

Minutes of the regular meeting of the Winslow Airport Commission held on July 15, 2024 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Patton
Commissioner Kenna

MEMBERS ABSENT

Commissioner Coolidge

STAFF

Tim Westover, Airport Manager
Cynthia Villalpando, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:35 p.m. The Pledge of Allegiance was recited and the invocation was given by Commissioner Kenna. Roll was called and Commissioner Coolidge was absent.

Motion: Moved by Commissioner Kenna, seconded by Commissioner Patton, to excuse Commissioner Coolidge. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna and Patton voting yes.

Discussion and/or Action to Approve Minutes – June 17, 2024

Motion: Moved by Commissioner Kenna, seconded by Commissioner Patton, to approve the June 17, 2024 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna and Patton voting yes.

STATUS REPORTS

A. Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Mr. Orville Wiseman not present; therefore, no report was given.

B. Report by U.S. Forest Service

Mr. Enrique Pacheco was not present; therefore, no report was given.

C. Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager provided an update on the upcoming Displaced Threshold project. Although this is a smaller project, it will significantly impact airport operations as both Runway 4-22 and Runway 11-29 will need to be closed for approximately two to three days. Due to this impact, the contractor has agreed to push the start date to October.

After providing an update regarding the ADOT Five-Year Capital Improvement Program (ACIP), the Airport Manager stated that the meeting has been rescheduled to July 30th and that preparations are ongoing.

The Airport Manager responded to a question from Chairman Lazzarini regarding the Arts Council Art Plane Project. The decision was made that Commissioner Kenna would contact the Arts Council and extend an invitation for them to provide an update at a future meeting.

In response to an inquiry from Commissioner Kenna regarding the proposed planned area development near the airport, the Airport Manager stated that although this may fall within the Airport Commission's purview, it will need to be placed on a future agenda for further discussion. The Airport Manager also suggested involving the City Manager in these discussions.

D. Report by Airport Engineer Which May Include Airport Project Updates

The Airport Engineer reported that the Precision Approach Path Indicators (PAPI) Project is nearly complete and will be ready for bidding upon receiving environmental clearance and ADOT approval. Due to the fire season and procurement lead times for the units, construction is projected to begin in October or November 2024.

The Airport Engineer also reported that the Runway 11-29 reconstruction is currently ongoing and is anticipated to reach full completion by the end of July. Additionally, he indicated plans to collaborate with the Airport Manager and the Commission to identify key priorities for the Five-Year Airport Capital Improvement Program (ACIP) prior to the upcoming meeting with the FAA at the end of July.

Continuing his report, the Airport Engineer provided an update on the next steps for the Airport Master Drainage Plan. The Airport Engineer stated that the ACIP includes projects for implementing drainage improvements identified in the report. The Airport Engineer noted that the initial drainage plan projects will address ponding and overtopping on airport pavement surfaces caused by heavy rains.

Lastly, the Airport Engineer recommended that all forthcoming projects be included as an agenda item for review and comments from the Commission following the meeting with the FAA and ADOT scheduled for later in July. Additionally, the Airport Engineer stated that he would like to attend the meeting and provide assistance regarding the proposed development near the airport when it is included on the agenda.

Current Events and Announcements

Chairman Lazzarini announced ongoing efforts to organize the 2024 Fly-In scheduled for September 21st. Ideas for the event include the addition of a dinner and the possibility of

live music. Chairman Lazzarini stated that he plans to speak with Mr. Wiseman to confirm possible plans and gather insights on how previous events were conducted.

Adjournment

Motion: Moved by Commissioner Patton, seconded by Commissioner Kenna, to adjourn at 4:57 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna and Patton voting yes.

Chairman Lazzarini

ATTEST:

Cynthia Villalpando, Recording Secretary