

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, September 30, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairperson Kenna
Commissioner Beall
Commissioner Evans (telephonically)
Commissioner Hardy
Commissioner Law
Commissioner Leary

MEMBERS ABSENT

Commissioner Emigh

STAFF

John Barkley, City Manager
Suzy Wetzell, City Clerk
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:34 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioner Emigh was absent.

Motion: Moved by Commissioner Leary, seconded by Commissioner Hardy, to excuse Commissioner Emigh. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

Chairperson Kenna announced that both the Just Cruisin' Car Club and Winslow Quilt Show will have their annual events on October 1-2, 2021.

Commissioner Leary announced that the Winslow Library Fictional Ghost Tour will begin on Monday, October 4, 2021. Commissioner Leary also shared the tour brochure with the commission.

Commissioner Evans announced that Winslow Shrine Club will host a fundraising rummage sale at 511 W. 2nd Street on Saturday, October 2, 2021.

Chairperson Kenna stated that candy was purchased and announced commission plans to participate with a booth at the city's annual Halloween Parade in the Park on Friday, October 29, 2021.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – AUGUST 26, 2021

Prior to the motion to approve minutes, Commissioner Evans noted a typographical error on the footer on the agenda wherein the City Clerk stated that it would be corrected.

Motion: Moved by Commissioner Evans, seconded by Commissioner Beall, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

STATUS REPORTS

A. Update from City Manager regarding structural issues at Brigham City including the Fort Communal Dining Hall.

Chairperson Kenna recalled a recent visit to Brigham City where the current overall condition of the site was observed. The City Manager addressed the commission, acknowledging that Brigham City has a rich, historical significance for Winslow. He also noted that the site has languished for many years. The city will review necessary budgeting requirements in order to obtain a professional structural assessment of the site and with the commission's discretion, address any emergency repair needs. The City Manager also noted that the City Council will be made aware of restoration plans for this site. Further discussion occurred regarding the most recent work that had been completed by Mr. Gene Hancock circa 2012.

In response to Chairperson Kenna's question, the City Manager stated that the ultimate goal of this project would be to fully restore the Brigham City site in order to open it to the public. The City Manager noted that seeking grant funding will assist with this endeavor, and ensured that the city will support the efforts of the commission in regards to seeking and obtaining funding.

B. Update regarding acquisition and restoration of the old drive-in movie theatre sign. (Commissioner Evans)

Chairperson Kenna reported that she was informed that the owner of the sign will make contact with her when he is available. She further stated that there are two options regarding the sign. One option is that the sign be fully restored and remain at its current location. The second option is to remove the sign, fully restore and place it where it can be utilized in the revitalization of the Route 66 area and enjoyed by the public. Commissioner Kenna also stated that the sign may be resting on an easement thus, its location is on city property. The City Manager offered to look into the location of the sign to verify this information.

C. Update from the City Manager regarding Arcadia Dance Hall located at 104 East First Street.

The City Manager acknowledged the dynamic history of the Arcadia Dance Hall and the commission's concern for preservation. The City Manager reported that the city made a bid to purchase the property with the intention to assess the building and raise the site if necessary to ensure public safety. However, the city was underbid by a development company. The City Manager further reported that the new owner did make initial contact to discuss their intent to save the front façade

and possibly convert the property into a restaurant. The owner also asked if the city had any particular expectations for the property such as creating a parking lot or space for a public restroom. However, since that conversation, there has not been any significant activity at the property. A 30-day Notice of Condemnation was issued by the city on September 8th and, if there is no response by the owner by October 8th 2021, the city will then move forward to condemn the building.

Chairperson Kenna noted that saving the front façade of the building would be key. The City Manager agreed and also stated that a follow up plan of action would be presented to the commission at a later date.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding assisting with repairs of walkway building roof next to the underpass (Commissioner Law)

Commissioner Law made contact with a roofing company in order to obtain a bid for the work on this project. Rain gutters and tiling replacement were also discussed and added to the work order. Commissioner Hardy reminded the commission that Dan Lutzick with the La Posada has possession of original tiles that would match the existing structure.

Chairman Kenna acknowledged this information and directed Commissioner Law to submit the bid to the City Clerk for distribution at the next meeting.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Law, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

B. Discussion and/or action regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Emigh and Commissioner Evans)

Commissioner Evans stated that the Public Works Director referred him to John Patterson of Joseph City who may be able to create a plaque. Commissioner Hardy shared that Mr. Patterson utilizes a computer system to design and cut the project to specification and stated that he will give Commissioner Evans contact information for Mr. Patterson. Commissioner Evans stated he will obtain cost information, and set a production date for this project and share this at the next meeting.

Motion: Moved by Commissioner Evans, seconded by Commissioner Beall, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

C. Discussion and/or action regarding the purchase of flags for the Route 66 East end shield and gardens. (Commissioner Evans)

Commissioner Evans stated that there is currently no flag displayed at the location. He addressed the commission with the request to purchase a flag and place it at the location on behalf of the city. Discussion occurred regarding the style of flags such as a Route 66 and/or Arizona state flag. Chairperson Kenna asked the commission to provide their input with Commissioners Beall, Hardy, Leary and Law indicating that the Arizona flag would be their desired flag choice.

Commissioner Evans stated that he has researched the purchasing of a flag and the cost is approximately \$120.00 with a life-span of 3-6 months (given weather elements such as wind). Should the request be approved, he will also coordinate the purchase in cooperation with procurement guidelines and the current vendor utilized by the city.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Beall, to approve the purchase of an Arizona state flag utilizing a budget of \$150.00 for the Route 66 East end shield and gardens. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

D. Discussion and/or action regarding implementation of Historic Building Information Scan Codes (Chairperson Kenna)

Chairperson Kenna, along with Commissioner Leary, addressed the commission with a concept to development a public, digitized historic building information system. This concept would make for ease of public use and educational purpose. In order for this to be a cost effective endeavor, the option of metal signage with informative scan codes was discussed. Commissioner Leary noted that these signs could be made to order in any shape or color and at a fraction of the cost of copper or bronze plaques. With this system, Commissioner Leary would also utilize and maintain the existing Winslow Library page on the city website to house the information that would be accessed via the scan code. Once the code is scanned, users would be routed to the Library page and provided with historical information of the building. As of now there are seven buildings (such as La Posada) that are available to add to this project.

Commissioner Evans mentioned that as an alternative, vinyl stickers with QR codes could be placed in a window of the building should the owner agree to do so. This option could be even more cost effective than the plaques or metal signage combined.

Chairperson Kenna directed Commissioner Leary and Beall to work together to develop this concept further and to present this topic again at the next meeting for discussion and/or action.

Motion: Moved by Commissioner Evans, seconded by Commissioner Beall, to approve the development of implementing information scan codes. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

FUTURE AGENDA ITEMS

Chairperson Kenna relayed the status of the Winslow Lindbergh Regional Airport Historic Registry application and also provided historic information on the construction of the hangar. The application will be reviewed by the state on November 5th, 2021. After said review, Chairperson Kenna will report back to the commission any findings, requests or key notes stemming from the review.

The City Clerk gave notice to the commission that discussion regarding the November and December meeting schedule will be placed on the next meeting's agenda.

ADJOURNMENT

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to adjourn at 5:16 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Beall, Evans, Hardy, Law and Leary voting yes.

Chairperson Tess Kenna

ATTEST:

Larrilynn Oso, Recording Secretary