

Minutes of the regular meeting and executive session of the Winslow City Council held on June 8, 2021 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Boyd (via Zoom), Councilmember Cake (via Zoom), Councilmember Crisp, Councilmember Jackson, Councilmember MacLean, Councilmember Nelson (via Zoom)

MEMBERS ABSENT:

None

STAFF:

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Tim Westover Public Works Director, Ken Arend Police Chief, James Hernandez Fire Chief

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember Jackson. Roll call was taken and Councilmembers Boyd and Cake were absent. Motion: Moved by Councilmember Crisp, seconded by Councilmember Jackson, to excuse Councilmembers Boyd and Cake. Motion passed unanimously with Mayor Cano and Councilmembers Crisp, Jackson, MacLean and Nelson voting yes. Councilmember Cake arrived at 6:44 p.m. Councilmember Boyd arrived at 7:57 p.m.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

After stating that the Farmers Market will be celebrating their third anniversary on July 3rd, Councilmember Crisp announced details of the Little League All-Star Games that will be held in Winslow on June 28th and July 1st. Councilmember Crisp also announced that Good Morning Winslow will resume on July 7th and explained that the meetings are an opportunity for the business community and local leadership to network with each other.

Councilmember Nelson announced the schedule for the High Desert Dance Academy Camps scheduled for June 8th – 10th and July 7th – 10th. Councilmember Nelson also announced that the Academy will be offering ballroom dance lessons in July.

After providing information regarding the drive-in movie nights scheduled for June 11th & 12th, Mayor Cano discussed the success of the Elks-sponsored carnival held last weekend stating that Sun Valley Rides made a \$1,500 donation to the city to be used for millings next to the Chamber parking lot.

Mayor Cano also announced details of the Pow Wow scheduled for July 3rd and the Sock Hop on the Corner scheduled for June 19th.

B. Future Agenda Items

Councilmember Nelson requested that discussion regarding a city-sponsored Soccer League be placed on an upcoming agenda. Mayor Cano provided additional information regarding the fact that due to a lack of support, it does not appear that the AYSO is going to resume a local soccer program.

Councilmember Crisp referred to discussions that have taken place with the Chamber Board and the City Manager regarding an economic opportunity space/business incubator and requested that the Chamber provide a presentation at the next meeting. There was further discussion wherein the Chamber Director stated that the following meeting (July 13th) would give him more time to prepare for the presentation. The City Attorney reminded the Council that this item is not on the agenda for discussion tonight.

Mayor Cano requested that a report regarding the status of dilapidated buildings in the community be provided at an upcoming meeting. The City Manager stated that the Building Inspector could be added to the quarterly report schedule and this information would be included in his report.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Presentation from Senator Kelly's Northern Arizona Outreach and Constituent Services Representative

Michele Ralston introduced herself and explained what her role involves as Outreach & Constituent Services Representative including learning local needs and issues that communities are facing. Ms. Ralston stated that Senator Kelly is most interested in a successful

rollout of the American Rescue Plan and wants to ensure that local residents receive the help that they need and deserve. Ms. Ralston briefly discussed funding for broadband upgrades and how to best coordinate efforts to move forward.

At the request of Councilmember MacLean, Ms. Ralston provided her cell phone number (928-606-1781) and encouraged the community to call her with questions or concerns. There was discussion regarding the economic impact that decertification of the Winslow Levee has had on the community and the urgent need for funding to get the levee recertified. Discussion included hardships created when property is located in the floodplain and Navajo County's proposal for funding assistance for the levee through Congressionally Directed Spending Funds.

The Mayor and Council extended their appreciation to Ms. Ralston for being in attendance.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager

The following reports were provided under the City Manager's Status Report:

The City Manager provided an update on the Kinsley Avenue paving project between First and Third Streets thanking the business community and residents of the downtown area for their patience. The City Manager also commented on options for demolition of the collapsed Elks Building located on First Street.

The City Manager then commented on the following items:

- Publication of the FY 21/22 Tentative Budget and formal adoption of the final budget on June 22nd
- Renovation of the Ames Ford Building for future office space
- Remodel of former Tate's Auto building by Walther Farms

B. Monthly Financial Report by Finance Director to Include Balances, Expenditures and Revenues in All Funds

The Finance Director provided a summary of his written report covering the month of April 2021 that included a comparison in General Fund Revenues as well as increases in City Sales Tax, Vehicle

Tax, Urban Revenue Sharing (Income Tax) and State Sales Tax. The Finance Director also reported that revenues for water, sewer and garbage are up despite having waived late fees and halting shutoffs, which will resume on July 1st.

The Finance Director highlighted the following City Sales Tax categories provided by the Department of Revenue: Restaurant and Bars, Retails Sales, Hotels, Retail Sales Food for Home Consumption and the Restaurant & Bars and Hotel/Motel additional taxes.

The Finance Director provided information regarding the Flat Income Tax proposal stating that, if passed, the tax would have an impact on the FY 23/24 budget. Councilmember Crisp expressed her concern regarding the proposed reduction of \$350,000 if the Flat Tax is approved. Councilmember Jackson encouraged citizens to contact their legislators to voice their concern regarding the impact to municipalities since the tax has not yet been voted on.

