

Minutes of the regular meeting of the Winslow City Council held on May 11, 2021 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Boyd, Councilmember Crisp, Councilmember MacLean, Councilmember Nelson

MEMBERS ABSENT:

Councilmember Cake, Councilmember Jackson

STAFF:

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Tim Westover Public Works Director, Ken Arend Police Chief, James Hernandez Fire Chief

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Mayor Cano. Roll call was taken and Councilmembers Cake and Jackson were absent. Motion: Moved by Councilmember Boyd, seconded by Councilmember Nelson, to excuse the absent members. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

After announcing details of the Class of 2021 Graduate Parade scheduled for May 15th, Councilmember Crisp announced information regarding the following:

- Community Garden Annual Meeting scheduled for May 16th
- Reopening of the Little Colorado Medical Center Volunteer Program
- Winslow Unified School District's Summer Music Program

- Extension of Farmers Market hours beginning Saturday, May 15th
- Documentary that was filmed at May 1st Farmers Market

B. Future Agenda Items

Mayor Cano requested that a proclamation for Teacher Appreciation Week be included on the May 25th agenda. Mayor Cano also discussed the possibility of having a Mayor & Council Outdoor Movie Night event and stated that she was unsure if it needed to be included as a future agenda item.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – National Correctional Officers’ Week

After Mayor Cano read the proclamation, it was presented to Warden Aguilar and Major White from the Department of Corrections Winslow Complex.

B. Proclamation – National Nurses Week

After Mayor Cano read the proclamation, a copy was presented to nursing staff from Little Colorado Medical Center.

C. Proclamation - Emergency Medical Services Week

After Mayor Cano read the proclamation, a copy was presented to staff from Action Medical, the Winslow Fire Department and the Winslow Police Department.

D. Presentation from APS Regarding 2021 Fire Season Outlook and Strategies & Mitigation Efforts

Janet Dean, Northeast Division Public Affairs Manager for APS, spoke regarding the upcoming fire season and discussed their Safety Plan and Mitigation Efforts which consists of the following:

- Integrated Vegetation Management Program
- Defensible Space Around Poles Program
- Line Inspections & Public Safety Patrols
- Operational Protocol
- Customer Communication

STATUS REPORTS**A. Verbal Status Report on Current City Activities by City Manager**

The following reports were provided under the City Manager's Status Report:

After the City Manager discussed the process for presentation of quarterly staff reports to the Council, he commented on the following items:

- Details of the May 4th Budget Work Session and subsequent timeline for adoption of the FY 2022 budget
- Observance of CDC guidelines at city facilities and precautionary measures for COVID-19
- Public Works projects including paving at various locations and installation of a new Route 66 logo on Kinsley Avenue
- Problems being encountered with weed abatement on city-owned properties

Mayor Cano commented on the paving project scheduled for Taylor Avenue in front of the Fire Department.

B. Monthly Financial Report by Finance Director to Include Balances, Expenditures and Revenues in All Funds

The Finance Director provided a summary of his written report covering the month of March 31, 2021. The report included a comparison in General Fund Revenues as well as Water, Sewer and Garbage Revenues compared to this time last year. The Finance Director also highlighted various City Sales Tax categories provided by the Department of Revenue.

C. Quarterly Report by Police Chief to Include Grant Opportunities, Crime & Statistic Analysis, Call for Service Information, Animal Control Statistics, Code Compliance Update, DUI Taskforce Involvement and Community Engagement & Events

The Police Chief referred to his written report that was included in the packet and highlighted information related to the decrease in both violent crimes and property crimes. The Police Chief responded to questions from the Mayor and members of the Council regarding possible reasons for the decreases in crime.

Councilmember Crisp referred to the League of Arizona Cities & Towns website and suggested that the city use their website to advertise city employment opportunities. The Police Chief then discussed staffing within the police department including two pre-academy new hires and one on lateral status.

Mayor Cano commented on the success of Animal Control and Code Compliance, both of which fall under the police department. The Police Chief commended staff that work in both of these divisions. Councilmember MacLean thanked the Police Chief for the thoroughness of his written report.

