

Minutes of the regular meeting and executive session of the Winslow City Council held on May 25, 2021 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Boyd, Councilmember Crisp, Councilmember Jackson, Councilmember MacLean, Councilmember Nelson

MEMBERS ABSENT:

Councilmember Cake

STAFF:

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Tim Westover Public Works Director, Ken Arend Police Chief, James Hernandez Fire Chief, Sandra Knight Recreation Manager

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Mayor Cano. Roll call was taken and Councilmember Cake was absent. Motion: Moved by Councilmember Boyd, seconded by Councilmember Nelson, to excuse Councilmember Cake. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, Jackson, MacLean and Nelson voting yes.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

After announcing details of the Community Food Distribution event scheduled for Thursday, May 27th, Councilmember Crisp discussed the evening Farmers Market scheduled for the first and third Wednesdays during the months of June, July and August. Councilmember Crisp also announced that the Chamber is planning to resume Good Morning Winslow and encouraged anyone who would like to host to contact Chamber staff.

Mayor Cano announced that July 31st has been set aside for an Employee Appreciation Barbeque & Pool Party sponsored by the Mayor & City Council. Mayor Cano also referred to recent Facebook posts regarding the condition of the cemetery and stated that after

visiting the cemetery, she found that there is currently an effort underway to clean it. Mayor Cano stated that possibly a community group could be put together to clean the cemetery, as well as other target areas, in the future.

Mayor Cano stated that she had been contacted by a citizen asking if flags could be placed on Second & Third Street in honor of Flag Day. Mayor Cano also provided information regarding the Standing Horse Drum Group & Pow Wow Dancers performance on May 31st, the Summer Night Saturdays scheduled throughout the summer in the downtown area and the Sock Hop on the Corner scheduled for June 12th.

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Teacher Appreciation Week

After Mayor Cano read the proclamation, it was presented to School Superintendent Connie Glover.

B. Proclamation – National Police Week

After Mayor Cano read the proclamation, it was presented to Police Chief Ken Arend.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager

The following reports were provided under the City Manager's Status Report:

After referring to his written report that was previously provided to the Council, the City Manager reported that the tentative budget for Fiscal Year 21/22 is ready for adoption tonight after amendments per Council's direction at the May 4th Work Session.

The City Manager announced that the Assistant City Manager is in the process of scheduling training for the amended Personnel Policy & Procedures Manual and reported that City Sales Tax revenues continue to remain strong in the current fiscal year with projections expected to exceed the budgeted amount by approximately \$200,000.

The City Manager then commented on the following items:

- Proposed public training session and demonstration for OpenGov in the Fall
- Route 66 Association Grant received in the amount of \$21,000 for repainting the Rt. 66 emblem
- Interviews conducted for vacant Accounting Technician position in the Finance Department
- Revenues received from the payment machines located at McHood Park and the Transfer Station
- Police Department's participation with Route 66 DUI Task Force operations
- Fire Inspections training successfully completed by three firefighters
- Economic Development projects including plan review for the new hotel on North Park Drive, renovations of the former Westerner Motel, new restaurant at 108 East Second Street, Walther Farms remodel of former Tate's Auto building and plans to renovate the Ames Ford Building
- Public Works projects expected to begin in the next week including paving on Kinsley Avenue, street striping and the LED lighting project
- Increase of military traffic at the airport

The City Manager also provided an update on the 4FRI project with bids now expected to be opened on July 31st and discussed plans to reopen city operations and facilities without restrictions on July 1st.

B. Quarterly Report from Recreation Manager

After highlighting events that were included in her written report as part of the packet, the Recreation Manager reported that 24 teams have registered for COED softball. Upcoming events include the July 4th parade and the July 7th 108th Army Band Performance at Eagle Pavilion.

The Recreation Manager also responded to questions from members of the Council regarding the Little League tournament and the possibility of offering night swim lessons. Mayor Cano commented on the new floor at the Girl Scout House wherein the Recreation Manager thanked the Public Works Director and his staff for the recent renovations done there.

CONSENT CALENDAR

Motion: Moved by Councilmember Boyd, seconded by Councilmember Jackson, to approve the Consent Calendar as listed. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, Jackson, MacLean and Nelson voting yes.

