	10/10/2024	1,080.00	Nationwide ASRS 457	0107090 - Payroll - Deferred Comp	
					\$2,160.00			
NATIONWIDE ASRS ROTH	ACH	PR092224-6122	09/26/2024	09/26/2024	280.00	Nationwide ASRS Roth	0107090 - Payroll - Deferred Comp	
NATIONWIDE ASRS ROTH	ACH	PR100624-6122	10/10/2024	10/10/2024	280.00	Nationwide ASRS Roth	0107090 - Payroll - Deferred Comp	
					\$560.00			
NATIONWIDE RETIREMENT SOLU	ACH	PR092224-6126	09/26/2024	09/26/2024	890.42	PSPRS FD T3 DCH	0107068 - Payroll - PSPRS Fire	
NATIONWIDE RETIREMENT SOLU	ACH	PR092224-6126	09/26/2024	09/26/2024	1,196.76	PSPRS FD T2 DCH	0107068 - Payroll - PSPRS Fire	
NATIONWIDE RETIREMENT SOLU	ACH	PR100624-6126	10/10/2024	10/10/2024	932.34	PSPRS FD T2 DCH	0107068 - Payroll - PSPRS Fire	

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NATIONWIDE RETIREMENT SOLU	ACH	PR100624-6126	10/10/2024	10/10/2024	1,351.47	PSPRS FD T3 DCH	0107068 - Payroll - PSPRS Fire	
					\$4,370.99			
NATIONWIDE WINSLOW 457	ACH	PR092224-6121	09/26/2024	09/26/2024	1,694.00	Nationwide Winslow 457	0107090 - Payroll - Deferred Comp	
NATIONWIDE WINSLOW 457	ACH	PR100624-6121	10/10/2024	10/10/2024	1,644.00	Nationwide Winslow 457	0107090 - Payroll - Deferred Comp	
					\$3,338.00			
NATIONWIDE WINSLOW ROTH	ACH	PR092224-6123	09/26/2024	09/26/2024	185.00	Nationwide Winslow Roth	0107090 - Payroll - Deferred Comp	
NATIONWIDE WINSLOW ROTH	ACH	PR100624-6123	10/10/2024	10/10/2024	185.00	Nationwide Winslow Roth	0107090 - Payroll - Deferred Comp	
					\$370.00			
					\$370.00			
NAVAJO COUNTY	109002	AUGUST-24	09/19/2024	09/19/2024	48.43	NAVAJO COUNTY COURT FEES - AUGUST 2024	0107011 - Court Fees and Fines Payab	
NAVAJO COUNTY	109115	SEPTEMBER-24	10/17/2024	10/17/2024	29.58	NAVAJO COUNTY COURT FEES - SEPTEMBER 2	0107011 - Court Fees and Fines Payab	
					\$78.01			
NEEDENS, BRADY	109064	09242024	10/03/2024	10/03/2024	150.00	SAFETY BOOTS REIMBURSEMENT	01825.001.50.3084 - uniforms & related	
					\$150.00			
NELSON, MELISSA	109003	09172024	09/19/2024	09/19/2024	48.87	TRAVEL REIMBURSEMENT 08/27/24 - 08/30/24	01801.001.25.2151 - travel/lodging/me	
					\$48.87			
NEXXUS CONSULTING, LLC	109065	322061	10/03/2024	10/03/2024	7,009.17	CONSULTANT SERVICES-SEP 2024	13001.001.20.2039 - Levee Legal/Lobb	
					\$7,009.17			
OFFICE OF THE SECRETARY OF	109116	10142024	10/17/2024	10/17/2024	12.90	NOTARY PUBLIC RENEWAL - J. EVANS	03922.001.25.2152 - membership/dues	
OFFICE OF THE SECRETARY OF	109116	10142024	10/17/2024	10/17/2024	15.05	NOTARY PUBLIC RENEWAL - J. EVANS	05929.001.25.2152 - membership/dues	
OFFICE OF THE SECRETARY OF	109116	10142024	10/17/2024	10/17/2024	15.05	NOTARY PUBLIC RENEWAL - J. EVANS	07871.055.50.3299 - other supplies	
					\$43.00			
					\$43.00			
PAVEMENT SEALANTS & SUPPLY	109117	24856	10/17/2024	10/17/2024	3,173.40	COLD PATCH 10/03/24	07871.055.50.3299 - other supplies	
					\$3,173.40			
PHOENIX DIRECT COMMUNICATI	109004	5585	09/19/2024	09/19/2024	109.96	GPS FOR TRANSIT VEHICLES	21835.401.20.2082 - Annual Support/W	
					\$109.96			
Pierce Coleman PLLC	109005	29155	09/19/2024	09/19/2024	1,504.50	DA ATLAS GLOBAL - AUGUST 2024	01807.001.20.2039 - other prof.service	
Pierce Coleman PLLC	109005	29156	09/19/2024	09/19/2024	14,500.00	CITY ATTORNEY AUGUST 2024	01807.001.20.2039 - other prof.service	
					\$16,004.50			
Pierce Coleman PLLC	109118	29385	10/17/2024	10/17/2024	14,500.00	ATTORNEY FEES - SEP.2024	01807.001.20.2039 - other prof.service	
					\$30,504.50			
PITNEY BOWES INC	ACH	09/01/24 - 09/30/	09/30/2024	09/30/2024	2,000.00	RESERVE ACCOUNT 09/01/24 - 09/30/24	01888.001.50.3005 - postage	
					\$2,000.00			
PLAY IT SAFE PLAYGROUNDS	109086	4658	10/10/2024	10/10/2024	10,979.94	VARGAS BASKETBALL COURT RESURFACE	13001.001.80.4104 - Capital - General	
PLAY IT SAFE PLAYGROUNDS	109086	4720	10/10/2024	10/10/2024	19,188.21	VARGAS BASKETBALL COURT RESURFACE	13001.001.80.4104 - Capital - General	
PLAY IT SAFE PLAYGROUNDS	109086	4759	10/10/2024	10/10/2024	40,116.95	VARGAS BASKETBALL COURT RESURFACE	13001.001.80.4104 - Capital - General	
					\$70,285.10			
					\$70,285.10			
PUBLIC SAFETY PERSONNEL	ACH	PR092224-139	09/26/2024	09/26/2024	1,554.98	PSPRS PD ACR	0107067 - Payroll - PSPRS Police	

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PUBLIC SAFETY PERSONNEL	ACH	PR100624-139	10/10/2024	10/10/2024	1,554.97	PSPRS PD ACR	0107067 - Payroll - PSPRS Police	
					\$3,109.95			
PUBLIC SAFETY RETIREMENT	ACH	PR092224-6113	09/26/2024	09/26/2024	296.20	PSPRS FD ACR	0107068 - Payroll - PSPRS Fire	
PUBLIC SAFETY RETIREMENT	ACH	PR092224-6113	09/26/2024	09/26/2024	1,525.90	PSPRS FD T2 DB	0107068 - Payroll - PSPRS Fire	
PUBLIC SAFETY RETIREMENT	ACH	PR092224-6113	09/26/2024	09/26/2024	2,638.58	PSPRS FD T3 DB	0107068 - Payroll - PSPRS Fire	
PUBLIC SAFETY RETIREMENT	ACH	PR092224-6113	09/26/2024	09/26/2024	6,502.43	PSPRS PD T2 DB	0107067 - Payroll - PSPRS Police	
PUBLIC SAFETY RETIREMENT	ACH	PR092224-6113	09/26/2024	09/26/2024	14,759.88	PSPRS PD T1 DB	0107067 - Payroll - PSPRS Police	
PUBLIC SAFETY RETIREMENT	ACH	PR092224-6113	09/26/2024	09/26/2024	16,301.46	PRPRS PD T3 DB	0107067 - Payroll - PSPRS Police	
PUBLIC SAFETY RETIREMENT	ACH	PR100624-6113	10/10/2024	10/10/2024	296.20	PSPRS FD ACR	0107068 - Payroll - PSPRS Fire	
PUBLIC SAFETY RETIREMENT	ACH	PR100624-6113	10/10/2024	10/10/2024	1,188.76	PSPRS FD T2 DB	0107068 - Payroll - PSPRS Fire	
PUBLIC SAFETY RETIREMENT	ACH	PR100624-6113	10/10/2024	10/10/2024	4,004.93	PSPRS FD T3 DB	0107068 - Payroll - PSPRS Fire	
PUBLIC SAFETY RETIREMENT	ACH	PR100624-6113	10/10/2024	10/10/2024	5,563.45	PSPRS PD T2 DB	0107067 - Payroll - PSPRS Police	
PUBLIC SAFETY RETIREMENT	ACH	PR100624-6113	10/10/2024	10/10/2024	13,636.39	PSPRS PD T1 DB	0107067 - Payroll - PSPRS Police	
PUBLIC SAFETY RETIREMENT	ACH	PR100624-6113	10/10/2024	10/10/2024	15,918.41	PRPRS PD T3 DB	0107067 - Payroll - PSPRS Police	
					\$82,632.59			
PUBLIC SAFETY RETIREMENT	EFT	PPE 10.6.24	10/09/2024	10/09/2024	-480.88	PSPRS FD Credit	01860.001.02.1103 - public safety retire	
					\$82,151.71			
RAYMOND BRANCH	109032	7042	09/25/2024	09/26/2024	4,000.00	ADC DITCH MAINTENANCE 09/24/24	03922.001.20.2039 - other prof service	
RAYMOND BRANCH	109087	7045	10/10/2024	10/10/2024	1,800.00	ADC DITCH MAINTENANCE 10/04/24	03922.001.20.2039 - other prof service	
					\$5,800.00			
RESTORE PRO	109006	5553	09/19/2024	09/19/2024	499,979.23	DRAW REQUEST SIX FOR WINSLOW PUBLIC LIB	21855.001.80.4100 - Capital - buildings	
					\$499,979.23			
ROMERO, ANTHONY	109033	09-19-24	09/25/2024	09/26/2024	150.00	REIMBURSEMENT ON WORK BOOTS	05929.001.50.3084 - uniforms & related	
					\$150.00			
RT RENTALS, INC.	109119	15512	10/17/2024	10/17/2024	27.36	EQUIPMENT RENTAL-CAR SHOW	07871.055.20.2039 - other prof.service	
					\$27.36			
SAHMIE, LISA	109034	09232024	09/25/2024	09/26/2024	50.00	GSH DEPOSIT REFUND 09/22/24	0107040 - Deposits	
					\$50.00			
SANCHEZ, MATTHEW	109066	10012024	10/03/2024	10/03/2024	50.00	GSH DEPOSIT REFUND 09/28/24	0107040 - Deposits	
					\$50.00			
SANKS AND ASSOCIATES, LLC	ACH	9-2024 09/1/24	10/10/2024	10/10/2024	2,830.20	ZHO SERVICES - SEP.24	01835.060.20.2039 - other prof.service	
					\$2,830.20			
SCOTT ANIMAL HOSPITAL	109088	78655	10/10/2024	10/10/2024	3,718.63	WACF VETERINARY SERVICES SEPTEMBER 20	01850.125.20.2039 - other prof.service	
					\$3,718.63			
SECURITY BENEFIT	ACH	PR092224-5768	09/26/2024	09/26/2024	95.00	Security Benefit 457	0107090 - Payroll - Deferred Comp	
SECURITY BENEFIT	ACH	PR100624-5768	10/10/2024	10/10/2024	95.00	Security Benefit 457	0107090 - Payroll - Deferred Comp	
					\$190.00			
					\$190.00			
SHARP ELECTRONICS CORPORA	109007	37386251	09/19/2024	09/19/2024	755.80	CITY HALL COPIER - 07/01/24 - 09/30/24	01820.036.23.2082 - Annual Support/W	
SHARP ELECTRONICS CORPORA	109089	37595328	10/10/2024	10/10/2024	188.95	SHARP COPIER - 10/01/24 - 10/31/24	01820.036.23.2082 - Annual Support/W	
SHARP ELECTRONICS CORPORA	109090	9004757284	10/10/2024	10/10/2024	7.00	COPY METERS 03/04/24 - 06/03/24	03922.001.20.2039 - other prof service	
SHARP ELECTRONICS CORPORA	109090	9004757284	10/10/2024	10/10/2024	8.17	COPY METERS 03/04/24 - 06/03/24	05929.001.20.2039 - other prof service	

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SHARP ELECTRONICS CORPORA	109090	9004757284	10/10/2024	10/10/2024	8.17	COPY METERS 03/04/24 - 06/03/24	07871.055.20.2039 - other prof.service	
SHARP ELECTRONICS CORPORA	109090	9004883023	10/10/2024	10/10/2024	8.99	COPY METERS 12/04/23 - 03/04/24	03922.001.20.2039 - other prof service	
SHARP ELECTRONICS CORPORA	109090	9004883023	10/10/2024	10/10/2024	10.50	COPY METERS 12/04/23 - 03/04/24	05929.001.20.2039 - other prof service	
SHARP ELECTRONICS CORPORA	109090	9004883023	10/10/2024	10/10/2024	10.50	COPY METERS 12/04/23 - 03/04/24	07871.055.20.2039 - other prof.service	
					\$53.33			
					\$998.08			
SHATTUCK, LATAWNYA	109008	RFD 1001390.09	09/19/2024	09/19/2024	140.70	Deposit Refund: 1001390 - SHATTUCK, LATAWNY	0307040 - Utility Customer Deposits	
					\$140.70			
SJJ LAND AND CATTLE COMPANY	109091	1024	10/10/2024	10/10/2024	4,000.00	BUILDING RENTAL 09/01/24 - 10/31/24	01830.022.26.2209 - Building Lease	
					\$4,000.00			
SOUTHWEST FABRICATION	109009	17606	09/19/2024	09/19/2024	6,599.24	STREET LLIGHT POLES	13001.001.80.4104 - Capital - General	
					\$6,599.24			
SOUTHWEST SPORT SURFACES,	109092	2304	10/10/2024	10/10/2024	1,536.00	SALES TAX	13001.001.80.4104 - Capital - General	
SOUTHWEST SPORT SURFACES,	109092	2304	10/10/2024	10/10/2024	16,000.00	PICKLEBALL COURT SURFACE AND NETS	13001.001.80.4104 - Capital - General	
					\$17,536.00			
					\$17,536.00			
SPARKLETTTS	EFT	19233451 092624	10/03/2024	10/03/2024	100.90	CITY-WIDE WATER 09/03/24	01804.001.50.3299 - other supplies	
SPARKLETTTS	EFT	19233451 092624	10/03/2024	10/03/2024	154.22	CITY-WIDE WATER 09/03/24	01860.001.50.3299 - other supplies	
SPARKLETTTS	EFT	19233451 092624	10/03/2024	10/03/2024	220.08	CITY-WIDE WATER 09/03/24	01850.125.50.3299 - other supplies	
					\$475.20			
					\$475.20			
STAGE ONE BUSINESS Solutio	109067	117	10/03/2024	10/03/2024	5,000.00	ENTREPRENEURIAL SERVICES - SEP.2024	01836.061.20.2039 - other prof.service	
STAGE ONE BUSINESS Solutio	109067	120	10/03/2024	10/03/2024	5,416.66	ENTREPRENEURIAL SERVICES - OCT. 2024	01836.061.20.2039 - other prof.service	
					\$10,416.66			
					\$10,416.66			
STAR VALLEY GRANITE, INC.	109120	40564	10/17/2024	10/17/2024	490.45	LANDSCAPE GRANITE FOR EAGLE PAVILLION	07871.018.50.3299 - other supplies	
					\$490.45			
STATE OF AZ	109093	SEP.24 - WATER	10/10/2024	10/10/2024	-100.12	WATER TAX - SEP 2024	0309151 - Miscellaneous	
STATE OF AZ	109093	SEP.24 - WATER	10/10/2024	10/10/2024	16,859.50	WATER TAX - SEP 2024	0307055 - State Sales Tax Payable	
					\$16,759.38			
					\$16,759.38			
STRELOW, JOHN H	109068	937	10/03/2024	10/03/2024	270.00	OVERCHARGE - REFUND	0107011 - Court Fees and Fines Payab	
					\$270.00			
SUMMIT WEST SIGNS	109094	240754-1	10/10/2024	10/10/2024	15,990.70	MANUFACTURE AND INSTALLATION NEW LIBRA	21855.001.80.4100 - Capital - buildings	
					\$15,990.70			
THE AMETHYST WITCH	109010	000001	09/19/2024	09/19/2024	200.00	DEMO SERVICES - WORMS	21836.001.20.2039 - other professional	
THE AMETHYST WITCH	109010	000002	09/19/2024	09/19/2024	200.00	DEMO SERVICES - POTIONS	21836.001.20.2039 - other professional	
					\$400.00			
					\$400.00			
THE BANK OF NEW YORK MELLO	EFT	10.7.24	10/07/2024	10/07/2024	15,920.84	WWTR Bond Obligation	05929.001.26.2201 - WWTP BOND IN	
THE BANK OF NEW YORK MELLO	EFT	10.7.24	10/07/2024	10/07/2024	19,583.34	WWTR Bond Obligation	05929.001.26.2200 - WWTP BOND PRI	
					\$35,504.18			
					\$35,504.18			

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THE KRUSE GROUP	109035	924	09/25/2024	09/26/2024	5,000.00	cCONSULTANT SERVICES SEPTEMBER 2024	13001.001.20.2039 - Levee Legal/Lobb	
					\$5,000.00			
U.S. BANK	EFT	10162024	10/16/2024	10/16/2024	652.50	WTR Bond payment	03922.001.26.2201 - bond interest	
U.S. BANK	EFT	10162024	10/16/2024	10/16/2024	9,416.67	WTR Bond payment	03922.001.26.2200 - bond principal	
U.S. BANK	EFT	917.24	09/17/2024	09/17/2024	652.50	WTR Bond	03922.001.26.2201 - bond interest	
U.S. BANK	EFT	917.24	09/17/2024	09/17/2024	9,416.67	WTR Bond	03922.001.26.2200 - bond principal	
					\$20,138.34			
					\$20,138.34			
UNIFIRST	109011	3380063551	09/19/2024	09/19/2024	27.15	FLOOR MATS 09/02/24	01825.001.20.2039 - other prof. service	
UNIFIRST	109011	3380063552	09/19/2024	09/19/2024	27.15	FLOOR MATS 09/02/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109011	3380063553	09/19/2024	09/19/2024	28.24	FLOOR MATS 09/02/24	01830.022.20.2039 - other prof.service	
					\$82.54			
UNIFIRST	109036	3380054667	09/25/2024	09/26/2024	27.15	FLOOR MATS 06/10/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109036	3380055399	09/25/2024	09/26/2024	27.15	FLOOR MATS 06/17/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109036	3380056119	09/25/2024	09/26/2024	27.15	FLOOR MATS 06/24/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109036	3380056934	09/25/2024	09/26/2024	27.15	FLOOR MATS 07/01/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109036	3380057537	09/25/2024	09/26/2024	27.15	FLOOR MATS 07/08/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109036	3380058334	09/25/2024	09/26/2024	27.15	FLOOR MATS 07/15/24	01830.022.20.2039 - other prof.service	
					\$162.90			
UNIFIRST	109069	3380064846	10/03/2024	10/03/2024	26.06	PARKS & FACILITIES FLOOR MATS 09/16/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109069	3380064874	10/03/2024	10/03/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/16/24	01825.001.20.2039 - other prof. service	
UNIFIRST	109069	3380064875	10/03/2024	10/03/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/16/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109069	3380064876	10/03/2024	10/03/2024	28.24	PARKS & FACILITIES FLOOR MATS 09/16/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109069	3380065537	10/03/2024	10/03/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/23/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109069	3380065584	10/03/2024	10/03/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/23/24	01825.001.20.2039 - other prof. service	
UNIFIRST	109069	3380065585	10/03/2024	10/03/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/23/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109069	3380065586	10/03/2024	10/03/2024	28.24	PARKS & FACILITIES FLOOR MATS 09/23/24	01830.022.20.2039 - other prof.service	
					\$218.29			
UNIFIRST	109095	3380066261	10/10/2024	10/10/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/30/24	01825.001.20.2039 - other prof. service	
UNIFIRST	109095	3380066270	10/10/2024	10/10/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/30/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109095	3380066273	10/10/2024	10/10/2024	27.15	PARKS & FACILITIES FLOOR MATS 09/30/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109095	3380066276	10/10/2024	10/10/2024	28.24	PARKS & FACILITIES FLOOR MATS 09/30/24	01830.022.20.2039 - other prof.service	
					\$109.69			
UNIFIRST	109121	3380067142	10/17/2024	10/17/2024	27.15	PARKS & FACILITIES FLOOR MATS 10/07/24	01825.001.20.2039 - other prof. service	
UNIFIRST	109121	3380067144	10/17/2024	10/17/2024	27.15	PARKS & FACILITIES FLOOR MATS 10/07/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109121	3380067145	10/17/2024	10/17/2024	30.00	PARKS & FACILITIES FLOOR MATS 10/07/24	01830.022.20.2039 - other prof.service	
UNIFIRST	109121	3380067146	10/17/2024	10/17/2024	28.66	PARKS & FACILITIES FLOOR MATS 10/07/24	01830.022.20.2039 - other prof.service	
					\$112.96			
					\$686.38			
UNISOURCE ENERGY SERVICES-	ACH	0391491755-10.0	10/11/2024	10/11/2024	2,740.19	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	09162024	09/24/2024	09/24/2024	21.95	UNISOURCE 09/16/24 BILL DATE	21835.401.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	09162024	09/24/2024	09/24/2024	22.39	UNISOURCE 09/16/24 BILL DATE	02900.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	09162024	09/24/2024	09/24/2024	220.86	UNISOURCE 09/16/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	1588200837-10.0	10/11/2024	10/11/2024	22.39	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	1920140000-10.0	10/11/2024	10/11/2024	24.00	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	2375650000-10.0	10/11/2024	10/11/2024	1,617.93	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	3466795734-10.0	10/11/2024	10/11/2024	22.39	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	6817064869-10.0	10/11/2024	10/11/2024	22.39	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	7910240000-10.0	10/11/2024	10/11/2024	21.95	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	8629550000-10.0	10/11/2024	10/11/2024	24.77	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
UNISOURCE ENERGY SERVICES-	ACH	8775988391-10.0	10/11/2024	10/11/2024	73.95	UNISOURCE 10/02/24 BILL DATE	01888.001.21.2050 - utilities	
					\$4,835.16			
					\$4,835.16			

