

Minutes of the regular meeting of the Winslow City Council held on January 14, 2025 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Salazar, Councilmember Tafoya

MEMBERS ABSENT:

Councilmember Cake

STAFF:

David Coolidge City Manager (via Zoom), Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Tim Westover Public Works Director, Ernie Cano Acting Police Chief, Kelley Ward Human Resources Director, Daniel Hendrix Finance Director (via Zoom), Kelleen Haney Police Support Services Manager, Laurie LaShomb Farmers Market Manager (via Zoom)

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Kim Gould. Roll call was taken and Councilmember Cake was absent. Motion: Moved by Councilmember MacLean, seconded by Councilmember Tafoya, to excuse the absent member. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

CALL TO THE PUBLIC

Dr. Lula Stago spoke regarding her concerns related to education opportunities and a healthy, safe environment for the citizens of Winslow. In response, Mayor Cano advised Dr. Stago that her concerns could be discussed further at the next Community Liaison Committee meeting.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

The following events and announcements were made under this item:

Councilmember Crisp

- Details regarding the 60th Doc Wright Invitational on January 17th & 18th and donations needed for the hospitality room

- Next Farmers Market Bazaar on February 8th
- Winslow High School Dance Line Clinic information
- Free tax filing for seniors being offered by the AARP Foundation & the Winslow Senior Center
- Borderland product distribution on January 25th

Mayor Cano

- Route 66 movie that will feature Winslow and shown during the Route 66 Centennial Celebration in 2026

B. Future Agenda Items

Mayor Cano requested that discussion regarding slum and blight abatement and possible beautification projects be included on a future agenda.

Councilmember Salazar expressed concerns regarding safety of children crossing Second & Third Street to get to the new library and requested that signs with safety features be installed in the area. In response, Councilmember McKee stated that she previously raised this issue with the City Manager and was advised that it is being addressed. The City Attorney reminded the Council that this item is not on the agenda for discussion but the City Manager can provide additional information in an email or include it on a future agenda if needed.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Quarterly Court Report Which May Include Justice Court and Municipal Court Case Filings by Category

After congratulating the newly elected and reelected councilmembers, Judge Little provided his report covering the months of October – December 2024. The report included the number of cases filed in both the Justice Court and the Municipal Court for the following:

Civil & Criminal Traffic	Criminal Petty Offense
Local Ordinance	Criminal Misdemeanor
Criminal Felony	Parking Violations
Initial Appearances	Small Claims
Civil Lawsuits	Eviction Actions
Order Protection/Harassment	Search Warrants

Councilmember McKee and Mayor Cano thanked Judge Little for his hard work and for supporting the community.

B. Quarterly Old Trails Museum Report Which May Include Discussion of Museum Operations, Hours, Staffing and Events

Ann-Mary Lutzick, Director of the Old Trails Museum, highlighted the following information from her written report that was included in the packet:

Publications/Public Programs/Outreach

- *Past and Present: Winslow*
- 2025 Historical Calendar (a copy was provided to each member of the Council)
- Fall OTM eNEWS
- Historic Winslow Walking Tour
- *The Atomic Legacy on Route 66*
- 2024 Annual Meeting

Governance & Operations

- Historical Society Board member and meeting information

Collections

- Donation of extensive TWA collection

At the conclusion of her report, Mayor Cano commented on the partnerships for the signs that were placed along the walking tour path. Ms. Lutzick also responded to questions and comments from Mayor Cano regarding the TWA donation.

C. Quarterly Hospital Report Which May Include Update Regarding Little Colorado Medical Center Activities

Travis Udall, Little Colorado Medical Center CEO, provided updates related to LCMC including the purchase and delivery of a new MRI machine and new programs available at the clinic. Mr. Udall also discussed efforts to improve LCMC's partnership with Flagstaff Medical Center and provided information regarding several community events that the hospital is sponsoring.

Mr. Udall responded to comments from Councilmember Crisp regarding her positive experience during a recent visit to the radiology department. Councilmember McKee thanked Mr. Udall for his commitment to Winslow.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Legislative Update

The City Manager announced that the Legislative Session opened on January 13th and discussed bills that are being closely monitored that could impact the city.

The City Manager also provided an update on the new library including the grant opening on Saturday, February 8th. With regard to crosswalks, the City Manager reported that flashing signs have been ordered for the east side of Campbell Avenue crossing Second Street. Due to comments made under Future Agenda Items, the City Manager stated that staff will also look into crosswalks on Third Street.

Mayor Cano announced that she and Vice Mayor MacLean will be in Phoenix this week to meet with member of the legislature.

B. Quarterly Report from Farmers Market Manager Which May Include Season Statistics

The Farmers Market Manager provided a recap of the 2024 season that included information related to grant achievements and the benefits of accepting Navajo County's nutrition program coupons. The Farmers Market Manager also discussed the expansion of their off season bazaars and the schedule for the upcoming season.

