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**AGENDA
NOTICE OF SPECIAL MEETING
OF THE WINSLOW CITY COUNCIL**

**JUNE 28, 2022 – APPROXIMATELY 7:30 P.M.
(Immediately Following the Regular Council Meeting)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the City Council of the City of Winslow, Arizona and to the general public that the Winslow City Council will hold a special meeting on Tuesday, June 28, 2022 at approximately 7:30 p.m. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona. Members of the City Council will attend either in person or via Zoom.

- 1. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL - EXCUSE ABSENT MEMBERS**
- 3. COUNCIL CONSIDERATION**
 - A. Discussion and/or Action to Approve and Adopt Resolution No. 1897 – Setting Forth the Final Budget for the 2022/2023 Fiscal Year (John Barkley/Elias Jouen)
- 4. ADJOURNMENT**

The City Council reserves the right to move into executive session for legal advice under authority of A.R.S. 38-431.03(A)(3) on any of the above agenda items. A copy of the agenda background materials already made available to the City Council is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday and at the Winslow Public Library, 420 West Gilmore, Winslow, Arizona during regular library hours.

Pursuant to the Americans with Disabilities Act (ADA) the City Council endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 TDD # 928-289-4784 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

RESOLUTION NO. 1897

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WINSLOW, ARIZONA, SETTING FORTH THE FINAL BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the City Charter, the Council of the City of Winslow (the “City Council”) is required to adopt an annual budget for the City of Winslow (the “City”); and

WHEREAS, in accordance with ARIZ. REV. STAT. § 42-17102, the City Manager prepared and filed with the City Council the City Manager’s Budget estimates for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and

WHEREAS, on May 24, 2022, the City Council approved Resolution No. 1892, adopting (i) an expenditure limitation and (ii) the estimates of expenditures for the fiscal year beginning July 1, 2022, and ending June 30, 2023, as the tentative budget for the City; and

WHEREAS, Resolution No. 1892 also directed the City Manager or designee to: (i) publish in the official City newspaper once per week for two consecutive weeks, (a) the official tentative budget and (b) a notice of the public hearing of the City Council to hear taxpayers and make tax levies at designated times and places; and (ii) not later than seven business days following consideration of Resolution No. 1892 by the City Council, (a) make available at the Winslow Library and Winslow City Hall a complete copy of the tentative budget, and (b) post the tentative budget on the City’s website; and

WHEREAS, due notice has been given by the City Clerk as required by law that the City Council would meet on June 28, 2022, at the City Council Chambers for the purposes of (i) hearing taxpayers on the proposed expenditures and proposed tax levies as set forth in said estimates and (ii) adopting the tentative budget as final; and

WHEREAS, on June 28, 2022, the City Council held a public hearing on the final budget and proposed tax levy as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WINSLOW as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The statements and schedules attached hereto as Exhibit A and incorporated herein by reference, is hereby formally adopted as the official final budget for the City for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the statements and schedules or fee schedule incorporated herein by reference are for any reason to be held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 4. The Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED by the Council of the City of Winslow, Arizona, this 28th day of June, 2022.

Roberta W. Cano, Mayor

ATTEST:

Suzy Wetzel, City Clerk

APPROVED AS TO FORM:

Trish Stuhan, City Attorney

EXHIBIT A
TO
RESOLUTION NO. 1897

[Statements and Schedules]

See following pages.

Official Budget Forms

City of Winslow

Fiscal year 2023

City of Winslow

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Fiscal year 2023

Resolution for the adoption of the budget

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Schedule E—Expenditures/expenses by fund

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Schedule G—Full-time employees and personnel compensation

City of Winslow
Summary Schedule of estimated revenues and expenditures/expenses
Fiscal year 2023

Fiscal year	S c h	Funds								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds	
2022	E	1	9,817,221	4,481,220	0	3,462,915	8,350	9,193,307	335,420	27,298,433
2022	E	2	9,938,724	2,900,535	0	945,405	6,350	7,732,319	332,020	21,855,353
2023		3	3,412,487	824,078	0	7,856,716	241,554	24,772,909	(500,925)	36,806,819
2023	B	4	436,317							436,317
2023	B	5								0
2023	C	6	9,361,020	25,488,490	0	2,010,000	14,400	7,319,800	150,000	44,343,710
2023	D	7	0	0	0	450,000	0	2,500,000	0	2,950,000
2023	D	8	0	0	0	0	0	0	0	0
2023	D	9	0	2,947,880	0	0	0	222,300	0	3,170,180
2023	D	10	175,880	0	0	2,994,300	0	0	0	3,170,180
2023		11				2,745,542				2,745,542
										0
										0
										0
2023		12	13,033,944	29,260,448	0	4,576,874	255,954	34,815,009	(350,925)	81,591,304
2023	E	13	10,613,254	27,121,189	0	6,791,281	8,350	12,241,440	438,308	57,213,822