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WARD, GAIL	109037	635	09/25/2024	09/26/2024	200.00	COURT RESITUTION 09/20/24	0107011 - Court Fees and Fines Payab	
WARD, GAIL	109122	640	10/17/2024	10/17/2024	100.00	COURT RESITUTION 10/16/24	0107011 - Court Fees and Fines Payab	
					\$300.00			
WASHINGTON NATIONAL INS CO	109071	W2465498	10/03/2024	10/03/2024	1,175.97	HR/EMP DED 09/15/24	0107073 - Payroll - Elective Benefits	
					\$1,175.97			
WASTE MANAGEMENT	ACH	010968-0566-3	09/30/2024	09/30/2024	66,608.05	COW MASTER RESID 09/01/24 - 09/30/24	04921.001.22.2065 - Residential SW &	
					\$66,608.05			
WCD ENTERPRISES LLC	109096	429156	10/10/2024	10/10/2024	152.50	JANITORIAL SERVICES - SEPTEMBER 2024	03922.001.20.2039 - other prof service	
WCD ENTERPRISES LLC	109096	429156	10/10/2024	10/10/2024	152.50	JANITORIAL SERVICES - SEPTEMBER 2024	05929.001.20.2039 - other prof service	
WCD ENTERPRISES LLC	109096	429156	10/10/2024	10/10/2024	4,250.00	JANITORIAL SERVICES - SEPTEMBER 2024	01888.001.20.2039 - other prof.service	
					\$4,555.00			
					\$4,555.00			
WILLDAN	109123	022-32272	10/17/2024	10/17/2024	1,667.50	LOVES TRAVEL CENTER 2ND REVIEW	01835.060.20.2039 - other prof.service	
					\$1,667.50			
WINSLOW ASSOCIATION OF FIRE	109072	92624	10/03/2024	10/03/2024	47.50	FD/FIREFIGHTERS ASSOC. DUES 09/26/24	0107077 - Payroll - Firefighter's Assoc	
					\$47.50			
WINSLOW CHAMBER OF COMME	109097	SEP. 2024	10/10/2024	10/10/2024	16,440.69	BED TAX SEP 2024	0107206 - Bed Taxc Payable	
					\$16,440.69			
WINSLOW ELKS LODGE #536	109098	10022024	10/10/2024	10/10/2024	600.00	CORNHOLE ROUTE 66 TOURNAMENT	01801.001.29.2995 - special events	
					\$600.00			
WINSLOW FORD	109012	19	09/19/2024	09/19/2024	46.89	JUUL.2024 CAR WASH SERVICES	03922.001.20.2039 - other prof service	
WINSLOW FORD	109012	19	09/19/2024	09/19/2024	62.52	JUUL.2024 CAR WASH SERVICES	05929.001.20.2039 - other prof service	
WINSLOW FORD	109012	19	09/19/2024	09/19/2024	78.15	JUUL.2024 CAR WASH SERVICES	07871.055.20.2039 - other prof.service	
WINSLOW FORD	109012	19	09/19/2024	09/19/2024	812.44	JUUL.2024 CAR WASH SERVICES	01888.001.20.2039 - other prof.service	
WINSLOW FORD	109012	20	09/19/2024	09/19/2024	46.89	AUG.2024 CAR WASH SERVICES	03922.001.20.2039 - other prof service	
WINSLOW FORD	109012	20	09/19/2024	09/19/2024	62.52	AUG.2024 CAR WASH SERVICES	05929.001.20.2039 - other prof service	
WINSLOW FORD	109012	20	09/19/2024	09/19/2024	78.15	AUG.2024 CAR WASH SERVICES	07871.055.20.2039 - other prof.service	
WINSLOW FORD	109012	20	09/19/2024	09/19/2024	812.44	AUG.2024 CAR WASH SERVICES	01888.001.20.2039 - other prof.service	
					\$2,000.00			
WINSLOW FORD	109124	21	10/17/2024	10/17/2024	46.89	SEP.2024 CAR WASH SERVICES	03922.001.20.2039 - other prof service	
WINSLOW FORD	109124	21	10/17/2024	10/17/2024	62.52	SEP.2024 CAR WASH SERVICES	05929.001.20.2039 - other prof service	
WINSLOW FORD	109124	21	10/17/2024	10/17/2024	78.15	SEP.2024 CAR WASH SERVICES	07871.055.20.2039 - other prof.service	
WINSLOW FORD	109124	21	10/17/2024	10/17/2024	812.44	SEP.2024 CAR WASH SERVICES	01888.001.20.2039 - other prof.service	
					\$1,000.00			
					\$3,000.00			
WINSLOW HIGH SCHOOL	109013	107	09/19/2024	09/19/2024	150.00	ENTERTAINMENT - WHS MARCHING BAND DON	21836.001.20.2039 - other professional	
					\$150.00			
WINSLOW READY MIX INC.	109073	W2024-226	10/03/2024	10/03/2024	625.26	SIDEWALK REPAIR ON W HILLVIEW	07871.534.80.4201 - sidewalks/curbs/g	
					\$625.26			
WINSLOW SWEETLAND COMMUN	109014	01	09/19/2024	09/19/2024	200.00	DEMO SERVICE POLLINATORS AND BEE HOTEL	21836.001.20.2039 - other professional	
					\$200.00			

CITY OF WINSLOW
Check Register
All Bank Accounts - 09/15/2024 to 10/19/2024

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
WOODSON ENGINEERING	109015	13765	09/19/2024	09/19/2024	9,848.10	WINSLOW WATER,WW,STOMWATER MASTERPL	05929.001.80.4104 - capital - non-struc	
					\$9,848.10			
Xpress Bill Pay	EFT	INV-XPR015752	09/30/2024	09/30/2024	540.15	XPress Monthly Support	03922.001.20.2039 - other prof service	
Xpress Bill Pay	EFT	INV-XPR015752	09/30/2024	09/30/2024	540.15	XPress Monthly Support	04921.001.20.2039 - other prof service	
Xpress Bill Pay	EFT	INV-XPR015752	09/30/2024	09/30/2024	540.15	XPress Monthly Support	05929.001.20.2039 - other prof service	
					\$1,620.45			
					\$1,620.45			
YOUNG, TANYA	109038	09232024	09/25/2024	09/26/2024	50.00	GSH DEPOSIT REFUND 09/14/24	0107040 - Deposits	
					\$50.00			
					\$1,795,676.57			

Minutes of the regular meeting of the Winslow City Council held on October 8, 2024 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Matt Schiumo City Attorney, Suzy Wetzel City Clerk, Franklin Caldwell Police Chief, Michael Duran Fire Chief, Tim Westover Public Works Director, Jack Fitchett Economic Development Director

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Pastor Fred Harris of the First Baptist Church. Roll call was taken and all members were present.

CALL TO THE PUBLIC

George Gould, Vice President of the Just Cruis'n Car Club, referred to the incredible turnout at the recent car show and thanked the city for supporting the event.

At the conclusion of Call to the Public, Mayor Cano thanked the Mr. Gould and his team for putting on their event.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

The following events and announcements were made under this item:

Councilmember Crisp

- Ramsey Classic Cheer & Dance Showcase on November 9th
- NPC Eagle Fest event on October 25th
- Atomic Legacy on Route 66 event on October 21st

Councilmember McKee

- Fall Family Fair on October 9th
- Winslow High School football game on Thursday, October 10th
- Little Colorado River Horseman's Association Gymkhana on October 12th
- Mother Road Farmers Market on October 12th
- Early voting on October 17th at the Chamber parking lot
- Halloween Parade in the Park on October 18th
- Upcoming InkFest event
- Fire Safety Class on October 10th
- Winslow Marching Band Invitational that took place on October 5th

Councilmember Tafoya

- Parade in the Park event on October 18th
- Magic Pumpkin Party at the rodeo grounds on October 25th – 27th

Councilmember Nelson

- Additional information regarding Magic Pumpkin Party

Councilmember Cake

- Thanked the Parks Department for their work to improve the appearance of the cemetery

Councilmember MacLean

- Blood Drive at the Chamber on October 29th

Mayor Cano

- Details of the special screening of Frybread Face and Me at the Winslow Theater on October 14th in honor of Indigenous People Day; thanks to Peter & Debbie Cake for donating use of the theater
- Get your Cornhole Fix on Route 66 event on October 19th
- Little Colorado Medical Center Cancer Walk and Trunk or Treat on October 26th

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS**A. Proclamation – Proclaiming the Month of October as Domestic Violence Awareness Month**

After Mayor Cano read the proclamation, it was presented to Veronica Passmore on behalf of Alice's Place.

B. Proclamation – Proclaiming October 6 – 12, 2024 as Fire Prevention Week

After Councilmember Tafoya read the proclamation, it was presented to Fire Chief Michael Duran.

C. Quarterly Court Report Which May Include Justice Court and Municipal Court Case Filings by Category

Judge Little provided his report covering the months of July – September 2024. The report included the number of cases filed in both the Justice Court and the Municipal Court for the following:

Civil & Criminal Traffic	Criminal Petty Offense
Local Ordinance	Criminal Misdemeanor
Criminal Felony	Parking Violations
Initial Appearances	Small Claims
Civil Lawsuits	Eviction Actions
Order Protection/Harassment	Search Warrants

Councilmember McKee recognized Judge Little for starting the new home alcohol monitoring program. Judge Little thanked the City Manager and Council for their support of the program.

D. Quarterly Old Trails Museum Report Which May Include Discussion of Museum Operations, Hours, Staffing and Events

Ann-Mary Lutzick, Director of the Old Trails Museum, highlighted the following information from her report that was included in the packet:

Publications/Public Programs/Outreach

- Summer Museum online newsletter
- The Atomic Legacy on Route 66 on October 21st

- Winslow Historical Society Annual Meeting on November 10th
- 2025 Historical Calendar

Governance & Operations

- Budget
- Donation from Phoenix Antiques, Bottles & Collectables Club
- Building repairs

At the conclusion of her report, Ms. Lutzick responded to questions and comments regarding the Young Eagles flight program event. Councilmember McKee also commented on the unexpected donation the museum received from Phoenix Antiques.

E. Presentation Regarding Shop with a Hero Program

Walmart Manager Sean Gravier provided information regarding the Shop with a Hero Program that will involve firefighters, law enforcement employees and hospital staff. After Mr. Gravier thanked city leaders and staff that were involved with bringing this program to fruition, the Police Chief stated that his department is excited and proud to be part of the program. Mr. Gravier also responded to questions and comments from the Council.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Website Update, Projects Update and Introduction of Public Works Safety Committee

The City Manager provided updates regarding the following items:

- Basketball & Pickleball Courts
- New boards and commissions link on city's website home page
- Thank you to Councilmember Nelson for bringing the condition of crosswalk markings to the city's attention and thanks to the street crew for acting quickly to restripe them
- Submittal of WIFA grant to build pipeline from wastewater plant to the city park to distribute reclaimed water on the fields
- Brownfield's Coalition Area Wide Planning Study
- Status of providing additional presentation screens at city meetings

The City Manager then introduced members of the Public Works Safety Committee who provided an overview of their achievements and vision for the future of safety within their department. A challenge coin was presented to each member of the Council as a token of gratitude for supporting the public works employees.

Councilmember Crisp provided information related to the Brownfield Coalition and the Arizona Downtown Alliance.

B. Quarterly Economic Development Update Which May Include Program and Development Updates

After stating that this update reflects the last six months of activity, the Economic Development Director provided information regarding two tradeshows in July and September that he attended. The Economic Development Director also discussed business attractions, including several commercial projects that are nearing site plan submission, and marketing efforts that staff has initiated.

The Economic Development Director explained details of the Business Retention & Expansion Incentive to provide local businesses with funding and the Incubation Facility Feasibility Study to determine if an incubation facility will benefit the Winslow entrepreneurial community.

The Economic Development Director then provided the following project updates:

- The I-40 Tradeport Corridor and RAISE grant funding received to support planning and engineering for the Lindbergh Parkway interchange project
- Several projects that are currently in the city's planning process that will receive building permits in the coming months, including the new Circle K north of the former Bashas' building
- Summary of a recent meeting with BNSF related to certifying the existing rail spurs within the city

At the request of Councilmember MacLean, the City Manager and the Economic Development Director provided the status of the Love's Truck Stop. The Economic Development Director also responded to additional questions and comments from the Council.

CONSENT CALENDAR

Mayor Cano requested that Item E be pulled from the Consent Calendar and declared a conflict with this item. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Item E. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Special Meeting Executive Session of September 10, 2024, City Council Regular Meeting of September 24, 2024 and City Council Executive Session of September 24, 2024**
- C. Discussion and/or Action to Approve Agreement Between City and the Winslow Lady Knockouts Softball Organization for Use of City Owned Softball Fields**
- D. Discussion and/or Action to Approve Amendment to Job Order Contracting Agreement with McCauley Construction and Trucking, LLC and Authorize City Manager to Execute Amendment**
- E. Discussion and/or Action to Approve Special Events Liquor License Application for the Get Your Cornhole Fix on Route 66 Event on October 19, 2024**

After a brief discussion wherein the City Clerk advised that City Attorney Stuhan recommended that the item be pulled so that there is a separate vote due to the mayor's conflict, the following motion was made:

Motion: Moved by Councilmember McKee, seconded by Councilmember Cake, to approve the special events liquor license for the Get Your Cornhole Fix on Route 66 event. Motion passed unanimously with Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- F. Discussion and/or Action to Approve Resolution No. 1958 Authorizing a Grant Application to the Arizona State Parks & Trails, Local, Regional and State Parks (LRSP) Heritage Fund for Park Improvements**

COUNCIL CONSIDERATION AND POSSIBLE ACTION**A. Discussion and/or Action Regarding Request for Assistance for Get Your Cornhole Fix on Route 66 Event and Waive Vendor Fees**

Mayor Cano recused herself and noted that she will also not be voting on this item. Councilmember McKee noted that the liquor license states "Get Your Cornhole **Kicks** on Route 66" instead of "Get Your Cornhole **Fix** on Route 66." The City Clerk advised that the original application will be corrected to read "fix."

Councilmember McKee referred to the event and made a motion to provide assistance for the Get Your Cornhole Fix on Route 66 event by waiving any vendor fees and also provide any traffic control that may be needed. Councilmember Nelson provided additional details regarding the event and Mayor Cano stated that proceeds from the event will go to the Elks for the Cloth a Child program.

There was discussion regarding setup for the event and the City Manager advised that the event has gone through the Special Events Review Board and clarified that no traffic control will be needed.

After further discussion regarding the request for funds to assist with the DJ and the grand prize, Councilmember McKee amended her motion as follows:

Motion: Moved by Councilmember McKee, seconded by Councilmember Cake, to approve assistance for the Get Your Cornhole Fix on Route 66 event by waiving vendor fees, putting up special event signs if needed and awarding the \$600 monetary allocation. Motion passed unanimously with Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

B. Discussion and/or Direction Related to Clear Creek/McHood Park Operations

A copy of the Fee Schedule showing current McHood Park fees was provided to the Council and the City Manager stated that discussion regarding this item was included on the agenda due to a recent request from members of the Council.

Councilmember Cake referred to residents of Ames Acres and Bushman Acres and stated that his concern is that they are charged the non-resident fee for an annual pass. Staff was directed to bring back a change to the Fee Schedule during the budget process basing the fee on the zip code that the customer resides.

Councilmember McKee stated that the reason she asked for this item to be on the agenda was due to several concerns brought to her attention by residents who utilize the creek. Councilmember McKee discussed the loss of revenues from a van from Flagstaff that brings in kayakers to the creek and drops them off without purchasing a parking pass. Additional loss of revenues includes users parking along the road to avoid paying a daily fee and continued use of yearly passes that have expired.

Councilmember McKee also discussed various maintenance issues that includes the condition of the boat docks and the need for no parking and/or designated parking signs. The discussion included the need for the bathrooms and trash cans to be serviced on a regular basis throughout the day.

Seth Coffey, who uses the creek on a regular basis throughout the year, expressed concerns regarding weeds and silt in the lake and creek and the need for dredging. After discussion regarding ways to generate additional revenue and commenting on various maintenance needs, Mr. Coffey stated that he is willing to sit down with city staff to further discuss his concerns.

In response to a question from Mayor Cano, Mr. Coffey stated that he would be willing to be on a committee to work on possible solutions. Councilmembers McKee and Tafoya indicated that they would also be interested in serving on the committee. There was further discussion regarding options to address the issues and concerns that were raised.

The City Manager advised the Council that he will work on setting up an initial meeting with the Public Works Director and Mr. Coffey to begin discussions.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to adjourn at 8:10 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on October 8, 2024 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this **22nd** day of **October**, 2024.

Suzy Wetzel
City Clerk

Mayor
Roberta W. Cano

(928) 289-2422



Discover Winslow-A City in Motion

Council Members
Peter Cake
Samantha Crisp
Jim MacLean
Darcey McKee
Melissa Nelson
Daniel T. Tafoya

AGENDA DATE: October 22, 2024
TO: Honorable Mayor and City Council
FROM: Suzy Wetzel, City Clerk
SUBJECT: Liquor License Application Series #12 (Restaurant) for Romo's Mexican Grill Located at 703 Airport Road

RECOMMENDED MOTION

That the Mayor and City Council, by motion, approve the liquor license application for Romo's Mexican Grill located at 703 Airport Road.

DISCUSSION

The attached #12 Liquor License Application for Romo's Mexican Grill was received by the city on September 17, 2024. The application was posted for the required time period of 20 days and received no public comments. The City Inspector, Fire Chief and Police Chief have also reviewed the application and have no objections. Staff is therefore recommending approval of the application.

IMPACT ON BUDGET

None.