The Finance Director also responded to a question from Councilmember Jackson regarding how customers will pay for large past due balances once late fees and shut-offs resume.

C. Quarterly Fire Report to Include Call Statistics, Equipment Repairs and Personnel Training

The Fire Chief referred to his written report and stated that he recently made a trip to Wisconsin to review the blueprints for the new fire truck with an expected delivery date of February 2022. The Fire Chief also reported that annual hose testing is taking place and will continue for an additional two weeks.

The Fire Chief provided information regarding two recent structure fires and commented on the impact that the Winslow Levee has on structures when they are damaged by a fire. In response to a question from Councilmember Crisp, the Fire Chief stated that he is currently issuing burn permits within city limits. There was a brief discussion regarding fire restrictions and the Fire Chief responded to a question from Councilmember Jackson regarding fire hydrant testing.

CONSENT CALENDAR

Councilmember Crisp requested that Item D be pulled for discussion and Mayor Cano requested that Item E be pulled for discussion. After the Chamber Director Bob Hall stated that he did not have any comments or concerns regarding the Tourism Promotion Contract, Councilmember Crisp stated that she no longer wished to have Item D pulled. Motion: Moved by

Councilmember Cake, seconded by Councilmember MacLean, to approve the Consent Calendar as presented minus Item E. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, Jackson, MacLean and Nelson voting yes.

- A. **Check Register**
- B. **Minutes – City Council Regular Meeting & Executive Session – May 25, 2021**
- C. **Ordinance No. 1364 Approving the Hubbell Trading Post Lease and Management Agreement with the Chamber of Commerce**
- D. **Tourism Promotion Contract Between the City and the Winslow Chamber of Commerce**
- E. **Ordinance No. 1365 Amending Schedule 1 Administration Fees, 4 Community Services Fees, 5 Development Services Fees, 7 Library Charges & Fees, 8 Police Department Fees and 9 Public Housing Fees, of Ordinance No. 637, Schedule of Rates, Fees and Charges**

After explaining her reason for objecting to the increase from \$1200 to \$2000 for purchase of a non-resident adult lot at the cemetery as referenced in Schedule 5, Mayor Cano implored the Council to not approve the increase. There was further discussion regarding the proposed increase and the recommended change to delete both **non-resident within Navajo County** and **non-resident outside Navajo County** to reflect just non-resident. Councilmember Jackson stated that he would like to see a true cost for a burial and operation of the cemetery before making a decision to increase the fees for non-residents.

The City Manager discussed the need to digitize cemetery records and develop future sections at the cemetery, both of which are costly. The City Manager also discussed the fact that the city provides a public service for its residents wherein it is not an enterprise/self-sustaining program.

Councilmember Crisp stated that she is not comfortable treating individuals differently based on where they reside. Councilmember Jackson stated that he feels it is bad timing to make an increase and proposed staying with the original language and fees for the cemetery. Councilmember Jackson also proposed that an analysis be done prior to next year for discussion when fees will be considered again by the Council.

Clarification was provided that Councilmember Jackson is proposing that the language for purchase of non-resident within Navajo County adult lots, perpetual care for \$900 remain in the schedule; that purchase of non-resident outside Navajo County adult lots, perpetual care for \$1200 remain in the schedule; and that the purchase of non-resident within Navajo County infant lots, perpetual care for \$350 remain in the schedule.

Councilmember MacLean requested that the percentage of taxes that actually go to the cemetery be provided to the Council with the other information that has been requested.

Motion: Moved by Councilmember Jackson, seconded by Councilmember Crisp, to adopt all Fee Schedules with the exception of Schedule 5, Development Services Fees, for Desert View Cemetery, wherein the language and fees will be maintained as follows: purchase of non-resident within Navajo County adult lots, perpetual care - \$900; purchase of non-resident outside Navajo County adult lots, perpetual care - \$1200; purchase of non-resident within Navajo County infant lots, perpetual care - \$350; and purchase of non-resident outside Navajo County infant lots, perpetual care - \$475. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, Jackson, MacLean and Nelson voting yes.

MOTION TO ADJOURN TO EXECUTIVE SESSION

Motion: Moved by Councilmember MacLean, seconded by Councilmember Crisp, to move into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, Jackson, MacLean and Nelson voting yes.

EXECUTIVE SESSION

- A. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the City Attorney in order to consider its position regarding the Manager's Employment Contract**

COUNCIL DIRECTION OR POSSIBLE ACTION REGARDING THE CITY MANAGER'S EMPLOYMENT CONTRACT

After returning from executive session, the following motion was made:

Motion: Moved by Councilmember MacLean, seconded by Councilmember Jackson, to approve the Employment Agreement between the City of Winslow and Mr. John Barkley. Motion passed by roll call vote with Councilmembers

Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes and Mayor Cano voting no.

ADJOURNMENT

Motion: Moved by Councilmember Crisp, seconded by Councilmember Cake, to adjourn the City Council meeting at 8:22 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on June 8, 2021 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2021.

City Clerk