

Minutes of the regular meeting of the Winslow Airport Commission held on January 24, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. All members of the Commission attended telephonically.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Blalock
Commissioner Coolidge
Commissioner Kenna
Commissioner Patton

MEMBERS ABSENT

STAFF

John Barkley, Airport Manager
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:31 p.m. The Pledge of Allegiance was recited and invocation was given by Commissioner Kenna. Roll was called and all commissioners were present. Mr. Orville Wiseman joined the meeting at 4:38 p.m.

Discussion and/or Action to Approve Minutes – November 15, 2021

Motion: Moved by Commissioner Blalock, seconded by Commissioner Patton, to approve the November 15, 2021 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

Call to the Public

None.

Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

*Mr. Wiseman's report was provided after the report by the Airport Engineer.

Mr. Wiseman provided a brief re-cap of operational matters during 2021. December was noted as the most inactive month of the season, in which Wiseman Aviation saw little to no business traffic, along with an overall decrease in military aviation presence. Mr. Wiseman continued by stating that there continue to be fuel supply issues. Delivery of fuel averages one week or more with prices seeing a \$.39 increase per gallon. Mr. Wiseman and his crew continue to monitor the situation daily.

Mr. Wiseman noted he has switched to a different internet hosting company and work is being completed to update emails as well as the Wiseman Aviation website. Mr. Wiseman further noted that upgrading the airport to high speed internet is a goal that he would like to achieve in the near future.

Continuing with his report, Mr. Wiseman expressed his interest to move forward with the restaurant lease presented by the Airport Manager. Mr. Wiseman also plans to make interior repairs and update the exterior of the building to match the terminal in addition to locating a suitable business to operate within the restaurant.

Responding to Commissioner Coolidge's inquiry, Mr. Wiseman provided information regarding last month's telephonic meeting with the Gallup Airport. Discussion during the meeting included plans to develop a small airline service in New Mexico. Mr. Wiseman

stated he would seek further information to determine if such a plan would also be a feasible model for Winslow. Mr. Wiseman concluded by noting that he was pleased with the updates to the Winslow Airport that have been made thus far.

Information was provided by the Airport Engineer regarding infrastructure funding for the airport wherein he stated that he will provide a report at the next meeting regarding how the funds can be used. The Airport Manager also provided information regarding the upcoming reconstruction of Runway 11/29 indicating that work should begin in April with the assurance that equipment is moved before the start of the tanker season.

At the end of Mr. Wiseman's report, discussion occurred on the application status for placing the airport on the National Historic Registry and when the commission could reconvene with in-person meetings. The Airport Manager indicated that during the warmer spring and summer months, an outdoor meeting setting may be achievable. However, until further notice, meetings will be kept telephonically given the winter weather and Covid-19 cases.

Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager provided updates on the efforts to address Taxiway B pavement issues stating that the recent Taxiway B construction project is still under warranty, and the Airport Engineer is now in contact with the contractor.

The Airport Manager noted that the U.S. Forest Service lease for the Tanker Base was recently approved for an additional three years. Mr. Enrique Pacheco expressed his gratitude to the Airport Manager for his assistance with the lease process.

The Airport Manager also reported that a draft lease for the airport restaurant was provided to Mr. Wiseman for his consideration. Mr. Wiseman has expressed interest in updating the exterior of the restaurant, such as adding signage and obtaining a business to operate the restaurant. In response to a question by Chairman Lazzarini, the Airport Manager stated that there was one individual who had initially expressed interest in the lease but as of this meeting, that individual had made no significant follow-up, therefore the draft lease was sent to Mr. Wiseman.

In response to a request from Commissioner Blalock, the Airport Manager provided information regarding the proposed development of the metal building located south of the airport terminal. The Airport Manager stated that a medical flight company showed interest in 2021, along with a few other inquiries. However, there are no current offers to purchase or lease the building.

Report by Airport Engineer Which May Include Airport Project Updates

The Airport Engineer reported that he was in contact with Mr. Wiseman in regard to pavement cracking on Taxiway B. Providing clarification to a question posed by Commissioner Coolidge, Mr. McIntosh noted that by his sole observation of pictures provided by Mr. Wiseman, the damage may have been caused by vehicular traffic that wore the edge of the taxiway. The Airport Engineer confirmed that the project is under a one-year warranty and a site visit of the area will be scheduled in order to address the issue. Discussion occurred for the site visit to also include the Commission members and the

Airport Manager. The Airport Engineer noted that a project close-out change order will be sent to the Airport Manager for his signature.

The Airport Engineer continued his report noting two upcoming grant projects. One being the reconstruction of Runway 11/29 with the other being a drainage study for overall drainage improvement on airport property. The Airport Engineer reported that the drainage study will also assist with future improvement projects.

The Airport Engineer stated that the Airport Manager has signed an agreement with ADOT Aeronautics for a pavement preservation project involving two sections of Taxiway A that will receive overlay preservation.

Current Events and Announcements

Enrique Pacheco mentioned current events taking place at the Tanker Base and informed the Commission that the base is to open May through July 2022. He also informed the Commission that he was working toward hiring staff and focusing on repair projects for the season.

Chairman Lazzarini and Mr. Wiseman mentioned the opportunity to plan a future Fly-In event for Fall 2022.

Adjournment

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Kenna, to adjourn at 5:00 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Blalock, Coolidge, Kenna and Patton voting yes.

Chairman Lazzarini

ATTEST:

Larrilynn Oso, Recording Secretary