Expenditure limitation comparison

1 Budgeted expenditures/expenses	\$ 27,298,433
2 Add/subtract: estimated net reconciling items	
3 Budgeted expenditures/expenses adjusted for reconciling items	27,298,433
4 Less: estimated exclusions	8,304,670
5 Amount subject to the expenditure limitation	\$ 18,993,763
6 EEC expenditure limitation	\$ 19,304,949

	2022	2023
1 Budgeted expenditures/expenses	\$ 27,298,433	\$ 57,213,822
3 Budgeted expenditures/expenses adjusted for reconciling items	27,298,433	57,213,822
4 Less: estimated exclusions	8,304,670	37,938,101
5 Amount subject to the expenditure limitation	\$ 18,993,763	\$ 19,275,721
6 EEC expenditure limitation	\$ 20,058,769	\$ 19,304,949

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

- Includes expenditure/expense adjustments approved in the current year from Schedule E.
- Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- *** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City of Winslow
Tax levy and tax rate information
Fiscal year 2023

	2022	2023
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>431,198</u>	\$ <u>436,317</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	\$ _____
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>431,198</u>	\$ <u>436,317</u>
<u>Property tax judgment</u>	_____	_____
B. Secondary property taxes	_____	_____
<u>Property tax judgment</u>	_____	_____
C. Total property tax levy amounts	\$ <u>431,198</u>	\$ <u>436,317</u>
4. Property taxes collected*		
A. Primary property taxes	\$ <u>431,198</u>	
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total primary property taxes	\$ <u>431,198</u>	
B. Secondary property taxes	\$ _____	
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>431,198</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____ 1.3625	_____ 1.3542
<u>Property tax judgment</u>	_____	_____
(2) Secondary property tax rate	_____	_____
<u>Property tax judgment</u>	_____	_____
(3) Total city/town tax rate	<u>1.3625</u>	<u>1.3542</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>No</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**City of Winslow
Revenues other than property taxes
Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
General Fund			
Local taxes			
City Sales Tax	\$ 3,500,000	\$ 3,700,000	\$ 3,900,000
Franchise Tax	250,000	250,000	250,000
Mart & Safe AZ Fund		60,000	70,000
Licenses and permits			
Licenses & Permits	35,100	130,000	130,100
Intergovernmental			
Urban Revenue Sharing	1,218,385	1,218,385	1,738,043
Vehicle Tax	706,424	706,424	981,297
State Sales Tax	1,096,424	1,096,424	1,288,930
Charges for services			
Cemetery Revenue	100,000	110,000	100,000
Court Fees	13,650	17,100	16,150
Recreation Fees	28,950	45,000	41,300
McHood Park/Clear Creek	50,000	60,000	60,000
Animal Care Fees	5,250	5,850	6,000
Ambulance Calls	104,000	104,000	105,000
Charges To Other Funds	483,705	483,000	450,000
Fines and forfeits			
Library	6,000	8,500	8,500
Court Fines	33,700	49,900	45,700
Interest on Investments			
Interest Income	25,000	50,000	50,000
In-lieu property taxes			
Contributions			
Donations	5,000	7,500	6,500
Miscellaneous			
Rents	10,000	15,000	15,000
Miscellaneous	25,000	45,000	43,500
Insurance Proceeds	3,000	6,000	5,000
Proceeds From Land Sales	100,000	11,000	50,000
Total General Fund	\$ 7,799,588	\$ 8,179,083	\$ 9,361,020

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City of Winslow
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Special revenue funds			
Highway User Revenue Fund 07			
Interest Income	\$ 1,500	\$ 1,500	\$ 1,500
Miscellaneous	1,411,656	1,411,656	1,681,778
Highway User Tax Fees		364,238	243,000
State Grants HURF - Xchange	\$ 1,413,156	\$ 1,777,544	\$ 1,926,278
RICO Fund 18			
RICO Fund	\$ 10,000	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000	\$ 10,000
Grants Fund 21			
Vehicle Impound Hearing Fees	\$ 11,000	\$ 15,000	\$ 11,000
Byrne Grant (Mcat)	45,000	45,000	63,060
State Grants	8,000	108,000	53,000
Transit Grant	100,000	100,000	100,000
DOJ, COPS Grant	83,000		115,260
Federal Grants - Economic Dev. & Other	2,263,187	3,118,706	23,000,000
Azdohs Grants	33,295		52,500
Other Grants	130,654	130,654	
Transit Fare Revenues		4,500	4,000
School Grants (Sro)	40,000		97,300
	\$ 2,714,136	\$ 3,521,860	\$ 23,496,120
Other Trust Funds			
20- Library Trust Fund	\$ 3,000	\$ 3,600	\$ 3,000
22- 911 Memorial Trust Fund	1,000	3,000	1,000
25- Travelers Assistance Fund	10,300	9,600	14,247
26- Animal Care Trust	5,000	8,000	35,245
28- Arts Council Donations	2,600		2,600
	\$ 21,900	\$ 24,200	\$ 56,092
Total special revenue funds	\$ 4,159,192	\$ 5,333,604	\$ 25,488,490

