

Minutes of the regular meeting of the Winslow Airport Commission held on October 18, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Blalock
Commissioner Coolidge
Commissioner Kenna
Commissioner Patton

MEMBERS ABSENT

STAFF

John Barkley, Airport Manager
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:32 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and all commissioners were present.

Discussion and/or Action to Approve Minutes – September 20, 2021

Motion: Moved by Commissioner Blalock, seconded by Commissioner Coolidge, to approve the September 20, 2021 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

Call to the Public

None.

Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Orville Wiseman of Wiseman Aviation reported on current airport repairs and equipment damage including a crew vehicle involved in a single-vehicle accident and a broken back window on the mowing tractor. Mr. Wiseman also noted a recent situation in which a self-serve fuel dispenser had broken down but has since been replaced with a mechanical unit. The repair has enabled the refueling process to occur with any type of refueling vehicle which Mr. Wiseman noted will be beneficial during fire season. Mr. Wiseman also believed that Winslow at this time may be the only airport in full compliance with NFP regulations.

Mr. Wiseman reported that business has been slow and fuel supply issues have continued as the cost of fuel has risen significantly and supply fulfillment has sharply decreased. As a result, Mr. Wiseman has opted to fill fuel tanks to capacity at all of his locations as a matter of preparedness. Mr. Wiseman believes that at the beginning of 2022, fuel suppliers will find that they have the difficult task of selectively managing fuel distribution. The discussion regarding these fuel challenges brought Mr. Wiseman to convey that he has researched the potential placement of a 100,000-gallon fuel tank at the Winslow Airport. Further discussion occurred with Mr. Wiseman confirming to Commissioner Kenna that an above-ground tank would be most suitable for this project. Commissioner Patton provided background and ownership information regarding an empty fuel tank located in Southside.

Continuing his report, Mr. Wiseman informed the commission that he had attended two City Manager meetings in Winslow and Cottonwood. Mr. Wiseman discussed the security issues he encountered at the Cottonwood Airport and felt that he wanted to focus more on business and opportunities in Winslow. With this, Mr. Wiseman made the decision to remove Wiseman Aviation from the Cottonwood Airport effective September 30th. Lastly, Mr. Wiseman stated that there several pieces of heavy equipment left from the Taxiway B project located at the end of the runway.

In response to a question from Commissioner Lazzarini regarding business in Gallup and Flagstaff, Mr. Wiseman indicated that both sites are also experiencing slow business traffic and cited this as an industry-wide situation.

Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager reported on the Taxiway B walk-through that occurred on September 30th, 2021 stating that construction work on this project was completed on schedule. The Airport Manager apologized for the logistical challenges the project posed but was ultimately satisfied with what was observed during the walk-through. Pavement cracks were noted on the runway and the Airport Manager requested that Mr. Wiseman keep a pictorial record of these cracks over the course of a year. There was further discussion regarding past repair attempts wherein the Airport Manager stated that repairs could be scheduled so that pilot alerts can be issued.

The Airport Manager continued, reporting that a video production company has expressed an interest in utilizing the airport hangar. The Airport Manager referred the company to speak directly with Mr. Wiseman, however, the company has not yet contacted Mr. Wiseman.

The Airport Manager stated that the ACIP (Airport Capital Improvement Program) includes a drainage study and provided information regarding the timeline for the study. In response to a question from Mr. Wiseman, the Airport Manager confirmed that the grace period granted to Airport restaurant lessee Mr. Steffen Bailon has ended. Monthly rent will now be charged and the lessee has until the end of October to show significant activity and/or plans to re-open. The Airport Manager recalled that Mr. Bailon has applied for utilities to be turned on at the restaurant and is also working towards the purchase of a new stove.

Report by Airport Engineer Which May Include Airport Project Updates

Airport Engineer Lance McIntosh was not present; therefore, no report was given.

Current Events and Announcements

The Airport Manager provided information regarding the application to have the airport included on the State and National Historic Registry and acknowledged Historic Preservation Commission Chairperson Tess Kenna for her efforts with this endeavor. There was further discussion regarding what is entailed with the registry process wherein the Airport Manager noted that grant funding, as well as architectural, structural protection and preservation will be made available. Commissioner Kenna provided information regarding the Historic Preservation Commission's involvement with historically protected buildings. Commissioner Kenna felt it may also be beneficial for a member of the Historic Preservation Commission to attend an Airport Commission meeting after the hearing.

The Airport Manager announced that the new Economic Development Director, Una Wirkebau has recently started with the city and has already made important contacts and connections that will assist with development of the airport and the City.

Adjournment

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Kenna, to adjourn at 5:09 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

Chairman Lazzarini

ATTEST:

Larrilynn Oso, Recording Secretary