



DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED TELEPHONICALLY. NO IN-PERSON APPEARANCES WILL BE PERMITTED. MEMBERS OF THE HISTORIC PRESERVATION COMMISSION & THE PUBLIC MAY CALL AND LISTEN TO THE MEETING BY DIALING 928-289-1482 AND ENTERING PIN #123321.

AGENDA AND NOTICE OF THE HISTORIC PRESERVATION COMMISSION REGULAR MEETING THURSDAY, MARCH 25, 2021, AT 4:30 P.M., CITY HALL CONFERENCE ROOM

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Historic Preservation Commission of the City of Winslow, and to the general public, that the Historic Preservation Commission will hold a regular meeting on **Thursday, March 25, 2021 at 4:30 P.M.** in the City Hall Conference Room, 21 Williamson Avenue, Winslow, AZ. Commission Members will attend by telephone

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. ROLL CALL - EXCUSE ABSENT MEMBERS**
- 4. APPROVAL OF MINUTES – February 25, 2021**
- 5. CALL TO THE PUBLIC**
- 6. STATUS REPORT**

- A. Update "Welcome to Winslow" sign project 2101 W. 3rd Street. **(Commissioner Law)**
- B. Update on the W.I.N.S.L.O.W. car hood letter project. **(Commissioner Leary)**
- C. Update regarding Route 66 sign project on the corner of Transcon Lane and 3rd Street.
- D. Update regarding moving the Birthplace Cabin to City property located at 218 N. Williamson Avenue. **(Commissioner Hardy)**
- E. Update regarding sponsoring a plaque to be placed at the historic subway sign. **(Commissioner Emigh)**
- F. Update on possible participation by the Commission to restore the sign at Brigham City Cemetery. **(Commissioner Hardy)**
- G. Status Report on the current fiscal year budget and budget year 21-22 for Historic Preservation Commission.
- H. Status report on installation of Emma French plaque at cemetery. **(Kenn Evans)**
- I. Status report regarding the application to have the airport hangar and terminal buildings placed on the historic register with the State of Arizona.

7. COMMISSION CONSIDERATION AND ACTION

- A. Discussion and possible action regarding development of the Boxcar Railroad Museum at the Winslow Chamber of Commerce.

8. FUTURE AGENDA ITEMS

9. ADJOURNMENT

The Historic Preservation Commission reserves the right to move into executive session for legal advice pursuant to A.R.S. §38-431.03(A) (3) on any of the above agenda items, which session will not be open to the public.

Pursuant to the Americans with Disabilities Act (ADA) the Historic Preservation Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities or non-English speaking residents or for those who speak English other than very well. If you need an accommodation for a meeting, please call 928 289-1476

"Notice is hereby given that pursuant to A.R.S. 1-602. A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Historic Preservation Commission are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602. A.9 have been waived."

DRAFT Minutes of the regular meeting of the Historic Preservation Commission held on February 25, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. All Commissioners appeared telephonically.

MEMBERS PRESENT

Chairman Kenna
Commissioner Hardy
Commissioner Leary
Commissioner Law
Commissioner Emigh

MEMBERS ABSENT

Commissioner Sahmie
Commissioner Beall

STAFF

Peggy Wilson, Recording
Secretary

The meeting was called to order by Chairman Kenna at 4:38 p.m. The Pledge of Allegiance was recited and a moment of silence observed. Roll was called.

Motion: Moved by Commissioner Hardy and seconded by Commissioner Emigh, to excuse the absent members, Commissioners Sahmie and Beall. Motion passed unanimously with Chairman Kenna and Commissioners Hardy, Leary, Emigh and Law voting yes.

APPROVAL OF MINUTES – January 28, 2021

The Recording Secretary requested to amend the minutes of the January 28, 2021 meeting to include the alphabetic annotations to the “Status Report” section of the minutes, to better correspond to the posted agenda.

Motion: Moved by Commissioner Hardy and seconded by Commissioner Emigh to accept the minutes as amended. The motion passed unanimously, with Chairman Kenna and Commissioners Hardy, Leary, Law and Emigh voting yes.

CALL TO THE PUBLIC

None.

