

**Draft** Minutes of the regular meeting of the Historic Preservation Commission held on March 25, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. All Commissioners appeared telephonically.

**MEMBERS PRESENT**

Chairman Kenna  
Commissioner Hardy  
Commissioner Leary  
Commissioner Law  
Commissioner Emigh

**MEMBERS ABSENT**

Commissioner Sahmie  
Commissioner Beall

**STAFF**

Peggy Wilson, Recording  
Secretary

The meeting was called to order by Chairman Kenna at 4:30 p.m. The Pledge of Allegiance was recited and a moment of silence observed. Roll was called.

Commissioner Leary inquired regarding the City ordinance concerning the multiple absence of a commissioner on the City Boards, wherein a short discussion followed.

Motion: Moved by Commissioner Hardy and seconded by Commissioner Emigh, to excuse the absent members, Commissioner Sahmie, and Beall. Motion passed unanimously with Chairman Kenna and Commissioners Hardy, Leary, Emigh and Law voting yes.

**APPROVAL OF MINUTES – February 25, 2021**

Motion: Moved by Commissioner Leary and seconded by Commissioner Hardy to accept the minutes as presented. The motion passed unanimously, with Chairman Kenna and Commissioners Hardy, Leary, Emigh and Law voting yes.

**CALL TO THE PUBLIC**

None.

**STATUS REPORT**

- A. Commissioner Law provided information regarding lighting for the “Welcome to Winslow” project. He indicated that he spoke with Tim Westover at the City, who indicated that they are waiting for lightbulbs or LED lights to put on the billboard. Chairman Kenna inquired if the lights would be connected to the electricity on site, and if the City had made an arrangement to pay for the electricity used or give a credit to the property owner. Commissioner Law indicated he believed the City was arranging for solar lighting so that the property owner would not be liable. Additionally, a request was made for Commissioner Law to talk with the City regarding tightening the mural that appears to be wrinkling in one corner, to avoid any damage to the mural.
  
- B. Commissioner Leary indicated she had reached out to Mr. Tafoya, but has no information on his having gone out to find any hoods as of yet. She indicated she would check with

him again. Chairman Kenna asked Commissioner Emigh to reach out to Beau McKinley regarding several old car hoods he has available to see if any can be used in the project.

- C. Chairman Kenna asked the Commissioners if any of them had an update or any questions regarding the Route 66 sign project. The Chairman indicated that the Commission's part in this project may be complete. She noted, however, that no flags have been added to the site. As there was no response to her questions, Chairman Kenna asked to bring this item back as an Action item for discussion at the next meeting to determine whether the Historic Preservation Commission has completed their portion of this project.
- D. Commissioner Hardy advised regarding the moving of the Birthplace Cabin to City property. He stated that Mr. Hancock has determined the slab could not be moved with the cabin. Commissioner Hardy advised of different options regarding the slab, including pouring a new concrete slab or using the stone work that is on site. Or adding a floor after the cabin is placed. Commissioner Hardy expressed concern that he did not want to hold up moving the cabin and he would proceed with working on that aspect, and keep the Commission informed on the progress. Chairman Kenna commented that the location looks cleaned up and ready.
- E. Commissioner Emigh spoke regarding the plaque at the historic subway sign location, and her discussion with Kenn Evans regarding the subway sign. She indicated that she would like to discuss more of what the Commission desires, and to have the various samples that were provided earlier by Kenn Evans reviewed again by the Commission Members. Commissioner Emigh added that Mr. Evans suggested a small concrete riser to hold the plaque in the front or at the side of the subway sign, which he felt would not detract from the sign or obstruct the area. Commissioner Emigh indicated it has been proposed the sign be made of cast bronze at a cost of \$72.00, with a two-week turnaround, and then, if possible, endeavor to find a donation of a concrete riser. Chairman Kenna asked that this item be placed on the next agenda as an action-item. Commissioner Emigh will provide pictures for ideas on placement of the plaque to go out with the next agenda, for the Commissioners consideration.
- F. Commissioner Hardy advised the Commission members that he had spoken with the Brigham City Cemetery group regarding the restoration of the sign at the Cemetery sight. He advised that they had indicated they had some money for the restoration and were looking at their options regarding the site. Commissioner Hardy advised that no action is necessary at this time. He indicated he would stay in touch with them and if anything develops he would advise this Commission. He asked that a status report be included for this item on the next agenda.
- G. Peggy Wilson, the Recording Secretary, provided information regarding the 20-21 Budget funds for the Historic Preservation Commission, and indicated the current amount remaining in the budget for this Commission is \$2,850.00. The secretary further indicated that Mr. Barkley, City Manager, is willing to discuss with the Commission at a future meeting, the budget restrictions and the need for the Commission to obtain donation of funds for their use. Ms. Wilson further stated that one thing this Commission might

consider is getting credit for the Commission from all of the in-kind ‘donations’ received from individuals that donate time, materials, and effort, and how such credit can be measured and reported by the Commission members. Chairman Kenna and Commissioner Hardy advised that they would meet with Mr. Barkley before the next meeting regarding these budget issues.

- H. Chairman Kenna advised that the plaque for the Emma French grave site has still not been installed. Commissioner Emigh indicated that she did have a picture of the plaque that she would share along with the other materials that she has. Chairman Kenna further advised that the grave site area is pretty rough-looking, and she would like to put an action item on the next agenda to discuss going out there to clean and see what else could be done.
- I. Chairman Kenna provided information to the Commission members regarding the application to have the airport hangar and terminal buildings placed on the historic register with the State of Arizona. She shared some of the information that she has been able to discover, such as who the contractor, architect and builder was for the original buildings. She further advised that the original light tower at the airport was built at the same time and money as the other original buildings and she is looking at adding it to the application. Chairman Kenna indicated she is trying to complete everything necessary for consideration at the next meeting in July of the State Historical Register.

### **COMMISSION CONSIDERATION AND ACTION**

#### **A. Discussion and possible action regarding development of the Boxcar Railroad Museum at the Winslow Chamber of Commerce.**

Chairman Kenna advised that it is her understanding that Bob Hall at the Chamber of Commerce has indicated he is attempting to write a grant to Route 66 Association to see if he can get grant funds for help with this project, which must be submitted by April 1<sup>st</sup>. Chairman Kenna suggested that this item be tabled until next month to see if the grant was submitted.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Emigh that this matter be tabled until next month to see if a grant can be obtained for help with this project. The motion passed with Commissioners Hardy, Emigh, Leary, Law and Chairman Kenna voting yes.

### **FUTURE AGENDA ITEMS**

- A. Request a status report for clarification of the budget for the Commission.
- B. Request an update on the status of the “Welcome to Winslow” sign on West 3<sup>rd</sup> Street.
- C. Request an update on the W.I.N.S.L.O.W Hood project.
- D. Request an update on moving the Birthplace cabin to City property.

- E. Add an Action item on the Historic subway sign to the agenda.
- F. Request a status report on Brigham City Cemetery sign.
- G. Request a status report on the Emma French gravesite plaque.

**ADJOURNMENT**

Motion: Moved by Commissioner Hardy, seconded by Commissioner Emigh to adjourn at 5:20 p.m. The motion passed unanimously with Commissioners Law, Leary, Hardy, Emigh and Chairman Kenna voting yes.

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Chairman Tess Kenna

**ATTEST:**

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Peggy Wilson  
Recording Secretary