



NOTICE OF AIRPORT COMMISSION MEETING

March 17, 2025

Development Services Conference Room

119 E First Street

Winslow, Arizona 86047

4:30 p.m.

Doors Open at 4:00 p.m.

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Airport Commission of the City of Winslow, Arizona, and to the general public that the Winslow Airport Commission will hold a regular meeting on Monday, March 17, 2025 at 4:30 p.m. at Winslow Development Services Conference Room, 119 E First Street, Winslow, Arizona 86047. **MEMBERS OF THE AIRPORT COMMISSION MAY JOIN THE MEETING IN PERSON OR TELEPHONICALLY BY DIALING 928-289-8412 AND ENTERING PIN #123321.**

- 1. Call to Order – (Please Remember to Silence All Cell Phones)**
- 2. Pledge of Allegiance and Invocation**
- 3. Roll Call - Excuse Absent Members**
- 4. Discussion and/or Action to Approve Minutes of December 16, 2024 Regular Meeting**
- 5. Commission Consideration and Possible Action**
 - A. Discussion and/or action regarding the proposed Winslow Arts Council Art Plane Project.
- 6. Status Reports**
 - A. Wiseman Aviation Which May Include Current Airport Activities and Operational Matters
 - C. U.S. Forest Service
 - D. Airport Manager Which May Include Updates from City Regarding Airport
 - E. Report by Airport Engineer Which May Include Airport Project Updates
- 7. Current Events and Announcements**
- 8. Adjournment**

A copy of the agenda background materials already made available to the Airport Commission is available at City Hall, 102 E Third Street, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Airport Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602. A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Winslow Airport Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights, may either file written consent with the City Clerk to such recording or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on March 17, 2025

Minutes of the regular meeting of the Winslow Airport Commission held on December 16, 2024 at 4:30 p.m. in the Winslow-Lindbergh Regional Airport Terminal Building, 1048 Airport Road, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Coolidge
Commissioner Kenna
Commissioner Patton

MEMBERS ABSENT

STAFF

Tim Westover, Airport Manager
Cynthia Villalpando (Recording Secretary)

The meeting was called to order by Chairman Lazzarini at 4:42 p.m. The invocation was given by Chairman Kenna. Roll was called and all Commissioners were present.

Discussion and/or Action to Approve Minutes – July 15, 2024

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton, to approve the November 18, 2024 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, Kenna, and Patton voting yes.

STATUS REPORTS

A. Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Mr. Orville Wiseman reported steady business operations, noting that fuel sales are expected to finish the year nearly even with 2023 totals. He highlighted an 8% increase in November and a 6% increase in October, despite concerns about the broader economy's impact on general aviation.

Mr. Wiseman also shared that the annual employee Christmas party, held at the Blazing M Ranch in Cottonwood, saw a record attendance of over 50 people. He praised his current staff, noting they are the best team he has ever managed, which is reflected in the overall positive condition of the airport.

B. Report by U.S. Forest Service

Mr. Enrique Pacheco, Tanker Base Manager, provided an update on tanker base operations. He noted that this is the slow season but expressed optimism about the upcoming year, with hiring efforts underway to fill seasonal positions. He thanked the Commission for touring the tanker base, emphasizing his appreciation for their continued interest in airport operations.

C. Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager provided updates on various administrative tasks, including submitting key airport information to Kimley-Horn for the State Airport System Plan (SASP). He acknowledged the support received from Airport Engineer Lance and Wiseman Aviation in supplying essential data. He also expressed appreciation for the collaborative efforts that have contributed to the airport's continued improvements.

D. Report by Airport Engineer Which May Include Airport Project Updates

The Airport Engineer reported on upcoming and ongoing projects, highlighting two major design efforts slated for FY 2025-2026:

- Apron Reconstruction: The design process will focus on the apron adjacent to Taxiway A, near the tanker base.
- Drainage Improvements: A comprehensive study will be conducted to address flooding concerns near the runway ends. Survey work and elevation mapping will follow to inform the design.

The Airport Engineer also reported that the Precision Approach Path Indicator (PAPI) project for Runway 11/29 is complete and ready for bidding. Due to budget constraints, the project will be phased, with Runway 4/22 scheduled for the next fiscal year.

Additionally, she discussed long-term reconstruction plans for Runway 11/29, emphasizing the need to secure FAA funding due to the project's high cost. She assured the Commission that construction phasing will minimize disruptions during fire season.

D. Brief Status Report of the Winslow Arts Council Art Plane Project

The Commission requested that representatives from the Winslow Arts Council be invited to a future meeting to provide a status update on the Art Plane project, as no action has been reported on the project to date.

Current Events and Announcements

It was recommended that Economic Development Director Jack Fitchett be invited to a future meeting to provide an in-depth update on the RFP's progress and related planning efforts.

Adjournment

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton, to adjourn at 5:11 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, Kenna, and Patton voting yes.

Chairman Lazzarini

ATTEST:

Cynthia Villalpando, Recording Secretary