

Minutes of the regular meeting and executive session of the Winslow City Council held on February 9, 2021 at 6:30 P.M. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. The Mayor and all members of the Council appeared via Zoom.

MEMBERS PRESENT:

Mayor Cano, Councilmember Boyd, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember Nelson

MEMBERS ABSENT:

Councilmember Jackson

STAFF:

John Barkley City Manager, Trish Stuhan City Attorney (via Zoom), Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director (via Zoom), Ken Arend Police Chief (via Zoom), James Hernandez Fire Chief (via Zoom)

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Mayor Cano. Roll call was taken and Councilmember Jackson was absent. Motion: Moved by Councilmember Boyd, seconded by Councilmember Cake, to excuse the absent member. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, MacLean and Nelson voting yes.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced that a free Bike Clinic sponsored by More Than a Corner Thrift Store will take place on February 19th from 11:30 a.m. to 5:00 p.m. Councilmember Crisp also announced details for Little League registration.

Councilmember Boyd reminded all the men listening that Sunday is Valentine's Day.

Mayor Cano extended condolences to Councilmember Cake for the recent loss of his brother and thanked him for being at the meeting. Councilmember Cake thanked the city for the flower arrangement.

Mayor Cano referred to students from the Junior High 8th Grade Class that have reached out to both the City Council and city staff regarding

local environmental issues and commented on ways that students can assist the city with cleanup efforts.

Mayor Cano commented on the cancellation of the Navajo County COVID Vaccine POD due to lack of vaccines and thanked those councilmembers who had volunteered to assist with the event. Mayor Cano also discussed issues that elderly residents are having with scheduling their vaccinations due to the fact that so much of the scheduling is done online. There was further discussion on ways to assist residents including providing information in a water bill insert.

Councilmember Nelson stated that she received her second vaccination at Little Colorado Medical Center and there were residents that had issues due to lack of a cellphone or internet capability at the vaccination site.

B. Future Agenda Items

Councilmember Crisp requested that a proclamation for Black History Month be included on the next agenda.

Mayor Cano stated that she received an email referencing a Facebook post regarding the lack of signs promoting Winslow as a destination city and requested that staff meet with ADOT representatives to discuss the possibility of additional signage on I-40 and State Route 87.

Councilmember Boyd commented on prior attempts with ADOT to get additional signs. Councilmember Nelson referred to the fact that her father-in-law works for ADOT and stated that she will reach out to him for information and possible assistance with this issue.

SCHEDULED PRESENTATIONS

A. COVID-19 Update

Lita Scott, Director of Community Health Services at the Winslow Indian Health Care Center (WIHCC), thanked the city for the invitation to provide a COVID-19 update. Ms. Scott provided information regarding the number of tests that have been performed as well as the number of negative and positive test results for the WIHCC service area as of February 8th.

Ms. Scott discussed age group statistics and the number of COVID cases that are currently being managed by public health nurses at the WIHCC. Ms. Scott reported that Leupp and Dilcon continue to be hot spots and discussed vaccination activity since vaccines began three

weeks ago. Ms. Scott then provided information regarding the mass vaccination event that took place on February 6th as well as the event scheduled for February 13th.

Ms. Scott responded to questions from Mayor Cano and stated that assistance with traffic control from the police department would be appreciated for the vaccination event. Ms. Scott thanked the City of Winslow for their support and partnership during the pandemic.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager

The following reports were provided under the City Manager's Status Report:

The City Manager referred to his detailed written report that was previously provided to the Mayor & Council and highlighted the following items from the report:

- The decline in local COVID cases since December
- Kick-off of Fiscal Year 22 budget including process and schedule
- Proposed State legislative initiatives and their local impact including phasing out of corporate income tax
- Update on implementation of City Business License Program
- New payment kiosk at the Transfer Station
- Update on various economic development projects
- Extension of Purchase Option Agreement with Arizona Forest Power
- Emergency repairs to cracking issues on Runway 4/22
- Friends of the Library meeting to discuss proposed Library expansion

The City Manager responded to questions from Mayor Cano regarding the process for filling the Administrative Assistant position at City Hall. The City Attorney advised that if the Mayor or Council would like to discuss this item in further detail that it should be added to a future agenda since this portion of the agenda is limited under the Open Meeting Law.

The Police Chief also responded to a question from Mayor Cano regarding current vacancies in the police department, the hiring process and the amount of time that it takes for an individual to become qualified to work on the street.

B. Monthly Financial Report by Finance Director to Include Balances, Expenditures and Revenues in All Funds

Due to technical issues, the Monthly Financial Report was given following the executive session.

The Finance Director provided a summary of his written report covering the month of December 2020. The report also included information on year-to-date expenditures and revenues.

Per a request from Councilmember Crisp via an email to the City Manager, the Finance Director's report also included the following:

- Information regarding Enterprise Funds (airport, water, sewer and sanitation)
- Number of customers that are late paying their utility bill or have a past due balance
- Impact on sales tax revenue from opening and closing of businesses
- A breakdown of Sales Tax distribution for Fiscal Year 21
- Proposed legislation being considered at the State or Federal level that may have an impact on the city's finances
- Information regarding kiosks/pay stations at McHood Park and the Transfer Station
- Balances owed on city debts and pay-off schedule

Mayor Cano commented that something to consider for future reports would be to have the paperwork included in the packet so it is easier to follow the comparisons that were provided by the Finance Director.

Councilmember Crisp thanked the Finance Director for taking the time to put the information together. Councilmember Cake commented on the fact that the report contained a lot of good information but feels that it could be condensed in the future since the information is available on the city's website.

CONSENT CALENDAR

Motion: Moved by Councilmember Boyd, seconded by Councilmember Cake, to approve the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, MacLean and Nelson voting yes.

A. Check Register

B. Minutes – City Council Regular Meeting – January 26, 2021**MOTION TO ADJOURN TO EXECUTIVE SESSION**

Prior to the following motion being made, the City Attorney reminded the Mayor & Council that the executive session will be held via a conference call wherein it will be necessary to leave the Zoom meeting and rejoin or go into another room so the public cannot hear the session:

Motion: Moved by Councilmember Boyd, seconded by Councilmember Cake, to adjourn to executive session. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, MacLean and Nelson voting yes.

EXECUTIVE SESSION

- A. An executive session pursuant to A.R.S. § 38-431.03(A)(3), for discussion or consultation for legal advice with the City Attorney regarding the City’s procedures for handling charges of discrimination filed with the Equal Employment Opportunity Commission (EEOC), notices of claims and litigation**
- B. An executive session pursuant to A.R.S. § 38-431.03(A)(4), for discussion or consultation for legal advice with the City Attorney regarding litigation in the matter of *Roberto Sheets v. City of Winslow* (U.S. District Court Case No. 3:19-CV-08187-JJT/Ninth Circuit Case No. 20-16278)**

NOTE: Councilmember Boyd did not rejoin the meeting following the executive session.

Motion: Moved by Councilmember Nelson, seconded by Councilmember MacLean, to go back into regular session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean and Nelson voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember MacLean, to adjourn at 9:00 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on February 9, 2021 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2021.

City Clerk