

Minutes of the regular meeting of the Winslow City Council held on June 22, 2021 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Boyd, Councilmember Cake, Councilmember Crisp, Councilmember Jackson, Councilmember MacLean, Councilmember Nelson

MEMBERS ABSENT:

None

STAFF:

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Tim Westover Public Works Director, James Hernandez Fire Chief, Ernie Cano Police Lieutenant, Kim Salazar Public Housing Manager, Marie Toliver Administrative Assistant

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember Jackson. Roll call was taken and all members were present.

CALL TO THE PUBLIC

Judy Howell provided information regarding animals that are available for adoption at the shelter and stated that volunteers, as well as large milk bones, training pads and large dog toys, are needed at the shelter. Ms. Howell also reminded citizens to consider fostering or adopting a dog from the shelter.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced the following events:

- Library Grand Reopening on June 28th
- Good Morning Winslow on July 7th @ 7:00 a.m.
- Food Distribution on Thursday, June 24th
- Pride Celebrations scheduled for June 25th & 26th
- Farmers Market Birthday Celebration on July 3rd & evening Farmers Market on July 7th
- 108th Army Band Performance on July 7th

- Monthly gardening program sponsored by Growing on 66 and Sweetland Community Garden

Councilmember Crisp also reminded everyone to have patience when dealing with individuals who have been displaced by the current fires burning in Arizona.

Mayor Cano referred to grant funds that have been received for a community event that is scheduled for August 21st at the Eagle Pavilion. The event will be for the entire community to raise awareness for opioid addiction and is being coordinated by Community Bridges with assistance from the mayor, the police department and the Chamber of Commerce. Mayor Cano also commented on the Pow Wow scheduled for July 3rd.

Councilmember MacLean stated that he recently received a compliment from a visiting family member on how beautiful the downtown area looks.

B. Future Agenda Items

Mayor Cano stated that she was contacted by a citizen regarding the need for speed bumps in the downtown area and requested that it either be included on an upcoming agenda or discussed at the staff level.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Quarterly Old Trails Museum Report

Ann-Mary Lutzick, Director of the Old Trails Museum, highlighted information from her written report that was included in the packet including cancellation of this year's Antique Appraisal Fair and the High Desert Fly-In.

Ms. Lutzick also stated that she is in the process of rebuilding their volunteer corps and asked individuals to contact her if they are interested in volunteering at the museum. Ms. Lutzick responded to questions and comments from Mayor Cano regarding their volunteer program.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager

The following reports were provided under the City Manager's Status Report:

After referring to his written report previously provided to the Council, copies of which were provided to the public at the meeting, the City Manager discussed the impact that the wildfire season is having on the Taxiway B paving project at the airport.

The City Manager then commented on the following items:

- Active recruitment of employment opportunities
- Completion of Personnel Policy Manual training
- Opening of all city facilities on July 6th with no COVID-related requirements
- Beginning of enforcement of code violations related to permanent residence in RV's on July 5th, which was delayed due to COVID
- Continuation of adding fillable documents on the city website
- Hiring of two new cadets and testing of applicants at the police department with implementation of a \$5,000 sign-on bonus for laterals
- Decrease of 3% in crime rates during the most recent reporting period
- Updates on Public Works projects including stop sign installation, completion of paving on Kinsley Avenue, paving on Williamson Avenue between Gilmore & Lee Streets, installation of LED lights at Philly's Field, resurfacing of tennis courts and installation of new concrete sidewalks, steps and ramps at Vargas Field
- Lead base paint removal and furnace replacement at Public Housing
- Grand Re-Opening of the Library on June 28th and details of the Summer Reading Program
- Average of 140 transit riders per month with COVID restrictions; looking at extending services to and from airport

B. Quarterly Report from Public Housing Manager

The Public Housing Manager provided information regarding occupancy rates for the last six months for both Section 8 and Public Housing, including waiting list numbers. The Public Housing Manager discussed renovations that are being done in conjunction with modernizing Public Housing units and also provided updates on the removal of lead base paint and replacements of furnaces.

The Public Housing Manager stated she has received 30 emergency housing vouchers and is working with the local Coalition to End Homelessness to establish a Memorandum of Understanding, which is required by HUD, for approval by the Board at a July meeting. The Public Housing Manager explained the process for placing families using the emergency vouchers.

In closing, the Public Housing Manager extended thanks to her staff for assisting her with keeping the Public Housing Program running in an efficient manner. The Public Housing Manager also responded to questions and comments from the Mayor and members of the Council.

CONSENT CALENDAR

Motion: Moved by Councilmember Cake, seconded by Councilmember Boyd, to approve the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

- A. Check Register**
- B. Minutes – City Council Regular Meeting & Executive Session – June 8, 2021**
- C. Appointment of Member to Board of Adjustment**
- D. Appointment of Members to Arts Council**
- E. Appointment of Member to Historic Preservation Commission**
- F. Declare Vacancy on Historic Preservation Commission and Appointment of Member to Fill Remainder of Term**
- G. Third Amendment to Cooperative Purchasing Agreement with McCauley Construction, Inc.**
- H. Resolution No. 1870 Adopting the City’s Annual Pension Funding Policy**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Request for Assistance for the July 3rd Native American Pow Wow**

Erin Dickson discussed the success of their Pow Wow held two years ago and thanked the city for use of the multi-purpose field and lights

for this year's event. Mr. Dickson stated that he is requesting a \$500 monetary donation, assistance with trash cans and temporary removal of the fence on the north side of the multi-purpose field.

Mr. Dickson commented on COVID protocol for the event and responded to questions and comments from the Council. The Public Works Director confirmed that there will not be an issue with removal of the fence. In response to a question from Mayor Cano regarding available funds in the Council's budget, the City Clerk stated that funds will be taken out of next fiscal year's budget since the event is scheduled for July 3rd.

After further discussion regarding the event, the following motion was made:

Moved by Councilmember Boyd, seconded by Councilmember MacLean, to grant the \$500 assistance for the July 3rd Native American Pow Wow. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

B. Public Hearing on Proposed Increase to Water and Wastewater User Charges

The City Manager introduced Dan Jackson, Vice President of Willdan Financial Services, who stated that Willdan has been the city's consultant for the past several years and developed 2021 Analysis and Long-Term Financial Plan for water and wastewater rates that was originally presented to the Council in April.

Mr. Jackson provided a PowerPoint presentation containing information that he discussed in detail, including an outline of current water and wastewater current rate structures, the water and wastewater utilities 10 year cost of service forecast, long-term rate plan findings & conclusions and the reasons that the proposed water and wastewater rate plans for 2022 – 2026 are being recommended.

Mr. Jackson then explained the following reasons that a rate plan is beneficial to the city:

- Will enable the Utility Fund to retain financial health
- Will ensure that the General Fund will not have to support the Utility Fund
- Will enable \$5.0 million in investments into the future of the city

- Will only require ratepayers to pay what it is costing the city to provide this service
- Rates will continue to be comparable to surrounding cities and state average

Mayor Cano opened the public hearing.

There were no public comments regarding the proposed increase to water and wastewater user charges.

Mayor Cano closed the public hearing.

C. Approve and Adopt Ordinance No. 1366 Approving a Rate Increase for Water and Wastewater User Charges and Setting an Effective Date

Motion: Moved by Councilmember Boyd, seconded by Councilmember Cake, to adopt Ordinance No. 1366. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

D. Public Hearing and Citizen Input on Final Budget for Fiscal Year 21/22

Mayor Cano opened the public hearing.

The following individuals spoke regarding the final budget for fiscal year 21/22:

Judy Howell commented on the budget that includes salary increases for the police department and encouraged the Council to hire an additional employee at the Animal Care Facility.

Mayor Cano closed the public hearing.

E. Public Hearing and Citizen Input on Estimated Tax Levy

Mayor Cano opened the public hearing.

There were no comments regarding the estimated tax levy.

Mayor Cano closed the public hearing.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Boyd, to adjourn at 7:45 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on June 22, 2021 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2021.

City Clerk