



**AGENDA AND NOTICE OF THE REGULAR MEETING OF THE
WINSLOW HISTORIC PRESERVATION COMMISSION
THURSDAY, FEBRUARY 29TH, 2024 AT 4:30 P.M.
DOORS OPEN AT 4:00 P.M.**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Historic Preservation Commission of the City of Winslow, and to the general public, that the Historic Preservation Commission will hold a regular meeting on **Thursday, February 29th, 2023 at 4:30 P.M.** in the **City Hall Conference Room, 21 Williamson Avenue, Winslow, AZ.** **Commission members will attend either in person or telephonically by dialing 928-289-8412 and entering pin #123321.**

- 1. CALL TO ORDER (PLEASE SILENCE CELL PHONES)**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. ROLL CALL – EXCUSE ABSENT MEMBERS**
- 4. CALL TO THE PUBLIC**
- 5. CURRENT EVENTS AND ANNOUNCEMENTS**
- 6. DISCUSSION AND/OR ACTION TO APPROVE MINUTES – OCTOBER 26, 2023**
- 7. STATUS REPORTS**
 - A. Update regarding the McCormick Birthplace Cabin
 - B. Update regarding Heritage Grant Funding
- 8. COMMISSION CONSIDERATION AND ACTION**
 - A. Discussion and/or action regarding Historic Preservation Commission direction and planning.
 - B. Discussion and/or action regarding the First Street Panoramic Display and Landmark Signage
 - C. Discussion and/or action regarding the First Street Mural Project and possible Collaboration with Winslow Arts Council
- 9. DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS**
- 10. ADJOURNEMENT**

A copy of the agenda background materials already made available to the Historic Preservation Commission Members is available at City Hall, 21 Williamson Avenue, Winslow, Arizona between the hours of 07:30 a.m. and 4:30 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the Historic Preservation Commission endeavors to ensure the accessibility of its meetings to all persons with disabilities or non-English speaking residents or for those who speak English other than very well. If you need an accommodation for a meeting, please the City Clerk's office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Historic Preservation Commission are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at a time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on February 29, 2024.

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, Thursday, October 26, 2023 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairperson Law
Commissioner Emigh
Commissioner Evans
Commissioner Hardy (Telephonically)
Commissioner Leary
Commissioner Tsosie

MEMBERS ABSENT

Commissioner Hartman

STAFF

David Coolidge, City Manager
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Law at 4:30 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called, and Commissioner Hartman was absent.

Motion: Moved by Commissioner Evans, seconded by Chairperson Law to excuse Commissioner Hartman. Motion passed unanimously with Chairperson Law and Commissioners, Emigh, Evans, Hardy, Leary and Tsosie voting yes.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

Commissioner Evans and the Recording Secretary provided information regarding the upcoming Winslow Recreation Department Halloween in the Park on October 27th. Commissioners were given location and donation information should they choose to donate candy or participate in the event.

Commissioner Leary provided a reminded the Commission that the online community calendar is a resource for all current events, and she may be contacted to add community events to the calendar.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – SEPTEMBER 28, 2023

Motion: Moved by Commissioner Leary, seconded by Commissioner Emigh, to approve the minutes as presented. Motion passed unanimously with Chairperson Law and Commissioners, Emigh, Hartman, Leary and Tsosie voting yes.

STATUS REPORTS

- A. Update regarding the McCormick Birthplace Cabin

Commissioner Evans noted that there was not a present update to provide though he will present his forthcoming discussions with contractors regarding the cabin's stabilization needs and possible solutions at the next meeting for Commission consideration.

Chairman Law noted that the Commission scheduled a brief tour of the Birthplace Cabin site after the adjournment of the meeting. Brief discussion occurred regarding the possibility of rescheduling the tour. The Commission ultimately decided to continue with the schedule. The Recording Secretary noted that a quorum notice was posted specifically for this activity.

A. Update regarding landmark signage

Commissioner Leary stated that she met with the Winslow Arts Council to discuss the council's purchasing of signage for the art cars. The art car signage is to be similar in both size and design, to the landmark signage that was discussed and selected at the Commission meeting in September. Commissioner Leary indicated that she will also contact the Rotary Club and First Baptist Church to confirm if they would also consider purchasing signage for their art car displays. The Winslow Arts Council proposed that if the two organizations should decline, that they would be willing to purchase a sign on behalf of the organizations.

Continuing with her update regarding historic landmark signage, Commissioner Leary noted her working with Commissioner Hartman to address the use and display of brands for the First Street Windmill sign. Their combined effort has been made to ensure that the brands are displayed correctly on the sign frame. In response to Commissioner Evans's statement that he owns the rights for the Troutner's Just for Men site and logos, Commissioner Leary stated that she will make contact with each key individual and/or organization to discuss such matters for each of the ten historic sites chosen by the Commission for signage.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding the First Street Panoramic Display

Commissioner Leary stated that since the last meeting, both the Winslow Arts Council and Daniel Tafoya were contacted to discuss a possible design and creation of a 10' X 4' dual-sided frame to display a panoramic picture and map in the First Street park area. Ann Mary Lutzick with the Old Trails Museum has also provided Commissioner Leary with several picture samples to use for this purpose. Commissioner Leary noted that the Winslow Arts Council will further discuss this project, at which time she will provide more information to the Commission on the progress and details involved.

B. Discussion and/or action regarding possible cancellation of November 30, 2023 and December 28, 2023 meetings.

The Recording Secretary addressed the commission, stating that due to the upcoming holiday months and referring to past notes, the Commission has historically chosen to cancel regular November and December monthly meetings. A brief discussion occurred regarding the option to hold a possible emergency meeting should the need arise. The Commission then made the following motion.

Motion: Moved by Commissioner Evans, seconded by Commissioner Tsosie, to approve the cancellation of the November 30th, 2023 and December 28th 2023 regular meetings with the option to schedule a Special Meeting if needed. Motion passed with Commissioners, Emigh, Hartman, Leary and Tsosie voting yes. Chairperson Law voted no.

DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS

Commissioner Evans requested an update regarding the Heritage Grant Fund and to include discussion for the upcoming fiscal year planning to include the restoration and display of signage in the Route 66 Plaza. The City Manager also suggested to invite Mr. Bob Hall from the Chamber of Commerce to include a possible integration with grant funding. Commissioner Leary also asked if pictures of the signs in storage could be provided to the Commission to assist with knowing the dimensions and visualization of each item.

The City Manager requested discussion of a possible mural project on First Street that would include use of the clock from the Arcadia Dance Hall and potential collaboration with the Winslow Arts Council.

Chairperson Law asked that discussion regarding the historic fire trucks remain within the Commission's scope of project planning. Commissioner Evans noted that he was continuing with restoration to both vehicles.

ADJOURNMENT

Motion: Moved by Commissioner Evans, seconded by Commissioner Emigh, to adjourn at 4:47 p.m. Motion passed unanimously with Chairperson Law and Commissioners, Emigh, Evans, Hardy, Leary and Tsosie voting yes.

Chairperson Law

ATTEST:

Larrilynn Oso, Recording Secretary