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**AGENDA  
NOTICE OF WORK SESSION  
OF THE WINSLOW CITY COUNCIL**

**SEPTEMBER 12, 2023 – 5:00 P.M.  
DOORS OPEN AT 4:30 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the City Council of the City of Winslow, Arizona and to the general public that the Winslow City Council will hold a work session on Tuesday, September 12, 2023 at 5:00 p.m. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona. Members of the City Council will attend either in person or via Zoom. The public may be asked to temporarily relocate if an executive session occurs and will be invited back in when the City Council returns from executive session.

- 1. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL - EXCUSE ABSENT MEMBERS**
- 3. PRESENTATION AND DISCUSSION REGARDING HABITAT FOR HUMANITY**
- 4. PRESENTATION AND DISCUSSION REGARDING GENERAL PLAN UPDATE FROM ZONING HEARING OFFICER**
- 5. ADJOURNMENT**

*The City Council reserves the right to move into executive session for legal advice under authority of A.R.S. 38-431.03(A)(3) on any of the above agenda items. A copy of the agenda background materials already made available to the City Council is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 7:30 a.m. and 4:30 p.m., Monday through Friday and at the Winslow Public Library, 420 West Gilmore, Winslow, Arizona during regular library hours.*

*Pursuant to the Americans with Disabilities Act (ADA) the City Council endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 TDD # 928-289-4784 at least 48 hours prior to the meeting so that an accommodation can be arranged.*

*Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.*

**Mayor**  
Roberta W. Cano  
  
(928) 289-2422



**Council Members**  
Peter Cake  
Samantha Crisp  
Jim MacLean  
Darcey McKee  
Melissa Nelson  
Daniel T. Tafoya

AGENDA DATE: September 12, 2023  
TO: City Council  
FROM: Jason Sanks, Zoning Hearing Officer  
SUBJECT: Study Session Review of 2024 General Plan Update – 60 Day Agency Review Draft, Process and Tentative Calendar

The Zoning Hearing Officer (ZHO) has progressed through the 2024 General Plan Update process and seeks to present to the City Council an initial draft for 60 day agency review and update the project's calendar.

The 2002 General Plan document has been rewritten and reformatted into a fresh, more concise and compact document. Additional images, exhibits, maps, and tables have been added. Obsolete information has been deleted and a significant amount of unnecessary text was removed as it did not add material value to the purpose of the Plan. Excess line spacing, margins, and other blank spaces have also been compressed. The intent is to present an easier to use and reference document that makes finding the necessary policy goals, objectives, and action strategies easier to identify.

A new Community Character Element was added to the plan to better capture the history, culture, and collective identity of the city. In the older Plan, some of this information either simply did not exist or was compartmentalized in other Elements where it did not serve a relevant purpose to the focus of that Element. For example, most of Winslow's history was put into the Land Use Element where its value was not so consequential to the land use decisions the City must make when evaluating new development proposals. However, in its own new element, considerations for supporting the arts, festivals, and other community events could be looked at independently and evaluated on its own merits there.

The first step in the process is analyzing the current document and identifying what core content remains relevant and what requires updating. The required basic "elements" of the plan remain the same, although the ZHO would recommend adding a "Community Character" element to provide a place to include more context of the City's rich history and character. The ZHO also recommends rewriting it and formatting it in a more contemporary presentation style. The document should be engaging and understandable to the public at large with the best effort made in gathering input from as many parts of the community as possible so that it is truly representative of the City's interests and needs. It is a core document from which to base land use decisions and other City decisions related to its objectives – whether it be for parks, public safety, or any other plan matter of importance to the citizens.

City Hall ~ 21 Williamson Avenue ~ Winslow, Arizona 86047 ~ (928) 289-2422  
[www.winslowaz.gov](http://www.winslowaz.gov)

ITEM 4

The City's Mission Statement has been moved to the beginning of the document, with minor edits, to set the tone for the rest of the Plan. This is then followed by the Preface, Introduction, Elements, and finally the Action Summary.

Further formatting enhancements are likely to compress the number of pages of text in the document by removing the excess line spacing on the pages which results in less text content per page. The document will be infused with more graphics and imagery to provide a more dynamic and visual experience to support the revised text content. Demographic data will be reformatted into an easier to read table rather than in long sentence structures. Implementation strategies can be reformatted into a matrix-style format rather than in the current long-form paragraph style to make those strategies easier to identify and reference when needed.

Tentative Calendar for Development, Community Involvement, and Adoption:

March '23 to September '23: ZHO content development

June to July '23: Boards and Commissions Meetings

**September '23: CC Study Session Intro to new draft, 60-Day Agency Review Starts**

**October '23 to November '23: ZHO Citizen Open Houses, Addition CC Study Sessions**

**December '23: ZHO content revisions per citizen, CC, and agency review comments**

**January '24: ZHO hearing for recommendation to CC**

**February '24: CC hearing for adoption**

Attachment:

A: 2024 Winslow General Plan – 60 Day Agency Review v1 9-6-2023