

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, April 28, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairperson Kenna
Commissioner Evans
Commissioner Hardy
Commissioner Law
Commissioner Leary
Commissioner Tsosie

MEMBERS ABSENT

Commissioner Emigh

STAFF

John Barkley, City Manager
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:32 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Commissioner Leary appeared telephonically. Roll was called and Commissioners Emigh and Tsosie were absent. Prior to the following motion being made, it was noted that newly appointed Commissioner Tsosie may not be aware of this meeting;

Motion: Moved by Commissioner Evans, seconded by Commissioner Hardy, to excuse Commissioner Emigh. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law and Leary voting yes. Commissioner Tsosie joined the meeting at 4:40 p.m.

CALL TO THE PUBLIC

None.

CURRENT EVENTS AND ANNOUNCEMENTS

Chairperson Kenna recalled several past accomplishments of the Commission and thanked the Commissioners for their work and dedication.

Commissioner Evans noted the Winslow Chamber of Commerce website as a source for information on local businesses and other events occurring in Winslow.

Commissioner Hardy announced that the Winslow Theater will host a watch party for the Winslow Episode Premier of HGTV's Hometown Kickstart on May 1st.

At the request of Chairperson Kenna, the City Manager discussed the recent visit by the Army Corps of Engineers in regard to the Winslow Levee Project and also provided information on the design and engineering process.

Chairperson Kenna introduced and welcome new Commissioner, Kim Tsosie.

Commissioner Evans announced that the observatory received a new, replacement mount. Installation of the mount will take place in the near future followed by a Star Party in June.

DISCUSSION AND/OR ACTION TO APPROVE MINUTES – MARCH 31st, 2022

Motion: Moved by Commissioner Hardy, seconded by Commissioner Evans, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, Leary and Tsosie voting yes.

STATUS REPORTS

A. Update from City Manager Regarding Arcadia Dance Hall located at 104 East First Street.

In response to inquiry from Chairperson Kenna regarding city ordinance superseding the by-laws of the Commission, the City Manager provided clarification and noted that the Commission will be kept informed of the planning and/or demolition process, as well as the new owner's plans to restructure the building as a restaurant.

The City Manager continued his update with a re-cap of noted milestones such as an issued Order of Abatement and current submitted Building Permit. The City Manager noted that the current owner is required to provide a full structural and architectural evaluation of the building as well as a site plan. A demolition permit has also been issued in order to remove the roof as a public safety measure as soon as possible.

B. Update Regarding the flag dedication at East End Route 66 Park.

Commissioner Evans provided information regarding the upcoming event which included his proposed speech and coordination with the Public Works Department to prepare the site. In response to a request from Commissioner Evans, the City Manager stated that the city will provide bottled water at the dedication ceremony.

C. Update regarding the McCormick Birthplace Cabin including publicity and donations.

Commissioner Hardy noted that the cement foundation for the cabin was donated by John McCauley. The relocation of the cabin itself will follow within the coming weeks as Commissioner Hardy also noted that two gates will need to be removed to allow for the cabin to be placed on the foundation. Lastly, Commissioner Hardy stated that the door to the cabin will be partially closed once it has been moved to ensure both the safety of visitors and preservation to the interior of the cabin.

Chairperson Kenna and Commissioner Evans discussed the historical background and original location of the cabin as it relates to information and publicity that could be used to promote the site as a point of interest. Responding to a question from Commissioner Evans, Chairperson Kenna noted that she contacted the Arts Council

regarding the native plants mural and is awaiting further update. There was further discussion regarding protective covering for the cabin and signage.

D. Update regarding the status of the National Historic Registry Nomination for the Winslow Regional Airport.

Chairperson Kenna reported that she is scheduled to attend the application review meeting of the State Historical Commission meeting in July. Chairperson Kenna also noted that per instruction by the State Historic Commission, the application contained the following airport structures: hangar, terminal along with adjoining building (restaurant) and the beacon light tower with emphasis focused on the significant impact of the airport on the development of Winslow as opposed to the connection to Charles Lindbergh, the architectural design name/company of the hangar and the artist contribution to the mural in the adjoining restaurant structure.

There was further discussion in regard to inviting Mr. Bill Collins to visit the airport after the review meeting.

E. Update regarding status of the Railroad Museum: Visitor's Center Grant.

Chairperson Kenna stated that Chamber Director Bob Hall has indicated that he may have grant funding available for this project and has requested the guidance and input of the Commission. The City Manager noted that the City would be willing to financially contribute if needed.

COMMISSION CONSIDERATION AND ACTION

A. Discussion and/or action regarding sponsoring a plaque to be placed at the historic subway sign. (Commissioner Emigh and Commissioner Evans)

Commissioner Evans provided handouts to the Commission regarding proposed language for the plaques along with sizing and pricing information. In response to a question from Chairperson Kenna, Commissioner Evans noted that he had not yet discussed the installation with the Public Works Director but recalled that in prior conversation, the project was deemed possible.

Chairperson Kenna noted that upon agreement of the Commission, this project had the information available to make a decision to follow through with the purchase of the plaque and installation at the site.

Motion: Moved by Commissioner Law, seconded by Commissioner Hardy, for Commissioner Evans to purchase an 8" X 6" raised letter bronze casting plaque (foundry cast) quoted at \$314.99 and submit the receipt to the Recording Secretary for reimbursement. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, