

Minutes of the regular meeting of the Winslow City Council held on September 10, 2024 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Tafoya

MEMBERS ABSENT:

Councilmember Nelson

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Franklin Caldwell Police Chief, Michael Duran Fire Chief, Jack Fitchett Economic Development Director, Jason Sanks Planning & Zoning Hearing Officer

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember MacLean. Roll call was taken and Councilmember Nelson was absent. Motion: Moved by Mayor Cano, seconded by Councilmember McKee, to excuse the absent member. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

CALL TO THE PUBLIC

Ann Schmidt commented on Ordinance No. 1420 related to code revisions for planned area development approval procedures that is on the agenda and asked to Council to not approve the proposed amendments.

Heather Pruett discussed the notification process for city meetings, specifically those related to the recent PAD discussions, and thanked Councilmember MacLean for attending Alice's Place recent fundraiser event.

Julia Sells stated that it is difficult for the audience to see presentations on the screen during meetings and requested that either additional screens or handouts be provided. Ms. Sells also commented on the Atlas PAD item that was discussed during the recent zoning hearing.

Councilwoman McKee, who works as a Program Manager at Navajo County Public Health, discussed the county's Safety Town Program that was brought to Winslow schools and thanked Fire Chief Duran and his staff for supporting and participating in the event.

Mayor Cano requested that staff reach out to Julia Sells to respond to her questions and comments related to the Atlas project.

Councilmember MacLean referred to a comment made by Ann Schmidt regarding the Planning & Zoning Commission and clarified why the commission was dissolved. Councilmember MacLean also commented on the fact that only five applications have been received since staff began soliciting interest from citizens who would be interested in serving on the commission.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp provided information from the Good Food Forum & Expo and the League of Arizona Cities Conference that she recently attended.

Councilmember McKee, who also attended the League Conference, commented on the networking opportunities that it provides. Councilmember McKee also stated that she intends to be available to the public on Fridays at the new city hall facility in the near future.

Councilmember MacLean announced details of the 9/11 Remembrance Ceremony and the Friends of the Library Book Sale on September 19th – 22nd. Councilmember MacLean also announced that the fun is back at high school football games. Councilmember McKee encouraged citizens to attend the high school soccer games.

After announcing the upcoming annual events including the Standin' on the Corner Festival, the Just Cruis'n Car Show and Inkfest, Mayor Cano discussed the new Little Colorado Route 66 Coalition, who recently held their first meeting in Winslow. Mayor Cano also stated that she is working on both an Indigenous People Day event to be held on October 14th at the theater and a mega corn hole event on October 19th at Eagle Pavilion.

Councilmember MacLean announced that Disco Night will be held on September 21st at the Route 66 Plaza.

B. Future Agenda Items

Councilmember McKee requested that Clear Creek/McHood Park be included on a future agenda to discuss ideas from citizens who have used the park over the summer. Councilmember Cake stated that he would like for the discussion to include park fees.

Councilmember MacLean referred to comments made under Call to the Public and requested that if an agenda item is needed for additional presentation screens, that it be included on a future agenda or that funds be budgeted to purchase them.

SCHEDULED PRESENTATIONS

A. Quarterly Northland Pioneer College (NPC) Report Which May Include Campus Activities and Status of Search for New President

After introducing the new NPC Friends & Family Development Coordinator, Betsyann Wilson, Executive Director, provided information regarding the following items:

- Update regarding the Five-Year Strategic Plan
- Pedal the Petrified event on September 21st
- Scholarships for the 2025 Spring semester and application portal on the website
- Details of programs being offered at NPC
- Eagle Fest event at the Winslow campus on October 25th
- Update on search for new president

At the conclusion of her report, Ms. Wilson responded to a question from Councilmember Crisp regarding NPC scholarships.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Projects Update

The City Manager provided detailed updates regarding the following projects:

- Little Colorado River Levee at Winslow
- Twin Arrows Monument
- Water Tank Replacement
- Winslow Public Library
- Basketball & Pickleball Courts
- CDBG All Inclusive Playground

The City Manager also discussed upcoming projects including 9/11 Memorial Garden improvement and improvements to three city parks.

Mayor Cano requested that staff make sure that the hoops at the basketball court are placed at regulation height when they are reinstalled.

B. Zoning Hearing Officer Status Report Regarding Conditional Use Permit Review for May - August 2024

The Planning & Zoning Hearing Officer provided a report covering the following CUPs for June - August 2024:

1. 2105 West Third – follow up on painting of storage containers
2. 600 West Third Street – Single family home for arbor over 6’ tall in front yard
3. 107 East Gilmore – Single family home for keeping of chickens
4. 2600 Scenic View Drive – Single family home for storage container
5. 2124 Desert View Drive – Single family home for home child care facility

The Planning & Zoning Hearing Officer concluded his report by stating that all four CUPs approved in this quarter last year are in compliance and no complaints have been received.

