



**AGENDA
NOTICE OF SPECIAL MEETING OF THE
WINSLOW PUBLIC SAFETY FIRE
PERSONNEL RETIREMENT BOARD**

TUESDAY, MARCH 7, 2023 – 4:10 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the Winslow Public Safety Personnel Retirement Board and to the general public that the Winslow Public Safety Fire Personnel Retirement Board will hold a special meeting open to the public on Tuesday, March 7, 2023 at 4:10 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. Members of the Board will attend either in person or telephonically by dialing 928-289-1482 and entering pin # 123321.

- 1. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL - EXCUSE ABSENT MEMBERS**
- 3. DISCUSSION AND/OR ACTION TO APPROVE MINUTES – Special Joint Meeting Minutes of March 24, 2022**
- 4. BOARD CONSIDERATION AND ACTION**
 - A. Discussion and/or Action Regarding Approval of Membership for Firefighter/EMT/Engineer Norman Horn
- 5. ADJOURNMENT**

A copy of the agenda background materials already made available to the Board Members is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Board are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

Minutes of the special joint meeting of the Winslow Public Safety Police & Fire Personnel Retirement Boards held on March 24, 2022 at 10:00 a.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairman Roberta Cano
Ron Blass (Police Lieutenant) (telephonically)
Dustin Cole (Fire Lieutenant) (telephonically)
Ector Aguilera (Firefighter) (telephonically)
Kenn Evans (telephonically)

MEMBERS ABSENT

Shane Robertson (Police Officer)
Mary Ann Smith

STAFF PRESENT

Dave Coolidge, Assistant City Manager/HR Director
Suzy Wetzel, Recording Secretary

Chairman Cano called the meeting to order at 10:08 a.m. The Pledge was given and the invocation was offered by Chairman Cano.

Roll call was taken for the Public Safety Fire Personnel Retirement Board and Member Smith was absent. Board Member Cole made a motion to excuse Board Member Smith. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Aguilera, Cole and Evans voting yes.

Roll call was taken for the Public Safety Police Personnel Retirement Board and Members Smith and Robertson were absent. Chairman Cano made a motion to excuse the two absent members. The motion was seconded by Member Evans and passed unanimously with Chairman Cano and Board Members Blass and Evans voting yes.

BOARD CONSIDERATION AND ACTION

A. Discussion and/or Action by the Public Safety Police Personnel Retirement Board to Approve Retention of Board General Counsel

Nick Cornelius introduced himself and stated that he is honored to be offered the opportunity to assist the Winslow Public Safety Personnel Retirement System Boards.

Board Member Blass made a motion to retain the Law Office of Nicolas Cornelius as the Board's General Counsel. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Blass and Evans voting yes.

B. Discussion and/or Action by the Public Safety Fire Personnel Retirement Board to Approve Retention of Board General Counsel

Board Member Cole made a motion to approve the Board General Counsel. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Aguilera, Cole and Evans voting yes.

BOARD TRAINING PROVIDED BY GENERAL COUNSEL INCLUDED BUT NOT LIMITED TO GENERAL OPEN MEETING LAW, ARIZONA REVISED STATUTE REVISIONS AND MODEL UNIFORM RULES

Nick Cornelius began the training by discussing the Arizona Revised Statute § 38-847 provisions that created the local Public Safety Personnel Retirement System Boards (PSPRS). Mr. Cornelius explained that the PSPRS is operated by the State Board of Trustees and he further discussed the Local Board's authority on various issues.

Mr. Cornelius referenced A.R.S. § 38-847 (F) which was used to create the Model Uniform Rules of Local Board Procedure and discussed how the Statute and Rules are implemented and enforced. Mr. Cornelius also discussed the Open Meeting Law including the difference between an open meeting and an executive session.

Mr. Cornelius explained the revisions to the Model Uniform Rule specifically amendments made to the Definitions section including Independent Legal Counsel, Killed in the Line of Duty and Notice of Hearing/Rehearing requirements. In response to a question from Chairman Cano, Mr. Cornelius clarified that suicide is not considered under the Killed in the Line of Duty provision.

The following provisions of the Model Uniform Rules were also discussed and reviewed:

- Purpose and Scope of Procedures, specifically Local Board Responsibility
- Composition of Board & Conduct of Meetings, including Audit/Compliance, reporting Changes/Updates and Education/Trainings
- Pre-Membership Physical
- Initial Decision regarding Claims
- Disability Benefit Applications
- Killed in the Line of Duty Death Survivor Benefit Applications
- Reexamination of Disability Recipients
- Rehearings
- General Provisions Applicable to All Hearings and Rehearings

BOARD CONSIDERATION AND ACTION

A. Discussion and/or Action by the Public Safety Police Personnel Retirement Board to Adopt Model Uniform Rules

After Mr. Cornelius confirmed that the signed Model Uniform Rules for each Board should be forwarded to the Board of Trustees, the following motion was made:

Board Member Blass made a motion to accept the Model Uniform Rules. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Blass and Evans voting yes.

B. Discussion and/or Action by the Public Safety Fire Personnel Retirement Board to Adopt Model Uniform Rules

Board Member Aguilera made a motion to accept the Model Uniform Rules. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Aguilera, Cole and Evans voting yes.

ADJOURNMENT

Chairman Cano made a motion to adjourn at 11:35 p.m. The motion was seconded by Board Member Aguilera and passed unanimously with Chairman Cano and Board Members Aguilera, Blass, Cole and Evans voting yes.

Chairman

ATTEST:

Suzy Wetzel, Recording Secretary

MEMBERSHIP FORM

PLEASE PRINT

INTERSYSTEM TRANSFER

U2 TRANSFER

Norman Horn Name M F Sex Single Marital Status () - Home Phone Number

- Social Security Number 1/1 Birth Date _____ Email Address

ADDRESS: _____ (Street) _____ (Apt No.) Winslow (City) AZ (State) 86047 (Zip)

N/A Name of Spouse 1/1 Birth Date 0 Number of Children under 18

I declare under penalty of perjury that the above information is true, correct and complete, to the best of my knowledge and belief. (A person who knowingly makes any false statement or who falsifies or permits to be falsified any record of the System with an intent to defraud such System is guilty of a Class 6 felony. A.R.S. Section 38-849.B)

Feb/10/2023
Date

[Signature]
Signature of Employee

***** SIGNATURE REQUIRED*** CANCER INSURANCE PROGRAM:** Pursuant to A.R.S. § 38-644, I understand that I will be automatically enrolled in the Cancer Insurance Program as of my membership date acknowledged by my employer below. Information regarding this benefit can be found at www.psprs.com.

Feb/10/2023 Date [Signature] Signature of Employee

EMPLOYERACKNOWLEDGMENT

11/7/2022 Membership Date (with current employer) City of Winslow Fire Department Employer

Firefighter/EMT/Engineer Position and Classification (Employee Must Work Full Time 40+ Hours Per Week To Be Eligible) \$ _____ Current Annual Salary

I hereby acknowledge that this person is a full time (40+ hours) employee and the Membership Date and Position or Classification information provided by the member above corresponds with the information in our personnel files.

2/10/2023 Date (928) 289-1414 Telephone Number Kelley Pugh Authorized Signature of Employer

SIGNEE TITLE: Human Resource Manager E-MAIL ADDRESS: kpugh@winslowaz.gov

PLEASE PROVIDE A COPY OF THE MEMBER'S SOCIAL SECURITY CARD

ITEM 4A