



**AGENDA AND NOTICE OF THE REGULAR MEETING OF THE
WINSLOW HISTORIC PRESERVATION COMMISSION
THURSDAY, JANUARY 26TH, 2023 AT 4:30 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Historic Preservation Commission of the City of Winslow, and to the general public, that the Historic Preservation Commission will hold a regular meeting on **Thursday, January 26th, 2023 at 4:30 P.M.** in the **City Hall Conference Room, 21 Williamson Avenue, Winslow, AZ.** Commission members will attend either in person or telephonically by dialing 928-289-1482 and entering pin #123321.

- 1. CALL TO ORDER (PLEASE SILENCE CELL PHONES)**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. ROLL CALL – EXCUSE ABSENT MEMBERS**
- 4. CALL TO THE PUBLIC**
- 5. CURRENT EVENTS AND ANNOUNCEMENTS**
- 6. DISCUSSION AND/OR ACTION TO APPROVE MINUTES – AUGUST 25, 2022**
- 7. STATUS REPORTS**
 - A. Update from City Manager regarding Arcadia Dance Hall located at 104 East First Street
 - B. Update regarding possible restoration of Pruett Building.
- 8. COMMISSION CONSIDERATION AND ACTION**
 - A. Discussion and/or action regarding the proposed Airport Historical Museum Project **(Chairperson Kenna / Commissioner Tsosie)**
 - B. Discussion and/or action regarding stabilization efforts and equipment needs for the McCormick Birthplace Cabin Site, including making an addendum to the historic registry as being the 2nd oldest log cabin in the state of Arizona **(Chairperson Kenna)**
- 9. DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS**
- 10. ADJOURNEMENT**

A copy of the agenda background materials already made available to the Historic Preservation Commission Members is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 07:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Historic Preservation Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities or non-English speaking residents or for those who speak English other than very well. If you need an accommodation for a meeting, please the City Clerk's office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Historic Preservation Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at a time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on January 26, 2023.

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, August 25th, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairperson Kenna
Commissioner Evans
Commissioner Hardy (telephonically)
Commissioner Law
Commissioner Tsosie (telephonically)

MEMBERS ABSENT

Commissioner Emigh
Commissioner Leary

STAFF

David Coolidge, Interim City Manager
Suzy Wetzel, City Clerk
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:36 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioners Leary and Emigh were absent.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to excuse Commissioners Emigh and Leary. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, and Tsosie voting yes.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

Commissioner Evans announced the planned activities for the upcoming 9-11 Remembrance and Reflection ceremony. The public and Commission is invited to attend starting at 6:00 p.m.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – JULY 28TH, 2022

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, and Tsosie voting yes.

STATUS REPORTS

A. Update from Interim City Manager regarding Arcadia Dance Hall located at 104 East First Street.

The Interim City Manager reported that the city extended an offer to purchase the property and the current owner has until September 9th to respond to the offer and/or the previously filed abatement letter. If the owner does not respond to either option, the abatement process will continue, followed by an inspection for demolition.

In response to a question from Chairperson Kenna regarding the preservation of the façade, the Interim City Manager provided procedural guidance should the Commission choose to present a formal request for consideration to City Council. Chairperson Kenna noted that the wish to preserve the façade was discussed on several prior occasions with the former City Manager. The City Clerk noted that meeting minutes will be researched to support the request.

Chairperson Kenna directed that this item be included on the next agenda.

B. Update from Interim City Manager regarding structural issues at Brigham City, including the Fort Communal Dining Hall and Heritage Grant funding.

Commissioner Evans provided background information regarding Brigham City history, and discussed current funding needs. Commissioner Evans also noted that the Brigham City Restoration Committee which provided repair at the site is now a defunct entity and the site is in severe need of emergency stabilization and conservation.

The Interim City Manager reported that he had reviewed a report by the former City Manager submitted to the Commission at the last meeting. The report indicated that heritage grant funding documentation was initiated. However, the Interim City Manager has not located such documentation that would correspond to the statement made in the report. The Interim City Manager noted that moving forward, city staff will file a funding application prior to the October deadline. Chairperson Kenna noted that the commission would provide historical documentation and information if needed to further assist city staff.

C. Update regarding the Federal consideration of the Winslow Airport historic site application.

Chairperson Kenna reported that the registry application is currently waiting federal review, and informed the Commission that final approval will occur by the end of September.

Commissioner Evans requested that a quorum notice be posted for the September 17th High Desert Fly-In. The City Clerk advised that the notice will be posted and reminded the Commission that discussion regarding the Fly-In event is included on the agenda under item 8D.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding the focus and scope of Historic Preservation Commission Projects (Commissioner Law)

Chairperson Kenna referred to a copy of the commission code provision guidelines included in the packet material and Commissioner Law stated that it would be

beneficial to review and apply these guidelines during discussions involving proposed projects.

