

Minutes of the regular meeting of the Winslow City Council held on December 14, 2021 at 6:30 P.M. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. The Mayor and all members of the Council attended via Zoom.

MEMBERS PRESENT:

Mayor Cano, Councilmember Boyd, Councilmember Crisp, Councilmember MacLean, Councilmember Nelson

MEMBERS ABSENT:

Councilmember Cake, Councilmember Jackson

STAFF:

John Barkley City Manager (via Zoom), Trish Stuhan City Attorney (via Zoom), Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Tim Westover Public Works Director, Ken Arend Police Chief (via Zoom), James Hernandez Fire Chief (via Zoom), Una Wirkebau Economic Development Director (via Zoom)

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Winslow Indian Health Care Center employee Alfred Yazzie in his native Navajo language. Roll call was taken and Councilmembers Cake and Jackson were absent. Motion: Moved by Councilmember Nelson, seconded by Mayor Cano, to excuse the absent members. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Mayor Cano announced that Winslow is being featured on a new HGTV series, Home Town Kickstart, that is expected to enhance growth and opportunity within the community.

Councilmember Crisp announced that the Cherry Bombs are sponsoring an Angel Tree program for Alice's Place that is set up at Denny's. Councilmember Crisp also announced the community food distribution event that will take place on Thursday, December 16th and stated that beginning December 20th, burn permits will be issued at the Fire Department. Councilmember Crisp then discussed details of the

recent Lunch & Learn series and thanked the Executive Assistant at City Hall for her assistance with providing copies of handouts in pdf format.

Mayor Cano discussed the Elks Christmas Basket distribution program that will take place this Saturday (December 18th) and stated that volunteers are needed for the event.

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Recognizing “Nílch’ Éí Bee Íná – Air is Life Act of 2021”

Mayor Cano read the proclamation and commented on the passage of the new law. Mayor Cano also thanked Sierra Wilcox who was an advocate for this legislation.

B. Update from Winslow Council On Aging Regarding Programs Offered Through the Senior Center

Marshall Losey, Winslow Council on Aging Executive Director, shared information regarding various programs offered through the Senior Center that benefit the community’s senior population. Mr. Losey referenced activities that were offered at the Center prior to the pandemic but stated that in-house activities are now limited.

During the past year, Mr. Losey stated that both flu and COVID vaccines have been offered at the Senior Center. Current assistance being provided includes the food assistance program, the Navajo County Assessor’s Widow Exemption Program, Medicare informational meetings and AARP income tax services. Mr. Losey further stated that the Council on Aging is financially dependent on the generosity and support of the City of Winslow, Little Colorado Medical Center (LCMC), Navajo County and other local service organizations. Mr. Losey explained that their partnership with the Little Colorado Medical Center allows for congregated meals to be prepared and either delivered to homes or picked up through a drive-up program.

Mayor Cano, who recently joined the NACOG Area on Aging Advisory Council, stated that she would like for the City Council to be an active participant with our local Senior Center. Councilmember Crisp stated that the Senior Center is a valuable resource and

Councilmember MacLean thanked Mr. Losey and his organization for the services that are offered to the community.

C. Presentation from Local First Arizona Regarding 2022 Rural Development Initiatives

Braxton Hynes, Rural Economic Development Project Manager at Local First Arizona, provided a PowerPoint presentation explaining how Local First Arizona approaches rural development. This approach includes Community Engagement, Business & Workforce Development, Tourism & Marketing, Food Systems, Youth Engagement and Waste & Sustainability.

Areas of Support from the Arizona Economic Recovery Center was also included in the presentation as well as detailed information regarding the Rural Community Strength Index. Ms. Hynes discussed courses offered to business owners through their six-week Rural Business Academy.

In closing, Ms. Hynes discussed available funding through the Arizona Office of Tourism. Councilmember Crisp commented on the Rural Policy Forum offered by Local First Arizona stating that she is excited that the city can further their relationship with this organization.

D. Presentation of SWOT (Strengths, Weaknesses, Opportunities, Threats) Findings by Economic Development Director

The Economic Development Director provided a PowerPoint presentation showing results of the SWOT survey that was recently conducted.

Results were as follows:

Strengths

People
Hospital services
Community college
Transportation
Location

Weaknesses

Lack of housing
Lack of shopping
Lack of jobs/workforce
Appearance

Opportunities

Increased tourism
Entrepreneurial availability (housing, accommodation, shops, tourism)

Low cost – leverage our prime location & low tax rate
Increase partnerships and collaboration in region & state

Threats

Drugs/lack of facilities/policy
Aging infrastructure/buildings/flood zone
Permitting is clunky & takes too long
Park systems are lacking or non-existent

Other information provided as part of the survey results included details regarding specific responses that were received. The extensive list of top wants were as follows:

Target
Home Improvement Center
More restaurant/bar options
Better access to outdoor recreation
Access to 4-year college
Community Recreation Center
Performance Center/more art
More shopping in general
Clean up blight, weeds, look/feel of businesses (code enforcement)
Better parks
Better communication & transparency
More industry & workforce development
Housing options
Homeless shelter or other answer to mental health issues

In closing, the Economic Development Director commented on the Historic Downtown Task Force being established to create a better historic downtown. The Economic Development Director also stated that she will be sharing a synopsis of things that have happened in the last 30 days with the Council.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Highlights of Various City Department Activities

After stating that he is proud of what the Economic Development Director has accomplished since coming to Winslow two months ago, the City Manager commented on the following items:

- Strategic planning session held with staff to develop a list of initiatives that could be funded by the American Rescue Plan Act (ARPA) including renovation of Old Main for city use
- Recruitment for city job listings through NeoGov Insight that went live on November 21st
- Welcomed the new Lead Mechanic, City Hall Administrative Assistant and Police Department Cadets to the city's team
- Termination of the current airport restaurant lease and plans to expand the current lease agreement with the Fixed Base Operator to include the restaurant space
- Status of economic development projects including the O'Haco Subdivision, the hotel on North Park Drive and permitting for demolition work at the Graceland Portable Sheds building (the old Coke/wood plant)
- The city-wide Community Clean Up event held on December 4th
- Repair to water leak on Beale Wagon Road
- Concrete slab poured by city crews in support of the Community Garden's new greenhouse project
- Update on Transit operations
- HGTV production taking place in Winslow

The City Manager also extended thanked to Bob Hall, Angela Moser and members of the Chamber of Commerce for their time and effort in coordinating both the Christmas Parade and the Festival of Trees.