Respectfully submitted,

Suzy Wetzel

Suzy Wetzel, MMC
City Clerk

Reviewed by:

City Manager

Finance Director

City Attorney

State of Arizona
Department of Liquor Licenses and Control

Created 09/17/2024 @ 01:19:54 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	ROMO'S MEXICAN GRILL		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	703 AIRPORT ROAD WINSLOW, AZ 86047 USA		
Mailing Address:	211 W BUFFALO STREET HOLBROOK, AZ 86025 USA		
Phone:	(928)289-8226		
Alt. Phone:	(602)989-0486		
Email:	ROMOSMEXICANGRILL@GMAIL.COM		

AGENT

Name:	MARK A ROMO
Gender:	Male
Correspondence Address:	211 W BUFFALO STREET HOLBROOK, AZ 86025 USA
Phone:	(928)289-8226
Alt. Phone:	
Email:	ROMOSMEXICANGRILL@GMAIL.COM

OWNER

Name:	M L ROMO & COMPANY LLC		
Contact Name:	MARK A ROMO		
Type:	LIMITED LIABILITY COMPANY		
AZ CCLC File Number:	23338940	State of Incorporation:	AZ
Incorporation Date:	02/24/2022		
Correspondence Address:	211 W BUFFALO STREET HOLBROOK, AZ 86025 USA		
Phone:	(602)989-0486		
Alt. Phone:			
Email:	ROMOSMEXICANGRILL@GMAIL.COM		

Officers / Stockholders

60th Day 11-16-24
105th Day 12-31-24

Name:	Title:	% Interest:
MARK A ROMO	Member	50.00
LORI ANN ROMO	Member	50.00

M L ROMO & COMPANY LLC - Member

Name: MARK A ROMO
 Gender: Male
 Correspondence Address: 211 W BUFFALO STREET
 HOLBROOK, AZ 86025
 USA
 Phone: (928)289-8226
 Alt. Phone: (602)989-0486
 Email: ROMOSMEXICANGRILL@GMAIL.COM

M L ROMO & COMPANY LLC - Member

Name: LORI ANN ROMO
 Gender: Female
 Correspondence Address: 211 W BUFFALO STREET
 HOLBROOK, AZ 86025
 USA
 Phone: (928)289-8226
 Alt. Phone: (480)213-4722
 Email: MARKANDLORIROMO@GMAIL.COM

APPLICATION INFORMATION

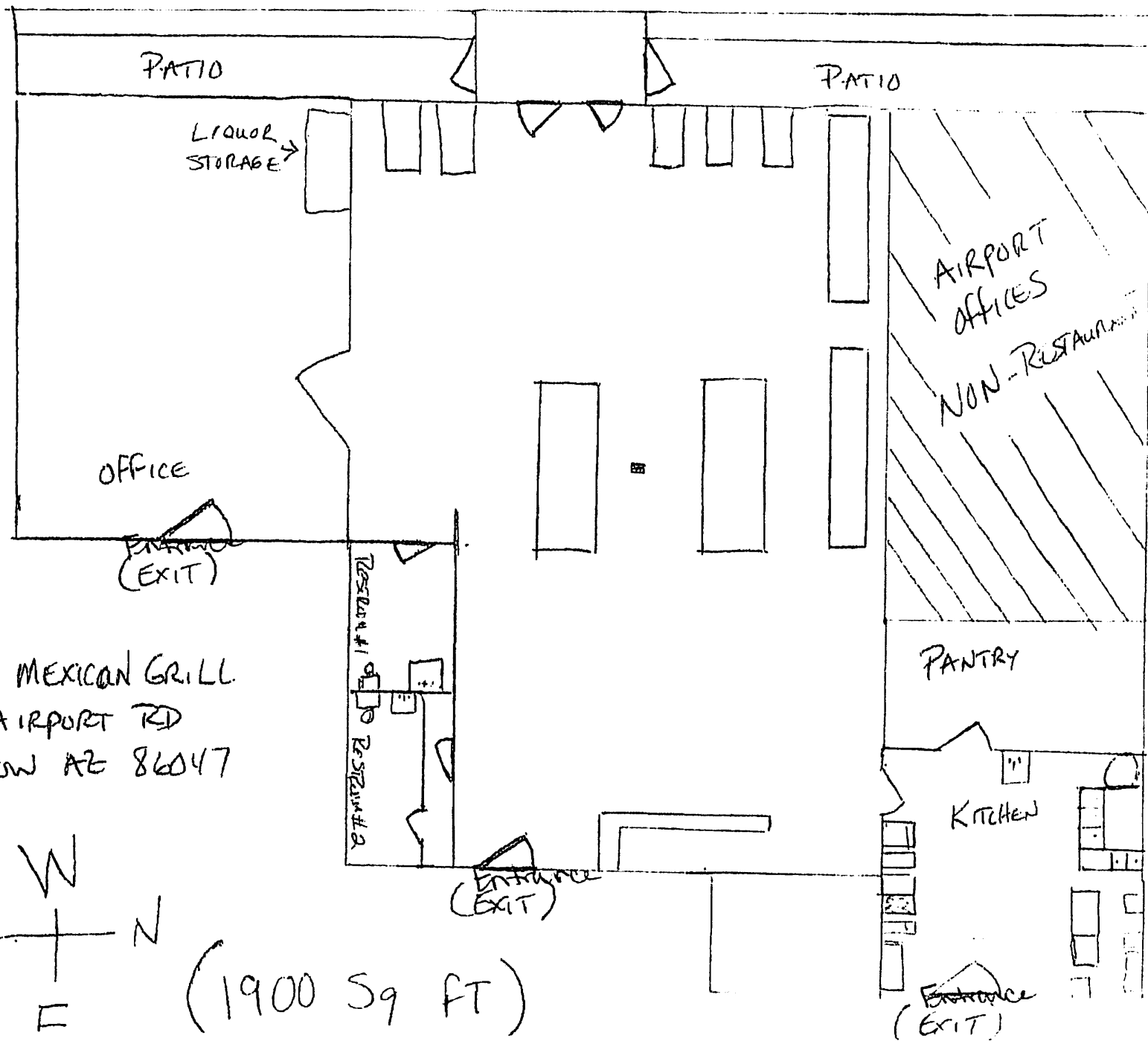
Application Number: 305777
Application Type: New Application
Created Date: 08/13/2024

QUESTIONS & ANSWERS

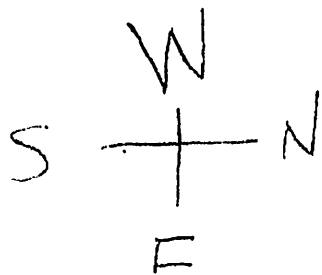
012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
TENANT
- 3) Is there a penalty if lease is not fulfilled?
Yes
What is the penalty?
LEASE TERMINATION
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$40,000

SUMMIT ADVISORY GROUP LLC PO BOX 1023 GILBERT AZ 85299
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
CONTIGUOUS
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 9) What type of business will this license be used for?
MEXICAN RESTAURANT



ROMO'S MEXICAN GRILL
8703 AIRPORT RD
N. NSLOW AZ 86047



(1900 Sq FT)



124 AUG 12 PM 2 05 AZD LLC

RESTAURANT/HOTEL/MOTEL OPERATION PLAN

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

1. Name of restaurant (Please print): ROMO'S MEXICAN GRILL
2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - NO ATTACHMENTS

Grill	COOKING PERFORMANCE GROUP, S60-G36-N, 60" RANGE
Oven	MAIN STREET EQUIPMENT, CGI-N, SINGLE DECK 54,000 BTU
Freezer	DANBY 17, 72 INCH DEEP FREEZER BENCH
Refrigerator	ATOSA, DUAL DOOR STAND UP
Sink	(1) 3 COMPARTMENT, (1) 2 COMPARTMENT PREP SINK
Dish Washing Facilities	(1) HANDWASHING STATION
Food Preparation Counter (Dimensions)	36 INCHES X 10 FT
Other	(1) ATOSA PREP COOLER (1) IMPERIAL 40 PD DEEP FRYER (1) MAIN STREET EQUIP

3. Attach a copy of your FULL menu with pricing INCLUDING NON-ALCOHOLIC BEVERAGES
4. What percentage of your public premises is used primarily for restaurant dining?
(Do not include kitchen, bar, hi-top tables, or game area.) 70 %
5. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No
(If yes, what percentage of the public floor space does this area cover?) 0 %

6. List the seating capacity for:

a) Restaurant dining area of your premises:

[49]

(DO NOT INCLUDE PATIO SEATING)

b) Bar area

[+ 0]

TOTAL [= 49]

7. What type of dinnerware is primarily used in your restaurant?

☒ Reusable

☐ Disposable

☐ Both

8. Does your restaurant contain any **games, televisions, or any other entertainment**?

☐ YES

☒ No

If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

9. Do you have live entertainment or dancing? ☐ YES ☒ No

If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. List number of employees for each position:

Position	How many
Cooks	3
Bartenders	0
Hostesses	0
Managers	0
Servers	5
Other (<u>DISHWASHER</u>)	2
Other ()	0
Other ()	0

I, (Print Full Name) MARK A. ROMO hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: _____

Mark A. Romo



NACHOS

Savory tortilla chips adorned with your selected protein, pinto beans, vibrant red or green chile, juicy tomatoes, and a blanket of cheese.

SEASONED GROUND BEEF	\$ 11.50
CHICKEN	\$ 11.50
SPICY MUSHROOM	\$ 12.50
SHREDDED BEEF	\$ 13.25

Allergy Warning: Menu items may contain an egg into contact with wheat, eggs, nuts and milk.



Complimentary chips and salsa are served to our in-house guests with the purchase of an entrée.

MEXICAN SPECIALTIES

TOSTADA DINNER \$ 10.75

Two tasty tostadas, accompanied by a symphony of rice and beans.

★ MEXICAN PIZZA \$ 16.75

Seasoned beef and pinto beans between two crunchy tortilla shells, accompanied by red or green chile, cheese and finished off with crisp lettuce, hot sauce, cheese, and a drizzle of sour cream. Plenty for two!



RED OR GREEN?

CHILE CHEESE FRIES \$ 9.25

Crunchy golden french fries topped with red or green chile and cheese.

LOADED CHILE CHEESE FRIES \$ 10.75

Same yummy fries as above, but loaded up with shredded beef, sour cream, and guacamole - a fiesta in each bite!

★ CHILE CHEESE CRISP \$ 8.00

Crispy fried tortilla topped with green or red chile and cheese.



CHURRO SUNDAE \$ 4.75

A crispy cinnamon sugar tortilla hugging a scoop of heavenly vanilla ice cream, crowned with a drizzle of caramel and sprinkled with soft cinnamon sugar.

TACOS

SINGLE TACOS	\$ 3.75
Choice of seasoned ground beef, shredded beef, chicken, or mushroom	
CHICHARRÓN DE QUESO	\$ 4.75
Creamy avocado slices encased in crispy cheese, topped with lettuce, tomato & sour cream	
KETO TACOS	\$ 4.75
Choice of seasoned ground beef, shredded beef, chicken, or mushroom	
NAVAJO TACO	\$ 12.25
Half-Order	\$ 9.25
TACO TANGO	\$ 10.00

TACO PLATES

Includes two tacos with the filling of your choice, rice & beans

SEASONED GROUND BEEF	\$ 11.50
CHICKEN	\$ 11.50
★ SPICY MUSHROOM	\$ 11.50
KETO	\$ 12.00
CHICHARRÓN DE QUESO	\$ 13.25
SHREDDED BEEF	\$ 13.25
TACO TANGO	\$ 14.00



Complimentary chips and salsa are served to our in-house guests with the purchase of an entrée.

ENCHILADA PLATES

Three enchiladas (filling of your choice), red or green chile, rice & beans

CHEESE	\$ 12.25
SEASONED GROUND BEEF	\$ 13.75
CHICKEN	\$ 13.75
SPICY MUSHROOM	\$ 13.75
SHREDDED BEEF	\$ 14.25
SINGLE ENCHILADAS	\$ 4.25

Choice of seasoned ground beef, chicken, spicy mushroom, or shredded beef

QUESADILLAS

CHEESE QUESADILLA	\$ 7.00
CHICKEN QUESADILLA	\$ 8.00

Allergy Warning: Menu items may contain or come into contact with wheat, eggs, nuts, and milk.

BURRITOS

BEAN AND CHEESE	\$ 8.00
Beans and cheese trapped in a fluffy flour tortilla	
BEAN AND CHILE	\$ 9.25
Beans, cheese, and choice of red or green chile	
★ COMBO BURRITO	\$ 12.25
Seasoned ground beef, chicken, beans, and choice of red or green chile	
CHIMICHANGA	\$ 15.50
Deep fried burrito with shredded beef or chicken, served with sour cream & guacamole	

DRINKS

SODA	\$ 2.75
Coke products, lemonade, teas	

ALA CARTE

RICE OR BEANS	\$ 2.00
GUACAMOLE	\$ 2.75
SOUR CREAM	\$ 1.00
ADD PROTEIN	\$ 2.00
ENCHILADA STYLE	\$ 2.00
TORTILLA	\$ 3.00
SOPAPILLA	\$ 3.00

Mayor
Roberta W. Cano

(928) 289-2422



Discover Winslow-A City in Motion

Council Members

Peter Cake
Samantha Crisp
Jim MacLean
Darcey McKee
Melissa Nelson
Daniel T. Tafoya

AGENDA DATE: October 22, 2024
TO: Honorable Mayor and City Council
FROM: Franklin Caldwell, Chief of Police
SUBJECT: Governor's Office of Highway Safety Grant for Strategic Traffic Enforcement Program (STEP) Enforcement for FFY 2025

RECOMMENDED MOTION

That the Mayor and Council, by motion, approve to accept a grant from the Governor's Office of Highway Safety (GOHS) utilizing Federal 402 funds to support Personnel Services (Overtime), and Employee Related Expenses to enhance Strategic Traffic Enforcement Program (STEP) Enforcement throughout the City of Winslow in the amount of \$10,000 for FFY 2025.

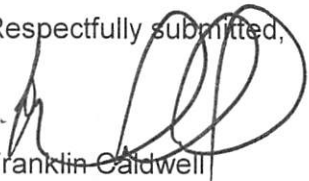
DISCUSSION

The Winslow Police Department shares the mission of the Governor's Office of Highway Safety in making the roadways within the State of Arizona safer through education and enforcement of existing state traffic laws. The Winslow Police Department requested Federal 402 grant monies through GOHS specifically to support Personnel Services (Overtime), and Employee Related Expenses to enhance the Strategic Traffic Enforcement Program (STEP) throughout the City of Winslow. The STEP Program focuses on speeding, school zones, seat belts usage, stop sign violations, etc. No matching funds are required.

IMPACT ON BUDGET

None. No matching funds are required.

Respectfully submitted,


Franklin Caldwell
Chief of Police

Reviewed by:

City Manager

City Attorney

Finance Director







KATIE HOBBS
GOVERNOR

J.M. "JESSE" TORREZ
DIRECTOR
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

Chief of Police Franklin Caldwell
Winslow Police Department
708 W. Third Street
Winslow, Arizona 86047

PROJECT REFERENCE:

Grant Agreement Number: 2025-PTS-072
Total Estimated Costs: \$10,000.00
Purpose of Project: STEP Enforcement

Dear Chief of Police Caldwell:

Attached is one copy of the referenced Highway Safety Grant Agreement for your review and signature. This is not an authorization to proceed with the project.

Please complete the following steps:

1. Review the entire grant agreement as there have been **significant changes** throughout the agreement;
2. GOHS requires **one single-sided copy** with an original signature.
3. Have your fiscal staff complete the Reimbursement Instructions (page 25);
4. As Project Director, sign and date the signature page;
5. Obtain the signature of David Coolidge, City Manager, City of Winslow as the Authorized Official of Governmental Unit;
6. Return one completed and signed copy by mail to the Governor's Office of Highway Safety, 1700 West Washington Street, Executive Tower, Suite 430, Phoenix, Arizona, 85007.

Please **do not** incur any costs at this time as it would nullify the grant agreement. Once the signed copy is received, I will approve and sign the agreement as the GOHS Director/Governor's Highway Safety Representative and a copy of the original executed grant agreement with a letter of authorization to proceed will be emailed to you.

Sincerely,


J.M. "Jesse" Torrez, Director
Governor's Highway Safety Representative

09/23/24
Date

GOVERNOR'S OFFICE OF
HIGHWAY SAFETY

STATE OF ARIZONA

HIGHWAY SAFETY GRANT AGREEMENT

This page, the Project Director's Manual and attached hereto and incorporated herein by reference, constitute the entire Grant between the parties hereto unless the Governor's Highway Safety Representative authorizes deviation in writing.

FAIN: 69A37525300004020AZ0		Assistance Listings: 20.600
1. APPLICANT AGENCY Winslow Police Department	GOHS GRANT NUMBER: 2025-PTS-072	
ADDRESS 708 W. Third Street Winslow, Arizona 86047	PROGRAM AREA: 402-PTS	
2. GOVERNMENTAL UNIT City of Winslow	AGENCY CONTACT: Kelleen Haney	
ADDRESS 21 N. Williamson Avenue Winslow, Arizona 86047	3. PROJECT TITLE: STEP Enforcement	
4. GUIDELINES: 402-Police Traffic Services (PTS)		
5. BRIEFLY STATE PURPOSE OF PROJECT: Federal 402 funds will support Personnel Services (Overtime), and Employee Related Expenses to enhance STEP Enforcement throughout the City of Winslow.		
6. BUDGET	Project Period	
COST CATEGORY	FFY 2025	
I. Personnel Services	\$7,143.00	
II. Employee Related Expenses (40%)	\$2,857.00	
III. Professional and Outside Services	\$0.00	
IV. Travel In-State	\$0.00	
V. Travel Out-of-State	\$0.00	
VI. Materials and Supplies	\$0.00	
VII. Capital Outlay	\$0.00	
TOTAL ESTIMATED COSTS	\$10,000.00	
PROJECT PERIOD	FROM: Effective Date (Date of GOHS Director Signature)	TO: 09-30-2025
CURRENT GRANT PERIOD	FROM: 10-01-2024	TO: 09-30-2025
TOTAL FEDERAL FUNDS OBLIGATED THIS FFY: \$10,000.00		
A political subdivision or State agency that is mandated to provide a certified resolution or ordinance authorizing entry into this Grant agreement must do so prior to incurring any expenditures. Failure to do so may result in termination of the awarded Grant agreement.		

PROBLEM IDENTIFICATION AND RESOLUTION:**Agency Background:**

Number of sworn officers: 26

Total Population in city/town or county: 14,900

Total Road Mileage: Highway: 10 Local: 13 Total: 23

	2022	2021	2020
Total Crashes	43	93	116
Total Injury Crashes	12	21	5
Total Fatal Crashes	0	1	1
Total Impaired-related Crashes	9	5	5
Total Impaired-related Serious Injuries	3	5	2
Total Impaired-related Fatalities	0	0	0
Total Speed-related Crashes	3	7	8
Total Speed-related Serious Injuries	2	6	5
Total Speed-related Fatalities	0	0	0

The data above represents: County ☐ City/Town ☒

Agency Problem/Attempts to Solve Problem:

The Winslow Police Department is located in the rural community of northeastern Arizona in Navajo County. The city limits border Coconino County and are in close proximity to both Navajo Nation and Hopi Tribal lands. According to the 2020 United States Census, the City of Winslow has a population of just under 10,000 people. It is estimated the Winslow Police Department services nearly 35,000 people daily. The City of Winslow covers approximately 12.5 square miles and approximately 54 miles of roadway which includes Interstate 40, State Route 99, State Route 87, and US Route 66. During major events in the Navajo County area, which occur throughout the year, an influx of temporary visitors to the Navajo County area for weekend activities is observed. This results in an increase in traffic and significant rise in the number of impaired drivers in the area. In the previous years, several tragic collisions have occurred in the area because of this increase. The Northern Navajo County agencies have joined together to form a "Route 66" Traffic Task Force to include the Arizona Department of Public Safety, Arizona Department of Liquor, Navajo County Sheriff's Office, Holbrook Police Department, and the Winslow Police Department.

Agency Funding:

Federal 402 funds will support Personnel Services (Overtime), and Employee Related Expenses to enhance STEP Enforcement throughout the City of Winslow.

How Agency Will Solve Problem with Funding:

The Winslow Police Department will continue to make strides to decrease all traffic related collisions and deaths. The agency will further participate in targeted stop-sign violations in high risk areas, as well as targeted speed in designated school zone. The Winslow Police Department will make strides in seatbelts, child restraint citations, as well as pedestrian traffic.

PROGRAM MEASURES:

Agency Goals:

To decrease the number of speeding-related crashes 66% from 3 during calendar year 2023 to 1 by December 31, 2025.

To decrease the number of serious injuries in speeding-related crashes 50% from 2 in calendar year 2023 to 1 by December 31, 2025.

To decrease the number of fatalities in speeding-related crashes 100% from 0 in calendar year 2023 to 0 by December 31, 2025.

Grant Agreement Objectives:

To increase the number of speeding and aggressive driving citations 25% from 196 during Calendar Year 2023 to 245 during FFY 2025.

Conduct targeted speed enforcement efforts a minimum of 4 times per month during FFY 2025.

Additional Grant Agreement Objectives:

1. Targeted speed enforcement in designated school zones.
2. Targeted stop-sign enforcement in high violation areas.
3. Conduct Traffic Enforcement in the tourist areas for the safety of pedestrians.
4. Enforcements on I40 and State Routes for excessive speed and other criminal elements.

GOALS/OBJECTIVES:

Federal 402 funds will support Personnel Services (Overtime), and Employee Related Expenses to enhance STEP Enforcement throughout the City of Winslow.

Expenditures of funding pertaining to the PTS/Selective Traffic Enforcement Program including Personnel Services and ERE, Materials and Supplies, Capital Equipment, and/or Travel In and Out-of-State shall comply with the PTS/Selective Traffic Enforcement Program goals provided by the Arizona Governor's Office of Highway Safety. The PTS/Selective Traffic Enforcement Program goal is to reduce the incidences of traffic fatalities and injuries resulting from speeding, aggressive driving, red light running, and other forms of risky driving behavior through enforcement, education, and public awareness throughout the State of Arizona.

MEDIA RELEASE:

To prepare complete press release information for media (television, radio, print, and on-line) during each campaign period including a main press release, schedule of events, departmental plans, and relevant data.

The material will emphasize the campaign's purpose, aggressive enforcement, and the high cost of Speeding in terms of money, criminal, and human consequences.

The Winslow Police Department will maintain responsibility for **reporting sustained enforcement** activity in a timely manner. Additionally, it is the responsibility of the Winslow Police Department to report all holiday task force enforcement statistics to GOHS on-line at the GOHS website **no later than 10:00 a.m. the morning following each day of the event.**

The holidays and special events include but not limited to: Super Bowl Sunday, Valentine's Day, President's Day, St. Patrick's Day, Spring Break, Easter, Cinco de Mayo, Prom Night, Memorial Day, Graduation Day, Independence Day, Labor Day, Columbus Day, Halloween, and the Thanksgiving through New Year's details.

PLEASE NOTE: Failure to submit Statistics, Quarterly Reports, and/or Report of Costs Incurred (RCIs) timely and correctly may delay reimbursement for expenditures to your Agency.

METHOD OF PROCEDURE:

The Winslow Police Department will make expenditures, as follows, to meet the outlined Program Goals/Objectives:

Personnel Services - To support Overtime for STEP/Speed Activities

Employee Related Expenses - To support Employee Related Expenses for Agency Overtime

PRESS RELEASE:

Agencies are **required** to develop and distribute a press release announcing this grant award **upon receipt** of the executed Grant agreement. A copy of this press release shall be sent to the GOHS Director for approval prior to being sent to the media. This press release shall include the objective and specify that the funding is from the Governor's Office of Highway Safety.

BAC TESTING AND REPORTING REQUIREMENTS:

Alcohol impairment is a major contributing factor in fatality and serious injury motor vehicle collisions. Accurate data on alcohol involvement is essential to understanding the full extent of the role of alcohol and to assess progress toward reducing impaired driving.