Councilmember MacLean thanked the Planning & Zoning Hearing Officer for his written report that includes detailed photos.

CONSENT CALENDAR

Councilmember McKee requested that Item G be pulled for discussion and Mayor Cano requested that Item H be pulled for discussion. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Items G & H. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Special Meeting of August 13, 2024 and City Council Regular Meeting of August 13, 2024**
- C. Discussion and/or Action to Approve Liquor License Application Series #12 (Restaurant) for Winslow Fry Bread Located at 122 East Second Street**

- D. Discussion and/or Action to Approve Cooperative Purchasing Agreement with J.C. Cullen, Inc. dba Niles Radio Communications for Purchase of Equipment for Improvements to the Current Fire Department Radio System**
- E. Discussion and/or Action to Approve Resolution No. 1956 Adopting the Amended Federal Transportation Administration and the Arizona Department of Transportation Title VI Plan for the City of Winslow**
- F. Discussion and/or Action to Approve Ordinance No. 1418 Regarding Code Changes Related to Chickens and Keeping of Fowl Within the City**
- G. Discussion and/or Action to Approve Ordinance No. 1419 Regarding Recreational Vehicle Code Changes 2024 Related to Parking and Storage of Travel Trailer, other Trailer, Motor Home, Watercraft and/or Recreational Vehicles**

The City Attorney provided background information from previous Council discussions related to code provisions that needed to be cleaned up pertaining to trailers blocking public right-of-ways or sitting in one location for an extended period of time. The City Attorney referred to the draft language included in the ordinance and explained that new rules have been added to address various concerns that were discussed.

After discussion regarding Section B.7, the Council agreed that the language should read “no more than five (5) travel trailers...” instead of two (2) as shown on the proposed amendment.

There was a lengthy discussion regarding Section B.2 that states vehicles shall be parked only in a side or rear yard of any one lot wherein the City Attorney advised the Council that this is standard language used by other municipalities but it can be taken out or changed if it doesn't work for Winslow. The City Attorney further advised that the Council should think about the concerns that the city is trying to address when considering how the code should read.

Throughout the discussion, the City Attorney and City Manager responded to questions and comments from the Council. The City Attorney discussed proposed language that could be considered including using paved or improved surface instead of side or rear yard. The City Manager also provided information regarding the definition of a side yard.

Councilmember McKee expressed concerns regarding Section B.1 that states that the vehicle shall not be parked on a vacant lot. The City Attorney stated that language referencing a vacant lot can be deleted with public right of way or easement remaining. The Council was in agreement with this change. The Planning & Zoning Hearing Officer also commented on language in the Zoning Code that would address parking a recreational vehicle on a vacant lot.

At the request of Councilmember McKee, the Fire Chief provided information regarding Section B.6 relating to the vehicle being parked in a manner with the fire code.

The City Attorney suggested that this item be tabled since there is not a consensus on Section B.2 so that she and the City Manager can research options and bring it back with language that will address the issues that were discussed.

Motion: Moved by Councilmember MacLean, seconded by Councilmember McKee, to table Item G on the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

H. Discussion and/or Action to Approve Ordinance No. 1420 Amending Section 17.50.050 – Planned Area Development Approval Procedures, Subsection B – Preliminary Pad Plan Review and Approval, of the Municipal Code, Related to the Process for Adoption of Preliminary and Final Planned Area Development

Mayor Cano stated that she pulled this item due to comments made during Call to the Public. The Planning & Zoning Hearing Officer explained the code amendment that will modify procedures related to planned area developments in detail. The City Attorney also discussed the amendment and confirmed that there will still be two opportunities to hear from the public.

The Planning & Zoning Hearing Officer commented on the proposed procedure to adopt the preliminary planned area development by ordinance when there is a development agreement attached to it which would assist the developer with financing their project.

At the request of Mayor Cano, the Planning & Zoning Hearing Officer confirmed that there will be two opportunities for citizens to voice their concerns. The City Attorney also discussed the statute requirements regarding development agreements and stated that a public hearing is not required. The City Attorney clarified, however, that it is the

precedence of the Council to allow public comments during agenda items.