B. Monthly Financial Report by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

The Finance Director stated that his report tonight will include both September and October. The Finance Director referred to the financial summary reports included in the packet showing total revenues and expenditures in both the General and Enterprise funds and highlighted information regarding the City Sales Tax revenues by category provided by the Department of Revenue.

In conclusion, the Finance Director wished everyone a Merry Christmas and a Happy New Year.

C. Quarterly Fire Report Which May Include Call Statistics, Equipment Repairs and Personnel Training

After wishing everyone a Merry Christmas and Happy New Year, the Fire Chief referred to the call runs and alarm responses included in the packet and provided information regarding the number of hours spent on fire safety education and fire inspections for the three-month period.

The Fire Chief referenced hours spent on public relations/community programs that included the Christmas Parade and also discussed necessary repairs made to Engine No. 3. Mayor Cano extended her appreciation to the Fire Chief and his staff for supporting various community events.

CONSENT CALENDAR

Councilmember Crisp requested that Item F be pulled for discussion. Motion: Moved by Councilmember Nelson, seconded by Councilmember MacLean, to approve the Consent Calendar as presented minus Item F. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting of November 9, 2021 and Special Meeting of November 18, 2021**
- C. Discussion and/or Action to Approve Reappointment of Member to the Airport Commission**
- D. Discussion and/or Action to Approve Appointment of Member to the Arts Council**
- E. Discussion and/or Action to Approve Reappointment of Current Member, and Appointment of New Member, to the Planning & Zoning Commission**
- F. Discussion and/or Action to Award Contract to Clean as can B for Janitorial Services and Authorize Staff to Execute Related Documents**

Councilmember Crisp referred to the fact that this was the third time that this item has come before the Council and inquired if the companies that bid have to pass a background check in order to clean the police department. The Assistant City Manager responded by stating that bonding was required for this purpose through the RFP process.

Councilmember Crisp also stated that since the owner of this company is related to a councilmember, she wanted to make sure that everything is done properly. In response to Councilmember Crisp's comment, Councilmember Nelson stated that she intends to recuse herself from voting on this item. The City Attorney clarified that once a councilmember declares a conflict that they should recuse themselves from both discussion and the vote. The City Manager also provided clarification that Councilmember Nelson has had no communication with city staff relating to this contract.

The Assistant City Manager and City Attorney provided further information regarding the RFP process which is a requirement of the city's Procurement Policy.

Councilmember Crisp commented on the cost submitted on the proposal for janitorial services and stated that the proposal received is from a local company.

Motion: Moved by Mayor Cano, seconded by Councilmember Boyd, to approve and award the contract to Clean as can B for janitorial services. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp and MacLean voting yes. As noted above, Councilmember Nelson noted a conflict and recused herself from discussion and action regarding this item.

- G. Discussion and/or Action to Approve and Adopt Ordinance No. 1375 Approving the Rental Agreement Between the City of Winslow and the Council on Aging**
- H. Discussion and/or Action to Approve and Adopt Ordinance No. 1376 Approving the Lease Agreement Between the City of Winslow and the United States of America, by and Through the USDA, Forest Service Related to the Lease of Real Property at the Winslow Lindbergh Regional Airport, and Authorizing the Mayor to Execute and Deliver Said Lease**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action Regarding Request for Assistance for the 64th Annual Hashknife Pony Express Ride**

Mark Reynolds, Captain of the Navajo County Sheriff's Posse, stated that their organization is a non-profit 50C31 Corporation that depends on donations to keep the spirit of the Old West alive. Mr. Reynolds also provided a history of the Pony Express ride that began in 1959 and explained that if the City of Winslow provides monetary assistance, the

city logo will be placed on their posters and other items associated with their annual ride.

After the City Clerk responded to a question from Mayor Cano regarding whether funds were earmarked in the budget for the Sheriff's Posse, Mr. Reynolds advised that, as stated in a letter submitted earlier in the year, their request was for the amount of \$2500. Mr. Reynolds further advised that the amount approved by the City Council last year was \$500.

Mayor Cano stated that a local group, the Clear Creek Cowboys, have indicated that they will be asking the Council for assistance with their event for local students involving the handoff of mail. Mr. Reynolds clarified that this group is not affiliated with the Sheriff's Posse. Mr. Reynolds further clarified that their group will not be involved with picking up mail from Winslow but that anyone interested in sending mail through the Pony Express can drop their letters off in Holbrook.

There was discussion regarding remaining funds available in the Mayor & Council's Special Events account wherein the City Clerk confirmed that there are adequate funds to cover an appropriation of up to \$2500. There was also discussion regarding the fact that there are two organizations desiring assistance from the city as well as the amount that the Council would like to provide to the Navajo County Sheriff's Posse. At the request of Councilmember Crisp, the City Attorney provided information on options available to proceed with approving this item.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Nelson, to provide assistance to the Hashknife Pony Express Ride in the amount of \$1,000. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Boyd, seconded by Councilmember MacLean, to adjourn at 8:20 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on December 14, 2021 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2022.

City Clerk