Each law enforcement agency that receives an enforcement-related grant is required to ensure that accurate data on all drivers involved is reported. Failure to comply may result in withholding funds and cancellation of the enforcement Grant agreement until this requirement is met.

PURSUIT POLICY:

All law enforcement agencies receiving Federal funds are encouraged to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police (IACP) that are currently in effect.

METHOD OF PROCUREMENT:

The application of 2 CFR Part 200 "Procurement Standards" requires that:

Grantees and sub-grantees will use their own procurement procedures which reflect applicable State and local laws and regulations, provided the procurement procedures conform to applicable Federal laws and standards. The most stringent purchasing requirement at each level must be met. If the Agency does not have a procurement process, the Agency may use the State procurement process.

A clear audit trail must be established to determine costs charged against this Grant agreement. Substantiation of costs shall, where possible, be made utilizing the Winslow Police Department documentation consisting of, but not limited to, copies of time sheets, purchase orders, copies of invoices, and proof of payment.

The Agency shall retain copies of all documentation in the project file.

State Contract:

Procurement may be made using an open State contract award. Documents submitted to substantiate purchases using an open State contract must bear the contract number.

PROJECT EVALUATION:

This project shall be administratively evaluated to ensure the objectives have been met.

Quarterly Report

The purpose of the Quarterly Report is to provide information on grant activities conducted at the conclusion of each active quarter. The information provided is used to review progress of the funded project and the successfulness in meeting outlined goals and objectives. The information, photos, highlights, obstacles, and

mandatory statistical data provided in this report are analyzed by the assigned Project Coordinator. It is critical the report contains the following information:

- **Original signatures on all Quarterly Reports and RCIs**
 - All Quarterly Reports and RCIs shall include the signature of the Project Director unless prior authorization for another is on file with GOHS.

Report Schedule

Reporting Period	Due Date
1st Quarterly Report and RCI (October 1 to December 31, 2024)	January 30, 2025
2nd Quarterly Report and RCI (January 1 to March 31, 2025)	April 20, 2025
3rd Quarterly Report and RCI (April 1 to June 30, 2025)	July 20, 2025
4th Quarterly Report and RCI (July 1 to September 30, 2025)	October 15, 2025
Final Statement of Accomplishments	October 15, 2025

The Quarterly Report **shall be completed on the form available on-line and can be submitted by email** to the Governor's Office of Highway Safety.

NOTE: IT IS REQUIRED THAT ALL LAW ENFORCEMENT AGENCIES MUST ENTER STATISTICAL AND ENFORCEMENT ACTIVITY INTO THE ON-LINE GOHS DUI REPORTING SYSTEM, IN ADDITION TO SUBMITTING THE QUARTERLY ENFORCEMENT REPORT.

Final Statement of Accomplishments

The Project Director shall submit a Final Statement of Accomplishments Report to the GOHS **no later than fifteen (15) days after the conclusion of each Federal Fiscal Year (September 30th)**. All agencies receiving funding are required to submit a Final Statement of Accomplishments Report.

Note: Failure to comply with the outlined GOHS reporting requirements may result in withholding of Federal funds or termination of the Grant agreement.

PROFESSIONAL AND TECHNICAL PERSONNEL:

Franklin Caldwell, Chief of Police, Winslow Police Department, shall serve as Project Director.

Kelleen Haney, Support Services Manager, Winslow Police Department, shall serve as Project Administrator.

Andrea Martinez, Governor's Office of Highway Safety, shall serve as Project Coordinator.

REPORT OF COSTS INCURRED (RCI):

The Agency shall submit a Report of Costs Incurred (RCI), with supporting documentation attached, to the Governor's Office of Highway Safety on a quarterly basis, for each active quarter, in conjunction with the

required report. Agencies may submit additional RCI forms for expenditures when funds have been expended for which reimbursement is being requested.

Accepted supporting documentation to submit with a Report of Cost Incurred (RCI) includes, but is not limited to; scanned copies of timesheets, payroll records, paid invoices/purchase orders, and other account records.

RCIs shall be typed and delivered via mail or hand delivered with appropriate supporting documentation to the Governor's Office of Highway Safety. **Electronically submitted RCIs will be accepted.** Final RCIs will not be accepted fifteen (15) days after the conclusion of each Federal Fiscal Year (September 30th). **Expenditures submitted after the expiration date may not be reimbursed and the Agency will accept fiscal responsibility.**

PROGRAM MONITORING:

Highway safety grant program monitoring is used by GOHS project coordinators to track the progress of project objectives, performance measures, and compliance with applicable procedures, laws, and regulations.

The process is used throughout the duration of the grant agreement and serves as a continuous management tool. Program monitoring also presents an opportunity to develop partnerships, share information, and provide assistance to granted agencies. Additionally, program monitoring outlines a set of procedures for grant review and documentation.

Program monitoring serves as a management tool for:

- Detecting and preventing problems
- Helping to identify needed changes
- Identifying training or assistance needed
- Obtaining data necessary for planning and evaluation
- Identifying exemplary projects

Types of Monitoring

Monitoring is formal and informal, financial and operational. The most common types of monitoring are:

- Ongoing contact with the grantee through phone calls, e-mails, correspondence, and meetings
- On-Site/In-House monitoring reviews of project operations, management, and financial records and systems
- Review of project Quarterly Reports
- Review and approval of Report of Costs Incurred (RCIs)
- Desk review of other documents in the project grant files for timely submission and completeness

Monitoring Schedule	
Total Awarded Amount:	Type of Monitoring:
Under \$100,000	Desk Review/Phone Conference
\$100,000 and over	May have an In-House GOHS Review
\$300,000+	May have an On-Site/In-House Review
Capital Outlay Greater than \$100,000 (combined)	May have an On-Site/In-House Review
Desk Review and Phone Conference	Internal review of all written documentation related to grant agreement including, but not limited to the Grant Agreement, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. A

	phone conference call conducted during the course of the project which includes the date and time of the call, the person(s) contacted, and the results. It serves as an informational review to determine progress of programmatic/financial activities. Both the designated project administrator and fiscal contact should be present, if possible, during the phone conference. If identified financial or operational problems are present, GOHS reserves the right to bring the grantee in for an in-house meeting at GOHS. Monitoring form written by Project Coordinator, any findings, areas of improvement, concern, or recognition will be provided to the grantee.
In-House Review	Documents performance review results including project activities, reimbursement claims review, equipment purchases, approvals, and other information. Reviews applicable information related to the project(s) including, but not limited to the Grant agreement, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Completed at GOHS in a meeting with appropriate operational and financial personnel. Monitoring form written by Project Coordinator, any findings, areas of improvement, concern, or recognition will be provided to the grantee.
On-Site Monitoring	Documents performance review results including project activities, reimbursement claims review, equipment purchases, and other information. Reviews applicable information related to the project(s) including, but not limited to the Grant agreement, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Conducted on-site at the grantee's Agency with monitoring form completed on-site by Project Coordinator. Any findings, areas of improvement, concern, or recognition, will be provided to the grantee.

On-site/In-house monitoring for grantees of designated projects with large Capital Outlay purchases, personnel services, and complex projects must be completed within the second or third quarter of the fiscal year. Granted projects displaying any problems may need on-site monitoring more than once during the fiscal year.

On-site/In-house monitoring includes a review and discussion of all issues related to ensure the effective administration of the granted project. The following are the most important items to review:

- Progress toward meeting goals/objectives and performance measures
- Adherence to the grant agreement specifications, timely submission of complete and correct reports, including required documentation
- Quarterly Reports
- Status of expenditures related to the outlined budget
- Accounting records and RCI's
- Supporting documentation (training documentation, inventory sheets, photographs, press releases, etc.)

In addition, the designated Agency will ensure that any equipment purchased will be available for inspection and is being used for the purpose for which it was bought under the outlined grant agreement.

Documentation

The Governor's Office of Highway Safety will retain all findings documented on the GOHS Monitoring Form in the Agency's respective Federal file. Findings will be discussed with the designated grant agreement representative (Project Administrator, fiscal specialist) by phone and/or e-mail. All noted deficiencies will be provided to the grantee with guidance for improvement and solutions to problems. Grantees that exhibit significantly poor performance may be placed on a performance plan as outlined by the GOHS Director. Grantee monitoring information will additionally provide documentation for potential funding in subsequent fiscal year grant proposal review.

PROJECT PERIOD:

The project period shall commence on the date the GOHS Director signs the Highway Safety Grant Agreement and terminate on September 30th of that or subsequent year as indicated on the Highway Safety Grant Agreement.

DURATION:

Grants shall be effective on the date the Governor's Office of Highway Safety Director signs the Grant Agreement and expire at the end of the project period.

If the Agency is unable to expend the funds in the time specified, the Agency will submit notification on the Agency's letterhead and hand deliver or submit via regular mail to the Director of the Governor's Office of Highway Safety a minimum of sixty days (60) prior to the end of the project period.

The Agency shall address all requests to modify the Grant Agreement to the Director of the Governor's Office of Highway Safety on Agency's official letterhead and either hand deliver or submit the request via regular mail. All requests for modification must bear the signature of the Project Director.

Failure to comply may result in cancellation of the Grant Agreement. Any unexpended funds remaining at the termination of the Grant Agreement shall be released back to the Governor's Office of Highway Safety.

ESTIMATED COSTS:

I.	Personnel Services (overtime)	\$7,143.00
II.	Employee Related Expenses (ERE 40%)	\$2,857.00
III.	Professional and Outside Services	\$0.00
IV.	Travel In-State	\$0.00
V.	Travel Out-of-State	\$0.00
VI.	Materials and Supplies	\$0.00
VII.	Capital Outlay	\$0.00
TOTAL ESTIMATED COSTS		*\$10,000.00

*Includes all applicable training, tax, freight, and advertising costs. The GOHS reserves the right to limit reimbursement of Employee Related Expenses from zero (0) to a maximum rate of forty (40) percent. This is the maximum ERE amount to be reimbursed. It is agreed and understood that the Winslow Police Department shall absorb any and all expenditures in excess of \$10,000.00.

**QUARTERLY ENFORCEMENT REPORT
(Submitted to GOHS)**

Reporting Period

DESCRIPTION	GRANT AGREEMENT ACTIVITY	AGENCY ACTIVITY
Total Contacts (Traffic Stops)		
Total Sober Designated Drivers Contacted		
Total Know Your Limit Contacts		
TOTAL DUI ARRESTS		
Total DUI Aggravated		
Total DUI Misdemeanor		
Total DUI Extreme (.15 or Above)		
Under 21 DUI Citations		
Average BAC		
Distracted Driving Citations		
Total DUI Drug Arrests		
30-Day Vehicle Impounds		
Seat Belt Citations		
Child Restraint Citations		
Criminal Speed Citations		
Reckless Driving Citations		
Civil Speed Citations		
Other Citations		
Other Arrests		
Participating Officer/Deputies (Cumulative)		

CERTIFICATIONS AND AGREEMENTS

This GRANT AGREEMENT, is made and entered into by and between the STATE OF ARIZONA, by and through the Governor's Office of Highway Safety (GOHS) hereinafter referred to as "STATE", and the agency named in this Grant Agreement, hereinafter referred to as "AGENCY".

WHEREAS, the National Highway Safety Act of 1966, as amended (23 USC §§401-404), provides Federal funds to STATE for approved highway safety projects; and

WHEREAS, STATE may make said funds available to various state, county, tribal, or municipal agencies, governments, or political subdivisions upon application and approval by STATE and the United States Department of Transportation (USDOT); and

WHEREAS, AGENCY must comply with the requirements listed herein to be eligible for Federal funds for approved highway safety projects; and

WHEREAS, AGENCY has submitted an application for Federal funds for highway safety projects;

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOODS AND VALUABLE CONSIDERATION, it is mutually agreed that AGENCY will strictly comply with the following terms and conditions and the following Federal and State Statutes, Rules, and Regulations:

I. Project Monitoring, Reports, and Inspections

- A. AGENCY agrees to fully cooperate with representatives of STATE monitoring the project, either on-site or by telephone, during the life of the Grant Agreement.
- B. AGENCY will submit Quarterly Reports (one for each three-month period of the project year) to STATE in the form and manner prescribed by STATE. Notice of the specific requirements for each report will be given in this Grant Agreement or at any time thereafter by giving thirty (30) days written notice to AGENCY by ordinary mail at the address listed on the Grant Agreement. Failure to comply with Quarterly Report requirements may result in withholding of Federal funds or termination of this Grant Agreement.
- C. AGENCY will submit a Final Report/Statement of Accomplishment at completion of the Grant Agreement to include all financial, performance, and other reports required as a condition of the grant to STATE within thirty (30) days of the completion of the Grant Agreement.
- D. Representatives authorized by STATE and the National Highway Traffic Safety Administration (NHTSA) will have the right to visit the site and inspect the work under this Grant Agreement whenever such representatives may determine such inspection is necessary.

II. Reimbursement of Eligible Expenses

- A. AGENCY's Project Director, or Finance Personnel, will submit a Report of Costs Incurred Form (RCI) to STATE each time there have been funds expended for which reimbursement is being

requested. Failure to meet this requirement may be cause to terminate the project under Section XX herein, "Termination and Abandonment".

- B. AGENCY will reimburse STATE for any ineligible or unauthorized expenses for which Federal funds have been claimed and reimbursement received, as may have been determined by a State or Federal audit.
- C. STATE will have the right to withhold any installments equal to the reimbursement received by AGENCY for prior installments which have been subsequently determined to be ineligible or unauthorized.

III. Property Agreement

- A. AGENCY will immediately notify STATE if any equipment purchased under this Grant Agreement ceases to be used in the manner as set forth by this Grant Agreement. In such event, AGENCY further agrees to either give credit to the project cost or to another active highway safety project for the residual value of such equipment in an amount to be determined by STATE or to transfer or otherwise dispose of such equipment as directed by STATE.
- B. No equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of STATE, or unless otherwise provided elsewhere in this Grant Agreement.
- C. AGENCY will maintain or cause to be maintained for its useful life, any equipment purchased under this Grant Agreement.
- D. AGENCY will incorporate any equipment purchased under this Grant Agreement into its inventory records.
- E. AGENCY will insure any equipment purchased under this Grant Agreement for the duration of its useful life. Self-insurance meets the requirements of this section.

IV. Travel

In-State and Out-of-State Travel

In state and out-of-state travel claims will be reimbursed at rates provided by AGENCY's regulations, provided that such regulations are as restrictive as those of STATE. Where they are less restrictive, ARS §38-624 will apply.

The State must approve all out-of-state travel in writing and in advance.

V. Standard of Performance

AGENCY hereby agrees to perform all work and services herein required or set forth, and to furnish all labor, materials, and equipment, except that labor, material, and equipment as STATE agrees to furnish pursuant to this Grant Agreement.

VI. Hold Harmless Agreement

Neither party to this agreement agrees to indemnify the other party or hold harmless the other party from liability hereunder. However, if the common law or a statute provides for either a right to

indemnify and/or a right to contribution to any party to this agreement then the right to pursue one or both of these remedies is preserved.

VII. Non-Assignment and Sub-Contracts

This Grant Agreement is not assignable nor may any portion of the work to be performed be subcontracted unless specifically agreed to in writing by STATE. No equipment purchased hereunder may be assigned or operated by other than AGENCY unless agreed to in writing by STATE.

VIII. Work Products and Title to Commodities and Equipment

A. The work product and results of the project are the property of STATE, unless otherwise specified elsewhere in this Grant Agreement. All property, instruments, non-consumable materials, supplies, and the like, which are furnished or paid for by STATE under the terms of this Grant Agreement, unless otherwise provided for elsewhere in this Grant Agreement, are and remain the property of STATE and will be returned at the completion of this project upon request of STATE. The work product and results of the project will be furnished to STATE upon request, if no provision is otherwise made by this Grant Agreement.

B. The provisions of subparagraph A apply whether or not the project granted for herein is completed.

IX. Copyrights and Patents

Any copyrightable materials, patentable discovery, or invention produced in the course of this project may be claimed by STATE and a copyright or patent obtained by it at its expense. In the event STATE does not wish to obtain such copyright or patent, AGENCY may do so, but in any event, provision will be made by AGENCY for royalty-free, nonexclusive, nontransferable, and irrevocable licenses to be given the United States Government and STATE and its political subdivisions to use such copyrightable material, patented discoveries, or inventions in any manner they see fit. The STATE reserves the right

to impose such other terms and conditions upon the use of such copyrights or patents as may be deemed in the best interest of STATE in the event AGENCY is allowed to obtain a copyright or patent.

X. Uniform Administrative Requirements

(2 CFR Part 1201): Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards:

The application of 2 CFR Part 200 "Procurement Standards" Requires that:

AGENCY and sub-grantees will use their own procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law. The most stringent purchasing requirement at each level must be met.

The Arizona Procurement Code (ARS §41-2501, et. seq.) and promulgated rules (A.A.C. Title 2, Chapter 7) are a part of this Grant Agreement as if fully set forth herein and AGENCY agrees to fully comply with these requirements for any procurement using grant monies from this Grant Agreement.

XI. Non-Discrimination

During the performance of this contract/grant agreement, the contractor/grant recipient agrees—

- A. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- B. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
- C. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- D. That, in event a contractor/grant recipient fails to comply with any nondiscrimination provisions in this contract/grant agreement, the State highway safety agency will have the right to impose such contract/grant agreement sanctions as it or NHTSA determine are appropriate, including, but not limited to, withholding payments to the contractor/grant recipient under the contract/grant

agreement until the contractor/grant recipient complies; and/or cancelling, terminating, or suspending a contract or grant agreement, in whole or in part; and

- E. To insert this clause, including paragraphs A through E, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

XII. Executive Order 2023-01

It is mutually agreed that AGENCY will comply with the terms and conditions of Executive Order 2023-01, *Non-Discrimination in Employment by Government Contractors and Subcontractors*.

XIII. Application of Hatch Act

The AGENCY will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XIV. Minority Business Enterprises (MBE) Policy and Obligation

- A. Policy: It is the policy of the USDOT that minority business enterprises as defined in 49 CFR Part 23, will have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Grant Agreement. Consequently, the minority business enterprises requirements of 49 CFR Part 23 apply to this Grant Agreement.
- B. Obligation: The recipient or its contractor agrees to ensure that minority business enterprises, as defined in 49 CFR Part 23, have the subcontracts financed in whole or in part with Federal funds provided under this Grant Agreement. In this regard, all recipients or contractors will take all necessary and reasonable steps in accordance with 49 CFR, Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors will not discriminate on the basis of race, color, creed, sex, or national origin in the award and performance of USDOT-assigned Grant Agreements.

XV. Arbitration Clause, ARS §12-1518

Pursuant to ARS §12-1518, the parties agree to use arbitration, after exhausting applicable administrative reviews, to resolve disputes arising out of this agreement where the provisions of mandatory arbitration apply.

XVI. Inspection and Audit, ARS §35-214

Pursuant to ARS §35-214, all books, accounts, reports, files, and other records relating to this Agreement will be subject at all reasonable times to inspection and audit by STATE for five (5) years after completion of this Agreement. The records will be produced at the Governor's Office of Highway Safety.

XVII. Appropriation of Funds by U.S. Congress

It is agreed that in no event will this Grant Agreement be binding on any party hereto unless and until such time as funds are appropriated and authorized by the U.S. Congress and specifically allocated to the project submitted herein and then only for the fiscal year for which such allocation is made. In the

event no funds are appropriated by the U.S. Congress or no funds are allocated for the project proposed herein for subsequent fiscal years, this Grant Agreement will be null and void, except as to that portion for which funds have then been appropriated or allocated to this project, and no right of action or damages will accrue to the benefit of the parties hereto as to that portion of the Contract or Grant Agreement that may so become null and void.

XVIII. Continuation of Highway Safety Program

It is the intention of AGENCY to continue the Highway Safety Program identified in this Grant Agreement once Federal funding is completed. This intended continuation will be based upon cost effectiveness and an evaluation by AGENCY of the program's impact on highway safety.

XIX. E-Verify

Both parties acknowledge that immigration laws require them to register and participate with the E-Verify Program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this State. Both parties warrant that they have registered with and participate with E-Verify. If either party later determines that the other non-compliant party has not complied with E-Verify, it will notify the non-compliant party by certified mail of the determination and of the right to appeal the determination.

XX. Termination and Abandonment

- A. The STATE and AGENCY hereby agree to the full performance of the covenants contained herein, except that STATE reserves the right, at its discretion, to terminate or abandon any portion of the project for which services have not been already performed by AGENCY.
- B. In the event STATE abandons the services or any part of the services as herein provided, STATE will notify AGENCY in writing and within twenty-four (24) hours after receiving such notice, AGENCY will discontinue advancing the work under this Grant Agreement and proceed to close said operations under the Grant Agreement.
- C. The appraisal value of work performed by AGENCY to the date of such termination or abandonment shall be made by STATE on a basis equitable to STATE and AGENCY and a final reimbursement made to AGENCY on the basis of costs incurred. Upon termination or abandonment, AGENCY will deliver to STATE all documents, completely or partially completed, together with all unused materials supplied by STATE.
- D. AGENCY may terminate or abandon this Grant Agreement upon thirty (30) days written notice to STATE, provided there is subsequent concurrence by STATE. Termination or abandonment by

AGENCY will provide that costs can be incurred against the project up to and including sixty (60) days after notice is given to STATE.

- E. Any equipment or commodities which have been purchased as a part of this Grant Agreement and which have not been consumed or reached the end of its useful life will be returned to STATE upon its written request.

