

Minutes of the regular meeting of the Winslow City Council held on October 22, 2024 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya

MEMBERS ABSENT:

Councilmember Cake

STAFF:

David Coolidge City Manager, Michelle Stinson City Attorney (via Zoom), Suzy Wetzel City Clerk, Daniel Hendrix Finance Director, Franklin Caldwell Police Chief, Michael Duran Fire Chief, Tim Westover Public Works Director, Jack Fitchett Economic Development Director, Brandee Leary Librarian

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Brandee Leary. Roll call was taken and Councilmember Cake was absent. Motion: Moved by Councilmember McKee, seconded by Councilmember Nelson, to excuse the absent member. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

The following events and announcements were made under this item:

Councilmember Crisp

- Details of 2025 Youth Basketball registration
- Farmers Market schedule
- Borderland produce distribution information
- Rotary food distribution on October 24th
- Encouraged everyone to vote on November 5th

Councilmember Nelson

- Thank you to staff for restriping streets and crosswalks
- Walmart grand opening on November 1st

Councilmember McKee

- Magic Pumpkin Party at the rodeo grounds on October 25th – 27th

Mayor Cano

- Fall Festival at Winslow Christian School on October 26th
- Halloween Parade in the Park on October 28th
- LCMC Cancer Walk on October 26th
- NPC Eagle Fest event at Little Colorado Campus
- Recap of the special screening of Frybread Face and Me at the Winslow Theater held on October 14th and the Get Your Cornhole Fix on Route 66 event on October 19th

Councilmember MacLean

- Blood Drive at the Chamber on October 29th

Councilmember Tafoya

- Senior Night at High School football game on October 25th

B. Future Agenda Items

Councilmember McKee requested a follow-up executive session on November 12th related to the executive session that was held on September 24th. Councilmember Nelson also commented on the need to follow up regarding the item.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS**A. Proclamation – Proclaiming November 1, 2024 as Extra Mile Day**

After Councilmember Tafoya read the proclamation, Councilmember Nelson noted that the date needs to be corrected. The City Clerk advised that the correction will be made on the original proclamation which will then be forwarded to the organization that requested it.

B. Proclamation – Proclaiming the Month of November as Native American Heritage Month

Mayor Cano read the proclamation, which was then presented to Leanne Bowley, new Federal Program Director for the Winslow Unified School District, and several students that were in attendance.

C. Quarterly Report from Navajo County Supervisor Fern Benally

Navajo County District I Supervisor Fern Benally provided a detailed update regarding the broadband project that included the targeted completion date of July 2025. Supervisor Benally commented on APS' efforts to build fiber optic cable from Flagstaff to Joseph City and thanked the City Manager for being an active participant on the project taskforce.

Supervisor Benally also provided a progress report on the technical design phase for the Winslow Levee and discussed NACOG's Route 66 Brownfields Assessment Coalition project that will provide non-enforceable environmental site assessments throughout Navajo County on properties that have suspected environmental issues. After Supervisor Benally explained the process for allocation of grant funds for the site assessments, the Economic Development Director responded to questions from Mayor Cano and provided additional information regarding the program.

D. Quarterly Chamber Report Which May Include Visitor Center Statistics, Bed Tax Financial Information and Past/Future Event Update

Bob Hall, Executive Director of the Chamber of Commerce, provided his report for the period July - September 2024 that included the number of visitors (local, in-state, out of state and foreign) for the period, the number of travel and relocation packs distributed, the number of brochures printed and distributed, website hits totaling 25,560 and tourism related emails received.

Mr. Hall briefly discussed income and expenses and noted that bed tax income for the reporting period was \$54,870. After detailing meetings and events that were held in the meeting room, Mr. Hall provided information regarding the following items:

- Upcoming Good Morning Winslow event that will be hosted by Little Colorado Medical Center
- Installation of livestream camera near the Standin' on the Corner Park

- Boxcar Museum update
- Annual Christmas Parade on November 23rd
- Festival of Trees fundraising event

In conclusion, Mr. Hall encouraged citizens to post news on the Chamber's Visit Winslow Instagram account. In response to Mr. Hall's announcement that his Board has stepped up while Angela is out recovering from surgery, Mayor Cano noted that she, and possibly other members of the Council, are available to assist if needed.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Winter Preparedness, Employee Development and Community Programs

The City Manager reported that city staff recently attended an ADOT meeting to discuss road closures for the upcoming winter season and explained how the closures will be handled. The City Manager also provided results of an employee satisfaction survey to obtain information regarding what employees value most in their career. The City Manager noted the category rankings and stated that a second survey will be conducted to better define the categories.

The City Manager then explained details of two new community programs that staff are working on. The Adopt a Street Program, which was adopted many years ago but has not been available for several years, will be brought back to the Council for formal adoption by resolution. The Appliance Disposal Program is being developed so that appliances that contain refrigerant can be disposed of at the transfer station.

The City Manager responded to questions and comments from Councilmember Nelson regarding the employee survey. Councilmember Nelson stated that employees may be more comfortable if the survey was conducted by a third party. Following a brief discussion, it was recommended that either an "other" category be added to the survey or that it be outsourced to a third party.

The City Manager also responded to questions regarding the Appliance Disposal Program and comments were made regarding winter road closures.

B. Quarterly Report from Librarian Which May Include Information Regarding Statistical Information, Past Events and Announcements for Upcoming Events

The Librarian began by discussing statistical information that was included in the packet that included computer usage, patrons and checkout information, number of programs and program attendance.

