

Minutes of the regular meeting and executive session of the Winslow City Council held on April 12, 2022 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

**MEMBERS PRESENT:**

Mayor Cano, Councilmember Boyd, Councilmember Cake, Councilmember Crisp, Councilmember Jackson, Councilmember MacLean, Councilmember Nelson

**MEMBERS ABSENT:**

None

**STAFF:**

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Ken Arend Police Chief, James Hernandez Fire Chief, Kim Salazar Public Housing Director

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Pastor Randy Therio of the Multiply Church. Roll call was taken and all members were present.

**CALL TO THE PUBLIC**

Judy Howell spoke concerning the responsibilities of Animal Control and stated that it is the Mayor & Council's responsibility to make sure that they have the necessary tools to fulfill those responsibilities. Ms. Howell urged the Council to provide adequate funding for a larger Animal Care facility and additional staff to keep both the community and the animals safe. Mayor Cano requested that the City Manager set up a meeting with Ms. Howell and the Police Chief to further discuss this issue.

**MAYOR AND COUNCILMEMBERS REPORTS**

**A. Current Events and Announcements**

Councilmember Crisp stated that individuals have not been able to hear comments made during the last two meetings and requested that speakers talk directly into the microphones. Councilmember Crisp also announced details of the Plant & Seed Exchange event scheduled for April 28<sup>th</sup>.

Councilmember MacLean referred to the fact that Winslow's motto is "A City in Motion" and detailed several events that have taken place

over the last ten days. Those events included the Army Corp of Engineers visit to discuss the levee, Senator Sinema's levee visit, Good Morning Winslow and the Moon Shot event.

Councilmember Jackson announced the food distribution event scheduled for tomorrow (Wednesday) at Northland Pioneer College beginning at 1:00 p.m. Councilmember Jackson stated that this is an event that will take place on the second Wednesday of every month.

Mayor Cano announced that the city's Annual Easter Egg Hunt will be held this Saturday (April 16<sup>th</sup>) at 10:00 a.m. at Vargas Field.

#### **B. Future Agenda Items**

Councilmember MacLean requested that a work session be scheduled on April 26<sup>th</sup> to begin discussions relating to use of the American Rescue Plan Act (ARPA) funds. Councilmember Crisp requested that the cannabis tax revenues also be included in the discussion wherein the City Attorney indicated that it would probably be best to discuss the cannabis tax at a separate meeting. After a brief discussion, staff was directed to schedule a work session on April 26<sup>th</sup> at 5:00 p.m.

Mayor Cano stated that discussions regarding a Strategic/Master Plan related to economic development projects will be held in mid to late May.

### **SCHEDULED PRESENTATIONS AND PROCLAMATIONS**

#### **A. Proclamation – Proclaiming the Month of April as Sexual Assault Awareness Month**

After Mayor Cano read the proclamation, it was presented to members of Alice's Place staff that were in attendance.

#### **B. Proclamation – Declaring April 10 – 16, 2022 as Public Safety Telecommunications Week**

After Mayor Cano read the proclamation, it was presented to Winslow Dispatch Supervisor Belle Dalton.

#### **C. Presentation from Navajo County Sheriff David Clouse, Chief Deputy Swanty and Lieutenant Williams**

Sheriff Clouse began by commenting on the partnership between the Navajo County Sheriff's Department and the Winslow Police Department. Sheriff Clouse also congratulated the city on receiving

funding for the levee project. Sheriff Clouse then referred to the high number of fentanyl overdoses in the City of Winslow in 2020 and the Operation Clean Communities Program that was formed to combat drug possession and sales.

Chief Deputy Brian Swanty, who also serves as the Task Force Commander, provided a PowerPoint Presentation detailing members of the multi-agency task force and 2021 annual statistics for drug/currency seizures and proactive enforcements successes. Chief Deputy Swanty also discussed a comparison of drugs seized between 2020 and 2021 and local MCAT activity including local search warrants executed in June 2021 resulting in the arrest of seven subjects for drug possession and sales.

In response to a question from Mayor Cano, Chief Deputy Swanty stated that local citizens can report tips to either the Winslow Police Department or directly to the Sheriff's Office.

**D. Presentation from Major Crimes Apprehension Team (MCAT) Regarding Drug Enforcement Issues**

This presentation was included in the above presentation from Navajo County Sheriff David Clouse.

**E. Quarterly Court Report Which May Include Justice Court and Municipal Court Case Filings by Category**

Judge Little provided his report covering the months of January through March 2022. The report included the number of cases filed in both the Justice Court and the Municipal Court for the following:

Civil & Criminal Traffic	Criminal Misdemeanor
Initial Appearances	Small Claims
Civil Lawsuits	Eviction Actions
Search Warrants	Protection/Harassment Orders

Judge Little explained that criminal felony cases shown in his report reflects zero due to the fact that these cases are now filed directly in Superior Court.