XXI. Cancellation Statute

All parties are hereby put on notice that this Contract/Grant Agreement is subject to cancellation pursuant to ARS §38-511, the provisions of which are stated below.

In accordance with ARS §38-511, this Contract/Grant Agreement may be cancelled without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract/Grant Agreement on behalf of the STATE, its political subdivisions or any department or agency of either, is at any time while the Contract/Grant Agreement or any extension of the Contract/Grant Agreement is in effect, an employee of any other party to the Contract/Grant Agreement in any capacity or a consultant to any other party of the Contract/Grant Agreement with respect to the subject matter or the Contract/Grant Agreement.

The cancellation shall be effective when written notice from the Governor or Chief Executive Officer or governing body of the political subdivision is received by all other parties to the Contract/Grant Agreement unless the notice specifies a later time.

AGREEMENT OF UNDERSTANDING AND CERTIFICATION OF COMPLIANCE

Acceptance of Condition

It is understood and agreed by the undersigned that a grant received as a result of this Grant Agreement is subject to the Highway Safety Act of 1966, as amended (23 U.S.C.A. §§401-404), ARS §28-602, and all administrative regulations governing grants established by the USDOT and STATE. It is expressly agreed that this Highway Safety Project constitutes an official part of the STATE's Highway Safety Program and that AGENCY will meet the requirements as set forth in the accompanying Project Director's Manual, which are incorporated herein and made a part of this Grant Agreement. All State and Federal Statutes, Rules, Regulations, and Circulars referenced in this Grant Agreement are a part of this document as if fully set forth herein. It is also agreed that no work will be performed nor any obligation incurred until AGENCY is notified in writing that this project has been approved by the Governor's Highway Safety Representative.

Certificate of Compliance

This is to certify that AGENCY will comply with all of the State and Federal Statutes, Rules and Regulations identified in this Grant Agreement.

Certification of Non-Duplication of Grant Funds Expenditure

This is to certify that AGENCY has no ongoing nor completed projects under Grant Agreement with other Federal fund sources which duplicate or overlap any work contemplated or described in this Grant Agreement. It is further certified that any pending or proposed request for other Federal grant funds which would duplicate or overlap work described in the Grant Agreement will be revised to exclude

any such duplication of grant fund expenditures. It is understood that any such duplication of Federal funds expenditures subsequently determined by audit will be subject to recovery by STATE.

Single Audit Act

If your political subdivision has had an independent audit meeting the requirements of the Single Audit Act of 1984, (31 U.S.C.A. §7501 et. seq.), please forward a copy to GOHS, Attention: Finance Dept., within thirty (30) days of the effective date of this Grant Agreement. If such audit has not been performed, please advise when it is being scheduled.

Buy America Act

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than twenty-five (25) percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

Certification on Conflict of Interest*General Requirements*

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity To negotiate, make, accept Or approve, Or To take part In negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly Or indirectly, any financial Or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member Of his Or her immediate family, his Or her partner, Or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in Or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions To be applied For violations Of such standards by officers, employees, Or agents.

a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, Or anything Of monetary value from present or potential subawardees, including contractors or parties to subcontracts.

b. The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.

2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

Disclosure Requirements

No State or its subrecipient, including its officers, employees or agents, shall perform or continue to perform under a grant Or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate And full disclosure In writing To NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may
 - (a) terminate the award, or
 - (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present or currently planned organizational, financial, contractual Or other interest(s) With an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, And which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, And the officers, employees Or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or Action can have an economic Or other impact on the interests of a regulated Or affected organization

Prohibition on Using Grant Funds to Check for Helmet Usage

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Certification Regarding Debarment and Suspension

- A. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
- B. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- C. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in

addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

- D. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- E. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- F. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
- G. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled Instructions for Lower Tier Certification including the Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transaction, provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
- H. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov>).
- I. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- J. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause of default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matter

- A. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principal:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- B. Where the prospective primary tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- A. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
- B. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- C. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- D. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- E. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4,

debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

- F. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
- G. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions Website (<https://www.sam.gov>).
- H. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- I. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification for Contracts, Grant, Loans, and Cooperative Agreements (Federal Lobbying)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients will certify and disclose accordingly.
- D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature of Project Director:

Franklin Caldwell, Chief of Police
Winslow Police Department

***Signature of Authorized Official of
Governmental Unit:***

David Coolidge, City Manager
City of Winslow

Date Telephone

Date Telephone

REIMBURSEMENT INSTRUCTIONS

1. Agency Official preparing the Report of Costs Incurred:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

2. Agency's Fiscal Contact:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Federal Identification Number: _____

3. ***REIMBURSEMENT INFORMATION:***

Warrant/Check to be made payable to:

Warrant/Check to be mailed to:

(Agency)

(Address)

(City, State, Zip Code)

4. ***Unique Entity Identifier:***

(Unique Entity Identifier #)

(Registered Address & Zip Code)

AUTHORITY & FUNDS

1. This Project is authorized by 23 U.S.C. §402 and regulations promulgated there under, more particularly Volume 102, and if State funds are involved, this project is authorized by ARS §28-602.

The funds authorized for this Project have been appropriated and budgeted by the U.S. Department of Transportation. The expenses are reimbursable under Arizona's Highway Safety Plan Program Area 402-PTS, as approved for by the National Highway Traffic Safety Administration.

- | | | |
|----|--------------------------------------|--------------------------|
| 2. | A. EFFECTIVE DATE: | B. FEDERAL FUNDS: |
| | <u>Authorization to Proceed Date</u> | <u>\$10,000.00</u> |

3. **AGREEMENT AND AUTHORIZATION TO PROCEED**
by State Official responsible to Governor for the
administration of the State Highway Safety Agency

J.M. "Jesse" Torrez, Director
Governor's Office of Highway Safety
Governor's Highway Safety Representative

Approval Date

Mayor
Roberta W. Cano

(928) 289-2422



Discover Winslow-A City in Motion

Council Members
Peter Cake
Samantha Crisp
Jim MacLean
Darcey McKee
Melissa Nelson
Daniel T. Tafoya

AGENDA DATE: October 22, 2024
TO: Honorable Mayor and City Council
FROM: Franklin Caldwell, Chief of Police
SUBJECT: Governor's Office of Highway Safety Grant for DUI/Impaired Driving Enforcement for FFY 2025

RECOMMENDED MOTION

That the Mayor and Council approve, by motion, to accept a grant from the Governor's Office of Highway Safety (GOHS) utilizing Federal 405 funds to support Personnel Services (Overtime), and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Winslow in the amount of \$15,000 for FFY 2025.

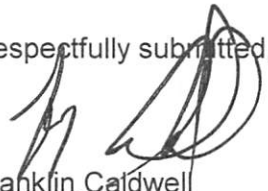
DISCUSSION

The Winslow Police Department shares the mission of the Governor's Office of Highway Safety in making the roadways within the State of Arizona safer through education and enforcement of existing state traffic laws. The Winslow Police Department requested Federal 405 grant monies through GOHS specifically to support Personnel Services (Overtime), and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Winslow. No matching funds are required.

IMPACT ON BUDGET

None. No matching funds are required.

Respectfully submitted,

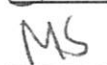

Franklin Caldwell
Chief of Police

Reviewed by:

City Manager

City Attorney

Finance Director




KATIE HOBBS
GOVERNOR

J.M. "JESSE" TORREZ
DIRECTOR
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

Chief of Police Franklin Caldwell
Winslow Police Department
708 W. Third Street
Winslow, Arizona 86047

PROJECT REFERENCE:

Grant Agreement Number: 2025-405d-047

Total Estimated Costs: \$15,000.00

Purpose of Project: DUI/Impaired Driving Enforcement

Dear Chief of Police Caldwell:

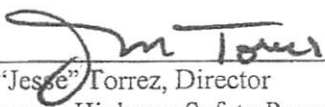
Attached is one copy of the referenced Highway Safety Grant Agreement for your review and signature. This is not an authorization to proceed with the project.

Please complete the following steps:

1. Review the entire grant agreement as there have been significant changes throughout the agreement;
2. GOHS requires one single-sided copy with an original signature.
3. Have your fiscal staff complete the Reimbursement Instructions (page 25);
4. As Project Director, sign and date the signature page;
5. Obtain the signature of David Coolidge, City Manager, City of Winslow as the Authorized Official of Governmental Unit;
6. Return one completed and signed copy by mail to the Governor's Office of Highway Safety, 1700 West Washington Street, Executive Tower, Suite 430, Phoenix, Arizona, 85007.

Please do not incur any costs at this time as it would nullify the grant agreement. Once the signed copy is received, I will approve and sign the agreement as the GOHS Director/Governor's Highway Safety Representative and a copy of the original executed grant agreement with a letter of authorization to proceed will be emailed to you.

Sincerely,


J.M. "Jesse" Torrez, Director
Governor's Highway Safety Representative

09/23/24
Date

GOVERNOR'S OFFICE OF
HIGHWAY SAFETY

STATE OF ARIZONA

HIGHWAY SAFETY GRANT AGREEMENT

This page, the Project Director's Manual and attached hereto and incorporated herein by reference, constitute the entire Grant between the parties hereto unless the Governor's Highway Safety Representative authorizes deviation in writing.

FAIN: 69A3752530000405dAZM		Assistance Listings: 20.616
1. APPLICANT AGENCY Winslow Police Department	GOHS GRANT NUMBER: 2025-405d-047	
ADDRESS 708 W. Third Street Winslow, Arizona 86047	PROGRAM AREA: 405d	
2. GOVERNMENTAL UNIT City of Winslow	AGENCY CONTACT: Kelleen Haney	
ADDRESS 21 N. Williamson Avenue Winslow, Arizona 86047	3. PROJECT TITLE: DUI/Impaired Driving Enforcement	
4. GUIDELINES: 405d		
5. BRIEFLY STATE PURPOSE OF PROJECT: Federal 405d funds will support Personnel Services (Overtime), and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Winslow.		
6. BUDGET COST CATEGORY	Project Period FFY 2025	
I. Personnel Services	\$10,714.00	
II. Employee Related Expenses (40%)	\$4,286.00	
III. Professional and Outside Services	\$0.00	
IV. Travel In-State	\$0.00	
V. Travel Out-of-State	\$0.00	
VI. Materials and Supplies	\$0.00	
VII. Capital Outlay	\$0.00	
TOTAL ESTIMATED COSTS	\$15,000.00	
PROJECT PERIOD	FROM: Effective Date (Date of GOHS Director Signature)	TO: 09-30-2025
CURRENT GRANT PERIOD	FROM: 10-01-2024	TO: 09-30-2025
TOTAL FEDERAL FUNDS OBLIGATED THIS FFY: \$15,000.00		

A political subdivision or State agency that is mandated to provide a certified resolution or ordinance authorizing entry into this Grant agreement must do so prior to incurring any expenditures. Failure to do so may result in termination of the awarded Grant agreement.

PROBLEM IDENTIFICATION AND RESOLUTION:**Agency Background:**

Number of sworn officers: 26

Total Population in city/town or county: 14,900

Total Road Mileage: Highway: 10 Local: 13 Total: 23

	2022	2021	2020
Total Crashes	43	93	116
Total Injury Crashes	12	21	5
Total Fatal Crashes	0	1	1
Total Impaired-related Crashes	9	5	5
Total Impaired-related Serious Injuries	3	5	2
Total Impaired-related Fatalities	0	0	0
Total Speed-related Crashes	3	7	8
Total Speed-related Serious Injuries	2	6	5
Total Speed-related Fatalities	0	0	0

The data above represents: County ☐ City/Town ☒

Agency Problem/Attempts to Solve Problem:

The Winslow Police Department is located in the rural community of northeastern Arizona in Navajo County. The city limits border Coconino County and are in close proximity to both Navajo Nation and Hopi Tribal lands. According to the 2020 United States Census, the City of Winslow has a population of just under 10,000 people. It is estimated the Winslow Police Department services nearly 35,000 people daily. The City of Winslow covers approximately 12.5 square miles and approximately 54 miles of roadway which includes Interstate 40, State Route 99, State Route 87, and US Route 66. During major events in the Navajo County area, which occur throughout the year, an influx of temporary visitors to the Navajo County area for weekend activities is observed. This results in an increase in traffic and significant rise in the number of drivers in the area. In the previous years, several tragic collisions have occurred in the area because of this increase. The Northern Navajo County agencies have joined together to form a "Route 66" Traffic Task Force to include the Arizona Department of Public Safety, Arizona Department of Liquor, Navajo County Sheriff's Office, Holbrook Police Department, and the Winslow Police Department.

Agency Funding:

Federal 405d funds will support Personnel Services (Overtime), and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Winslow.

How Agency Will Solve Problem with Funding:

The Winslow Police Department will continue to increase and utilize the Route 66 DUI Task Force during all major events to decrease DUI related collisions and deaths.

PROGRAM MEASURES:**Agency Goals:**

To decrease the number of impaired driving-related crashes 55% from 9 during calendar year 2023 to 4 by December 31, 2025.

To decrease the number of serious injuries in impaired driving-related crashes 66% from 3 in calendar year 2023 to 1 by December 31, 2025.

To decrease the number of fatalities in impaired driving-related crashes 0 % from 0 in calendar year 2023 to 0 by December 31, 2025.

Grant Agreement Objectives:

To participate in a minimum of 2 DUI saturation patrols per quarter during FFY 2025.

To participate in a minimum of 2 DUI task force operations per quarter during FFY 2025.

Additional Grant Agreement Objectives:

1. To decrease instances of driving while under the influence of alcohol.
2. To decrease DUI related crashes.
3. To educate the public on the dangers of consuming alcoholic beverages or other chemical substances that impair judgement or motor functions.

GOALS/OBJECTIVES:

Federal 405d funds will support Personnel Services (Overtime), and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Winslow.

Expenditures of funding pertaining to Impaired Driving Enforcement including Personnel Services and ERE, Materials and Supplies, Capital Equipment, and/or Travel In and Out-of-State shall comply with the Impaired Driving Program goals provided by the Arizona Governor's Office of Highway Safety. The Impaired Driving Program goal is to reduce the incidences of alcohol and drug related driving fatalities and injuries through enforcement, education, and public awareness throughout the State of Arizona. Law enforcement personnel participating in Impaired Driving Enforcement/DUI activities including, DUI Task Force details under this program, shall be HGN/SFST certified.

MEDIA RELEASE:

To prepare complete press release information for media (television, radio, print, and on-line) during each campaign period including a main press release, schedule of events, departmental plans, and relevant data.

The material will emphasize the campaign's purpose, aggressive enforcement, and the high cost of DUI/Impaired Driving in terms of money, criminal, and human consequences.

The Winslow Police Department will maintain responsibility for **reporting sustained enforcement** activity in a timely manner. Additionally, it is the responsibility of the Winslow Police Department to report all holiday task force enforcement statistics to GOHS on-line at the GOHS website **no later than 10:00 a.m. the morning following each day of the event.**

The holidays and special events include but not limited to: Super Bowl Sunday, Valentine's Day, President's Day, St. Patrick's Day, Spring Break, Easter, Cinco de Mayo, Prom Night, Memorial Day, Graduation Day, Independence Day, Labor Day, Columbus Day, Halloween, and the Thanksgiving through New Year's details.

PLEASE NOTE: Failure to submit Statistics, Quarterly Reports, and/or Report of Costs Incurred (RCIs) timely and correctly may delay reimbursement for expenditures to your Agency.

METHOD OF PROCEDURE:

The Winslow Police Department will make expenditures, as follows, to meet the outlined Program Goals/Objectives:

Personnel Services - To support Overtime for DUI/Impaired Driving Activities

Employee Related Expenses - To support Employee Related Expenses for Agency Overtime

PRESS RELEASE:

Agencies are **required** to develop and distribute a press release announcing this grant award **upon receipt** of the executed Grant agreement. A copy of this press release shall be sent to the GOHS Director for approval prior to being sent to the media. This press release shall include the objective and specify that the funding is from the Governor's Office of Highway Safety.

BAC TESTING AND REPORTING REQUIREMENTS:

Alcohol impairment is a major contributing factor in fatality and serious injury motor vehicle collisions. Accurate data on alcohol involvement is essential to understanding the full extent of the role of alcohol and to assess progress toward reducing impaired driving.

Each law enforcement agency that receives an enforcement-related grant is required to ensure that accurate data on all drivers involved is reported. Failure to comply may result in withholding funds and cancellation of the enforcement Grant agreement until this requirement is met.

PURSUIT POLICY:

All law enforcement agencies receiving Federal funds are encouraged to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police (IACP) that are currently in effect.

METHOD OF PROCUREMENT:

The application of 2 CFR Part 200 "Procurement Standards" requires that:

Grantees and sub-grantees will use their own procurement procedures which reflect applicable State and local laws and regulations, provided the procurement procedures conform to applicable Federal laws and standards. The most stringent purchasing requirement at each level must be met. If the Agency does not have a procurement process, the Agency may use the State procurement process.

A clear audit trail must be established to determine costs charged against this Grant agreement. Substantiation of costs shall, where possible, be made utilizing the Winslow Police Department documentation consisting of, but not limited to, copies of time sheets, purchase orders, copies of invoices, and proof of payment.

The Agency shall retain copies of all documentation in the project file.

State Contract:

Procurement may be made using an open State contract award. Documents submitted to substantiate purchases using an open State contract must bear the contract number.

PROJECT EVALUATION:

This project shall be administratively evaluated to ensure the objectives have been met.

Quarterly Report

The purpose of the Quarterly Report is to provide information on grant activities conducted at the conclusion of each active quarter. The information provided is used to review progress of the funded project and the successfulness in meeting outlined goals and objectives. The information, photos, highlights, obstacles, and

mandatory statistical data provided in this report are analyzed by the assigned Project Coordinator. It is critical the report contains the following information:

- **Original signatures on all Quarterly Reports and RCIs**
 - All Quarterly Reports and RCIs shall include the signature of the Project Director unless prior authorization for another is on file with GOHS.

Report Schedule

Reporting Period	Due Date
1st Quarterly Report and RCI (October 1 to December 31, 2024)	January 30, 2025
2nd Quarterly Report and RCI (January 1 to March 31, 2025)	April 20, 2025
3rd Quarterly Report and RCI (April 1 to June 30, 2025)	July 20, 2025
4th Quarterly Report and RCI (July 1 to September 30, 2025)	October 15, 2025
Final Statement of Accomplishments	October 15, 2025

The Quarterly Report shall be completed on the form available on-line and can be submitted by email to the Governor's Office of Highway Safety.

NOTE: IT IS REQUIRED THAT ALL LAW ENFORCEMENT AGENCIES MUST ENTER STATISTICAL AND ENFORCEMENT ACTIVITY INTO THE ON-LINE GOHS DUI REPORTING SYSTEM, IN ADDITION TO SUBMITTING THE QUARTERLY ENFORCEMENT REPORT.

Final Statement of Accomplishments

The Project Director shall submit a Final Statement of Accomplishments Report to the GOHS **no later than fifteen (15) days after the conclusion of each Federal Fiscal Year (September 30th)**. All agencies receiving funding are required to submit a Final Statement of Accomplishments Report.

Note: Failure to comply with the outlined GOHS reporting requirements may result in withholding of Federal funds or termination of the Grant agreement.

PROFESSIONAL AND TECHNICAL PERSONNEL:

Franklin Caldwell, Chief of Police, Winslow Police Department, shall serve as Project Director.

Kelleen Haney, Support Services Manager, Winslow Police Department, shall serve as Project Administrator.

Andrea Martinez, Governor's Office of Highway Safety, shall serve as Project Coordinator.

REPORT OF COSTS INCURRED (RCI):

The Agency shall submit a Report of Costs Incurred (RCI), with supporting documentation attached, to the Governor's Office of Highway Safety on a quarterly basis, for each active quarter, in conjunction with the

required report. Agencies may submit additional RCI forms for expenditures when funds have been expended for which reimbursement is being requested.

Accepted supporting documentation to submit with a Report of Cost Incurred (RCI) includes, but is not limited to; scanned copies of timesheets, payroll records, paid invoices/purchase orders, and other account records.

RCIs shall be typed and delivered via mail or hand delivered with appropriate supporting documentation to the Governor's Office of Highway Safety. **Electronically submitted RCIs will be accepted.** Final RCIs will not be accepted fifteen (15) days after the conclusion of each Federal Fiscal Year (September 30th). **Expenditures submitted after the expiration date may not be reimbursed and the Agency will accept fiscal responsibility.**

PROGRAM MONITORING:

Highway safety grant program monitoring is used by GOHS project coordinators to track the progress of project objectives, performance measures, and compliance with applicable procedures, laws, and regulations.

The process is used throughout the duration of the grant agreement and serves as a continuous management tool. Program monitoring also presents an opportunity to develop partnerships, share information, and provide assistance to granted agencies. Additionally, program monitoring outlines a set of procedures for grant review and documentation.

