



NOTICE OF AIRPORT COMMISSION MEETING

December 15, 2025

Development Services Conference Room

119 E First Street

Winslow, Arizona 86047

4:30 p.m.

Doors Open at 4:00 p.m.

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Airport Commission of the City of Winslow, Arizona, and to the general public that the Winslow Airport Commission will hold a regular meeting on Monday, December 15, 2025 at 4:30 p.m. at Winslow Development Services Conference Room, 119 E First Street, Winslow, Arizona 86047. **MEMBERS OF THE AIRPORT COMMISSION MAY JOIN THE MEETING IN PERSON OR TELEPHONICALLY BY DIALING 928-289-8412 AND ENTERING PIN #123321.**

- 1. Call to Order – (Please Remember to Silence All Cell Phones)**
- 2. Pledge of Allegiance and Invocation / Moment of Silence**
- 3. Roll Call - Excuse Absent Members**
- 4. Discussion and/or Action to Approve Minutes of October 20, 2025 Regular Meeting**
- 5. Status Reports**
 - A. Wiseman Aviation Which May Include Current Airport Activities and Operational Matters
 - B. U.S. Forest Service
 - C. Airport Manager Which May Include Updates from City Regarding Airport
 - D. Report by Airport Engineer Which May Include Airport Project Updates
- 6. Current Events and Announcements**
- 7. Adjournment**

A copy of the agenda background materials already made available to the Airport Commission is available at City Hall, 102 E Third Street, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Airport Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602. A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Winslow Airport Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights, may either file written consent with the City Clerk to such recording or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on December 15, 2025

Minutes of the regular meeting of the Winslow Airport Commission held on October 20, 2025 at 4:30 p.m. in the Development Services Conference Room, 119 E First Street, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Coolidge
Commissioner Kenna

MEMBERS ABSENT

Commissioner Patton

STAFF

Tim Westover, Airport Manager
Cynthia Villalpando (Recording Secretary)

The meeting was called to order by Chairman Lazzarini at 4:31 p.m. The Pledge of Allegiance was recited and the invocation was given by Chairman Kenna. Roll was called, and Commissioner Patton was absent.

Motion: moved by Commissioner Coolidge, seconded by Commissioner Kenna, to excuse Commissioner Patton. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, and Kenna voting yes.

Discussion and/or Action to Approve Minutes – September 15, 2025

Motion: Moved by Commissioner Kenna, seconded by Commissioner Coolidge, to approve the September 15, 2025 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, and Kenna voting yes.

STATUS REPORTS

A. Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Mr. Orville Wiseman reported that 2025 has been the busiest year since Wiseman Aviation began operations in Winslow in 2007. He noted that the airport continues to see strong aviation activity, with fuel sales on track for record levels.

Mr. Wiseman discussed operational details, explaining that while general aviation fuel sales are modest, the overall growth in jet traffic has significantly contributed to business volume. He praised the airport's condition and appearance, crediting ongoing improvements and maintenance efforts.

He noted that staff are being rotated to support operations at both Winslow and Flagstaff locations, ensuring adequate coverage and customer service. Wiseman Aviation continues to maintain competitive fuel pricing and a high level of service.

Mr. Wiseman also discussed the impact of recent rainfall, noting significant water movement across the airport grounds, particularly along the east side. While no damage was reported, the situation underscored the importance of the ongoing drainage improvements project.

He further reported that several staff members recently attended the National Business Aircraft Association (NBAA) convention in Las Vegas, where they met with vendors and explored new aviation technologies. Wiseman shared a brief update on branding and equipment, stating that new crew vehicles have been ordered, though full graphic wrapping has been postponed due to cost.

Lastly, he raised concerns about bird activity within the hangar, noting that pigeons continue to cause maintenance issues. The Commission discussed potential mitigation methods, including installing garden or mesh netting to reduce intrusion.

B. Report by U.S. Forest Service

Mr. Enrique Pacheco, Tanker Base Manager, reported that fire activity has slowed considerably, marking the end of the active season. Staff members have returned from extended assignments in Idaho and Oregon, and the base is currently being prepared for winter operations.

He noted that all water systems have been winterized and that on-site cleanup and weed control efforts are underway following heavy rainfall earlier in the month. Rain gauges at the airport recorded over two inches of precipitation in October.

Mr. Pacheco stated that all Arizona and New Mexico tanker bases have now closed for the season, with only limited activity remaining in Texas and on the West Coast. He added that early projections indicate the potential for a dry winter, which could lead to an earlier fire season start in 2026.

C. Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager reported that there were no new updates on the Art Plane Project. He stated that the Winslow Arts Council is still awaiting contractor quotes and will provide additional information once received.

He also noted that two design projects are currently underway:

Apron Reconstruction Project

Drainage Improvements Project

Both projects are in the design phase, and contracts are being finalized. The Airport Engineer will provide further updates once grant documents and schedules are received.

D. Report by Airport Engineer Which May Include Airport Project Updates

The Airport Engineer, Marija Knezevic, confirmed that both the Apron Reconstruction and Drainage Improvements projects are moving forward, with design work expected to begin following contract execution. She also noted that coordination is ongoing with the FAA regarding future funding and project programming for FY 2026.

Commission Consideration and Possible Action

Current Events and Announcements

Adjournment

Motion: Moved by Commissioner Patton, seconded by Commissioner Coolidge, to adjourn at 4:48 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, and Kenna voting yes.

Chairman Lazzarini

ATTEST:

Cynthia Villalpando, Recording Secretary