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City of Winslow
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Permanent funds			
On-Call Fire Retirement Fund 09			
Interest Income	\$ 10,000	\$ 13,500	\$ 12,000
Fire Pension Contribution - Employee	1,200	1,200	1,200
Fire Pension Contribution - Employer	1,200	1,200	1,200
Miscellaneous			
	\$ 12,400	\$ 15,900	\$ 14,400
Total permanent funds	\$ 12,400	\$ 15,900	\$ 14,400
Enterprise funds			
Airport Fund 02			
Rents	\$ 25,800	\$ 26,000	\$ 25,000
Landing Fees	2,700	2,700	3,000
State Grants	387,000	30,000	1,940,000
Federal Grants	85,000	350,000	574,000
	\$ 500,500	\$ 408,700	\$ 2,542,000
Water Fund 03			
Interest Income	\$ 6,000	\$ 10,000	\$ 8,500
Water Sales	1,850,000	1,800,000	1,850,000
Meters & Taps	6,500	10,000	6,500
System Dev. Charge	1,000	15,000	1,000
Late Fee	35,000	75,000	35,000
Transfer/Turn On Fees	4,500	6,000	4,500
Water Surcharge	180,000	150,000	180,000
Miscellaneous	10,000	2,000	10,000
	\$ 2,093,000	\$ 2,068,000	\$ 2,095,500
Sanitation Fund 04			
Interest Income	\$ 4,000	\$ 20,000	\$ 12,000
Miscellaneous	15,000	25,000	20,000
Residential Fees	810,000	820,000	810,000
	\$ 829,000	\$ 865,000	\$ 842,000
Wastewater Fund 05			
Interest Income	\$ 10,000	\$ 35,000	\$ 20,000
Tap-In Fees	3,000	26,000	20,000
Sewer Fees	1,800,000	1,800,000	1,800,000
Miscellaneous	300	300	300
	\$ 1,813,300	\$ 1,861,000	\$ 1,840,300
Total enterprise funds	\$ 5,235,800	\$ 5,202,700	\$ 7,319,800

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**City of Winslow
Revenues other than property taxes
Fiscal Year 2023**

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
Internal service funds			
Fleet			
Charges to Other Funds	\$ 150,000	\$ 175,000	\$ 150,000
	\$ 150,000	\$ 175,000	\$ 150,000
Total Internal service funds	\$ 150,000	\$ 175,000	\$ 150,000
Total all funds	\$ 19,366,980	\$ 21,208,287	\$ 44,343,710

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

City of Winslow
 Other financing sources/(uses) and interfund transfers
 Fiscal year 2023

Fund	Other financing 2023		Interfund transfers 2023	
	Sources	(Uses)	In	(Out)
General Fund				\$ 175,880
Grants Fund - COPS, MCAT	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total General Fund	\$ _____	\$ _____	\$ _____	\$ 175,880
Special revenue funds				
HURF Xchange	\$ _____	\$ _____	\$ 772,000	\$ _____
Grants Fund - COPS, MCAT, SRO	_____	_____	175,880	_____
Matching Funds - Econ. Dev. Grants	_____	_____	2,000,000	_____
_____	_____	_____	_____	_____
Total special revenue funds	\$ _____	\$ _____	\$ 2,947,880	\$ _____
Debt service funds				
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total debt service funds	\$ _____	\$ _____	\$ _____	\$ _____
Capital projects funds				
HURF Xchange	\$ _____	\$ _____	\$ _____	\$ 772,000
Airport Match	_____	_____	_____	222,300
Library - FOL & Navajo County Grant	450,000	_____	_____	2,000,000
Matching Funds - Econ. Dev. Grants	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total capital projects funds	\$ 450,000	\$ _____	\$ _____	\$ 2,994,300
Permanent funds				
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total permanent funds	\$ _____	\$ _____	\$ _____	\$ _____
Enterprise funds				
Airport Fund	\$ _____	\$ _____	\$ 222,300	\$ _____
Wastewater Fund - WIFA	2,500,000	_____	_____	_____
_____	_____	_____	_____	_____
Total enterprise funds	\$ 2,500,000	\$ _____	\$ 222,300	\$ _____
Internal service funds				
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Total Internal Service Funds	\$ _____	\$ _____	\$ _____	\$ _____
Total all funds	\$ 2,950,000	\$ _____	\$ 3,170,180	\$ 3,170,180