STATUS REPORT

A. Commissioner Law advised that he has spoken with Tim Westover at the City regarding the possibility of solar lighting for the “Welcome to Winslow” sign at 2101 W 3rd Street. He indicated that Mr. Westover reported that there is an existing light on the sign, and suggested that he would have Ben Foster take a closer look at it and see if it could be replaced with an LED light. Chairperson Kenna asked Commissioner Law if he would follow up on this issue, and that this matter be placed on the next month’s agenda for an updated status report.

B. Commissioner Leary provided an update on the W.I.N.S.L.O.W. car hood project. She stated that she spoke with Mr. Tafoya this month and he indicated that he would contact Commissioner Hardy to go out with him to choose the appropriate hoods for the project. Commissioner Hardy advised that he has not heard from him, but that he would try to reach him as well. This matter will be placed on the next month’s agenda for an updated status report.

C. Chairman Kenna provided information to the Commission on the plaque at the gravesite of Emma French. She indicated that Kenn Evans has ordered and received the plaque. Chairperson Kenna further described the plans for placement of the plaque at the headstone, facing the roadway of the cemetery. She indicated that the QR code was placed on the plaque which leads to Emma French's full story on the "Find-A-Grave" website. Chairperson Kenna indicated further that Kenn Evans will bring in the necessary paper work for reimbursement of the project, and that the total cost was less than \$100.00. She stated the project should be completed this month, and there would be no reason to bring this back at the next meeting.

D. No discussion or update regarding the Route 66 sign project on the corner of Transcon Lane and 3rd Street.

E. Commissioner Hardy discussed the moving of the Birthplace Cabin to City property, and indicated that not much progress has taken place. A discussion took place regarding removal of the tree. This item will need to be placed on the next agenda for a status report.

F. Chairperson Kenna asked for discussion regarding the design and placement of the plaque for the historic subway sign, and if the Commission Members were still interested in seeing the sign placed. Commissioner Leary advised she thought the sign would be helpful in detailing the historic subway. Commissioner Emigh indicated that she would be willing to work with Mr. Evans on this project and come back to the Commission with more information.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and possible action regarding development of the Boxcar Railroad Museum at the Winslow Chamber of Commerce.

Chairperson Kenna questioned the Commission Members as to their thoughts of what should happen after this Commission completes each of these projects. A discussion followed as to what the responsibility of the Commission would be at the end of a project and what expectations would remain as far as the Commission is concerned. Chairman Kenna indicated she would get more information and bring this issue back for further discussion and input from the Commission Members.

Commissioner Law reported on speaking with Bob at the Chamber regarding the museum, indicating that Bob is very responsive to the idea. Commissioner Law advised that there is a problem with the door that faces the Chamber, which is stuck shut, and which will be best suited for entry into the boxcar from the Chamber side. He indicated that the unit is in pretty good shape, and that it has vents in place so that heating and cooling could be added if brought in from the Chamber of Commerce. A discussion followed regarding what to put into the exhibit, where to find exhibits, and who to talk to about what kind of exhibits would be best utilized. Commission Members agree to bring this matter back for further discussion on the next agenda.

Chairperson Kenna asked Commissioner Law to meet with several people and return to the next meeting with more information. Commissioner Hardy offered to visit the site and check what can be done with the door situation.

Motion: Motion made by Commissioner Hardy, seconded by Commissioner Law to study out the feasibility of developing the Boxcar Railroad Museum. The motion passed with Commissioners Hardy, Law, Emigh, Leary and Chairperson Kenna voting yes.

B. Discussion and possible action regarding participation by the Commission in the project of restoration of the sign at Brigham City Cemetery.

Commissioner Hardy advised that he does not have sufficient necessary information regarding this issue, and requests that this matter be brought back on the next agenda as a status report.

FUTURE AGENDA ITEMS

- A. Chairman Kenna requests a status report item on the next agenda to advise the commission regarding the application to have the airport hangar and terminal buildings placed on the historic register with the State of Arizona.
- B. Chairman Kenna requested a status report on the budget for Historic Preservation Commission for the current fiscal year, and for the next year if available.

ADJOURNMENT

Motion: Moved by Commissioner Hardy, seconded by Commissioner Emigh to adjourn at 5:26 p.m. The motion passed unanimously with Commissioners Law, Leary, Hardy Emigh, and Chairman Kenna voting yes.

Chairman Tess Kenna

ATTEST:

Peggy Wilson
Recording Secretary