Program monitoring serves as a management tool for:

- Detecting and preventing problems
- Helping to identify needed changes
- Identifying training or assistance needed
- Obtaining data necessary for planning and evaluation
- Identifying exemplary projects

Types of Monitoring

Monitoring is formal and informal, financial and operational. The most common types of monitoring are:

- Ongoing contact with the grantee through phone calls, e-mails, correspondence, and meetings
- On-Site/In-House monitoring reviews of project operations, management, and financial records and systems
- Review of project Quarterly Reports
- Review and approval of Report of Costs Incurred (RCIs)
- Desk review of other documents in the project grant files for timely submission and completeness

Monitoring Schedule	
Total Awarded Amount:	Type of Monitoring:
Under \$100,000	Desk Review/Phone Conference
\$100,000 and over	May have an In-House GOHS Review
\$300,000+	May have an On-Site/In-House Review
Capital Outlay Greater than \$100,000 (combined)	May have an On-Site/In-House Review
Desk Review and Phone Conference	Internal review of all written documentation related to grant agreement including, but not limited to the Grant Agreement, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. A

	phone conference call conducted during the course of the project which includes the date and time of the call, the person(s) contacted, and the results. It serves as an informational review to determine progress of programmatic/financial activities. Both the designated project administrator and fiscal contact should be present, if possible, during the phone conference. If identified financial or operational problems are present, GOHS reserves the right to bring the grantee in for an in-house meeting at GOHS. Monitoring form written by Project Coordinator, any findings, areas of improvement, concern, or recognition will be provided to the grantee.
In-House Review	Documents performance review results including project activities, reimbursement claims review, equipment purchases, approvals, and other information. Reviews applicable information related to the project(s) including, but not limited to the Grant agreement, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Completed at GOHS in a meeting with appropriate operational and financial personnel. Monitoring form written by Project Coordinator, any findings, areas of improvement, concern, or recognition will be provided to the grantee.
On-Site Monitoring	Documents performance review results including project activities, reimbursement claims review, equipment purchases, and other information. Reviews applicable information related to the project(s) including, but not limited to the Grant agreement, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Conducted on-site at the grantee's Agency with monitoring form completed on-site by Project Coordinator. Any findings, areas of improvement, concern, or recognition, will be provided to the grantee.

On-site/In-house monitoring for grantees of designated projects with large Capital Outlay purchases, personnel services, and complex projects must be completed within the second or third quarter of the fiscal year. Granted projects displaying any problems may need on-site monitoring more than once during the fiscal year.

On-site/In-house monitoring includes a review and discussion of all issues related to ensure the effective administration of the granted project. The following are the most important items to review:

- Progress toward meeting goals/objectives and performance measures
- Adherence to the grant agreement specifications, timely submission of complete and correct reports, including required documentation
- Quarterly Reports
- Status of expenditures related to the outlined budget
- Accounting records and RCI's
- Supporting documentation (training documentation, inventory sheets, photographs, press releases, etc.)

In addition, the designated Agency will ensure that any equipment purchased will be available for inspection and is being used for the purpose for which it was bought under the outlined grant agreement.

Documentation

The Governor's Office of Highway Safety will retain all findings documented on the GOHS Monitoring Form in the Agency's respective Federal file. Findings will be discussed with the designated grant agreement representative (Project Administrator, fiscal specialist) by phone and/or e-mail. All noted deficiencies will be provided to the grantee with guidance for improvement and solutions to problems. Grantees that exhibit significantly poor performance may be placed on a performance plan as outlined by the GOHS Director. Grantee monitoring information will additionally provide documentation for potential funding in subsequent fiscal year grant proposal review.

PROJECT PERIOD:

The project period shall commence on the date the GOHS Director signs the Highway Safety Grant Agreement and terminate on September 30th of that or subsequent year as indicated on the Highway Safety Grant Agreement.

DURATION:

Grants shall be effective on the date the Governor's Office of Highway Safety Director signs the Grant Agreement and expire at the end of the project period.

If the Agency is unable to expend the funds in the time specified, the Agency will submit notification on the Agency's letterhead and hand deliver or submit via regular mail to the Director of the Governor's Office of Highway Safety a minimum of sixty days (60) prior to the end of the project period.

The Agency shall address all requests to modify the Grant Agreement to the Director of the Governor's Office of Highway Safety on Agency's official letterhead and either hand deliver or submit the request via regular mail. All requests for modification must bear the signature of the Project Director.

Failure to comply may result in cancellation of the Grant Agreement. Any unexpended funds remaining at the termination of the Grant Agreement shall be released back to the Governor's Office of Highway Safety.

ESTIMATED COSTS:

I.	Personnel Services (overtime)	\$10,714.00
II.	Employee Related Expenses (ERE 40%)	\$4,286.00
III.	Professional and Outside Services	\$0.00
IV.	Travel In-State	\$0.00
V.	Travel Out-of-State	\$0.00
VI.	Materials and Supplies	\$0.00
VII.	Capital Outlay	\$0.00
TOTAL ESTIMATED COSTS		*\$15,000.00

*Includes all applicable training, tax, freight, and advertising costs. The GOHS reserves the right to limit reimbursement of Employee Related Expenses from zero (0) to a maximum rate of forty (40) percent. This is the maximum ERE amount to be reimbursed. It is agreed and understood that the Winslow Police Department shall absorb any and all expenditures in excess of \$15,000.00.

**QUARTERLY ENFORCEMENT REPORT
(Submitted to GOHS)**

Reporting Period

DESCRIPTION	GRANT AGREEMENT ACTIVITY	AGENCY ACTIVITY
Total Contacts (Traffic Stops)		
Total Sober Designated Drivers Contacted		
Total Know Your Limit Contacts		
TOTAL DUI ARRESTS		
Total DUI Aggravated		
Total DUI Misdemeanor		
Total DUI Extreme (.15 or Above)		
Under 21 DUI Citations		
Average BAC		
Distracted Driving Citations		
Total DUI Drug Arrests		
30-Day Vehicle Impounds		
Seat Belt Citations		
Child Restraint Citations		
Criminal Speed Citations		
Reckless Driving Citations		
Civil Speed Citations		
Other Citations		
Other Arrests		
Participating Officer/Deputies (Cumulative)		

CERTIFICATIONS AND AGREEMENTS

This GRANT AGREEMENT, is made and entered into by and between the STATE OF ARIZONA, by and through the Governor's Office of Highway Safety (GOHS) hereinafter referred to as "STATE", and the agency named in this Grant Agreement, hereinafter referred to as "AGENCY".

WHEREAS, the National Highway Safety Act of 1966, as amended (23 USC §§401-404), provides Federal funds to STATE for approved highway safety projects; and

WHEREAS, STATE may make said funds available to various state, county, tribal, or municipal agencies, governments, or political subdivisions upon application and approval by STATE and the United States Department of Transportation (USDOT); and

WHEREAS, AGENCY must comply with the requirements listed herein to be eligible for Federal funds for approved highway safety projects; and

WHEREAS, AGENCY has submitted an application for Federal funds for highway safety projects;

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOODS AND VALUABLE CONSIDERATION, it is mutually agreed that AGENCY will strictly comply with the following terms and conditions and the following Federal and State Statutes, Rules, and Regulations:

I. Project Monitoring, Reports, and Inspections

- A. AGENCY agrees to fully cooperate with representatives of STATE monitoring the project, either on-site or by telephone, during the life of the Grant Agreement.
- B. AGENCY will submit Quarterly Reports (one for each three-month period of the project year) to STATE in the form and manner prescribed by STATE. Notice of the specific requirements for each report will be given in this Grant Agreement or at any time thereafter by giving thirty (30) days written notice to AGENCY by ordinary mail at the address listed on the Grant Agreement. Failure to comply with Quarterly Report requirements may result in withholding of Federal funds or termination of this Grant Agreement.
- C. AGENCY will submit a Final Report/Statement of Accomplishment at completion of the Grant Agreement to include all financial, performance, and other reports required as a condition of the grant to STATE within thirty (30) days of the completion of the Grant Agreement.
- D. Representatives authorized by STATE and the National Highway Traffic Safety Administration (NHTSA) will have the right to visit the site and inspect the work under this Grant Agreement whenever such representatives may determine such inspection is necessary.

II. Reimbursement of Eligible Expenses

- A. AGENCY's Project Director, or Finance Personnel, will submit a Report of Costs Incurred Form (RCI) to STATE each time there have been funds expended for which reimbursement is being

requested. Failure to meet this requirement may be cause to terminate the project under Section XX herein, "Termination and Abandonment".

- B. AGENCY will reimburse STATE for any ineligible or unauthorized expenses for which Federal funds have been claimed and reimbursement received, as may have been determined by a State or Federal audit.
- C. STATE will have the right to withhold any installments equal to the reimbursement received by AGENCY for prior installments which have been subsequently determined to be ineligible or unauthorized.

III. Property Agreement

- A. AGENCY will immediately notify STATE if any equipment purchased under this Grant Agreement ceases to be used in the manner as set forth by this Grant Agreement. In such event, AGENCY further agrees to either give credit to the project cost or to another active highway safety project for the residual value of such equipment in an amount to be determined by STATE or to transfer or otherwise dispose of such equipment as directed by STATE.
- B. No equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of STATE, or unless otherwise provided elsewhere in this Grant Agreement.
- C. AGENCY will maintain or cause to be maintained for its useful life, any equipment purchased under this Grant Agreement.
- D. AGENCY will incorporate any equipment purchased under this Grant Agreement into its inventory records.
- E. AGENCY will insure any equipment purchased under this Grant Agreement for the duration of its useful life. Self-insurance meets the requirements of this section.

IV. Travel

In-State and Out-of-State Travel

In state and out-of-state travel claims will be reimbursed at rates provided by AGENCY's regulations, provided that such regulations are as restrictive as those of STATE. Where they are less restrictive, ARS §38-624 will apply.

The State must approve all out-of-state travel in writing and in advance.

V. Standard of Performance

AGENCY hereby agrees to perform all work and services herein required or set forth, and to furnish all labor, materials, and equipment, except that labor, material, and equipment as STATE agrees to furnish pursuant to this Grant Agreement.

VI. Hold Harmless Agreement

Neither party to this agreement agrees to indemnify the other party or hold harmless the other party from liability hereunder. However, if the common law or a statute provides for either a right to

indemnify and/or a right to contribution to any party to this agreement then the right to pursue one or both of these remedies is preserved.

VII. Non-Assignment and Sub-Contracts

This Grant Agreement is not assignable nor may any portion of the work to be performed be subcontracted unless specifically agreed to in writing by STATE. No equipment purchased hereunder may be assigned or operated by other than AGENCY unless agreed to in writing by STATE.

VIII. Work Products and Title to Commodities and Equipment

- A. The work product and results of the project are the property of STATE, unless otherwise specified elsewhere in this Grant Agreement. All property, instruments, non-consumable materials, supplies, and the like, which are furnished or paid for by STATE under the terms of this Grant Agreement, unless otherwise provided for elsewhere in this Grant Agreement, are and remain the property of STATE and will be returned at the completion of this project upon request of STATE. The work product and results of the project will be furnished to STATE upon request, if no provision is otherwise made by this Grant Agreement.
- B. The provisions of subparagraph A apply whether or not the project granted for herein is completed.

IX. Copyrights and Patents

Any copyrightable materials, patentable discovery, or invention produced in the course of this project may be claimed by STATE and a copyright or patent obtained by it at its expense. In the event STATE does not wish to obtain such copyright or patent, AGENCY may do so, but in any event, provision will be made by AGENCY for royalty-free, nonexclusive, nontransferable, and irrevocable licenses to be given the United States Government and STATE and its political subdivisions to use such copyrightable material, patented discoveries, or inventions in any manner they see fit. The STATE reserves the right

to impose such other terms and conditions upon the use of such copyrights or patents as may be deemed in the best interest of STATE in the event AGENCY is allowed to obtain a copyright or patent.

X. Uniform Administrative Requirements

(2 CFR Part 1201): Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards:

The application of 2 CFR Part 200 "Procurement Standards" Requires that:

AGENCY and sub-grantees will use their own procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law. The most stringent purchasing requirement at each level must be met.

The Arizona Procurement Code (ARS §41-2501, et. seq.) and promulgated rules (A.A.C. Title 2, Chapter 7) are a part of this Grant Agreement as if fully set forth herein and AGENCY agrees to fully comply with these requirements for any procurement using grant monies from this Grant Agreement.

XI. Non-Discrimination

During the performance of this contract/grant agreement, the contractor/grant recipient agrees—

- A. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- B. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
- C. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- D. That, in event a contractor/grant recipient fails to comply with any nondiscrimination provisions in this contract/grant agreement, the State highway safety agency will have the right to impose such contract/grant agreement sanctions as it or NHTSA determine are appropriate, including, but not limited to, withholding payments to the contractor/grant recipient under the contract/grant

agreement until the contractor/grant recipient complies; and/or cancelling, terminating, or suspending a contract or grant agreement, in whole or in part; and

- E. To insert this clause, including paragraphs A through E, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

XII. Executive Order 2023-01

It is mutually agreed that AGENCY will comply with the terms and conditions of Executive Order 2023-01, *Non-Discrimination in Employment by Government Contractors and Subcontractors*.

XIII. Application of Hatch Act

The AGENCY will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XIV. Minority Business Enterprises (MBE) Policy and Obligation

- A. Policy: It is the policy of the USDOT that minority business enterprises as defined in 49 CFR Part 23, will have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Grant Agreement. Consequently, the minority business enterprises requirements of 49 CFR Part 23 apply to this Grant Agreement.
- B. Obligation: The recipient or its contractor agrees to ensure that minority business enterprises, as defined in 49 CFR Part 23, have the subcontracts financed in whole or in part with Federal funds provided under this Grant Agreement. In this regard, all recipients or contractors will take all necessary and reasonable steps in accordance with 49 CFR, Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors will not discriminate on the basis of race, color, creed, sex, or national origin in the award and performance of USDOT-assigned Grant Agreements.

XV. Arbitration Clause, ARS §12-1518

Pursuant to ARS §12-1518, the parties agree to use arbitration, after exhausting applicable administrative reviews, to resolve disputes arising out of this agreement where the provisions of mandatory arbitration apply.

XVI. Inspection and Audit, ARS §35-214

Pursuant to ARS §35-214, all books, accounts, reports, files, and other records relating to this Agreement will be subject at all reasonable times to inspection and audit by STATE for five (5) years after completion of this Agreement. The records will be produced at the Governor's Office of Highway Safety.

XVII. Appropriation of Funds by U.S. Congress

It is agreed that in no event will this Grant Agreement be binding on any party hereto unless and until such time as funds are appropriated and authorized by the U.S. Congress and specifically allocated to the project submitted herein and then only for the fiscal year for which such allocation is made. In the

event no funds are appropriated by the U.S. Congress or no funds are allocated for the project proposed herein for subsequent fiscal years, this Grant Agreement will be null and void, except as to that portion for which funds have then been appropriated or allocated to this project, and no right of action or damages will accrue to the benefit of the parties hereto as to that portion of the Contract or Grant Agreement that may so become null and void.

XVIII. Continuation of Highway Safety Program

It is the intention of AGENCY to continue the Highway Safety Program identified in this Grant Agreement once Federal funding is completed. This intended continuation will be based upon cost effectiveness and an evaluation by AGENCY of the program's impact on highway safety.

XIX. E-Verify

Both parties acknowledge that immigration laws require them to register and participate with the E-Verify Program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this State. Both parties warrant that they have registered with and participate with E-Verify. If either party later determines that the other non-compliant party has not complied with E-Verify, it will notify the non-compliant party by certified mail of the determination and of the right to appeal the determination.

XX. Termination and Abandonment

- A. The STATE and AGENCY hereby agree to the full performance of the covenants contained herein, except that STATE reserves the right, at its discretion, to terminate or abandon any portion of the project for which services have not been already performed by AGENCY.
- B. In the event STATE abandons the services or any part of the services as herein provided, STATE will notify AGENCY in writing and within twenty-four (24) hours after receiving such notice, AGENCY will discontinue advancing the work under this Grant Agreement and proceed to close said operations under the Grant Agreement.
- C. The appraisal value of work performed by AGENCY to the date of such termination or abandonment shall be made by STATE on a basis equitable to STATE and AGENCY and a final reimbursement made to AGENCY on the basis of costs incurred. Upon termination or abandonment, AGENCY will deliver to STATE all documents, completely or partially completed, together with all unused materials supplied by STATE.
- D. AGENCY may terminate or abandon this Grant Agreement upon thirty (30) days written notice to STATE, provided there is subsequent concurrence by STATE. Termination or abandonment by

AGENCY will provide that costs can be incurred against the project up to and including sixty (60) days after notice is given to STATE.

- E. Any equipment or commodities which have been purchased as a part of this Grant Agreement and which have not been consumed or reached the end of its useful life will be returned to STATE upon its written request.

XXI. Cancellation Statute

All parties are hereby put on notice that this Contract/Grant Agreement is subject to cancellation pursuant to ARS §38-511, the provisions of which are stated below.

In accordance with ARS §38-511, this Contract/Grant Agreement may be cancelled without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract/Grant Agreement on behalf of the STATE, its political subdivisions or any department or agency of either, is at any time while the Contract/Grant Agreement or any extension of the Contract/Grant Agreement is in effect, an employee of any other party to the Contract/Grant Agreement in any capacity or a consultant to any other party of the Contract/Grant Agreement with respect to the subject matter or the Contract/Grant Agreement.

The cancellation shall be effective when written notice from the Governor or Chief Executive Officer or governing body of the political subdivision is received by all other parties to the Contract/Grant Agreement unless the notice specifies a later time.

AGREEMENT OF UNDERSTANDING AND CERTIFICATION OF COMPLIANCE

Acceptance of Condition

It is understood and agreed by the undersigned that a grant received as a result of this Grant Agreement is subject to the Highway Safety Act of 1966, as amended (23 U.S.C.A. §§401-404), ARS §28-602, and all administrative regulations governing grants established by the USDOT and STATE. It is expressly agreed that this Highway Safety Project constitutes an official part of the STATE's Highway Safety Program and that AGENCY will meet the requirements as set forth in the accompanying Project Director's Manual, which are incorporated herein and made a part of this Grant Agreement. All State and Federal Statutes, Rules, Regulations, and Circulars referenced in this Grant Agreement are a part of this document as if fully set forth herein. It is also agreed that no work will be performed nor any obligation incurred until AGENCY is notified in writing that this project has been approved by the Governor's Highway Safety Representative.

Certificate of Compliance

This is to certify that AGENCY will comply with all of the State and Federal Statutes, Rules and Regulations identified in this Grant Agreement.

Certification of Non-Duplication of Grant Funds Expenditure

This is to certify that AGENCY has no ongoing nor completed projects under Grant Agreement with other Federal fund sources which duplicate or overlap any work contemplated or described in this Grant Agreement. It is further certified that any pending or proposed request for other Federal grant funds which would duplicate or overlap work described in the Grant Agreement will be revised to exclude

any such duplication of grant fund expenditures. It is understood that any such duplication of Federal funds expenditures subsequently determined by audit will be subject to recovery by STATE.

Single Audit Act

If your political subdivision has had an independent audit meeting the requirements of the Single Audit Act of 1984, (31 U.S.C.A. §7501 et. seq.), please forward a copy to GOHS, Attention: Finance Dept., within thirty (30) days of the effective date of this Grant Agreement. If such audit has not been performed, please advise when it is being scheduled.

Buy America Act

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron, and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than twenty-five (25) percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

Certification on Conflict of Interest*General Requirements*

No employee, officer or agent of a State or its subrecipient who is authorized in an official capacity To negotiate, make, accept Or approve, Or To take part In negotiating, making, accepting or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly Or indirectly, any financial Or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member Of his Or her immediate family, his Or her partner, Or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in Or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions To be applied For violations Of such standards by officers, employees, Or agents.
 - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, Or anything Of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
 - b. The code or standards shall establish penalties, sanctions or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

Disclosure Requirements

No State or its subrecipient, including its officers, employees or agents, shall perform or continue to perform under a grant Or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate And full disclosure In writing To NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.

2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may

(a) terminate the award, or

(b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.

3. Conflicts of interest that require disclosure include all past, present or currently planned organizational, financial, contractual Or other interest(s) With an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, And which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, And the officers, employees Or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or Action can have an economic Or other impact on the interests of a regulated Or affected organization

Prohibition on Using Grant Funds to Check for Helmet Usage

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Certification Regarding Debarment and Suspension

- A. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
- B. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- C. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in

addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

- D. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- E. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used* in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- F. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
- G. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled Instructions for Lower Tier Certification including the Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transaction, provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
- H. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov>).
- I. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- J. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matter

- A. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principal:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- B. Where the prospective primary tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- A. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
- B. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- C. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- D. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- E. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4,

debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

- F. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
- G. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions Website (<https://www.sam.gov>).
- H. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- I. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification for Contracts, Grant, Loans, and Cooperative Agreements (Federal Lobbying)

The undersigned certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients will certify and disclose accordingly.
- D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature of Project Director:

Franklin Caldwell, Chief of Police
Winslow Police Department

***Signature of Authorized Official of
Governmental Unit:***

David Coolidge, City Manager
City of Winslow

Date

Telephone

Date

Telephone

REIMBURSEMENT INSTRUCTIONS**1. Agency Official preparing the Report of Costs Incurred:**

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

2. Agency's Fiscal Contact:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Federal Identification Number: _____

3. *REIMBURSEMENT INFORMATION:*

Warrant/Check to be made payable to:

Warrant/Check to be mailed to:

(Agency)

(Address)

(City, State, Zip Code)

4. *Unique Entity Identifier:*

(Unique Entity Identifier #)

(Registered Address & Zip Code)

AUTHORITY & FUNDS

1. This Project is authorized by 23 U.S.C. §405 and regulations promulgated there under, more particularly Volume 102, and if State funds are involved, this project is authorized by ARS §28-602.