City of Winslow
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
General Fund				
Mayor & Council	\$ 104,030	\$	\$ 106,030	\$ 142,400
Court	146,580		146,580	146,500
City Manager's Office	443,340	(120,392)	424,290	399,600
City Clerk	149,935		129,260	159,835
Attorney	131,000		130,000	131,000
Finance	287,268		288,028	339,400
Administrative Services	215,240		206,540	221,950
Library	233,510		235,220	268,253
Recreation	293,175		269,619	350,673
Parks	778,120		768,570	938,168
Facilities	359,950		318,960	455,985
Community Development	190,000		188,080	283,945
Economic Development		120,392	108,067	283,050
Police	4,706,143		4,883,338	4,839,540
Fire	972,308		1,029,520	997,955
Non-Departmental	806,622		706,622	655,000
Total General Fund	\$ 9,817,221	\$	\$ 9,938,724	\$ 10,613,254
Special revenue funds				
HURF (Fund 07)	\$ 3,349,200	\$	\$ 2,269,200	\$ 3,126,677
Grants Fund (Fund 21)	3,071,107	(2,228,187)	604,735	23,923,920
RICO Fund (Fund 18)	10,000		10,000	10,000
Library Trust (Fund 20)	3,000	250,000	2,000	3,000
911 Memorial Trust (Fund 22)	5,000		8,100	1,000
Travelers Assistance (Fund 25)	10,300		700	14,247
Animal Care Trust (Fund 26)	5,000			35,245
City Commissions (Fund 28)	5,800		5,800	7,100
Total special revenue funds	\$ 6,459,407	\$ (1,978,187)	\$ 2,900,535	\$ 27,121,189
Debt service funds				
	\$	\$	\$	\$
Total debt service funds	\$	\$	\$	\$
Capital projects funds				
Capital Projects (Fund 13)	\$ 3,462,915	\$	\$ 945,405	\$ 6,791,281
Total capital projects funds	\$ 3,462,915	\$	\$ 945,405	\$ 6,791,281
Permanent funds				
On Call Firef. Ret. (Fund 09)	\$ 8,350	\$	\$ 6,350	\$ 8,350
Total permanent funds	\$ 8,350	\$	\$ 6,350	\$ 8,350
Enterprise funds				
Airport Fund 02	\$ 684,900	\$	\$ 1,853,700	\$ 2,822,900
Water Fund 03	2,585,678		2,308,038	2,843,708
Sanitation Fund 04	1,015,357		1,094,390	1,486,090
Wastewater Fund 05	4,907,372		2,476,191	5,088,742
Total enterprise funds	\$ 9,193,307	\$	\$ 7,732,319	\$ 12,241,440
Internal service funds				
Fleet 12	\$ 335,420	\$	\$ 332,020	\$ 438,308
Total internal service funds	\$ 335,420	\$	\$ 332,020	\$ 438,308
Total all funds	\$ 29,276,620	\$ (1,978,187)	\$ 21,855,353	\$ 57,213,822

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**City of Winslow
Full-time employees and personnel compensation
Fiscal year 2023**

Fund	Full-time equivalent (FTE) 2023	Employee salaries and hourly costs 2023	Retirement costs 2023	Healthcare costs 2023	Other benefit costs 2023	Total estimated personnel compensation 2023
General Fund	104.31	\$ 4,889,973	\$ 1,117,318	\$ 772,925	\$ 512,724	\$ 7,292,940
Special revenue funds						
Highway User Revenue Fund	8.05	\$ 500,470	\$ 50,198	\$ 74,654	\$ 77,748	\$ 703,070
Transit Grant	3.00	111,932	13,622	15,785	11,278	152,617
Police Department Grants	4.00	247,805	117,136	54,878	29,611	449,430
Total special revenue funds	15.05	\$ 860,207.00	\$ 180,956.00	\$ 145,317.00	\$ 118,637.00	\$ 1,305,117.00
Debt service funds						
Total debt service funds						
Capital projects funds						
Total capital projects funds						
Permanent funds						
Total permanent funds						
Enterprise funds						
Water Fund	7.50	\$ 397,310	\$ 48,353	\$ 65,726	\$ 43,596	\$ 554,985
Sanitation Fund	1.68	57,407	5,149	10,272	7,671	80,499
Wastewater Fund	8.25	436,661	53,142	85,088	47,741	622,632
Total enterprise funds	17.43	\$ 891,378.00	\$ 106,644.00	\$ 161,086.00	\$ 99,008.00	\$ 1,258,116.00
Internal service funds						
Fleet	2.00	\$ 97,218	\$ 11,831	\$ 21,734	\$ 10,728	\$ 141,511
Total internal service fund	2.00	\$ 97,218	\$ 11,831	\$ 21,734	\$ 10,728	\$ 141,511
Total all funds	138.79	\$ 6,738,776	\$ 1,416,749	\$ 1,101,062	\$ 741,097	\$ 9,997,684