The Librarian then discussed several events listed on the Library/Recreation calendar for the month of November and announced the following upcoming events:

- Outdoor movie at the library tonight (10/22/24)
- Out of the Doghouse program
- Nature Journaling at La Posada on October 24th
- Cook Book Club on November 18th
- Best Seller Book Club on November 19th
- Season's Eatings on November 13th
- Pajama Par-Tea on December 12th

The report included information regarding new software at the library, the purchase of graphic novels using LSTA Express Grant funds and an update on how the Friends of the Library book sale funds were used.

The Librarian also responded to questions and comments from the Council. Councilmember McKee encouraged participation in the reading time program.

CONSENT CALENDAR

Councilmember Nelson requested that Items C, F & I be pulled for discussion. Motion: Moved by Mayor Cano, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Items C, F & I. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting Executive Session of September 10, 2024 and City Council Regular Meeting of October 8, 2024**
- C. Discussion and/or Action to Approve Liquor License Application for Romo's Mexican Grill Located at 703 Airport Road**

After acknowledging that Mark and Lori Romo were in attendance, Councilmember Nelson thanked them for choosing to come to Winslow. Mr. Romo thanked city staff and the Council for their

support and stated that he is excited to be part of the community. Mr. Romo also responded to questions and comments from the Council.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Tafoya, to approve the liquor license application for Romo's Mexican Grill. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- D. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support Personnel Services (Overtime) and Employee Related Expenses to Enhance the Strategic Traffic Enforcement (STEP) Program for Fiscal Year 2025**
- E. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support Personnel Services (Overtime) and Employee Related Expenses to Enhance DUI/Impaired Driving Enforcement for Fiscal Year 2025**
- F. Discussion and/or Action to Approve Professional Services Agreement Between City of Winslow and Stage One Business Solutions LLC for Business Consulting Services**

At the request of Councilmember Nelson, the Economic Development Director provided additional information regarding this agreement which is an extension of a previous agreement with Stage One Business Solutions.

Motion: Moved by Councilmember Nelson, seconded by Councilmember McKee, to approve letter F on the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- G. Discussion and/or Action to Approve Professional Services Agreement Between City of Winslow and White Mountain Economic Development for Economic Incubator Feasibility Study**
- H. Discussion and/or Action to Approve Resolution No. 1959 Designating the Chief Fiscal Officer for the Purpose of Officially Submitting the Fiscal Year 2025 Expenditure Limitation Report to the Auditor General**
- I. Discussion and/or Action to Approve Amendment to the Purchase and Sale Agreement Between the City of Winslow and Atlas Development Group LLC for the Purchase of 1200 Acres of City Owned Property for Industrial Development Purposes**

Councilmember Nelson requested and received clarification from the City Manager that this amendment is with “Atlas Global Development Group LLC” even though that name is not reflected on the agenda language.

The City Manager provided a background regarding the previous two amendments that were approved by the Council and stated that this amendment is an additional six-month extension to work out the final details of the Purchase and Sale Agreement. The City Manager and Mayor Cano responded to additional questions and comments from Councilmember Nelson regarding the extension.

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to approve Letter I. Motion passed with Mayor Cano and Councilmembers MacLean, McKee, Nelson and Tafoya voting yes and Councilmember Crisp voting no.

COUNCIL CONSIDERATION AND POSSIBLE ACTION

A. Discussion and/or Action Regarding Request for Assistance for New High School Bulldog Mascot

Winslow High School student Zachary DeSpain spoke regarding fundraising efforts to purchase a new bulldog mascot and explained the reasons that a new mascot is needed. Mr. DeSpain stated that the new mascot will participate in various city functions throughout the year including the Christmas Parade, the car show and DJ in the Park events.

Mr. DeSpain responded to questions and comments from the Council, including the cost of a new mascot wherein Mr. DeSpain indicated that he would like to purchase two mascots for a cost of \$2,830. Councilmember Crisp referred to the gift clause and the City Attorney confirmed that the mascot attending city functions would be considered a public purpose. Members of the Council suggested that Mr. DeSpain contact the Board of Supervisors, the Swim Team Booster Club and the Chamber of Commerce for assistance. Councilmember MacLean also encouraged WHS alumni to donate through a tax credit.

Prior to the following motion being made, there was a brief discussion regarding remaining funds in the special events account:

Motion: Moved by Councilmember McKee, seconded by Councilmember Nelson, to appropriate \$500 for a new bulldog mascot. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

B. Discussion and/or Action Regarding Request for Assistance for the 77th Annual Christmas Parade and Waive Vendor Fees

Bob Hall, CEO of the Chamber/Visitor Center, discussed the theme for this year's parade, Santa's Workshop, and stated that the Chamber is again requesting co-sponsorship from the city to include assistance from the Streets Department and Police Department, traffic control and waiving of all vendor fees.

Mr. Hall also discussed the staging area and the parade route and invited the Mayor & Council to participate in the parade. Mr. Hall noted that Brenda and Mary Alice Hayes will serve as the grand marshalls.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Tafoya, to approve the request for assistance for the 77th Annual Christmas Parade. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Nelson, seconded by Mayor Cano, to adjourn at 8:15 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on October 22, 2024 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *12th* day of *November*, 2024.

Suzy Wetzel
City Clerk