The funds authorized for this Project have been appropriated and budgeted by the U.S. Department of Transportation. The expenses are reimbursable under Arizona's Highway Safety Plan Program Area 405d, as approved for by the National Highway Traffic Safety Administration.

- 2.**
- | | |
|---|--|
| <p>A. EFFECTIVE DATE:</p> <p>_____</p> | <p>B. FEDERAL FUNDS:</p> <p>_____</p> |
|---|--|

Authorization to Proceed Date

\$15,000.00

- 3. AGREEMENT AND AUTHORIZATION TO PROCEED**
by State Official responsible to Governor for the
administration of the State Highway Safety Agency

J.M. "Jesse" Torrez, Director
Governor's Office of Highway Safety
Governor's Highway Safety Representative

Approval Date

Mayor
Roberta W. Cano

(928) 289-2422



Discover Winslow-A City in Motion

Council Members
Peter Cake
Samantha Crisp
Jim MacLean
Darcey McKee
Melissa Nelson
Daniel T. Tafoya

AGENDA DATE: 10/22/2024
TO: Honorable Mayor and City Council
FROM: Jack Fitchett, Economic Development Director
SUBJECT: Agreement with Stage One Business Solutions LLC for business consulting services

RECOMMENDED MOTION

That the Mayor and City Council, by motion, approve the agreement with Stage One Business Solutions LLC for Business Consulting services.

DISCUSSION

Stage One Business Solutions LLC has provided small business consulting services to the City of Winslow entrepreneurs for 12 months. The program has been successful, and we would like to expand the services provided. This agreement will continue the entrepreneurial development and increases services to include business database build, developing an online entrepreneurial center, working with current businesses to increase retention, and collaborating with the Winslow Chamber of Commerce and Mother Road Farmer's Market to increase membership. The online entrepreneurial center will include Accounting 101, Online Bookkeeping, Marketing, Business Operations, and Sales & Customer Service tutorials. The contract term is for one-year terminating October 1, 2025.

IMPACT ON BUDGET

Funds have been budgeted within this year's fiscal budget.

Respectfully submitted,

Jack Fitchett

Jack Fitchett
Economic Development Director

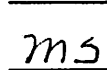
Reviewed by:

City Manager

Finance Director

City Attorney





PROFESSIONAL SERVICES AGREEMENT

BETWEEN THE CITY OF WINSLOW AND

STAGE ONE BUSINESS SOLUTIONS LLC

THIS PROFESSIONAL SERVICES AGREEMENT (this "Agreement") between the City of Winslow, an Arizona municipal corporation (the "City") and Stage One Business Solutions LLC, an Arizona limited liability company (the "Consultant").

FOR THE PURPOSE of providing business consulting services for the City of Winslow, the City and Consultant do hereby mutually agree to the following:

1. SERVICES AND RESPONSIBILITIES

1.1 Retention of the Consultant. In consideration of the mutual promises contained in this Agreement, the City engages the Consultant to render services set forth herein, in accordance with all the terms and conditions contained in this Agreement.

1.2 Scope of Services. The Consultant shall do, perform, and carry out in a satisfactory and proper manner, as determined by the City, the services set forth in this Agreement and its exhibits ("Services"). The specific scope of work is set forth in Exhibit A.

1.3 Responsibility of the Consultant.

1.3.1 Representative. Consultant shall designate Alex Magallanes as Consultant Representative and all communications shall be directed to that person.

1.3.2 Coordination. Consultant shall coordinate its activities with the City's Representative and submit any reports to the City's Representative.

1.3.3 Labor & Materials. Consultant shall provide, pay for and insure under the requisite laws and regulations all labor, materials, equipment, and transportation, and other facilities and services necessary for the proper execution and completion of the Services. Consultant shall provide and pay for and insure for all equipment necessary for the Services.

1.3.4 Licensing. Consultant shall obtain and pay for all business registrations, licenses, permits, governmental inspections and governmental fees necessary and customarily required for the proper execution and completion of Services. Consultant shall pay all applicable taxes. Consultant shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the Services.

1.4 Responsibility of the City.

1.4.1 Cooperation. The City shall cooperate with the Consultant by placing at Consultant's disposal all available information concerning the Services. City agrees to obtain its own legal, insurance and financial advice City may require.

1.4.2 Representative. City designates Jack Fitchett, Economic Development Director, as its City Representative. All communications to City shall be through its City Representative.

1.5 CONTRACT TERM.

1.5.1 This Contract commences on October 1, 2024, and terminates on September 30, 2025.

2. COMPENSATION AND METHOD OF PAYMENT

2.1 Compensation. The City agrees to pay Consultant \$5,416.66 monthly for the Term of the Contract. The Contract price shall not exceed \$65,000.00 during the Contract term.

2.2 Method of Payment. Consultant shall prepare monthly invoices and progress reports which clearly indicate the progress to date and the amount of compensation due by virtue of that progress. All invoices shall be for services completed.

2.3 W-9. The Consultant shall provide its W-9 Form for payment of compensation.

4. INSURANCE REPRESENTATIONS AND REQUIREMENTS

4.1 General. Consultant agrees to comply with all City ordinances and state and federal laws and regulations. Without limiting any obligations or liabilities of Consultant, Consultant shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies duly licensed by the State of Arizona (admitted insurer) with an AM Best, Inc. rating of A-7 or above or an equivalent qualified unlicensed insurer by the State of Arizona (non-admitted insurer) with policies and forms satisfactory to the City. Failure to maintain insurance as specified may result in termination of this Agreement at City's option.

4.2 No Representation of Coverage Adequacy. By requiring insurance herein, City does not represent that coverage and limits will be adequate to protect Consultant. City reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

4.3 Additional Insured. All insurance coverage and self-insured retention or deductible portions, except Workers Compensation insurance and Professional Liability insurance if applicable, shall name, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, City, its agents, representative, officers, directors, officials and employees as Additional Insured as specified under the respective coverage sections of this Agreement.

4.4 Coverage Term. All insurance required herein shall be maintained in full force and effect until all Services required to be performed under the terms of this Agreement is

satisfactorily performed, completed and formally accepted by the City, unless specified otherwise in this Agreement.

4.5 Primary Insurance. Consultant's insurance shall be primary insurance as respects performance of subject contract and in the protection of the City as an Additional Insured.

4.6 Claims Made. In the event any insurance policies required by this Agreement are written on a "claims made" basis, coverage shall extend, either by keeping coverage in force or purchasing an extended reporting option, for three (3) years past completion and acceptance of the Services evidenced by submission of annual Certificates of Insurance citing applicable coverage is in force and contains the provisions as required herein for the three year period.

4.7 Waiver. All policies, including Workers' Compensation Insurance, shall contain a waiver of rights of recovery (subrogation) against City, its agents, representative, officials, directors, officers, and employees for any claims arising out of the Services of Consultant. Consultant shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement thereto.

4.8 Policy Deductibles and or Self Insured Retentions. The policies set forth in these requirements may provide coverage, which contain deductibles or self insured retention amounts. Such deductibles or self insured retention shall not be applicable with respect to the policy limits provided to City. Consultant shall be solely responsible for any such deductible or self insured retention amount. City, at its option, may require Consultant to secure payment of such deductible or self insured retention by a surety bond or irrevocable and unconditional Letter of Credit.

4.9 Use of Subcontractors. If any Services under this Agreement are subcontracted in any way, Consultant shall execute written agreement with Subcontractor containing the same Indemnification Clause and Insurance Requirements set forth herein protecting City and Consultant. Consultant shall be responsible for executing the agreement with Subcontractor and obtaining Certificates of Insurance verifying the insurance requirements.

4.10 Evidence of Insurance. Prior to commencing any Services under this Agreement, Consultant shall furnish City with Certificate(s) of Insurance, or formal endorsements as required by this Agreement, issued by Consultant's Insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverage's, conditions, and limits of coverage specified in this Agreement and that such coverage and provisions are in full force and effect. Acceptance and reliance by the City on a Certificate of Insurance shall not waive or alter in any way the insurance requirements or obligations of this Agreement. Such Certificate(s) shall identify the Agreement and be sent to the City Risk Manager. If any of the above cited policies expire during the life of this Agreement, it shall be Consultant's responsibility to forward renewal Certificates within ten (10) days after the renewal date containing all the aforementioned insurance provisions. Certificates shall specifically cite the following provisions:

4.10.1 City, its agents, representatives, officers, directors, officials and employees is an Additional Insured as follows:

- a. Commercial General Liability-Under ISO Form CG 20 10 11 85 or equivalent.
- b. Auto Liability-Under ISO Form CA 20 48 or equivalent.
- c. Excess Liability-Follow Form to underlying insurance.

4.10.2 Consultant's insurance shall be primary insurance as respects performance of this Agreement.

4.10.3 All policies, including Workers' Compensation, waive rights of recovery (subrogation) against City, its agents, representatives, officers, directors, officials and employees for any claims arising out of Services performed by Consultant under this Agreement.

4.10.4 Certificate shall cite a thirty (30) day advance notice cancellation provision. If ACORD Certificate of Insurance form is used, the phrases in the cancellation provision "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives" shall be deleted. Certificate forms other than ACORD form shall have similar restrictive language deleted.

4.11 Required Coverage:

4.11.1 Commercial General Liability: Consultant shall maintain "occurrence" from Commercial Liability Insurance with a policy limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate, and a \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as Insurance Services Office, Inc. policy form CG 00 010 93 or equivalent thereof, including but not limited to, separation of insured clause. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, City, its agents, representative, officers, directors, officials and employees shall be cited as an Additional Insured Endorsement form CG 20 10 11 85 or equivalent, which shall read "Who is an Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you". If any Excess insurance is utilized to fulfill the requirements of this paragraph, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

4.11.2 Professional Liability: Consultant shall maintain Professional Liability insurance covering errors and omissions arising out of the Services performed by Consultant, or anyone employed by Consultant, or anyone for whose acts, mistakes, errors and omissions Consultant is legally liable, with a liability insurance policy limit of \$1,000,000 each claims and \$2,000,000 all claims. Professional Liability coverage specifically shall contain contractual liability insurance covering the contractual obligations of this Agreement. In the event the Professional Liability insurance policy is written on a "claims made" basis, coverage shall extend for three (3) years

past completion and acceptance of the Services, and Consultant shall be required to submit Certificates of Insurance evidencing proper coverage is in effect as required above.

4.11.3 Workers' Compensation Insurance: Consultant shall maintain Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Consultant's employees engaged in the performance Services under this Agreement and shall also maintain Employer Liability Insurance of not less than \$500,000 for each accident, \$500,000 disease for each employee and \$1,000,000 disease policy limit.

5. INDEMNIFICATION

5.1 To the fullest extent permitted by law, the Consultant, its successors, assigns and guarantors, shall pay, defend, indemnify and hold harmless the City, its agents, officers, officials and employees from and against all demands, claims, proceedings, suits, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), and all claim adjustment and handling expenses, relating to, arising out of, or alleged to have resulted from acts, errors, mistakes, omissions, Services caused by the Consultant, its agents, employees or any tier of Consultant's subcontractors related to the Services in the performance of this Agreement. Consultant's duty to defend, hold harmless and indemnify the City, its agents, officers, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use of resulting therefrom, caused by Consultant's acts, errors, mistakes, omissions, Services in the performance of this Agreement including any employee of the Consultant, any tier of Consultant's subcontractor or any other person for whose acts, errors, mistakes, omissions, Services the Consultant may be legally liable including the City. *Such indemnity does not extend to the City's negligence.*

5.2 Insurance provisions set forth in this Agreement are separate and independent from the indemnity provisions of this paragraph and shall not be construed in any way to limit the scope and magnitude of the indemnity provisions. The indemnity provisions of this paragraph shall not be construed in any way to limit the scope and magnitude and applicability of the insurance provisions.

6. TERMINATION OF THIS AGREEMENT

6.1 Termination. The City may, by written notice to the Consultant, terminate this Agreement in whole or in part with seven (7) days' notice, either for the City's convenience or because of the failure of the Consultant to fulfill his contract obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the City copies of all data, drawings, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process. This Agreement may be terminated in whole or in part by the Consultant in the event of substantial failure by the City to fulfill its obligations.

6.2 Payment to Consultant Upon Termination. If the Agreement is terminated, the City shall pay the Consultant for the services rendered prior thereto in accordance with percent completion at the time work is suspended minus previous payments.

7. ASSURANCES

7.1 Solicitations for Subcontractors, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for Services to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this Agreement and any Regulations relative to nondiscrimination on the grounds of race, color or national origin.

7.2 Examination of Records. The Consultant agrees that duly authorized representatives of the City shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine any directly pertinent books, documents, papers, and records of the Consultant involving transactions related to this Agreement.

7.3 Ownership of Documents and Other Data. Original documents and other data prepared or obtained under the terms of this Agreement or any change order are and will remain the property of the City unless otherwise agreed to by both parties. City may use such documents for other purposes without further compensation to the Consultant; however, any reuse without written verification or adaptation by Consultant for the specific purpose intended will be at City's sole risk and without liability or legal exposure to Consultant. Any verification or adaptation of the documents by Consultant for other purposes than contemplated herein will entitle Consultant to further compensation as agreed upon between the parties.

7.4 Litigation. Should litigation be necessary to enforce any term or provision of this Agreement, or to collect any damages claimed or portion of the amount payable under this Agreement, that all litigation and collection expenses, witness fees, court costs, and reasonable attorneys' fees incurred shall be paid to the prevailing party.

7.5 Independent Consultant. This Contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Consultant will be an independent Consultant and not City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the Internal Revenue Code, the Immigration and Naturalization Act, Arizona revenue and taxation laws, Arizona Workers' Compensation Law, and Arizona Unemployment Insurance Law. The Consultant agrees that it is a separate and independent enterprise from City, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Contract shall not be construed as creating any joint employment relationship between the Consultant and City, and City will not be liable for any obligation incurred by the Consultant, including but not limited to unpaid minimum wages and/or overtime premiums.

7.6 Immigration Law Compliance Warranty: As required by A.R.S. § 41-4401, Consultant hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Consultant further warrants that after hiring an employee, Consultant verifies the employment eligibility of the employee through the E-Verify program. If Consultant uses any subcontractors in performance of the Work, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the E-Verify program. A breach of this warranty shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract. Consultant is subject to a penalty of \$100 per day for the first violation, \$500 per day for the second violation, and \$1,000 per day for the third violation. City at its option may terminate the Contract after the third violation. Consultant shall not be deemed in material breach of this Contract if the Consultant and/or subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the E-Verify requirements contained in A.R.S. § 23-214(A). City retains the legal right to inspect the papers of any Consultant or subcontractor employee who works on the Contract to ensure that the Consultant or subcontractor is complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the parties may modify this paragraph consistent with state law.

7.7 Sole Agreement. There are no other understandings or agreements.

7.8 Notices. Any notice to be given under this Agreement shall be in writing, shall be deemed to have been given when personally served or when mailed by certified or registered mail, addressed as follows:

CITY:

David Coolidge
City Manager
City of Winslow
21 Williamson Avenue
Winslow, AZ 86047
Facsimile: (928) 289-2422

CONSULTANT:

Alex Magallanes
Chief Solutions Officer
Stage One Business Solutions LLC
92 E. Via Teresita
Sahuarita, AZ 85629

The address may be changed from time to time by either party with notice.

7.9 Applicable Law; Venue. In the performance of this Agreement, Consultant shall abide by and conform to any and all laws of the United States, State of Arizona and City of Winslow. This Agreement shall be governed by the laws of the State of Arizona and suit pertaining to this Agreement may be brought only in courts in Navajo County.

8. SUSPENSION OF WORK

8.1 Order to Suspend. The City may order the Consultant, in writing, to suspend all or any part of the Services for such period of time as appropriate for the convenience of the City.

8.2 Adjustment to Contract Fee. If any part of the Services is, for any unreasonable period of time, suspended or delayed by an act of the City or by its failure to act within the time specified in this Agreement (or if no time is specified, within a reasonable time), an adjustment shall be made for any increase in cost of performance of this Agreement necessarily caused by such unreasonable suspension. However, no adjustment shall be made under this clause for any suspension or delay to the extent (1) that performance was suspended or delayed for any other cause, including the fault or negligence of the Consultant, or (2) for which an equitable adjustment is provided for or excluded under any other provision of this Agreement.

9. INTERESTS AND BENEFITS

9.1 Interest of Consultant. The Consultant covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

9.2 Interest of City Members and Others. No officer, member or employee of the City and no member of its governing body, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the services to be performed under this Agreement, shall participate in any decision relating to this Agreement which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the process thereof.

9.3 Conflicts. This Contract is subject to cancellation under A.R.S. § 38-511.

10. ASSIGNABILITY

The Consultant shall not assign any interest in this Agreement, and shall not transfer any interest in the same without the prior written consent of the City thereto.

IN WITNESS WHEREOF, the City and the Consultant have executed this Agreement as of the date first written.

CITY OF WINSLOW

By: _____
Roberta Cano, Mayor

ATTEST:

By: _____
Suzy Wetzel, City Clerk

APPROVED AS TO FORM:

By: _____
Pierce Coleman, PLLC, City Attorneys
By: Trish Stuhan

CONSULTANT

By: _____
Its: _____

EXHIBIT A SCOPE OF WORK

- Continue the work of entrepreneurial development in the City of Winslow by providing no-cost technical assistance to the entrepreneurial community. These services will be rendered in the form of one-on-one business coaching and advising in-person and remotely.
- Consultant will visit the City of Winslow once per month to meet with local entrepreneurs at the Chamber of Commerce and continue providing the technical assistance needed. Collect the necessary data to build the business data base for the City of Winslow. This includes helping small business owners and those intending to do business in the city to complete and file a business license application.
- Consultant will develop an online entrepreneurial center that will include the following topics:
 - Accounting 101
 - Online bookkeeping
 - Marketing
 - Business Operations
 - Sales & Customer Service
- Consultant will continue to collaborate with the Winslow Chamber of Commerce to grow its membership and help them form an entrepreneurial ecosystem.
- Consultant will provide an official report quarterly on the services provided during that time frame to the City's representative. This report may include data, class attendance, milestones or other pertinent information related to the program.

Mayor
Roberta W. Cano

(928) 289-2422



Discover Winslow-A City in Motion

Council Members
Peter Cake
Samantha Crisp
Jim MacLean
Darcey McKee
Melissa Nelson
Daniel T. Tafoya

AGENDA DATE: 10/22/2024

TO: Honorable Mayor and City Council

FROM: Jack Fitchett, Economic Development Director

SUBJECT: Agreement with White Mountain Economic Development (WMED) to provide services related to an economic incubator feasibility study.

RECOMMENDED MOTION

Staff recommends that Mayor and Council approve this agreement by motion with WMED to provide consulting services related to an incubator feasibility study.

DISCUSSION

The City of Winslow was awarded a USDA grant to help pursue a feasibility study for an economic incubator. WMED will carry out the consulting services and analysis necessary to provide this study. The results of the study will help identify other grant opportunities and determine strengths and weaknesses within the city's entrepreneurial community.

IMPACT ON BUDGET

\$45,000 of this contract will be provided by a USDA grant. The remaining cost will be covered by the city's grant match which will be tied to staff time spent on this project.

Respectfully submitted,

Jack Fitchett

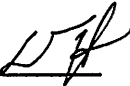
Jack Fitchett
Economic Development Director

Reviewed by:

City Manager

Finance Director

City Attorney


PROFESSIONAL SERVICES AGREEMENT

BETWEEN THE CITY OF WINSLOW AND WHITE MOUNTAIN ECONOMIC DEVELOPMENT

THIS PROFESSIONAL SERVICES AGREEMENT (this "Agreement") between the City of Winslow, an Arizona municipal corporation (the "City") and White Mountain Economic Development, an Arizona nonprofit corporation (the "Consultant").

FOR THE PURPOSE of providing a business incubation feasibility study for the City of Winslow, the City and Consultant do hereby mutually agree to the following:

1. SERVICES AND RESPONSIBILITIES

1.1 **Retention of the Consultant.** In consideration of the mutual promises contained in this Agreement, the City engages the Consultant to render services set forth herein, in accordance with all the terms and conditions contained in this Agreement.

1.2 **Scope of Services.** The Consultant shall do, perform, and carry out in a satisfactory and proper manner, as determined by the City, the services set forth in this Agreement and its exhibits ("Services"). The specific scope of work is set forth in Exhibit A.

1.3 Responsibility of the Consultant.

1.3.1 **Representative.** Consultant shall designate Donald Laughlin and Russ Yelton as Consultant Representatives, and all communications shall be directed to them.

1.3.2 **Coordination.** Consultant shall coordinate its activities with the City's Representative and submit any reports to the City's Representative.

1.3.3 **Labor & Materials.** Consultant shall provide, pay for and insure under the requisite laws and regulations all labor, materials, equipment, and transportation, and other facilities and services necessary for the proper execution and completion of the Services. Consultant shall provide and pay for and insure for all equipment necessary for the Services.

1.3.4 **Licensing.** Consultant shall obtain and pay for all business registrations, licenses, permits, governmental inspections and governmental fees necessary and customarily required for the proper execution and completion of Services. Consultant shall pay all applicable taxes. Consultant shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the Services.

1.4 Responsibility of the City.

1.4.1 **Cooperation.** The City shall cooperate with the Consultant by placing at Consultant's disposal all available information concerning the Services. City agrees to obtain its own legal, insurance and financial advice City may require.

1.4.2 Representative. City designates Jack Fitchett, Economic Development Director, as its City Representative. All communications to City shall be through its City Representative.