**F. Quarterly Old Trails Museum Report Which May Include Discussion of Museum Operations, Hours, Staffing and Events**

Ann-Mary Lutzick, Director of the Old Trails Museum, referred to her written report that was included in the packet and highlighted

information regarding statistics for 2021 including in-house visitors and off-site exhibits.

Ms. Lutzick then discussed Public Programs/Outreach and upcoming events and stated that the museum is still in need of volunteers to host visitors and work on collections. Ms. Lutzick also responded to questions from Mayor Cano regarding the Antiques Appraisal Fair and the High-Desert Fly-In.

## **STATUS REPORTS**

### **A. Verbal Status Report on Current City Activities by City Manager Which May Include Highlights of Various City Department Activities**

After stating that his written report is provided to the Council in writing and also posted on the city website, the City Manager encouraged anyone with questions regarding his report to reach out to him.

The City Manager then commented on the following items:

- Fiscal year 2023 budget process including the May 10<sup>th</sup> public input session
- Addition of new employees to the city's team
- Update on Public Works projects including construction of the Splash Pad, installation of playground equipment at Coopertown Park and the Triangle Park, scheduled FOG seal project on Second & Third Streets, new scoreboards at Little League and Softball Fields, city Clean-Up Day on April 22<sup>nd</sup> & 23<sup>rd</sup> and stocking of rainbow trout at Clear Creek by the Arizona Game & Fish Department
- Renovations to former Winslow Ford building on Third Street
- Continuation of Story Time and STEAM Afternoons on Fridays at the Library
- Four vacant Sworn Officer positions at the Police Department
- Completion of upgrades to the communications/dispatch center at the Police Department

### **B. Monthly Financial Report by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category**

After referring to his written report that was included in the packet for the month of February 2022, the Finance Director highlighted various

City Sales Tax revenues by category as provided by the Department of Revenue in comparison to this time last year.

**C. Quarterly Report from Public Housing Director Which May Include Discussion of Occupancy Rates, Finances, HUD Requirements, Staffing and General Operations**

The Public Housing Director provided information regarding occupancy rates for both Section 8 and Public Housing. The Public Housing Director reported that upon completion of the modernization of two Public Housing units, the Real Estate Assessment Center inspections will resume after a two-year moratorium.

The Public Housing Director also discussed the housing of four new families in the Public Housing units and stated that flyers have been delivered to tenants in an effort to get families to maintain and improve their yards. The Public Housing Director provided information on the Housing Choice Voucher Program (Section 8) waiting list and the 30 Emergency Housing Vouchers awarded to the Winslow Public Housing Authority.

After providing applicant demographic information, the Public Housing Director thanked her staff for their hard work in keeping the Public Housing Program up and running. The Public Housing Director also responded to a question from Mayor Cano regarding assistance for families that make too much money to qualify for Public Housing but who are struggling due to their income.

**CONSENT CALENDAR**

Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to approve the Consent Calendar. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting and Executive Session of March 22, 2022**
- C. Discussion and/or Action Regarding Reappointment of Members to the Board of Adjustment**
- D. Discussion and/or Action to Approve Liquor License Application for Permanent Extension of Premises/Patio Permit for the Olde Town Grill located at 108 East Second Street**

- E. Discussion and/or Action to Approve Liquor License Application for Permanent Extension of Premises/Patio Permit for the Turquoise Room located at 305 East Second Street**
- F. Discussion and/or Action to Approve Encroachment Permit for Rick Lee, 169 Maricopa Drive, for Construction of a 4-Foot Chain Link Fence Along the Curb Adjoining Maricopa Drive**
- G. Discussion and/or Action to Approve Resolution No. 1889 Authorizing the Acceptance of a Grant from the Arizona Department of Transportation Aeronautics Group**

#### **MOTION TO MOVE INTO EXECUTIVE SESSION**

Motion: Moved by Councilmember Crisp, seconded by Councilmember Boyd, to move into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

#### **EXECUTIVE SESSION**

- A. An executive session pursuant to A.R.S. § 38-431.03(A)(3) & (7) for discussion or consultation for legal advice with the designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property regarding the use of development incentives and potential acquisition of land for economic development purposes**
- B. An executive session pursuant to A.R.S. § 38-431.03(A)(3) & (4) for discussion or consultation for legal advice with the City Attorney regarding purchasing requirements and Council authority and duties; and to consider its position and instruct the City Attorney regarding a contract with Z, Incorporated**

#### **ADJOURNMENT**

Motion: Moved by Councilmember Boyd, seconded by Councilmember Crisp, to adjourn at 8:40 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

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Mayor

Attest:

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City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on April 12, 2022 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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City Clerk