



**AGENDA AND NOTICE OF THE REGULAR MEETING OF THE
WINSLOW HISTORIC PRESERVATION COMMISSION
THURSDAY, JULY 27TH, 2023 AT 4:30 P.M.
DOORS OPEN AT 4:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Historic Preservation Commission of the City of Winslow, and to the general public, that the Historic Preservation Commission will hold a regular meeting on **Thursday, July 27th, 2023 at 4:30 P.M.** in the **City Hall Conference Room, 21 Williamson Avenue, Winslow, AZ.** Commission members will attend either in person or telephonically by dialing 928-289-8412 and entering pin #123321.

- 1. CALL TO ORDER (PLEASE SILENCE CELL PHONES)**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. ROLL CALL – EXCUSE ABSENT MEMBERS**
- 4. CALL TO THE PUBLIC**
- 5. CURRENT EVENTS AND ANNOUNCEMENTS**
- 6. DISCUSSION AND/OR ACTION TO APPROVE MINUTES – MAY 25, 2023**
- 7. STATUS REPORTS**
 - A. Update from City Manager regarding Arcadia Dance Hall located at 104 E. First Street.
 - B. Update regarding Arizona Governor’s Conference on Tourism Awards.
- 8. COMMISSION CONSIDERATION AND ACTION**
 - A. Discussion and/or action regarding McCormick Birthplace Cabin.
 - B. Discussion and/or action regarding funding and proposed restoration of the Brigham City site.
 - C. Discussion and/or action regarding Commission Involvement with the Proposed Airport Historical Museum Project.
- 9. DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS**
- 10. ADJOURNEMENT**

A copy of the agenda background materials already made available to the Historic Preservation Commission Members is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 07:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Historic Preservation Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities or non-English speaking residents or for those who speak English other than very well. If you need an accommodation for a meeting, please the City Clerk’s office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Historic Preservation Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at a time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on July 27, 2023.

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, May 25, 2023 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairperson Law
Commissioner Emigh (via Zoom)
Commissioner Hardy (via Zoom)
Commissioner Hartman (via Zoom)
Commissioner Leary (via Zoom)
Commissioner Tsosie

MEMBERS ABSENT

Commissioner Evans

STAFF

Jason Sanks, Planning & Zoning Officer
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Law at 4:34 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called, and Commissioners Evans, Hardy and Leary were absent.

Motion: Moved by Chairperson Law, seconded by Commissioner Hartman to excuse Commissioners Evans, Hardy and Leary. Motion passed unanimously with Chairperson Law and Commissioners, Emigh, Hartman, and Tsosie voting yes. Commissioners Hardy and Leary arrived via Zoom at 4:47 p.m.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

None.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – APRIL 27, 2023

Motion: Moved by Commissioner Hartman, seconded by Commissioner Tsosie, to approve the minutes as presented. Motion passed unanimously with Chairperson Law and Commissioners, Emigh, Hartman, and Tsosie voting yes

STATUS REPORTS

- A. **Update regarding McCormick Birthplace Cabin and Funding Research for the Brigham City Site.**

Commissioner Evans was not present; therefore, no report was given.

COMMISSION CONSIDERATION AND ACTION**A. General Plan Update Presentation by Planning and Zoning Officer (Jason Sanks)**

After a brief introduction, Jason Sanks provided a PowerPoint Presentation regarding the 2023 update of the General Plan. A copy of the presentation was provided to the Commission, and included information regarding the Historic Preservation Commission's role in the update of the General Plan.

The presentation contained aspects of a Vision Statement, Prospective Schedule, Elements of the General Plan, Implementation of New Elements, Assignment of Responsibilities, and Historical Preservation Component.

Vision Statement

The Vision Statement is an executive summary of the General Plan which outlines the City of Winslow's overall guiding principal and identity.

Prospective Schedule

The prospective schedule for the General Plan update began in Spring 2023, and is forecasted to conclude in the Fall / Winter of 2023. During the length of the update process, internal deadlines for content review, changes, revised exhibits and reformatting are to be established. Periodic updates on content revisions will also implemented with input from City Boards and Commissions. Lastly, the Zoning Hearing Officer and City Council will hold open-house style meetings for input and consideration, followed by the update's adoption by City Council.

Elements of the General Plan

Mr. Sanks discussed the key elements of the existing General Plan, along with the addition of Community Character as part of the update. Land use, resources, cost of development and other factors will be utilized to develop and strengthen each of the elements of the General Plan in order to fully produce a more robust and cognizant identity of City environmental planning and water resource elements and growth and development. The circulation element focuses on street layout as well as air and rail transportation and trails plan.

Assignment of Responsibilities

The presentation provided information regarding Planning, Legal Counsel, and Engineering Consultant roles of the General Plan update. The entities noted work both individually and in a team effort to utilize examination, enhancement, formation, content entry and adoption of the General Plan revisions. Engineering will account for the preparation of an updated Land Use map, Context map, Circulation map and Open Space / Recreation map.

Historical Preservation Component

Mr. Sanks informed Commission members of several ways in which their knowledge and input as a Commission would be beneficial to the update of the General Plan. This also includes the goals, objectives and recommendations from the Historic Preservation Commission for the next ten years. The existing Land Use Element content is an example where historical information was utilized in the 2002 drafted General Plan to establish community character. Mr. Sanks requested that Commissioners review historical elements noted in the General Plan presentation and provide thoughts on updating language, descriptions and historical context.

Discussion occurred regarding changes of downtown business, cultural facilities and areas of interest listed in the 2002 Land Use Element as well as current structures of significance and restoration projects. Chairperson Law, Commissioner Hartman and Commissioner Leary provided information and resources that Mr. Sanks could utilize for the General Plan update. Further Commission correspondence may be emailed to Mr. Sanks directly.

Mr. Sanks also asked the Commission to provide historical photos that may be used to provide visual context.

Continuing with the Historical Preservation Component, Mr. Sanks inquired about Open Space Elements. Commissioner Hardy responded with information on downtown revitalization and pedestrian comfort improvements since 2002. Mr. Sanks continued with discussion of Growth Areas. Commissioners Hartman and Hardy spoke of the historic district boundary areas. Chairperson Law also discussed the Route 66 overlay and zoning code information with Mr. Sanks and how that can be used for the current update.

Concluding the presentation of content, Mr. Sanks discussed the Implementation of Short, Mid and Long-Range goals of the 2002 General Plan. The Historic Preservation Commission was presented with an opportunity to state their goals and / or projects within the next ten years that may be implemented within the document update. Commissioner Leary noted that the installation of historical signage can be listed as a short-term goal. Commissioner Leary also provided budgetary information and will forward information to Mr. Sanks. Commissioner Hardy also noted that the McCormick Birthplace Cabin is in need of stabilization and protection. The Commission was invited to send any other thoughts regarding this element to Mr. Sanks via email.

Mr. Sanks concluded his presentation by thanking the Commission for their time, discussion, input and thoughts regarding the General Plan update. He also discussed the significance of the Historic Preservation Commission's contribution for the overall strength of the document.

DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Motion: Moved by Commissioner Hardy seconded by Chairperson Law, to adjourn at 5:28 p.m.
Motion passed unanimously with Chairperson Law and Commissioners, Emigh, Hardy, Hartman, Leary and Tsosie voting yes.

Chairperson Law

ATTEST:

Larrilynn Oso, Recording Secretary