1.5 CONTRACT TERM.

1.5.1 This Contract commences on October 1, 2024 and terminates on January 31, 2025.

2. COMPENSATION AND METHOD OF PAYMENT

2.1 Compensation. The City agrees to pay Consultant \$40,000 for the Term of the Contract. A retainer of \$15,000 will be paid upon execution of this contract and balance upon satisfactory receipt of the final report as approved by the City. The Contract price shall not exceed \$40,000.00 during the Contract term.

2.2 Method of Payment. Consultant shall prepare invoices as indicated above

2.3 W-9. The Consultant shall provide its W-9 Form for payment of compensation.

4. INSURANCE REPRESENTATIONS AND REQUIREMENTS

4.1 General. Consultant agrees to comply with all City ordinances and state and federal laws and regulations. Without limiting any obligations or liabilities of Consultant, Consultant shall purchase and maintain, at its own expense, hereinafter stipulated minimum insurance with insurance companies duly licensed by the State of Arizona (admitted insurer) with an AM Best, Inc. rating of A-7 or above or an equivalent qualified unlicensed insurer by the State of Arizona (non-admitted insurer) with policies and forms satisfactory to the City. Failure to maintain insurance as specified may result in termination of this Agreement at City's option.

4.2 No Representation of Coverage Adequacy. By requiring insurance herein, City does not represent that coverage, and limits will be adequate to protect Consultant. City reserves the right to review any and all of the insurance policies and/or endorsements cited in this Agreement but has no obligation to do so. Failure to demand such evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this Agreement.

4.3 Additional Insured. All insurance coverage and self-insured retention or deductible portions, except Workers Compensation insurance and Professional Liability insurance if applicable, shall name, to the fullest extent permitted by law for claims arising out of the performance of this Agreement, City, its agents, representative, officers, directors, officials and employees as Additional Insured as specified under the respective coverage sections of this Agreement.

4.4 Coverage Term. All insurance required herein shall be maintained in full force and effect until all Services required to be performed under the terms of this Agreement is

satisfactorily performed, completed and formally accepted by the City, unless specified otherwise in this Agreement.

4.5 Primary Insurance. Consultant's insurance shall be primary insurance as respects performance of subject contract and in the protection of the City as an Additional Insured.

4.6 Waiver. All policies, including Workers' Compensation Insurance, shall contain a waiver of rights of recovery (subrogation) against City, its agents, representative, officials, directors, officers, and employees for any claims arising out of the Services of Consultant. Consultant shall arrange to have such subrogation waivers incorporated into each policy via formal written endorsement thereto.

4.7 Policy Deductibles and or Self-Insured Retentions. The policies set forth in these requirements may provide coverage, which contain deductibles or self-insured retention amounts. Such deductibles or self-insured retention shall not be applicable with respect to the policy limits provided to City. Consultant shall be solely responsible for any such deductible or self-insured retention amount. City, at its option, may require Consultant to secure payment of such deductible or self-insured retention by a surety bond or irrevocable and unconditional Letter of Credit.

4.9 Use of Subcontractors. If any Services under this Agreement are subcontracted in any way, Consultant shall execute written agreement with Subcontractor containing the same Indemnification Clause and Insurance Requirements set forth herein protecting City and Consultant. Consultant shall be responsible for executing the agreement with Subcontractor and obtaining Certificates of Insurance verifying the insurance requirements.

4.10 Evidence of Insurance. Prior to commencing any Services under this Agreement, Consultant shall furnish City with Certificate(s) of Insurance, or formal endorsements as required by this Agreement, issued by Consultant's Insurer(s) as evidence that policies are placed with acceptable insurers as specified herein and provide the required coverage's, conditions, and limits of coverage specified in this Agreement and that such coverage and provisions are in full force and effect. Acceptance and reliance by the City on a Certificate of Insurance shall not waive or alter in any way the insurance requirements or obligations of this Agreement. Such Certificate(s) shall identify the Agreement and be sent to the City Risk Manager. If any of the above cited policies expire during the life of this Agreement, it shall be Consultant's responsibility to forward renewal Certificates within ten (10) days after the renewal date containing all the aforementioned insurance provisions. Certificates shall specifically cite the following provisions:

4.10.1 City, its agents, representatives, officers, directors, officials and employees is an Additional Insured as follows:

- a. Commercial General Liability-Under ISO Form CG 20 10 11 85 or equivalent.

4.10.2 Consultant's insurance shall be primary insurance as respects performance of this Agreement.

4.10.3 All policies, including Workers' Compensation, waive rights of recovery (subrogation) against City, its agents, representatives, officers, directors, officials and employees for any claims arising out of Services performed by Consultant under this Agreement.

4.10.4 Certificate shall cite a thirty (30) day advance notice cancellation provision. If ACORD Certificate of Insurance form is used, the phrases in the cancellation provision "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives" shall be deleted. Certificate forms other than ACORD form shall have similar restrictive language deleted.

4.11 Required Coverage:

4.11.1 Commercial General Liability: Consultant shall maintain "occurrence" from Commercial Liability Insurance with a policy limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products and Completed Operations Annual Aggregate, and a \$2,000,000 General Aggregate Limit. The policy shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury. Coverage under the policy will be at least as broad as Insurance Services Office, Inc. policy form CG 00 010 93 or equivalent thereof, including but not limited to, separation of insured clause. To the fullest extent allowed by law, for claims arising out of the performance of this Agreement, City, its agents, representative, officers, directors, officials and employees shall be cited as an Additional Insured Endorsement form CG 20 10 11 85 or equivalent, which shall read "Who is an Insured (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you". If any Excess insurance is utilized to fulfill the requirements of this paragraph, such Excess insurance shall be "follow form" equal or broader in coverage scope than underlying insurance.

4.11.2 Professional Liability: Consultant shall maintain Professional Liability insurance covering errors and omissions arising out of the Services performed by Consultant, or anyone employed by Consultant, or anyone for whose acts, mistakes, errors and omissions Consultant is legally liable, with a liability insurance policy limit of \$1,000,000 each claims and \$2,000,000 all claims. Professional Liability coverage specifically shall contain contractual liability insurance covering the contractual obligations of this Agreement. In the event the Professional Liability insurance policy is written on a "claims made" basis, coverage shall extend for three (3) years past completion and acceptance of the Services, and Consultant shall be required to submit Certificates of Insurance evidencing proper coverage is in effect as required above.

4.11.3 Workers' Compensation Insurance: Consultant shall maintain Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Consultant's employees engaged in the performance Services under this Agreement and shall also maintain Employer Liability Insurance of not less than \$500,000 for each accident, \$500,000 disease for each employee and \$1,000,000 disease policy limit.

5. INDEMNIFICATION

5.1 To the fullest extent permitted by law, the Consultant, its successors, assigns and guarantors, shall pay, defend, indemnify and hold harmless the City, its agents, officers, officials and employees from and against all demands, claims, proceedings, suits, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), and all claim adjustment and handling expenses, relating to, arising out of, or alleged to have resulted from acts, errors, mistakes, omissions, Services caused by the Consultant, its agents, employees or any tier of Consultant's subcontractors related to the Services in the performance of this Agreement. Consultant's duty to defend, hold harmless and indemnify the City, its agents, officers, officials and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use of resulting therefrom, caused by Consultant's acts, errors, mistakes, omissions, Services in the performance of this Agreement including any employee of the Consultant, any tier of Consultant's subcontractor or any other person for whose acts, errors, mistakes, omissions, Services the Consultant may be legally liable including the City. *Such indemnity does not extend to the City's negligence.*

5.2 Insurance provisions set forth in this Agreement are separate and independent from the indemnity provisions of this paragraph and shall not be construed in any way to limit the scope and magnitude of the indemnity provisions. The indemnity provisions of this paragraph shall not be construed in any way to limit the scope and magnitude and applicability of the insurance provisions.

6. TERMINATION OF THIS AGREEMENT

6.1 Termination. The City may, by written notice to the Consultant, terminate this Agreement in whole or in part with seven (7) days' notice, either for the City's convenience or because of the failure of the Consultant to fulfill his contract obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the City copies of all data, drawings, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process. This Agreement may be terminated in whole or in part by the Consultant in the event of substantial failure by the City to fulfill its obligations.

6.2 Payment to Consultant Upon Termination. If the Agreement is terminated, the City shall pay the Consultant for the services rendered prior thereto in accordance with percent completion at the time work is suspended minus previous payments.

7. ASSURANCES

7.1 Solicitations for Subcontractors, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for Services to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the

Consultant of the Consultant's obligations under this Agreement and any Regulations relative to nondiscrimination on the grounds of race, color or national origin.

7.2 Examination of Records. The Consultant agrees that duly authorized representatives of the City shall, until the expiration of three (3) years after final payment under this Agreement, have access to and the right to examine any directly pertinent books, documents, papers, and records of the Consultant involving transactions related to this Agreement.

7.3 Ownership of Documents and Other Data. Original documents and other data prepared or obtained under the terms of this Agreement, or any change order are and will remain the property of the City unless otherwise agreed to by both parties. City may use such documents for other purposes without further compensation to the Consultant; however, any reuse without written verification or adaptation by Consultant for the specific purpose intended will be at City's sole risk and without liability or legal exposure to Consultant. Any verification or adaptation of the documents by Consultant for other purposes than contemplated herein will entitle Consultant to further compensation as agreed upon between the parties.

7.4 Litigation. Should litigation be necessary to enforce any term or provision of this Agreement, or to collect any damages claimed or portion of the amount payable under this Agreement, that all litigation and collection expenses, witness fees, court costs, and reasonable attorneys' fees incurred shall be paid to the prevailing party.

7.5 Independent Consultant. This Contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Consultant will be an independent Consultant and not City's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the Internal Revenue Code, the Immigration and Naturalization Act, Arizona revenue and taxation laws, Arizona Workers' Compensation Law, and Arizona Unemployment Insurance Law. The Consultant agrees that it is a separate and independent enterprise from City, that it has a full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Contract shall not be construed as creating any joint employment relationship between the Consultant and City, and City will not be liable for any obligation incurred by the Consultant, including but not limited to unpaid minimum wages and/or overtime premiums.

7.6 Immigration Law Compliance Warranty: As required by A.R.S. § 41-4401, Consultant hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Consultant further warrants that after hiring an employee, Consultant verifies the employment eligibility of the employee through the E-Verify program. If Consultant uses any subcontractors in performance of the Work, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the E-Verify program. A breach of this warranty shall be deemed a material breach of the Contract that is subject to penalties up to and including termination of the Contract. Consultant is subject

to a penalty of \$100 per day for the first violation, \$500 per day for the second violation, and \$1,000 per day for the third violation. City at its option may terminate the Contract after the third violation. Consultant shall not be deemed in material breach of this Contract if the Consultant and/or subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the E-Verify requirements contained in A.R.S. § 23-214(A). City retains the legal right to inspect the papers of any Consultant or subcontractor employee who works on the Contract to ensure that the Consultant or subcontractor is complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the parties may modify this paragraph consistent with state law.

7.7 Sole Agreement. There are no other understandings or agreements.

7.8 Notices. Any notice to be given under this Agreement shall be in writing, shall be deemed to have been given when personally served or when mailed by certified or registered mail, addressed as follows:

CITY:

David Coolidge
City Manager
City of Winslow
21 Williamson Avenue
Winslow, AZ 86047
Facsimile: (928) 289-2422

CONSULTANT:

White Mountain Economic Development
4750 N Central Ave 1A
Phoenix, AZ 85012

The address may be changed from time to time by either party with notice.

7.9 Applicable Law; Venue. In the performance of this Agreement, Consultant shall abide by and conform to any and all laws of the United States, State of Arizona and City of Winslow. This Agreement shall be governed by the laws of the State of Arizona and suit pertaining to this Agreement may be brought only in courts in Navajo County.

8. SUSPENSION OF WORK

8.1 Order to Suspend. The City may order the Consultant, in writing, to suspend all or any part of the Services for such period of time as appropriate for the convenience of the City.

8.2 Adjustment to Contract Fee. If any part of the Services is, for any unreasonable period of time, suspended or delayed by an act of the City or by its failure to act within the time specified in this Agreement (or if no time is specified, within a reasonable time), an adjustment shall be made for any increase in cost of performance of this Agreement necessarily caused by such unreasonable suspension. However, no adjustment shall be made under this clause for any suspension or delay to the extent (1) that performance was suspended or delayed for any other cause, including the fault or negligence of the Consultant, or (2) for which an equitable adjustment is provided for or excluded under any other provision of this Agreement.

9. INTERESTS AND BENEFITS

9.1 Interest of Consultant. The Consultant covenants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

9.2 Interest of City Members and Others. No officer, member or employee of the City and no member of its governing body, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the services to be performed under this Agreement, shall participate in any decision relating to this Agreement which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the process thereof.

9.3 Conflicts. This Contract is subject to cancellation under A.R.S. § 38-511.

10. ASSIGNABILITY

The Consultant shall not assign any interest in this Agreement and shall not transfer any interest in the same without the prior written consent of the City thereto.

IN WITNESS WHEREOF, the City and the Consultant have executed this Agreement as of the date first written.

CITY OF WINSLOW

By: _____
Roberta Cano, Mayor

ATTEST:

By: _____
Suzy Wetzel, City Clerk

APPROVED AS TO FORM:

By: _____
Pierce Coleman PLLC, City Attorneys
By: Trish Stuhan

CONSULTANT

By: _____

Its: _____

EXHIBIT A

SCOPE OF WORK

- **Stakeholder interviews:** It is imperative that your community stakeholders provide their feedback on how they perceive such a program functioning within your community including working with other existing programs, focus and perceived outcomes for success.
- **Potential User Interviews:** We want to speak with potential users of the proposed facility to better understand what they are looking for in terms of functionality, proposed cost rates, workforce development and needed funding.
- **Facility Analysis:** We will perform a facility analysis to better understand how the proposed facility would operate, what revenue might be generated, operational costs as well as a long-term plan for sustainability.
- **Funding Opportunities:** We will not only identify but begin conversations with possible funders of the proposed program to identify potential sources of funding to facilitate the creation and operation of the facility. Our firm has many successful years of experience working with groups such as the Economic Development Administration, United States Rural Development Association, the Arizona Commerce Authority, Arizona Governor's Office, Flinn Foundation and many more.
- **Best Practices:** We will, if the program appears feasible, provide feedback and guidance on how the program could operate with the International Business Incubation Association's in order to give the highest probability of success.
- **Prepared Final Report:** We will issue a final report of outcomes from the study which will include one of the following recommendations:
 - **NO GO:** There is not enough interest, support and/or resources for the City to continue this project.
 - **CONDITIONAL GO:** There is support for the project but identified key items must be addressed before the project is commenced.
 - **GO:** There is substantial support for the project and it should proceed based on the recommendations found in the study.

RESOLUTION NO. 1959

**A RESOLUTION OF THE COUNCIL OF THE CITY OF WINSLOW,
ARIZONA, DESIGNATING THE CHIEF FISCAL OFFICER FOR THE
PURPOSE OF OFFICIALLY SUBMITTING THE FISCAL YEAR 2025
EXPENDITURE LIMITATION REPORT TO THE AUDITOR GENERAL**

WHEREAS, A.R.S. § 41-1279.07(E) requires each county, city, town and community collect district to annually provide to the Auditor General by July 31st the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the City of Winslow Mayor and City Council desires to designate Finance Director Daniel Hendrix as the city's Chief Fiscal Officer; and

WHEREAS, entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WINSLOW, ARIZONA, as follows:

Section 1. The recitals above are hereby incorporated as if fully set forth herein.

Section 2. City of Winslow Finance Director Daniel Hendrix is hereby designated as the City of Winslow's Chief Fiscal Officer for purposes of submitting the fiscal year 2025 AELR to the Arizona Auditor General's Office on the governing body's behalf.

PASSED AND ADOPTED by the Mayor and Council of the City of Winslow, this 22nd day of October, 2024.

Roberta W. Cano, Mayor

ATTEST:

Suzy Wetzel, City Clerk

APPROVED AS TO FORM:

Trish Stuhan, City Attorney

**THIRD AMENDMENT TO PURCHASE AND SALE AGREEMENT
BETWEEN
THE CITY OF WINSLOW
AND
ATLAS GLOBAL DEVELOPMENT GROUP, LLC**

THIS THIRD AMENDMENT TO THE PURCHASE AND SALE AGREEMENT (this "Amendment") is hereby entered into and shall be effective on October 22, 2024 (the "Effective Date") between the **CITY OF WINSLOW**, an Arizona municipal corporation, (the "City" or "Seller"), and **ATLAS GLOBAL DEVELOPMENT GROUP, LLC**, an Arizona limited liability company or assignee, ("Atlas Global" or "Buyer").

RECITALS:

A. The City and Buyer entered into that certain Purchase and Sale Agreement between the City of Winslow and Atlas Global Development Group, LLC, dated February 13, 2023, as amended by the First Amendment dated January 24, 2024, and the Second Amendment dated June 25, 2024, (collectively, the "Purchase Agreement").

B. The City and Buyer now desire to further amend the Purchase Agreement as set forth herein.

In consideration of the covenants, terms, conditions, and agreements hereinafter set forth, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Section 3.3 of the Purchase Agreement shall be amended as follows:

Closing. The exchange of the Real Property for the consideration set forth in this Agreement and consummation of the transactions contemplated by this Agreement (the "Closing") shall occur at 10:00 a.m. not later than April 30, 2025 or at such other time and location as the parties may agree, which date shall be referred to as the "Closing Date." The Closing Date shall be deemed to be the date on which the parties shall have performed all actions necessary for the closing of the transaction, without regard to the date on which Escrow Agent actually records the deed or other closing documents. Seller and Buyer hereby authorize Escrow Agent to execute, at Closing, an affidavit of real property value as required by Arizona law. Upon the close of escrow, the amounts paid by the Buyer, less any closing costs payable by the City, shall be disbursed to the City.

2. Except as amended in this Amendment, the Purchase Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this instrument as of the Effective Date.

"SELLER"

CITY OF WINSLOW, an Arizona
municipal corporation

By: _____
David Coolidge, City Manager

Date

ATTEST:

Suzy Wetzel, City Clerk

APPROVED AS TO FORM:

Trish Stuhan, City Attorney

"BUYER"

ATLAS GLOBAL DEVELOPMENT GROUP, LLC,
an Arizona limited liability company

By: _____
Name: _____
Its: _____

Date

ACCEPTED AND APPROVED:

PIONEER TITLE AGENCY, INC.,
an Arizona corporation

By: _____
Name: _____
Title: _____

Date

Suzy Wetzel

From: Zachary DeSpain <
Sent: Tuesday, October 8, 2024 5:24 PM
To: Suzy Wetzel
Subject: New Bulldog Mascot

Hello Suzy Wetzel,

I am writing this email to you today regarding a new Bulldog Mascot for Winslow High School. I have been talking to the mayor and she would love to help me out on this project. We both agreed that we desperately need a new Mascot for the School. I was wondering if I could get a spot in a City Council meeting and present to them and the city about getting help with funding for this new mascot. I would be very grateful if you could fit me into a Council meeting soon and thank you for your time!

Zack DeSpain

E-mails generated by Council Members, members of City Boards, Commissions and Committees and by staff and that pertain to City business are public records. These e-mails are preserved as required by law and generally are available for public inspection. To ensure compliance with the Open Meeting Law, members of the City Council, Boards, Commissions and Committees should not forward or copy e-mail correspondence to other members of the Council, Boards or Commissions and should not use reply all when responding to this message.



523 West Second Street
Winslow Arizona 86047
928-289-2434
www.visitwinslow.com

October 16, 2024

City of Winslow
Winslow Mayor, City Council & City Manager: David Coolidge
21 Williamson Ave.
Winslow AZ. 86047

RE: Winslow's 77th Annual Christmas Parade

Winslow Mayor, Council and City Manager

The Winslow Chamber of Commerce is preparing for Winslow's 77th Annual Christmas Parade to be held on Saturday, November 23rd, 2024. The theme chosen for this year is Santa's Workshop... We think it'll be fun to see what our parade participants create to invoke what's happening at the "North Pole"...

This is a letter of request for co-sponsorship assistance from the City, more specifically, assistance from the Winslow Streets Dept. and the Winslow Police Dept. for logistical matters on the day of the event.

The Chamber would also ask for the City's approval to waive any fees for the street vendors on the day of the parade.

A special event insurance policy has been ordered from Leavitt Group Insurance for the day of the Christmas Parade.

With your approval, throughout that morning, we would like to stage the parade on Second St. facing east from Campbell back to Alfred. At 1:00 pm, when the parade begins, the procession will travel north on Prairie Ave. to Third St. and turn east. It would then travel east on Third St. to Colorado. At Colorado the parade will turn south and travel one block to Second St and turn west. It will then travel west to Campbell, where the parade will end. (see map)

I intend to be at the council meeting (October 22nd) to discuss the event and answer any questions you may have and/or to clarify any of the requests.

As well... We invite and really wish for our Mayor and City Council to participate in the Parade. Please let us know ASAP if you will be participating so that we can make the arrangements for an appropriate sized vehicle/s and create the signage to acknowledge who the participating council members are. As elected officials of the city, it's a wonderful opportunity for the seven of you to represent at a holiday celebration that many consider to be Winslow's signature event.

Thank You
Bob Hall
CEO, Winslow Chamber of Commerce / Visitor Center

ITEM 9B