- A. Check Register**
- B. Minutes – City Council Work Session – May 4, 2021; Regular Meeting & Executive Session – May 11, 2021**
- C. Liquor License Application Series #12 (Restaurant) for Olde Town Grill Located at 108 East Second Street**
- D. Acceptance of Grant from Arizona Department of Administration for Funding of Ongoing Operations of the Police Department's Public Safety Answering Point for FY 21/22**
- E. Award Bid and Approve Payment for LED Street Lighting Improvements**
- F. Amendment to Agreement for City Attorney Services**
- G. Ordinance No. 1363 Authorizing the City to Enter into a Three-Year Rental Agreement with Northern Arizona Council of Governments d/b/a Winslow Head Start Program**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Request from the Cherry Bombs for Assistance with Their Pride Party**

After Councilmember Crisp stated that she will be presenting this item due to the fact that Laura Parsons, President of the Cherry Bombs, could not be at the meeting, she discussed details of the Second Annual Pride Party scheduled for the weekend of June 25th. Information about the event and a request letter were provided to the Council. Councilmember Crisp clarified that the Cherry Bombs are requesting use of the Vargas Field ramadas on Saturday, June 26th, as well as traffic control and the use of city water for the bounce house.

After discussion regarding a possible monetary donation, the City Attorney stated that this item is on the agenda for action to consider the request and provided information regarding Arizona law as it pertains to the gift clause. In response to a question from Councilmember

Jackson, the Police Chief and Public Works Director stated that there are no issues with providing assistance for the event. After the City Attorney confirmed that Councilmember Crisp can take part on action regarding this item wherein no conflict exists since she presented the item, the following motion was made:

Motion: Moved by Councilmember Crisp, seconded by Councilmember Jackson, to grant the request from the Cherry Bombs for assistance with their Pride Party as outlined in their letter. Motion passed with Mayor Cano and Councilmembers Boyd, Crisp, Jackson and Nelson voting yes and Councilmember MacLean voting no.

B. Approve and Adopt Resolution No. 1868 Setting Forth the Tentative Budget and Establishing the Expenditure Limitation for Fiscal Year 2021-2022

The Finance Director referred to the resolution and State budget forms included in the packet and stated that the tentative budget has been prepared in accordance with A.R.S. 42-17102. The Finance Director also outlined the changes that were made in accordance with direction from the Council at the Budget Work Session which were an addition of \$250,000 for expansion of the library and \$5,000 for the 9/11 memorial.

At the request of Councilmember Crisp, the Finance Director confirmed that this is the tentative budget. The Finance Director provided information regarding requirements to publish the tentative budget prior to adoption of the final budget and clarification was also provided that the resolution establishes the ceiling for the budget wherein it cannot be increased. The City Manager confirmed that no citizen feedback has been received regarding the budget.

In response to a question from Mayor Cano, there was discussion regarding how a department or commission (specifically the Arts Council and Historic Preservation Commission) receives notification if donations are received for their specific use.

Motion: Moved by Councilmember Boyd, seconded by Councilmember Jackson, to approve and adopt Resolution No. 1868. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, Jackson, MacLean and Nelson voting yes.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion: Moved by Councilmember Crisp, seconded by Councilmember MacLean, to leave regular session and move into executive session. Mayor Cano clarified that the executive session is being held under A.R.S. 38-431.03(A)(1) for annual evaluation of the performance of the City Manager and A.R.S. 38-431.03(A)(4) for discussion and consultation with the City attorney in order to consider its position and instruct the City Attorney regarding the City’s position regarding the City Manager’s Employment Contract. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, Jackson, MacLean and Nelson voting yes.

EXECUTIVE SESSION

- A. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for annual evaluation of the performance of the City Manager and pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the City Attorney in order to consider its position and instruct the City Attorney regarding the City’s position regarding the Manager’s Employment Contract**

ADJOURNMENT

Motion: Moved by Councilmember Boyd, seconded by Councilmember Crisp, to adjourn at 9:15 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, Jackson, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on May 25, 2021 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2021.

City Clerk