



**AGENDA AND NOTICE OF
PLANNING & ZONING HEARING
MONDAY, APRIL 6, 2026 AT 6:00 P.M.
DOORS OPEN AT 5:30 P.M.**

**Winslow Visitor's Center
523 West Second Street
Winslow, Arizona 86047**

Notice is hereby given to the general public that the City of Winslow will hold a Planning and Zoning hearing on Monday, April 6, 2026 at 6:00 p.m. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona 86047. **MEMBERS OF THE PUBLIC MAY JOIN THE MEETING IN PERSON OR VIA ZOOM USING THE FOLLOWING LOG-IN INFORMATION:**

<https://us06web.zoom.us/j/85314906176?pwd=1e7S4BsQ7bfa37jPNTjIcAK40gLxEp.1>
Meeting ID: 853 1490 6176 / Passcode: 279986
Dial by your location: +1 699-900-6833 (US)

1. Call to Order – (Please Remember to Silence All Cell Phones)

2. Consideration and Action

- A.** Public Hearing, Consideration and Possible Action regarding a proposed amendment to Winslow Municipal Code Title 17 Zoning, Chapter 17.104 – Planning and Zoning Hearing Officer, Section 17.104.150 Duties of the Planning and Zoning Hearing Officer, to align the City Code with A.R.S. § 9-500.49 by authorizing administrative review and approval of design plans based on objective standards without a public hearing, and by clarifying that certain development approvals, including site plans, development plans, land divisions, lot line adjustments, lot ties, preliminary plats, final plats, and plat amendments, may be reviewed administratively without a public hearing.

3. Adjournment

The Planning and Zoning Officer reserves the right to move into executive session for legal advice under authority of A.R.S. 38-431.03(A)(3) on any of the above agenda items. A copy of the agenda background materials is available at City Hall, 102 East Third Street, Winslow, Arizona between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday.

Pursuant to the Americans with Disabilities Act (ADA) the City of Winslow endeavors to ensure the accessibility of its meetings to all persons with disabilities. Assistive listening devices are available for the public's use for meetings. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the City Clerk's Office at 928-289-1416 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Notice is hereby given that pursuant to A.R.S. 1-602. A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Winslow Planning and Zoning Hearing Officer are audio and/or video recorded, and as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

Mayor
Roberta W. Cano

(928) 289-2422



Council Members
Peter Cake
Samantha Crisp
Jim MacLean
Darcey McKee
Daniel T. Tafoya
Melcor Salazar

Discover Winslow-A City in Motion

AGENDA DATE: April 6, 2026
TO: Planning and Zoning Hearing
FROM: Jason Sanks, Planning and Zoning Hearing Officer
SUBJECT: Proposed Winslow Code Amendment related to the Duties of the Planning and Zoning Hearing Officer

OVERVIEW

The City of Winslow has initiated a proposed Municipal Code, Title 17 (Zoning) text amendment for the consideration of the Planning and Zoning Hearing Officer.

The proposed text amendment to the City's zoning code is in response to changes made to State of Arizona law by House Bill 2447, which became effective on December 31, 2025. This law significantly altered municipal site plan and development reviews and requires cities and towns to review and approve certain development applications—including site plans, plats, and design reviews—administratively, without a public hearing. Since the City's zoning code outlines procedures for development applications that conflict with this new State law, the code amendment would reconcile this discrepancy.

The language for the amendment is shown as follows (new text in **ALL CAPS**; deletions in strikethrough):

Title 17, Zoning, Chapter 17.104.150 Duties of the Planning and Zoning Hearing Officer

A. The Planning and Zoning Hearing Officer shall hold public hearings when necessary and make recommendations to the City Council, pursuant to A.R.S. § 9-500.49, on all matters concerning annexations, lot splits, special developments (see special development option), amendments to the zoning code or zoning map(s), including the creation of zoning districts, the boundaries of zoning districts, and appropriate regulations to be enforced in such districts, recommendations regarding nonconforming uses, design review in compliance with adopted design standards and Design Review Board member duties, subdivision plats, General Plan review, recommendations and adoptions, and any other matter **FOR WHICH A PUBLIC HEARING IS REQUIRED BY STATE LAW OR CITY CODE** within the scope of the zoning power. The Planning and Zoning Hearing Officer shall fix a reasonable time for hearings and give notice as required by A.R.S. § 9-462.04, as amended, City code, and other law as applicable.

ADMINISTRATIVE REVIEWS AND APPROVALS DELEGATED TO THE CITY MANAGER OR DESIGNEE PURSUANT TO THIS TITLE ARE NOT SUBJECT TO PUBLIC HEARING OR RECOMMENDATION BY THE PLANNING AND ZONING HEARING OFFICER OR CITY COUNCIL UNLESS OTHERWISE REQUIRED BY LAW.

ITEM 2A

City Hall ~ 102 East Third Street ~ Winslow, Arizona 86047 ~ (928) 289-2422
www.winslowaz.gov

B. The Planning and Zoning Hearing Officer is also responsible for hearing and deciding applications for conditional use permits.

RECOMMENDED MOTION

The Zoning Hearing Officer recommends approval to the City Council of the proposed Municipal Code text amendment for Section 17.40.150, duties of the Planning and Zoning Hearing Officer, as prepared in the draft ordinance.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jason Sanks".

Jason Sanks,
Zoning Hearing Officer