CONSENT CALENDAR

Mayor Cano requested that Item C be pulled for discussion and Councilmember Crisp requested that Item D be pulled for discussion. Motion: Moved by Councilmember Boyd, seconded by Councilmember MacLean, to approve Items A & B of the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

- A. Check Register**
- B. Minutes – City Council Work Session – April 20, 2021; City Council Special Meeting & Executive Session – April 27, 2021; City Council Regular Meeting – April 27, 2021**
- C. Police Department Range Use Permit Between the City and the Winslow Shooting Sports Club**

Mayor Cano stated that she pulled this item because representation from the Shooting Club were in attendance and wanted to give them the opportunity to discuss the permit. John Meritt, current President of the Winslow Shooting Sports Club, discussed the process to get the shooting club registered as a 501 (c) (3) with the Corporation Commission. Mr. Meritt also commented on the Use Permit exhibits and stated that there is a large community interest in the club.

Motion: Moved by Councilmember Crisp, seconded by Councilmember Boyd, to approve the Police Department Range Use Permit between the City and the Winslow Shooting Sports Club. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes. The City Attorney clarified that the Council is approving the form of the Use Permit and the City Manager will fill in the dates for the term of the agreement as

well as other blanks regarding dollar amounts referenced in the agreement.

D. Ordinance No. 1362 Amending Various Sections of Chapter 8.20 – Nuisances, of the Winslow Municipal Code; Providing for Repeal of Conflicting Ordinance; Providing for Severability; and Providing for Penalties

The Police Chief referred to current problems with weed control throughout the city and stated that this amendment will help with addressing those problems by clarifying the responsibilities of property owners. After Councilmember Crisp stated that she likes that the responsibilities are spelled out, she expressed concern regarding the definition of high grass since there are certain types of grass that need to be grown taller than 12 inches in height. The Police Chief explained that this ordinance would not impact those that are growing native vegetation.

Mayor Cano expressed concerns regarding the transition to the new process as spelled out in the amendments and inquired as to whether the city could do another campaign to clean all alleys prior to this ordinance going into effect. The Police Chief responded by stating that this was previously done by city crews using inmate labor. Staff also responded to questions regarding maintenance of gated alleys and programs available to assist residents who are unable to clean their property. In response to a question from Councilmember MacLean, the Police Chief stated how this ordinance applies to graffiti. Clarification was provided that graffiti can be reported on the city website using the Citizen Input Form. The City Attorney also provided information regarding the statute definition of graffiti.

Motion: Moved by Councilmember MacLean, seconded by Mayor Cano, to approve and adopt Ordinance No. 1362 amending Sections 8.20.010 Definitions; 8.20.020 Acts of Omission and Conditions of Public Nuisance; 8.20.045 Abatement of Weeds and Litter; 8.20.090 Written Notice to Abate Required – Contents; 8.20.100 Service of Notice; 8.20.110 Abatement of Nuisances by City – Assessment of Costs; 8.20.120 Lien for Assessment; 8.20.180 Violations – Penalties of the Winslow Municipal Code, all related to Health and Safety. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

COUNCIL CONSIDERATION AND POSSIBLE ACTION**A. General Discussion Regarding City Council Priorities including City Strengths/Weaknesses, Opportunities, Financial Forecast and Budgeting/Special Project Priorities**

The City Manager stated that this item was carried over from the April 20th Work Session and discussed different options for discussion regarding this item. After further discussion regarding the best way to proceed with this item so that the Council is better prepared to discuss their priorities, including a possible work session, the following motion was made:

Motion: Moved by Mayor Cano, seconded by Councilmember Crisp, to table Item A, General Discussion Regarding City Council Priorities including City Strengths/Weaknesses, Opportunities, Financial Forecast and Budgeting/Special Project Priorities, to a later date or another work session. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion: Moved by Councilmember MacLean, seconded by Councilmember Crisp, to move into executive session under A.R.S. 38-431.03(A)(3) for legal advice. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

EXECUTIVE SESSION**A. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for legal advice regarding annual evaluation of the performance of the City Manager and the City Manager's Employment Contract****COUNCIL DIRECTION OR POSSIBLE ACTION REGARDING THE CITY MANAGER'S EVALUATION INCLUDING SCHEDULING OF EVALUATION AND EVALUATION PROCEDURES**

After returning from executive session, Mayor Cano stated that the evaluation form that was used in 2020 will be used again this year with completed forms due to the City Clerk no later than May 18th for further discussion during an executive session at the May 25th City Council meeting. Mayor Cano requested that the City Manager also complete a self-evaluation using the same form. The City Manager stated that he feels that a self-evaluation is a good process to use and the form being used is structured in a way that uses both a rating tool and narrative comments.

ADJOURNMENT

Motion: Moved by Councilmember Boyd, seconded by Councilmember Nelson, to adjourn at 8:25 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on May 11, 2021 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2021.

City Clerk