In response to comment made by Chairperson Kenna regarding a work session with the City Attorney to further discuss the Commission's duties, Commissioner Law stated that he did not feel that a work session was necessary noting that, as future projects are discussed, the guidelines and how they relate to the project should be considered.

There was further discussion regarding placing this item on a future agenda or discussing at a work session wherein the City Clerk advised that scheduling additional meetings is somewhat restrictive due to current staff assignments and commitments. Chairperson Kenna noted it would benefit the Commission to examine how other historic commissions are handling their projects.

The City Clerk also responded to a question from Commissioner Evans regarding the recent dissolution of the Planning and Zoning Commission to a singular Planning and Zoning Officer.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Evans, to place this item on the next agenda for further discussion. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, and Tsosie voting yes.

B. Discussion and/or action regarding the proposed Airport Historical Museum Project including but not limited to signage and art installation. (Chairperson Kenna / Commissioner Tsosie)

Chairperson Kenna stated that the term "Art Installation" for this item may not best reflect the true scope of the Airport Historical Museum Project. Chairperson Kenna advised that an airplane has been donated to the Commission which could be utilized as part of the museum project. Adding to the discussion, Chairperson Kenna noted that the airport lacks directional signage and the property is also in need of beautification. Commissioner Evans agreed and recollected an interaction with a recent visitor who was unable to locate the airport. Chairperson Kenna discussed the rich history of the airport and indicated the pressing need to address these concerns.

The City Clerk stated that including Wiseman Aviation in future Commission discussion is critical in order to move this project forward. At the request of the City Clerk, the Interim City Manager stated that he will discuss this project with Orville Wiseman. The Interim City Manager also discussed possible locations where wayfinding signage could be placed.

There was further discussion regarding availability of historic signage for the airport. The City Clerk noted that the signage and museum portions of this project

is best served by separating each item on a future agenda. Chairperson Kenna agreed with the change of the language and requested that the museum project alone be placed on the next agenda for discussion.

Lastly, Chairperson Kenna identified the Commission's interest to preserve the mural located within the dining room of the airport restaurant due to historical significance and subsequent loss of other murals by the same Native American artist.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to request city staff review wayfinding signage for the airport. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, and Tsosie voting yes.

C. Discussion and/or action regarding the next steps for the new McCormick Birthplace Cabin Site. (Chairperson Kenna)

Commissioner Hardy stated that he will address stabilization of the cabin when time permits. There was a discussion regarding an outstanding invoice for the plastic wrap service provided by Gene Hancock wherein Commissioner Hardy stated that he would pay the invoice and then submit for reimbursement from the city.

There was also discussion regarding a collection of several individuals including Winslow Police, Tri-R Towing, and LDS Missionaries who assisted with the relocation of the cabin. In response to a request from Commissioner Hardy, the Recording Secretary stated that she will prepare appreciation letters on the letterhead template previously approved by the Commission for this purpose. Chairperson Kenna stated that she will work with Commissioner Hardy to compile a complete list of those who assisted with the project and provide that information to the Recording Secretary.

Before moving on to the next item, the Interim City Manager clarified that an invoice from Mr. Hancock will be required for financial documentation purposes. The City Clerk noted that the original invoice may be on file and an effort will be made to address payment.

D. Discussion and/or action regarding Commission participation at the High Desert Fly-In. (Commissioner Evans)

Commissioner Evans relayed scheduled activity information for the High Desert Fly-In and requested Commission participation to assist with providing the attending public with historical information of the airport and hangar. In response to inquiry from Chairperson Kenna, Commissioner Evans noted that two Commissioners were needed in this capacity. Commissioner Tsosie volunteered to help and will utilize the Airport's historical registry application documentation provided by Chairperson Kenna who also volunteered to assist. The City Clerk

informed the Commission that a quorum notice will be drafted and posted prior to the event.

DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS

Commissioner Evans requested discussion regarding stabilization efforts and equipment needs for the McCormick Cabin as well as making an addendum to the historic registry as being the 2nd oldest log cabin in the state of Arizona.

Commissioner Hardy requested discussion regarding a recently purchased property bought by George Cullum. Noting that there is a steel building behind Joe’s Café that was previously a service station located near the post office. Mr. Cullum indicated to Commissioner Hardy that he would be interested in restoring the building on his own but would welcome any research or documentation provided by the Commission in regard to historical significance.

Chairperson Kenna requested a future status report regarding a request made by the new owners of Casey’s to restore the Pruett Building located on 3rd Street and to place it on the historic register. Chairperson Kenna stated that she has provided an inventory sheet along with several other documents to the owner as a first step towards this process.

ADJOURNMENT

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to adjourn at 5:34 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, and Tsosie voting yes.

Chairperson Tess Kenna

ATTEST:

Larrilynn Oso, Recording Secretary