

Minutes of the regular meeting of the Winslow Airport Commission held on September 20, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Chairman Lazzarini  
Commissioner Blalock  
Commissioner Coolidge  
Commissioner Kenna  
Commissioner Patton

**MEMBERS ABSENT**

**STAFF**

John Barkley, Airport Manager  
Suzy Wetzel, City Clerk  
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:30 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioner Kenna was absent.

Motion: Moved by Commissioner Patton, seconded by Commissioner Blalock, to excuse Commissioner Kenna. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge and Patton voting Yes. Commissioner Kenna joined the meeting at 4:39 p.m.

**Discussion and/or Action to Approve Minutes – August 16, 2021**

Motion: Moved by Commissioner Blalock, seconded by Commissioner Patton, to approve the August 16, 2021 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

**Call to the Public**

None.

**Discussion and/or Action Which May Include Current Airport Activities and Operational Matters**

*\*\*This report was provided after the Report by the Airport Engineer\*\**

Orville Wiseman of Wiseman Aviation reported that daily operations have been going well and that staff has been busy in preparation for upcoming flight tests. Mr. Wiseman also reported that business has been steady though fuel supply issues have continued with 1/3 of the airport's fuel supply arriving from California due to the lack of available fuel haul drivers from the Phoenix area.

The Airport Manager noted that federal grant funding could provide for cleaning and disinfection services for the airport. Mr. Wiseman acknowledged this and stated that airport fogging machines were discussed but there has not been a decision made regarding the purchase of any particular disinfectant equipment.

After Mr. Wiseman responded to a question from Commissioner Coolidge the Guardian Air transport helicopter, the Airport Manager noted that the 'Through the Fence' Agreement is scheduled to be on an upcoming City Council agenda for approval.

Discussion also occurred regarding paint and stucco work on the airport terminal. In response to a question from Mr. Wiseman regarding the opening date for the restaurant, the Airport Manager stated that the Lessee has begun preparations in order to comply with the stipulations of the lease agreement and the grace period granted by the city.

### **Report by Airport Manager Which May Include Updates from City Regarding Airport**

The Airport Manager reported that a walk-through has been scheduled for Thursday, September 30, 2021 at 11:00 a.m. for the Taxiway B project and extended an invitation to the commissioners to attend.

The Airport Manager further reported that the airport restaurant which has been leased by Steffen Bailon is being cleaned and prepared for re-opening. A federal grant of \$28,000 was awarded, and the funds are available for the purchase of disinfection and cleaning supplies. Also, storage items such as furniture and older equipment was recently removed from the building to make way for new restaurant equipment such as a kitchen oven.

The Airport Manager also reported that the wind farm project is underway wherein Mr. Wiseman noted that the project will be a radar activated system with flashing indicators on the windmills that alert aircraft of their presence. The Airport Manager also provided information regarding the Forest Restoration Initiative project.

### **Report by Airport Engineer Which May Include Airport Project Updates**

Marija Knezevic, of C&S Engineers, provided a report on behalf of Airport Engineer Lance McIntosh regarding the Taxiway B and Connectors Reconstruction project. Ms. Knezevic also reported that the paving project is complete and following the walk-through on September 30<sup>th</sup>, there will be final summary report completed within the following weeks. The Airport Manager also added that the Airport Capital Improvement Plan (ACIP) is now intact for 2023-2028 which will prompt the next two projects to be a drainage study for airport grounds and also preliminary design and engineering of Runway 11/29.

### **Adjournment**

Prior to adjourning, Commissioner Kenna updated the Commission on the status of the application to place various airport facilities on the National Register of Historic Places.

Motion: Moved by Chairman Lazzarini, seconded by Commissioner Blalock, to adjourn at 4:52 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

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Chairman Lazzarini

ATTEST:

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Larrilynn Oso, Recording Secretary