

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, January 27, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. All members of the Commission attended telephonically.

MEMBERS PRESENT

Chairperson Kenna
Commissioner Evans
Commissioner Hardy
Commissioner Law
Commissioner Leary

MEMBERS ABSENT

Commissioner Beall
Commissioner Emigh

STAFF

Suzy Wetzel, City Clerk
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:40 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioners Beall, Emigh and Law were absent.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Evans, to excuse Commissioners Beall, Emigh and Law. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy and Leary voting yes. Commissioner Law joined the meeting at 5:03 p.m.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

Chairperson Kenna noted that the Pony Express riders made appearance at the post office during the morning mail pick-up.

Commissioner Leary announced that the Winslow Library is hosting an Art Mediums Class for the public on February 8th and also a Country Line-Dancing class on February 11th.

Commissioner Hardy announced that Tri-R-Towing has started on their construction project north of the Maverick gas station.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – OCTOBER 28, 2021

Motion: Moved by Commissioner Leary, seconded by Commissioner Evans, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy and Leary voting yes.

In response to a comment from Chairperson Kenna, the Recording Secretary provided clarification regarding the absence of Status Reports by the City Manager on the agenda.

STATUS REPORTS

A. Update regarding acquisition and restoration of the old drive-in movie theatre sign. (Commissioner Evans)

At the direction of Chairperson Kenna, Commissioner Leary informed the Commission that she contacted Mr. Rodney Rucker who expressed that he was not currently interested in parting with the sign. However, he requested to be contacted later in the year when he will be making a decision regarding the property.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding assisting with repairs of walkway building roof next to the underpass (Commissioner Law)

Discussion and action regarding this item took place after Item E

Commissioner Law stated that the Public Works Director has requested for bids on this project and is waiting for follow-up from potential contractors. A past quote from ASTA Roofing and Construction, LLC obtained by Commissioner Law was also provided to the Commissioners as part of their packet.

Motion: Moved by Commissioner Law, seconded by Commissioner Evans, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law and Leary voting yes.

B. Discussion and/or action regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Emigh and Commissioner Evans)

Commissioner Evans stated that he has been in contact with Wes King and Frank Pennington of Northland Pioneer College and was advised that NPC Students are available to create and cast plaques for a modest fee. Commissioner Evans noted that he will provide information to the Commission regarding quoted costs for materials and labor at the next meeting. Discussion occurred on reviewing past meeting minutes to ensure that a budget was approved for the project.

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy and Leary voting yes.

C. Discussion and/or action regarding implementation of Historic Building Information Scan Codes (Chairperson Kenna)

At the request of Chairperson Kenna, Commissioner Leary provided information regarding this item wherein she stated that since this item and Item H are related, she will be discussing them together. Commissioner Leary informed the Commission that she and Chamber Director, Bob Hall and Ann-Mary Lutzick of the Old Trails Museum had discussed utilizing information scan codes in combination with the development of a downtown walking tour.

Commissioner Leary requested feedback from the Commission on how to proceed with this project and there was further discussion wherein Commissioner Leary stated that she is available to participate in the project on behalf of the Historical Preservation Commission. It was noted that it would not be necessary to form a sub-committee and Commissioner Leary stated that she will provide updates at the next meeting.

Motion: Moved by Commissioner Leary, seconded by Commissioner Evans, to approve Commissioner Leary's participation with the Chamber of Commerce and Old Trails Museum in the development of a Downtown Walking Tour combined with the use of Historic Building Information Scan Codes. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy and Leary voting yes.

D. Discussion and/or action regarding the February clean-up of the Winslow Indian Sanatorium Cemetery. (Commissioner Evans)

There was discussion regarding proposed dates to hold the clean-up wherein Chairperson Kenna noted that March would be best due to warmer temperatures and schedule availability. Commissioner Evans acknowledged the suggestion and also mentioned that caution will need to be taken due to insects and other animals becoming more active during warmer weather.

After Commissioner Evans proposed a date of Saturday, March 12th, Chairperson Kenna suggested that Commissioner Evans contact the High School Honor Society and other clubs and organizations to participate in exchange for community service hours.

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy and Leary voting yes.

E. Discussion and/or action regarding South entrance of the underpass to include completion of sidewalks and lighting. (Commissioner Evans)

Commissioner Evans stated that he has contacted the planner to discuss details of this project including sidewalks, drainage and lighting and received an approximate cost of \$70,000 for materials and labor. Commissioner Evans noted that he will obtain a formal cost estimate and documentation to present at the next meeting.

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to approve to table discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy and Leary voting yes. Prior to voting on the motion, Commissioner Hardy stated that this most likely would be a city project. Commissioner Leary also noted that Commissioner Evans would need to present plan details and cost information to the City Council for consideration as a City project.

F. Discussion and/or action regarding a flag dedication at the East End Route 66 Park. (Commissioner Evans)

Discussion regarding this item included the Recording Secretary reporting that she has been advised by Carrot-Top Industries that the flag is currently on backorder. The Recording Secretary noted that she will continue her weekly follow-up on the status of the order and inform the Commission when the flag arrives.

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law and Leary voting yes.

G. Discussion and/or action regarding historical billboards. (Chairperson Kenna)

Chairperson Kenna stated that after looking at current billboards, she felt that this project would best be served by the City's Lipstick Fund and recommended that this item be dropped from further discussion.

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to suspend discussion and/or action of this item. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law and Leary voting yes.

H. Discussion and/or action regarding a partnership committee with the Chamber of Commerce and Old Trails Museum to create a downtown walking tour. (Commissioner Leary)

See note under Item C.

FUTURE AGENDA ITEMS

Commissioner Evans requested an update by the City Manager concerning the City assessment of emergency restoration and structural issues, and also information regarding the Heritage Fund grant, for the Brigham City site.

Commissioner Evans also requested an update by the City Manager concerning the relocation of the McCormick Birthplace Cabin. Commissioner Evans stated that he would like to discuss creation of historical verbiage for the interpretive signage once the cabin has been relocated.

Commissioner Leary requested discussion and/or action in regard to placing the Old Main Winslow High School on the National Historic Registry. In response to an inquiry by Commissioner Evans, Commissioner Leary stated that the Economic Development Director would be able to use the registry status of the building to offer to prospective buyers interested in the property.

ADJOURNMENT

Motion: Moved by Chairperson Kenna, seconded by Commissioner Evans, to adjourn at 5:18 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law and Leary voting yes.

Chairperson Tess Kenna

ATTEST:

Larrilynn Oso, Recording Secretary