After announcing that she and Councilmember Crisp have been confirmed as presenters at the Intense Farmers Market event, the Farmers Market Manager thanked the Council, city staff and the community for their support.

CONSENT CALENDAR

Councilmember Crisp requested that Items C & F be pulled for discussion. Motion: Moved by Mayor Cano, seconded by Councilmember Tafoya, to approve the Consent Calendar minus Items C & F. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

A. Discussion and/or Action to Approve the Check Register

B. Discussion and/or Action to Approve Minutes of the City Council Special Meeting of December 10, 2024 and the City Council Regular Meeting of December 10, 2024

C. Discussion and/or Action to Approve Purchase of Police Department Vehicles

After the City Manager responded to a question from Councilmember Crisp regarding the date shown on the vehicle quote, Councilmember Tafoya made a motion to approve Item C on the Consent Calendar. The motion was seconded by Councilmember McKee and passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

D. Discussion and/or Action to Approve Purchase of Reel Mower for the Parks Department and Authorize the City Manager to Execute Necessary Documents

E. Discussion and/or Action to Approve Agreement with Navajo County Justice of the Peace to Perform Duties of City Magistrate

F. Discussion and/or Action to Approve Service Agreement Between Off Duty Management and the Winslow Police Department

In response to a question from Councilmember Crisp, the Acting Police Chief explained when off duty officers are used pursuant to this agreement. Councilmember Crisp also provided additional comments regarding the agreement.

Motion: Moved by Mayor Cano, seconded by Councilmember Crisp, to approve Item F. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

G. Discussion and/or Action to Authorize Staff to Negotiate with Sun Ridge Systems, Inc. for Computer Aided Dispatch (CAD) & Records Management System Services and Authorize City Manager to Execute Agreement in Final Form Approved by the City Attorney

H. Discussion and/or Action to Approve Second Amendment to the Professional Services Agreement Between the City of Winslow and The Kruse Group

I. Discussion and/or Action to Approve Ordinance No. 1425 Amending Ordinance No. 637, Schedule of Rates, Fees and Charges, Amending Schedule 3 – Building Permit Fees, by Revising Section 3-7 Mobile/Manufactured and Factory Built Building Installation Fees

COUNCIL CONSIDERATION AND POSSIBLE ACTION**A. Discussion and/or Action to Approve Resolution No. 1964 Establishing a City-Wide Adopt-A-Street Program**

The Public Works Director discussed details of the program that will enable organizations, businesses and individuals to create a clean and safer environment for the community. The Public Works Director referred to the resolution exhibits that were included in the agenda packet and highlighted information related to the instructions and application process. The Public Works Director also displayed signs that will be installed at adopted locations.

After the Public Works Director responded to questions and comments from the Council, the following motion was made:

Motion: Moved by Councilmember McKee, seconded by Mayor Cano, to approve Resolution No. 1964. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

B. Discussion and/or Direction Regarding Sale of City Owned Properties

The City Manager stated that staff is asking for direction regarding how the Council would like to proceed with the sale of various city owned properties. The City Manager referred to the small single parcels and stated that those could be put on the market through the city's real estate broker. The City Manager also explained the process for the sale of the smaller parcels.

With regard to the larger parcels that consist of one or more acre, the City Manager stated that it might be more feasible to put out a Request for Proposals (RFP) that includes broad specifications for development. The City Manager explained that the Council would review the RFP responses prior to negotiations to determine if the city is interested in the proposed use of the property.

In response to a question from Mayor Cano, the City Attorney discussed the RFP process that would put protections in place to ensure that development occurs on the property including the option for the city to repurchase the property if development does not occur within a certain timeframe.

There was further discussion regarding the available properties wherein the Council indicated that they would like to see a list and map of the

properties before making a decision on how to proceed. Staff was directed to bring this item back at a future meeting or work session for further discussion.

C. Discussion and/or Direction Regarding Current Library Facility

The City Manager explained that cleanup of the current library facility will take place when it is vacated next month and stated that options for future use of the building are limited since it is located in a residential area. The City Manager also discussed either holding onto the property or marketing it for sale or lease and stated that staff is asking for direction from the Council on how to proceed.

The Council provided their thoughts on the two options and there was discussion regarding the condition of the building and the pros and cons of each option. There was also discussion regarding potential uses for the building including utilizing the space to provide after school programs for the youth.

The City Attorney requested and received clarification that the Council would like for staff to prepare a Request for Proposals to determine the level of interest from local and charitable organizations.

ADJOURNMENT

Motion: Moved by Councilmember MacLean, seconded by Mayor Cano, to adjourn at 7:57 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on January 14, 2025 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *28th* day of *January*, 2025.

Suzy Wetzel
City Clerk