



**AGENDA AND NOTICE OF THE REGULAR MEETING OF THE
WINSLOW HISTORIC PRESERVATION COMMISSION
THURSDAY, FEBRUARY 23RD, 2023 AT 4:30 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Historic Preservation Commission of the City of Winslow, and to the general public, that the Historic Preservation Commission will hold a regular meeting on **Thursday, February 23rd, 2023 at 4:30 P.M.** in the **City Hall Conference Room, 21 Williamson Avenue, Winslow, AZ.** Commission members will attend either in person or telephonically by dialing 928-289-1482 and entering pin #123321.

- 1. CALL TO ORDER (PLEASE SILENCE CELL PHONES)**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. ROLL CALL – EXCUSE ABSENT MEMBERS**
- 4. CALL TO THE PUBLIC**
- 5. CURRENT EVENTS AND ANNOUNCEMENTS**
- 6. DISCUSSION AND/OR ACTION TO APPROVE MINUTES – JANUARY 26, 2023**
- 7. STATUS REPORTS**
 - A. Update regarding presentation given at the 02/14/2023 City Council Meeting
 - B. Update regarding the next steps for the new McCormick Birthplace Cabin Site
- 8. COMMISSION CONSIDERATION AND ACTION**
 - A. Discussion and/or action regarding the nomination and election of a Historic Preservation Commission Chairperson (**Chairperson Kenna**)
 - B. Discussion and/or action regarding the proposed Airport Historical Museum Project (**Chairperson Kenna / Commissioner Tsosie**)
 - C. Discussion and/or action regarding landmark signage (**Commissioner Leary**)
- 9. DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS**
- 10. ADJOURNEMENT**

A copy of the agenda background materials already made available to the Historic Preservation Commission Members is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 07:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Historic Preservation Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities or non-English speaking residents or for those who speak English other than very well. If you need an accommodation for a meeting, please the City Clerk's office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Historic Preservation Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at a time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on February 23, 2023.

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, January 26th, 2023 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairperson Kenna
Commissioner Evans
Commissioner Law
Commissioner Leary

MEMBERS ABSENT

Commissioner Emigh
Commissioner Hardy
Commissioner Tsosie

STAFF

David Coolidge, City Manager
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:30 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioners Emigh, Hardy and Tsosie were absent.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to excuse Commissioners Emigh, Hardy and Tsosie. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law, and Leary voting yes.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

Chairperson Kenna announced her intent to resign as Chairperson and member of the Historic Preservation Commission. She thanked her fellow Commissioners, and noted her desire for the Commission to continue work on projects that have already been set into motion.

Chairperson Kenna also announced that the Commission has been asked to provide an update at the February 14th City Council Meeting. A quorum notice will be drafted as several members have expressed a desire to attend and relay information to the Council regarding Commission activities and accomplishments.

Commissioner Evans announced that a Homolovi Star Party and observatory opening will take place on April 22nd. A guest speaker from Lowell Observatory will also provide a presentation topic.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – AUGUST 25TH, 2022

Motion: Moved by Commissioner Evans, seconded by Commissioner Leary, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law, and Leary voting yes.

STATUS REPORTS

A. Update from Interim City Manager regarding Arcadia Dance Hall located at 104 East First Street.

The City Manager reported that an evidentiary hearing for this property has been scheduled for February 21st. The hearing outcome will be reported to the Commission at the next meeting.

In response to Commissioner Evan's inquiry to the City Manager regarding research and action for emergency stabilization at the Brigham City site, it was noted that any further discussion regarding this topic will be addressed at a future meeting.

B. Update regarding possible restoration of the Pruett Building.

After stating that she has not had an opportunity to meeting the with owners of the Pruett building, Chairperson Kenna requested that this item be removed from future agendas and discussion. The Recording Secretary provided clarification on this topic as well as discussion related to the restoration of a separate property as mentioned by Commissioner Hardy at the last meeting.

