

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, February 24, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona. All members of the Commission attended telephonically.

MEMBERS PRESENT

Chairperson Kenna
Commissioner Emigh
Commissioner Hardy
Commissioner Law
Commissioner Leary

MEMBERS ABSENT

Commissioner Beall
Commissioner Evans

STAFF

Suzy Wetzel, City Clerk
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:34 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called and Commissioners Beall, Evans and Law were absent.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Emigh, to excuse Commissioners Beall, Evans and Law. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy and Leary voting yes. Commissioner Law joined the meeting at 4:38 p.m.

CURRENT EVENTS AND ANNOUNCEMENTS

Commissioner Leary announced that the Winslow Library and Old Trails Museum recently purchased a license for newspaperarchives.com which allows any Winslow Library cardholder to digitally access Arizona newspaper issues via the City website.

*Shortly thereafter, the meeting was disrupted by technical issues. The meeting resumed at approximately 4:50 p.m.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – JANUARY 27, 2022

Motion: Moved by Commissioner Law, seconded by Commissioner Hardy, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

STATUS REPORTS

A. Update from the City Manager regarding structural issues and Heritage Grant Funding at Brigham City including the Fort Communal Dining Hall.

The City Manager reported that the Heritage Grant Fund application window for possible funding is open through May 2022. The City Manager stated that he has been in contact with Commissioner Evans to discuss potential companies who may lead the emergency assessment of the site. The City Manager discussed the grant application process stating that a 40% match is required. With regard to the match, the City Manager stated that proposed funding will be considered in the city's 2023 fiscal budget

The City Manager continued, stating that a brief tour of the site will be scheduled with the Commission in the near future.

B. Update regarding moving the McCormick Birthplace Cabin to City property located at 218 N. Williamson Avenue.

Commissioner Hardy stated that he does not have an update on this item but will notify the Recording Secretary when he is ready to provide an update so that it can be included on a future agenda.

C. Update from City Manager Regarding Arcadia Dance Hall located at 104 East First Street.

The City Manager stated that an abatement notice has been provided to the new property owner and the City Inspector has declared the structure a hazard to public safety and health per the City Code. The City Manager noted that the Commission will be kept abreast of the process including assessment of the asbestos and possible lead contents of the structure and demolition. Chairperson Kenna expressed her appreciation to city staff for their efforts regarding this matter.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding assisting with repairs of walkway building roof next to the underpass (Commissioner Law)

Commissioner Law stated that he did not have any updates or discussion at this time and requested to suspend this item until he could provide further information.

Motion: Moved by Commissioner Law, seconded by Commissioner Emigh, to suspend discussion and/or action of this item. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

B. Discussion and/or action regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Evans)

After Commissioner Emigh stated that Commissioner Evans has attempted to contact Wes King, Chairperson Kenna noted that Mr. King may not be available at this time to assist with this project.

Motion: Moved by Commissioner Emigh, seconded by Commissioner Hardy, to table discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy Law and Leary voting yes.

C. Discussion and/or action regarding the February clean-up of the Winslow Indian Sanatorium Cemetery. (Commissioner Evans)

Commissioner Hardy stated that he has contacted Commissioner Evans regarding this event and has also received interest from the local LDS church members to assist with the clean-up on March 26th. Commissioner Hardy asked the commission to grant him permission to proceed with event coordination and to also allow Gail Sadler to provide a historical presentation to the volunteer group.

Motion: Moved by Commissioner Leary, seconded by Commissioner Emigh, to allow Commissioner Hardy to coordinate the cemetery clean-up event on March 26th. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law and Leary voting yes.

D. Discussion and/or action regarding South entrance of the underpass to include completion of sidewalks and lighting. (Commissioner Evans)

Chairperson Kenna briefly commented on this project and asked the Commission if this is a project that they feel they should be involved with due to the size of the project. Commissioner Hardy stated that this project is one that should be considered by the city due to the cost involved. At the request of Commissioner Law, Commissioner Hardy also provided logistical site information.

Motion: Moved by Commissioner Law, seconded by Commissioner Hardy, to approve the presentation of clarifying information by Commissioner Evans regarding this item at the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

E. Discussion and/or action regarding a flag dedication at the East End Route 66 Park. (Commissioner Evans)

Discussion regarding this item included the Recording Secretary providing clarification to Chairperson Kenna regarding background information on the dedication of the addition of the Arizona state flag at the park, and also reporting that the Arizona State Flag ordered for this purpose had been received.

Motion: Moved by Commissioner Law, seconded by Commissioner Emigh, to approve to table discussion and/or action of this item to the next meeting. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

F. Discussion and/or action regarding the placement of the Old Main Winslow High School on the National Historic Registry. (Commissioner Leary)

Chairperson Kenna referred to the letter of support from the WUSD Superintendent that was included in the agenda packet and Commissioner Leary noted that she has started preliminary research to proceed with this project. Chairperson Kenna noted that the Commission will be available to Commissioner Leary for support or assistance with documentation or photography needs.

Motion: Moved by Commissioner Leary, seconded by Commissioner Emigh, to approve with moving forward with the National Historic Registry application process. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

G. Discussion and/or action regarding clarification of electronic scan codes placed on historic buildings. (Chairperson Kenna / Commissioner Leary)

Chairperson Kenna provided background information on the origin of this project along with her goal for scan codes to be used by visitors in the downtown area and throughout the Historic Winslow District. Commissioner Leary stated that she wished to seek discussion whether the Commission wanted to assume the financial responsibility and / or the budgetary and planning needs to accomplish this task.

Commissioner Leary continued with discussion regarding the sizing and pricing options for the QR code stickers. The Recording Secretary provided clarification to Commissioner Leary in regard to the disbursement of product information to Commission members. Chairperson Kenna stated that she will also make an inquiry on the available budget for this project.

Motion: Moved by Commissioner Emigh, seconded by Commissioner Hardy, to approve tabling discussion and/or action of this item until further review of information provided by Commissioner Leary. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Motion: Moved by Commissioner Leary, seconded by Commissioner Law, to adjourn at 5:27 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Hardy, Law and Leary voting yes.

Chairperson Tess Kenna

ATTEST:

Larrilynn Oso, Recording Secretary