

Minutes of the work session of the Winslow City Council held on May 10, 2022 at 5:00 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

**MEMBERS PRESENT:**

Mayor Cano, Councilmember Boyd, Councilmember Cake, Councilmember Crisp, Councilmember Jackson, Councilmember MacLean

**MEMBERS ABSENT:**

Councilmember Nelson

**STAFF:**

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Ken Arend Police Chief, Kelleen Haney Police Office Manager, James Hernandez Fire Chief, Tim Westover Public Works Director, Jennifer Wilbanks Public Works Office Manager, Brandee Leary Librarian, Kim Salazar Public Housing Director, Larrilynn Oso Executive Assistant

Mayor Cano called the meeting to order at 5:10 p.m. The Pledge was given and the Invocation was offered by Councilmember Boyd. Roll call was taken and Councilmembers Cake and Nelson were absent. Motion: Moved by Councilmember Crisp, seconded by Councilmember Boyd, to excuse Councilmembers Nelson and Cake. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Crisp, Jackson and MacLean voting yes. Councilmember Cake arrived at 6:00 p.m.

**REVIEW AND DISCUSSION REGARDING FISCAL YEAR 22/23 BUDGET**

The City Manager began by stating that he will be presenting a draft overview of the Fiscal Year 22/23 budget and advised that Management Team members are present to answer any questions the Council may have regarding the budget.

The City Manager provided a presentation using the online ClearGov portal that consisted of the following information:

- Population Overview
- Household & Economic Analysis
- Housing Overview
- City Organization Chart

- Fund Structure Including:
  - General Fund (Major Fund), Highway User Revenue Fund (HURF), Community Development Block Grant (CDBG), Capital Projects Funds, Internal Service Fund (Fleet)
  - Proprietary/Enterprise Funds: Airport, Water, Sanitation & Wastewater
  - Other Funds: Pension Trust Fund
- Basis of Accounting
- Budget Development: Development, Adoption, Implementation, Evaluation, Audit
- Budget Calendar
- Revenues & Expenditures Summary for All Funds
- Community Support & Special Events
- Capital Improvement Project Requests by Department

In response to questions from the Mayor & Council, specific discussion following the presentation included the proposed plan to move City Hall to the Lee Medical Building, creation of a Master Plan to accommodate city facilities (City Hall, Library, Fire Station) and public restrooms in the downtown area.

In response to a comment from Mayor Cano regarding the fact that this budget does not include requests for additional personnel, the City Manager stated that this budget focuses on infrastructure needs. The Assistant City Manager stated that the amount of seasonal staff has been increased. The City Manager also explained that the General Fund includes outsourcing various services in anticipation of future growth and development in the city.

The Assistant City Manager responded to a question from Councilmember MacLean regarding the increase in General Fund expenditures for Fiscal Year 22/23 and stated that the information provided in the handout is also available on the city website. A link to the information will also be emailed to the Council and staff. After a discussion regarding the possible moving of City Hall, the City Manager stated that funds are built into the capital improvement budget and can be reallocated if necessary.

In closing, a draft copy of the Five Year Capital Improvement Plan was provided to the Mayor & Council for review and there was a brief discussion regarding the fund balances shown on the plan. The Public Housing Manager and City Manager also responded to a question from Mayor Cano regarding the Housing budget.

**ADJOURNMENT**

Motion: Moved by Councilmember Boyd, seconded by Mayor Cano, to adjourn at 6:10 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson and MacLean voting yes.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the work session of the Winslow City Council held on May 10, 2022 at 5:00 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk