

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, July 29, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 N. Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Chairperson Kenna (telephonically)  
Commissioner Evans  
Commissioner Law  
Commissioner Leary

**MEMBERS ABSENT**

Commissioner Beall  
Commissioner Emigh  
Commissioner Hardy

**STAFF**

Marie Toliver, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:34 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioners Beall, Emigh and Hardy were absent.

Motion: Moved by Commissioner Evans, seconded by Commissioner Leary, to excuse Commissioners Emigh and Hardy. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law and Leary voting yes. Prior to voting on the motion, there was discussion regarding the fact that Commissioner Beall did not notify staff that she would not be in attendance. There was also discussion regarding past action by the Commission when members failed to contact the city to advise that they would be absent from a meeting.

**DISCUSSION AND/OR ACTION TO APPROVE MINUTES – MAY 27, 2021 AND JUNE 24, 2021**

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve the May 27, 2021 minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law and Leary voting yes.

Motion: Moved by Commissioner Evans, seconded by Commissioner Leary to approve the minutes as presented for the June 24, 2021 meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law and Leary voting yes.

**CALL TO THE PUBLIC**

None.

**STATUS REPORT**

- A. Update regarding moving the Birthplace Cabin to City property located at 218 N. Williamson Avenue. (Commissioner Hardy)**

No update was provided due to the absence of Commissioner Hardy.

- B. Update regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Emigh and Commissioner Evans)**

Commissioner Evans referred to previous quotes that were received and was advised by the two vendors that the cost has now tripled. Commissioner Evans stated that he intends to reach out to Mr. Tafoya with Future Farmers of America to inquire if he may be able to complete a sand cast. Commissioner Leary reported that, at the request of Commissioner Emigh, she spoke to Mr. Tafoya and he stated that they cannot work with raised lettering as requested but they would be able to do cut-out lettering similar to Hubbell Building sign. Commissioner Leary stated that Mr. Tafoya is willing to meet with the Commission if they would like to proceed with a cut-out sign.

There was a brief discussion regarding other options wherein Commissioner Evans stated that he will continue to work with the vendors who previously provided quotes for the sign. At the request of Commissioner Evans, this item was continued to the next meeting.

**C. Update on the digitizing of historic buildings in Winslow (Chairperson Kenna and Commissioner Evans)**

Chairperson Kenna stated that the paperwork to add the airport to the National Register should be finalized this week and expressed her appreciation to those who have assisted her with the process, especially the library staff.

There was discussion regarding the process to digitize historic buildings and if those records consisted of documents and/or pictures that were being converted into digital files. Commissioner Leary stated that the library and museum would like to have a copy of whatever information is digitally converted and saved throughout the process. Chairperson Kenna agreed that copies could be provided once the project has been completed.

**COMMISSION CONSIDERATION AND ACTION**

**A. Discussion and/or action regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Emigh)**

Chairperson Kenna referred to the discussion that took place under Status Reports and noted that this item was continued to the next meeting.

**B. Discussion and/or action regarding acquisition and restoration of the old drive-in movie theatre sign. (Chairperson Kenna and Commissioner Evans)**

After Chairperson Kenna informed the group that she has been unable to contact the owner of the sign, Commissioner Evans stated that he has inspected the sign and that restoration would require painting and lighting replacement. Commissioner Evans stated that he will attempt to contact the owner of the sign and look into possible grants to fund the project.

**C. Discussion and/or action regarding assisting with repairs of walkway building roof next to the underpass. (Chairperson Kenna)**

Commissioner Law noted that this item was assigned to him and stated that he has been in contact with Dan Lutzick at La Posada, who has tiles that can be used. Commissioner Law stated that he has also been in contact with Robert Hurst regarding a price to replace the tiles and hopes to have that available for the next meeting.

There was further discussion regarding whether permission will be needed from BNSF to access the building wherein it was noted that the city controls the pedestrian walkway so there should not be an issue. Commissioner Evans noted that the Track Superintendent can be informed of the project so crews are aware that work is being done in the area of the tracks.

**D. Discussion and/or action to consider including the Bank of the West building on the National Register. (Chairperson Kenna)**

Chairperson Kenna stated that her current schedule will not allow her to take on this project and asked the Commission if anyone felt that they could take leadership of this item. Commissioner Evans stated that he would be willing to do so.

Motion: Moved by Chairperson Kenna, seconded by Commissioner Evans, to approve reassignment of this item to Commissioner Evans. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law and Leary voting yes.

**E. Discussion and/or action regarding the possible digitization of the historic buildings in Winslow. (Chairperson Kenna)**

Chairperson Kenna stated that information regarding older buildings and sites (Brigham City, Homolovi Ruins, downtown buildings) is being compiled for digitization. Chairperson Kenna further stated that Winslow resident Jim Buckley has offered his services to take photographs of the sites and buildings if needed. Chairperson Kenna would also like the information obtained from this project uploaded to YouTube.

In response to a question from Commissioner Evans, Chairperson Kenna stated that it is her intention to bring information regarding the properties in Winslow currently listed on the National Register into a newer, updated format. Chairperson Kenna commented on the importance of the role of the Historic Preservation Commission with regard to this project.

**FUTURE AGENDA ITEMS**

Commissioner Evans stated that there are structure issues at Brigham City that need to be addressed including the Fort Communal Dining Hall. Commissioner Evans noted that grant funding for the project has been depleted and the condition of the structure is worsening over time. Commissioner Evans suggested working with city staff to obtain either matching or non-matching funding for emergency stabilization of the dining hall.

Commissioner Evans stated that he would like to add the hill next to the Hubbell Building to the existing documentation for the National Register as a contributing land feature. Chairperson Kenna stated that the Chamber has started a project for that area and there was further discussion the project. It was suggested that Bob Hall provide a report to the Commission detailing their project at a future meeting.

Commissioner Evans requested that discussion regarding the Arcadia Dance Hall on First Street be placed on the next agenda due to the fact that the building is on the National Registry and located in the Historic District.

Commissioner Leary stated that that the library is working on a fictional ghost tour for the Fall that will mix storytelling elements along with non-fictional educational history of local buildings so she may be contacting individuals to get further information on buildings and sites.

### **ADJOURNMENT**

Motion: Moved by Commissioner Evans, seconded by Commissioner Leary, to adjourn at 4:59 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Law and Leary voting yes.

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Chairperson Tess Kenna

ATTEST:

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Recording Secretary