

Minutes of the regular meeting of the Winslow Airport Commission held on December 15, 2025 at 4:30 p.m. in the Development Services Conference Room, 119 E First Street, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Coolidge
Commissioner Kenna

MEMBERS ABSENT

Commissioner Patton

STAFF

Tim Westover, Airport Manager
Cynthia Villalpando (Recording Secretary)

The meeting was called to order by Chairman Lazzarini at 4:30 p.m. The Pledge of Allegiance was recited and the invocation was given by Chairman Kenna, followed by a moment of silence. Roll was called, and Commissioner Patton was absent.

Motion: moved by Commissioner Coolidge, seconded by Commissioner Kenna, to excuse Commissioner Patton. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, and Kenna voting yes.

Discussion and/or Action to Approve Minutes – September 15, 2025

Motion: Moved by Commissioner Kenna, seconded by Commissioner Coolidge, to approve the October 20, 2025 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, and Kenna voting yes.

STATUS REPORTS

A. Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Mr. Orville Wiseman reported that airport activity continues to be strong, noting that the airport is on track to experience its busiest year in approximately 19 years. He stated that fuel pricing remains competitive, including contract fuel, which has helped attract increased jet and military traffic. Mr. Wiseman reported that recent military operations have utilized the airport and that the on-site restaurant continues to be a positive amenity for pilots and crews.

Mr. Wiseman also reported that a staff holiday gathering was recently held and that staffing levels remain stable. He raised a facilities matter regarding the large hangar heater, which has never been operational, and discussed the potential benefit of having a functional heating system for equipment protection and maintenance activities during colder months. Commissioners acknowledged the information and discussed the issue.

B. Report by U.S. Forest Service

Mr. Enrique Pacheco reported that winter operations have slowed significantly at the tanker base. Staffing currently consists of three personnel, with plans to maintain adequate staffing levels for the upcoming fire season. Winterization of the facility has been completed, and preparations are underway for the next operational

year. Mr. Pacheco noted that outlooks for the upcoming season remain uncertain at this time.

C. Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager reported on a recent issue along Airport Road following heavy rainfall, where settlement occurred above a sewer line. City staff investigated the matter, confirmed the sewer line was intact, and completed repairs to the roadway. The Airport Manager requested that airport users continue to monitor the area and report any future concerns.

The Airport Manager also provided an update on early discussions regarding a comprehensive Airport Master Plan and Airport Layout Plan (ALP) update. He noted that the process is in its initial stages and would involve extensive coordination, public outreach, and environmental and cultural surveys. The Airport Manager emphasized that the Master Plan is critical for long-term planning and future grant eligibility and that additional information will be provided as funding and timelines are confirmed.

D. Report by Airport Engineer Which May Include Airport Project Updates

The Airport Engineer reported that upcoming projects planned for the new year include the design phase for the south apron reconstruction and an airport-wide drainage improvement project. Construction for these projects is anticipated in future years following completion of design and funding approvals.

The Airport Engineer also discussed the status of the Runway 11/29 reconstruction project, explaining that the project's estimated cost has increased significantly due to material and construction costs. She noted that state funding limitations require the project to pursue federal funding, which may allow it to be completed more efficiently. The Commission discussed the importance of the runway, particularly due to its role in tanker base operations and public safety, and emphasized the need to continue advocating for funding.

Additionally, the Precision Approach Path Indicator (PAPI) project remains programmed, with funding anticipated in a future cycle.

Current Events and Announcements

Chairman Lazzarini announced that his current term on the Airport Commission has concluded, noting that he is willing to continue serving until a replacement is appointed. The Commission expressed appreciation for his service. The Commission briefly discussed the upcoming Route 66 centennial celebration and potential opportunities for airport-related participation or events in coordination with community activities.

Adjournment

Motion: Moved by Commissioner Kenna, seconded by Commissioner Coolidge, to adjourn at 4:57 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, and Kenna voting yes.

Chairman Lazzarini

ATTEST:

Cynthia Villalpando, Recording Secretary