Chairperson Kenna also stated that art-related projects should be referred to the Arts Council, while the Historic Preservation Commission focuses more on historical registry and preservation projects. Commissioner Law noted that if an art project has the potential to detract from the historic nature of a building, then it may necessary for Commission involvement and advisement.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding the proposed Airport Historical Museum Project. (Chairperson Kenna / Commissioner Tsoie)

Chairperson Kenna discussed potential ideas and suggestions regarding steps the Commission could take to proceed with acquiring new, wayfinding signage, as well as the utilization of the donation of a small aircraft for a collaboration effort with the Arts Council. Chairperson Kenna suggested that the Commission meet with Wiseman Aviation and the City Manager for their input and update on airport project activities. Commissioner Evans agreed, and stated that the Commission should also speak with the Public Works Director for signage needs. The City Manager stated that he would request that the Economic Development Director attend the next meeting to provide guidance, and assistance via a current wayfinding development project designed for these types of needs.

Chairperson Kenna continued, noting that she spoke with the Public Works Director regarding the necessity for plaster and maintenance work on the airport

terminal building. The City Manager also stated that Guardian Air has indicated that they will be constructing new living quarters and will vacate the large terminal hangar that they are currently housed in. Once vacated, the hangar may be a potential site for a museum. There was further discussion regarding the surrounding hangars and buildings near the airport and Commissioner Evans requested alternative landscaping and informational signage south of the hangar.

B. Discussion and/or action regarding the next steps for the new McCormick Birthplace Cabin Site. (Chairperson Kenna)

Chairperson Kenna stated that the McCormick cabin remains shrink-wrapped, and that the Arts Council has yet to commence the natural vegetation mural. She informed the Commission that they will need to contact the Arts Council. Chairperson Kenna noted that before the cabin was moved, Gene Hancock made efforts to stabilize the structure by placing plywood and steel inside of the building. Chairperson Kenna also indicated that a group of Mormon Missionaries has offered to assist her with gathering historic wood to replace pieces that are missing from the cabin. Commissioner Evans requested emergency stabilization materials such as stainless steel strapping, and metal framing as well as a 20' X 20' open-steel Ramada structure. The City Manager noted that the acquisition will be included as a capital budget purchase for the next year and informed the Commission that a 6-month quote will need to be provided before March 10th.

Chairperson Kenna continued the discussion with her desire to place the cabin on the National Historic Registry, and also posting signage on the gateway leading to the cabin for visitors, including a QR code for historical information.

There was further discussion in regard to submitting the building to the registry. Commissioner Evans stated that he would prepare an amendment that will include the expansion of the existing historic district and submit it to the State Historic Preservation Office (SHPO) and report back to commission. Chairperson Kenna noted that per SHPO, either a historic building, site or district can be submitted for consideration and that it would perhaps be more conducive overall to submit an application only for the building. Commissioner Evans indicated that all of the buildings in the area of the cabin, minus the storage garage owned by Casey's, are eligible for consideration. In response to Commissioner Evans, Commissioner Leary noted that the Commission was informed by SHPO that though buildings may be eligible, they still require historical significance. Commissioner Law also noted the cabin's associated prominence to Arizona historical figures and cultural significance may assist with placing the building on the registry.

Commissioner Evans made a motion to submit an expansion of the historical district to include the McCormick Cabin as a main contributor for consideration to the National Registry. The motion died for lack of a second. There was further discussion regarding the required historic documentation and considerations that would be necessary for each building included in the expansion. After Chairperson

Kenna indicated that expanding the district would make for a three-year project and obtaining information for surrounding buildings may be difficult, the following motion was made:

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, for Commissioner Evans to submit the McCormick Cabin for consideration to the National Registry as a designated historical structure. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law, and Leary voting yes.

DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS

Commissioner Evans requested that a review of the Brigham City site as a City owned property, including the former lease be included on a future agenda.

Commissioner Evans also requested that replacement of the roofing tile on the subway be included on a future agenda. Chairperson Kenna stated that the Public Works Director indicated that he does not have staff who could initiate repairs on historic roofing tiles. Chairperson Kenna suggested that the Commission, consider locating a person or business that can repair and construct historic tiles.

Chairperson Kenna stated that she has spoken with Bob Hall regarding the railroad museum and he may reach out to the Commission at a future date for assistance with designing the ~~railroad~~ museum.

Commissioner Leary requested that landmark signage be discussed at a future meeting.

ADJOURNMENT

Motion: Moved by Commissioner Evans, seconded by Commissioner Leary, to adjourn at 5:14 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law, and Leary voting yes.

Chairperson

ATTEST:

Larrilynn Oso, Recording Secretary