

Minutes of the regular meeting of the Winslow Airport Commission held on August 16, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Chairman Lazzarini  
Commissioner Blalock  
Commissioner Coolidge  
Commissioner Kenna  
Commissioner Patton

**MEMBERS ABSENT**

**STAFF**

John Barkley, Airport Manager  
Marie Toliver, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:30 p.m. The Pledge of Allegiance was recited and the invocation was given by Commissioner Kenna. Roll was called and all commissioners were present.

**Discussion and/or Action to Approve Minutes – July 19, 2021**

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Kenna, to approve the July 19, 2021 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

**Call to the Public**

None.

**Discussion and/or Action Which May Include Current Airport Activities and Operational Matters**

Orville Wiseman of Wiseman Aviation reported that two Marine CH-53 Super Stallions helicopters landed at the airport last week with one needing repairs. Mr. Wiseman explained that heavy equipment was brought in to move the aircraft and it is undetermined at this time how long the helicopter will be at the airport, although it was noted it is not currently in the way of other aircraft.

Mr. Wiseman also reported that the recent movie night at the hangar, a showing of ‘Top Gun’ on Saturday, August 14<sup>th</sup> went well.

**Report by Airport Manager Which May Include Updates from City Regarding Airport**

The Airport Manager reported that operations at the airport are running smoothly thanks to the Wiseman Aviation staff. The Airport Manager commented on maintenance of the walkway at the terminal, including fence and weed control.

The Airport Manager further reported that the “Though-the-Fence” Agreement with Guardian Air has been finalized and will be presented to City Council in the near future. The Airport Manager responded to a question from Commissioner Kenna regarding

stipulations of the lease, specifically options for the city to sub-lease areas/property. The Airport Manager advised that he is customizing a template obtained from the Airport Association of Arizona to create an Airport Minimum Standards Policy that will include Guardian Air.

The Airport Manager reported that a local citizen and entrepreneur Steffen Bailon has signed a one-year restaurant lease at the airport. Mr. Bailon has advised that he intends to provide a breakfast and afternoon menu, adding that the restaurant will also be opened on the weekends. The Airport Manager stated that the city may be able to assist with flooring and has offered storage for the removal of equipment and other items.

### **Report by Airport Engineer Which May Include Airport Project Updates**

Lance McIntosh of C&S Engineers provided a report regarding PAVEX returning to the airport this week in preparation of paving Taxiway B stating that the entire project including paving, grading, final striping and material testing will occur over a four-day period. Mr. McIntosh advised that a final summary report will be submitted to the City, the FAA and ADOT once the project has been completed. C&S Engineers will then submit a final grant reimbursement request so that the grant can be closed out.

Mr. McIntosh also provided information regarding the drainage project and reconstruction of runway 11/29 stating that a drainage survey and geotechnical investigation will be being scheduled within the next two months.

The Airport Manager commented on National Aviation Week commemorating the Wright Brothers first flight. The Airport Manager also discussed the efforts of Tess Kenna, Chairperson for the Historic Preservation Commission, to have the hangar placed on the National Historic Register.

### **Adjournment**

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Kenna, to adjourn at 4:45 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

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Chairman Lazzarini

ATTEST:

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Recording Secretary