Motion: Moved by Councilmember Crisp, seconded by Mayor Cano, to approve Item H – Ordinance No. 1420 amending Section 17.50.050 – Planned Area Development Approval Procedures, Subsection B – Preliminary Pad Plan Review and Approval, of the Municipal Code, related to the process for adoption of Preliminary and Final Planned Area Development. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

COUNCIL CONSIDERATION AND POSSIBLE ACTION

A. Discussion and/or Action Regarding Request for Assistance for Annual Inkfest Event

Laura Parsons provided information regarding the event scheduled for October 12th & 13th and there was discussion regarding this request and the amount budgeted for special events.

Motion: Moved by Councilmember McKee, seconded by Mayor Cano, to donate \$1,000 to Inkfest. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes. Councilmember McKee thanked Ms. Parsons for continuing this event and commented on the fact that it is a family oriented and safe event for all ages.

B. Discussion and/or Action Regarding Request for Assistance from Little Colorado Medical Center for their Annual 5K Cancer Walk

Ashley Wilkie, Outpatient Services Director at LCMC, provided information regarding the Annual 5K Cancer Walk that will take place on October 26th and stated that any sponsor who donates more than \$200 will have their logo included on the back of the event shirt.

Petra Valez spoke regarding her personal experience with cancer and explained the mission of the Winslow Cancer Support Group. Ms. Valez also stated that funds raised from this event will be donated to the Winslow Cancer Support Group.

After Ms. Wilkie responded to questions and comments from the Council, the City Manager requested that Ms. Wilkie fill out a Special Events Application to coordinate the event with city staff.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Cake, to provide \$500 for the Cancer Walk. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

C. Public Hearing Regarding Home Detention and Continuous Alcohol Monitoring Programs

Mayor Cano opened the public hearing.

The City Attorney highlighted information regarding the program that allows the City Council to establish prisoner work, community restitution work and a home detention program for eligible sentenced prisoners subject to approval of the presiding judge which would be treated the same as confinement in jail. The City Attorney noted that Judge Little has requested that the Council adopt the program via a resolution and advised that a public hearing is required prior to Council making a decision to adopt the programs.

The following individuals spoke regarding the Home Detention and Continuous Alcohol Monitoring Programs:

Theresa Del Mar, speaking as a social worker, noted that this program would allow individuals to work and be productive rather than being locked up at home and stated that she is in favor of this option for non-violent prisoners.

The City Manager and City Attorney responded to a question from Kim Gould regarding whether the programs are successful. Ms. Gould also stated that it is a plus to have someone that can be productive in society.

Deni Thompson inquired if the individuals involved in the program have been to rehab either before, during or after being home monitored. Ms. Thompson also inquired if this is strictly related to alcohol. In response, the City Manager stated that it the judge has the discretion. The City Attorney clarified that the judge creates the program and discussed the eligibility requirements and process for assessing the individual.

D. Discussion and/or Action to Approve Resolution No. 1955 Adopting Home Detention and Continuous Alcohol Monitoring Programs

After the Council commented on Judge Little's philosophy and dedication to provide individuals with various opportunities, including education, Councilmember McKee made a motion to approve

Resolution No. 1955 adopting the Home Detention and Continuous Alcohol Monitoring Programs. The motion was seconded by Mayor Cano and passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

E. Discussion and/or Action Regarding October, November and December City Council Meeting Schedule

The City Manager discussed the November and December meeting schedule and advised that staff is recommending that both the November 26th and December 24th meetings be cancelled with the understanding that a special meeting can be called if necessary. The City Manager noted that it may be necessary to have a special meeting to canvass the final results of the November 5th election if they are not available for the November 12th meeting.

Councilmember Crisp stated that she requested that the October meeting schedule be included in the discussion due to the fact that she will not be at the first meeting in October since it is Fall Break. The majority of the Council stated that they will be in attendance for the October 8th meeting.

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to cancel the November 26th and December 24th regular meetings. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion: Moved by Councilmember Crisp, seconded by Councilmember Cake, to adjourn to executive session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

EXECUTIVE SESSION

- A. Under authority of A.R.S. § 38-431.03(A)(3), A(4) and (A)(7), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney and to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and terms of development agreements that are the subject of negotiations, all related to the potential development of approximately 1200 acres of City-owned real property located west of State Route 87 and south of Airport Road including discussion regarding draft purchase and sale agreement with Atlas Global Development LLC**

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to move back into regular session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

DISCUSSION OR POSSIBLE ACTION REGARDING ABOVE EXECUTIVE SESSION ITEM

After returning from executive session, Mayor Cano stated that staff has been given direction on how to proceed regarding the executive session item.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to adjourn at 9:55 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on September 10, 2024 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *24th* day of *September*, 2024.

Suzy Wetzel
City Clerk