

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, October 28, 2021 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Chairperson Kenna  
Commissioner Emigh (telephonically)  
Commissioner Evans  
Commissioner Law

**MEMBERS ABSENT**

Commissioner Beall  
Commissioner Hardy  
Commissioner Leary

**STAFF**

Suzy Wetzel, City Clerk  
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:37 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioners Beall, Hardy and Leary were absent.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to excuse Commissioners Beall, Hardy and Leary. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans and Law voting yes.

**CALL TO THE PUBLIC**

None.

**CURRENT EVENTS AND ANNOUNCEMENTS**

Commissioner Evans reminded the Commission of upcoming public Halloween community events including Trick or Treating at the Park, a Downtown Trunk or Treat and a Halloween Program at Red Sands Christian School.

Chairperson Kenna announced that the Downtown Fictional Ghost Tour provided by the Winslow Library had begun. Chairperson Kenna also noted her gratitude to the Public Works Department for installing lights on the west-end mural.

Chairperson Kenna continued by announcing that the Historic Registry application hearing for the Winslow Regional Airport will occur on November 5<sup>th</sup> and thanked the City Manager for providing a letter of support.

**DISCUSSION AND/OR ACTION TO APPROVE MINUTES – SEPTEMBER 30, 2021**

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, and Law voting yes.

## **STATUS REPORTS**

**A. Update regarding acquisition and restoration of the old drive-in movie theatre sign. (Commissioner Evans)**

Commissioner Evans stated that contact with the owner of the property has not occurred. Given this, an update could not be provided at this time. The Recording Secretary informed Chairperson Kenna that per her request from the last meeting, the City Inspector was consulted and it was determined that the theater sign is located on private property. Chairperson Kenna requested staff to inquire if a 20 foot ADOT easement was located on the property.

**B. Update from City Manager regarding Arcadia Dance Hall located at 104 East First Street.**

Chairperson Kenna directed that an update for this item be placed on a future agenda when further information could be presented by the City Manager in regard to the property owner's building plans.

## **COMMISSION CONSIDERATION AND ACTION**

**A. Discussion and/or action regarding assisting with repairs of walkway building roof next to the underpass (Commissioner Law)**

Commissioner Law stated that he has not made contact with the roofing company but will continue attempts to obtain a quote for this project.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, and Law voting yes.

**B. Discussion and/or action regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Emigh and Commissioner Evans)**

Commissioner Emigh stated that she was referred to Esther's Restaurant in Joseph City to acquire a phone number for John Patterson. Commissioner Emigh also noted that Commissioner Hardy stated that he could provide her with contact information for Mr. Patterson.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, and Law voting yes.

**C. Discussion and/or action regarding implementation of Historic Building Information Scan Codes (Chairperson Kenna)**

After Chairperson Kenna noted that Commissioners Leary and Beall will be providing an update on this project at a future meeting, the following motion was made:

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve continuing discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, and Law voting yes.

Prior to voting on the motion, Chairperson Kenna provided information on the project by using the example of the Haunted House Tour brochure. Chairperson Kenna explained how detailed, historic building information can be accessed by smartphone using the QR scan codes. Commissioner Evans noted that there is a QR scan code currently in use for the Winslow Indian Sanatorium Cemetery and La Posada. This project will aim to include other sites within the Historic Downtown and Residential District and other National Registry Sites in Winslow. In response to an inquiry by Commissioner Emigh, Chairperson Kenna stated that the city website is linked to a historic building database currently maintained by Commissioner Leary and Library staff.

There was further discussion regarding the economic development benefits of the scan codes, the information that would be displayed and steps that might be required if permission from the business tenant and/or property owner is required.

**D. Discussion and/or action regarding the November and December meeting schedules.**

Discussion occurred regarding the November and December Commission meeting dates in relation to current project status and accommodation for the holidays. Chairperson Kenna suggested canceling the remaining year-end meetings, and resuming a regular schedule in the new year. Commissioner Evans noted that a special meeting could be held if there is any new or developing information regarding the Arcadia Dance Hall.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, to approve the cancellation of the November 25<sup>th</sup> and December 30<sup>th</sup> meetings, resuming a regular schedule on January 27<sup>th</sup>, 2022. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, and Law voting yes.

### **FUTURE AGENDA ITEMS**

Commissioner Evans requested an update by City Staff concerning the City assessment of structural issues at Brigham City. Chairperson Kenna stated that there are grant funding opportunities available and will share the information she has obtained at the next meeting.

Commissioner Evans also expressed a request to discuss a scheduled February Clean up at the Winslow Indian Sanatorium Cemetery. Along with that, Chairperson Kenna stated she has information that may assist in placing Desert View Cemetery on the National Register. Commissioner Evans noted that Winslow has three qualifying cemeteries and that if placed on the registry, grant funding would be available for landscaping, restoration and preservation.

Commissioner Evans requested future discussion regarding the South Entrance of the Subway that includes completion of sidewalks and lighting. The Commission exchanged dialogue whether the City or County would be responsible for the project. Lastly, Commissioner Evans requested discussion regarding a flag dedication to occur at the East End Route 66 Park. The Recording Secretary informed the Commission that the flag was ordered but that the company stated it was on back-order, pushing delivery to possibly mid-December.

Chairperson Kenna requested discussion on the possibility of contacting owners of vacant billboards to allow the Commission to display historical images. Commissioner Kenna strictly noted that a historic photograph or image will be used as this is not intended to be a mural or art project.

### **ADJOURNMENT**

Motion: Moved by Commissioner Law, seconded by Commissioner Evans, to adjourn at 5:11 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans and Law voting yes.

---

Chairperson Tess Kenna

ATTEST:

---

Larrilynn Oso, Recording Secretary