



NOTICE OF ARTS COUNCIL MEETING
March 19, 2026
Development Services Conference Room
119 E First Street
Winslow, Arizona 86047
5:15 p.m.
Doors Open at 5:00 p.m.

The mission of the Winslow Arts Council is to recognize, promote and encourage the arts in the City of Winslow in order to enhance the quality of life for its residents. This will be accomplished through community involvement, education, sponsorship of cultural events and provision of opportunities for expressing creativity in the visual and performing arts. The Arts Council will assist and advise the City Council in making decisions relating to the arts.

AGENDA

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Arts Council of the City of Winslow, Arizona, and to the general public that the Winslow Arts Council will hold a regular meeting on Thursday, March 19, 2026 at 5:15 p.m. at Winslow Development Services Conference Room, 119 E First Street, Winslow, Arizona 86047. **MEMBERS OF THE ARTS COUNCIL MAY JOIN THE MEETING IN PERSON OR TELEPHONICALLY BY DIALING 928-289-8412 AND ENTERING PIN #123321.**

- 1. Call to Order – (Please Remember to Silence All Cell Phones)**
- 2. Pledge of Allegiance and Invocation/Moment of Silence**
- 3. Roll Call - Excuse Absent Members**
- 4. Discussion and/or Action to Approve Minutes of February 19, 2026 Regular Meeting**
- 5. Status Reports**
 - A. Art Plane Project
- 6. Discussion and/or Action Regarding Planning For Upcoming Events and/or Projects**
 - A. Easter Event
 - B. Winslow Arts Festival
- 7. Future Agenda Items**
- 8. Adjournment**

Pursuant to the Americans with Disabilities Act (ADA) the Winslow Arts Council endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602. A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Winslow Arts Council are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights, may either file written consent with the City Clerk to such recording or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

These minutes are subject to approval and/or correction on March 19, 2026

Minutes of the regular meeting of the Winslow Arts Council held on February 19, 2026 at 5:15 p.m. in the Development Services Conference Room, 119 E First Street, Winslow, Arizona.

MEMBERS PRESENT

Council Chair Chavez (telephonically)
Vice Chair L. Sahmie
Councilmember M.Chavez
Councilmember R. Sahmie (telephonically)
Councilmember Dixson (telephonically)

MEMBERS ABSENT

STAFF

David Coolidge, City Manager
Cynthia Villalpando (Recording Secretary)
Danielle Therio, City Liaison

The meeting was called to order by Vice Chair L. Sahmie at 5:15 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and all members were present.

Discussion and/or Action to Approve Minutes – January 22, 2026

Motion: Moved by Council Chair Chavez, seconded by Vice Chair L. Sahmie, to approve the January 22, 2026 special meeting minutes as presented. Motion passed unanimously with Council Chair Chavez, Vice Chair L. Sahmie, and Councilmembers R. Sahmie, M. Chavez, and Dixson voting yes.

Status Report

A. Art Plane Project

The Council reported that the Art Plane project remains pending. The Council is still awaiting an estimate from AZE related to the required foundation work. No additional updates were available. The item will be carried forward to a future agenda.

Discussion Regarding Planning For Upcoming Events and/or Project

A. Brandee Leary & John Suttman – Possible Art Installation

Mr. John Suttman addressed the Council regarding a proposed donation of two steel and glass sculptures for installation within the City. Mr. Suttman explained that the pieces are approximately five to six feet in height and are intended to be displayed together as a complementary set. The sculptures would include forged steel elements and fused glass accents and would be permanently anchored in concrete.

The Council discussed potential placement options near the Winslow Public Library and agreed that site evaluation is necessary to determine appropriate scale, visibility, ADA compliance, and installation requirements. City staff noted that coordination with Facilities and ADA compliance staff will be required prior to installation.

Mr. Suttman indicated that he will be available to meet with the Council in March to evaluate potential placement locations in person.

Motion: Moved and seconded to accept the donation of the sculptures, contingent upon final site selection and installation coordination with City staff.

Vote: Motion passed unanimously.

B. Nini's Kitchen Grand Reopening Request

The Council discussed a request to participate in Nini's Kitchen's grand reopening event, tentatively scheduled for March 14, 2026. The request included providing face painting or children's activities during the event.

The Council agreed in principle to participate, contingent upon confirmation of the event date and time. The Council established a donation request of \$150 for up to four hours of participation. Staff will confirm details with the event organizers and notify the Council accordingly.

C. Easter Pictures Event

The Council confirmed that the annual Easter Pictures event will be held on April 4, 2026, in coordination with the City's Recreation Department. Set-up will begin at approximately 8:00 a.m., with the event starting at 10:00 a.m.

The Council anticipates minimal expenses for incidental supplies and decorations, as most materials are already on hand. No formal budget allocation was requested at this time.

D. Fifth Annual Winslow Arts Festival

The Council began planning for the Fifth Annual Winslow Arts Festival, scheduled for the last Saturday in April. Vendor applications are currently being distributed. The event will include approximately 30 arts and craft vendors and up to 7 food vendors.

The Council discussed charging a \$25 booth fee for vendors, including food vendors. Food vendors will also be required to obtain appropriate county health permits. The Council agreed to submit a formal request to the Winslow City Council to waive peddler's permit fees for festival vendors.

The Council discussed anticipated expenses related to entertainment, including live music and dance performances, as well as incidental event supplies.

Motion: Moved and seconded to allocate up to \$300 for Arts Festival expenses as needed.

Vote: Motion passed unanimously.

E. Budget Planning Session – Fiscal Year 2026–2027

The City Manager led a preliminary budget planning discussion for the upcoming fiscal year (July 1, 2026 through June 30, 2027). The Council reviewed anticipated annual events, including:

Fab Fest
Halloween Parade
Christmas Parade
Christmas Light Contest
Electric Dance Parties
Easter Pictures
Winslow Arts Festival
Day of the Dead (proposed)
Miscellaneous programming and summer activities

Projected expenditures and anticipated revenues were discussed. It was estimated that approximately \$3,000 in annual expenditures would be offset by roughly \$2,000 in event-generated revenues, with the remaining balance funded through City appropriation.

No formal action was required. The proposed budget will proceed through the City's budget development process.

Future Agenda Items

The Council discussed including continued planning for the Winslow Arts Festival on the next agenda, along with the Council's standard recurring items and status reports.

Adjournment

Motion: Moved by Vice Chair L. Sahmie, seconded by Council Chair Chavez, to adjourn at 5:59 p.m. Motion passed unanimously with Council Chair Chavez, Vice Chair L. Sahmie and Councilmembers M. Chavez, R. Sahmie, and Dixson voting yes.

Chairperson Chavez

ATTEST:

Cynthia Villalpando, Recording Secretary