

Minutes of the regular meeting of the Winslow City Council held on June 10, 2025 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember McKee, Councilmember Salazar, Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Michael Duran Fire Chief, Ernie Cano Acting Police Chief, Tim Westover Public Works Director, Jack Fitchett Economic Development Director (via Zoom), Kelley Ward Human Resources Director, Brandee Leary Librarian, Jason Sanks Planning & Zoning Hearing Officer (via Zoom)

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember MacLean. Roll call was taken and all members were present.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

The following events and announcements were made under this item:

Councilmember Crisp

- Astro Event at Homolovi Observatory on June 21st
- Grant award to Old Trails Museum to develop museum collection center
- Free showing of Coco at the theater on June 11th
- Pride weekend events on June 27th & 28th
- Recent meeting with Arizona Department of Agriculture

Councilmember McKee

- Taste of Winslow on June 27th

Mayor Cano

- Details of the Community Clean-Up Day scheduled for June 21st
- Native American Pow Wow on June 28th & 29th
- Rod Sullivan/Dale Thomas Poker Run on June 14th

Councilmember MacLean

- Electric Dance Party on June 12th
- June Jams on Saturdays at Route 66 Plaza

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS**A. Quarterly Northland Pioneer College (NPC) Report Which May Include Update on the 2025-2030 Strategic Planning Process, Introduction of New Friends & Family Executive Director and Little Colorado Campus Activities**

After announcing that she will be retiring on June 30th, Betsyann Wilson introduced Jesse Reeck as the new NPC Friends & Family Executive Director. Members of the Council congratulated Ms. Wilson on her retirement.

Ms. Reeck commented briefly on her background including three years as an NPC faculty member. Ms. Reeck then provided information regarding the following items:

- Summer session underway; second of three years of free tuition for summer classes
- Fall registration now open
- Details of new Construction Program and Automotive Technology Class at Painted Desert Campus
- Nursing Program and Cosmetology class at Little Colorado Campus
- Storytelling Festival at Little Colorado Campus on July 18th

Development Coordinator Karen Zimmerman shared information regarding scholarships that were awarded in fiscal year 24/25 and scholarship opportunities for the upcoming year. Ms. Zimmerman also announced details of the Pedal the Petrified event on September 27th.

At the conclusion of the report, Ms. Reeck and Ms. Zimmerman responded to questions and comments from the Council.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Projects Update and Grant Submissions

The City Manager provided detailed updates regarding the following projects:

- 9/11 Park renovations (LSRP Grant)
- Pocket Park upgrades (LWCF Grant)
- New water tank (EPA 595 Grant)
- All Access Playground (CDBG funds)
- Streets project on Aspinwall & Fourth Street from Pope to Alfred Avenue

The City Manager then provided detailed updates regarding the following grant submissions:

- T-Mobile Hometown Grant for development of a food truck court at First Street & Kinsley Avenue
- FY 26 Earmarks - \$800,000 for police vehicles & \$70,000 to equip fire truck with emergency medical service monitors & defibrillators
- EDA Incubator Grant - grant submitted to fund evaluation of building next to PD for use as a business incubator
- USDA LFPP Grant - grant submitted for continuation of the Farmers Market

The City Manager also discussed economic development projects that included issuance of certificate of occupancy for Las Marias, the anticipated opening date of Love's Truck Stop and the status of the Circle K Truck Stop, the Hampton Inn and the I-40 Tradeport.

In conclusion, the City Manager announced details of the June 21st Community Clean-up followed by a brief discussion regarding the meeting location for volunteers. The City Manager also responded to a question from Mayor Cano regarding the I-40 Tradeport.

B. Zoning Hearing Officer Status Report Regarding Conditional Use Permit Review for April - June 2025

The Planning & Zoning Hearing Officer provided a report covering the following CUPs for April - June 2025:

1. 600 West Third Street – decorative landscape arbor over 6' tall in front yard of property
2. 107 East Gilmore – allow for keeping of chickens on a residential zoned property

The Planning & Zoning Hearing Officer concluded his report by stating that both CUPs are in compliance. The Planning & Zoning Hearing Officer also referenced the State statute and subsequent code amendment to allow up to six chickens by right on a lot and commented on how it relates to the CUP at 107 East Gilmore.

C. Quarterly Report by Fire Chief Which May Include Department Overview and Emergency Response Highlights

Before highlighting information from his written report, the Fire Chief discussed his mission and commitment to provide the highest level of service to both internal and external customers while protecting and supporting the men and women under his command.

The Fire Chief also explained the key responsibilities of the Community Risk Reduction (CRR) Division that focuses on proactive measures to prevent or mitigate the loss of life, property and resources due to fire and other disasters.

Emergency responses from this quarter included several small wildland fires along roadways and a BNSF train fire on March 2nd. The Fire Chief reported that following a reevaluation of how reimbursement claims are submitted, he opted to submit an invoice directly to BNSF for emergency services rendered during the train fire which resulted in reimbursement of \$270,000. Councilmember MacLean thanked the Fire Chief for being proactive with regard to reimbursement from BNSF.

CONSENT CALENDAR

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to approve the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting of May 27, 2025**
- C. Discussion and/or Action to Approve Ordinance No. 1432 Amending Schedules 3 – Building Permit Fees, 4 - Community Services Fees, 5 - Development Services Fees and 6 – Fire Department Fees; and Adding Schedule 16 – Public Works Fees, of Ordinance No. 637, Schedule of Rates, Fees and Charges**
- D. Discussion and/or Action to Approve Agreement for Northeastern Arizona Law Enforcement Training Academy at the Northeast Arizona Training Center**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action to Accept Offer to Purchase City Owned Property Located on West Second Street, Navajo County APN 103-16-342**

The City Manager referred to the staff report recommendation that the Council accept the offer and stated that the request at this time is to allow staff to provide a counter offer and give authority for staff to accept the offer which would then be brought back to the Council in ordinance form for approval. The City Manager further stated that staff would like to utilize the city's purchase and sale forms versus the forms that were submitted and included in the packet.

Motion: Moved by Councilmember MacLean, seconded by Councilmember McKee, to allow the City Manager to negotiate terms on parcel number 103-16-342 and authorize him to bring back to Council. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

- B. Discussion and/or Action to Accept Offer to Purchase City Owned Property Located on North Douglas Avenue, Navajo County APN 103-16-044C**

The City Manager stated that this is one of the parcels that the Council determined could go on the market and explained that the offer of \$4,000 for the parcel, which is located across from the Triangle Park, is roughly less than half the listed price of \$9,000. The City Manager advised the Council that the buyer has agreed to pay the 3% commission to the listing agent as well, as the title fees, and intends to build a home on the parcel once it is combined to the parcel he already owns.

There was discussion regarding the offer of \$4,000 and the City Attorney responded to a question from Councilmember Crisp regarding a possible gift clause violation if the offer is accepted.

Motion: Moved by Mayor Cano, seconded by Councilmember Tafoya, to accept the offer for parcel number 103-16-044C. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

C. Discussion and/or Action Regarding Cancellation of August 12, 2025 City Council Meeting

The City Manager discussed the League Conference and August meeting schedule and stated that a special meeting can be called if needed.

Motion: Moved by Mayor Cano, seconded by Councilmember McKee, to cancel the August 12th City Council meeting. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Mayor Cano, to adjourn at 7:37 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Salazar and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on June 10, 2025 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this *24th* day of *June*, 2025.

Suzy Wetzel

City Clerk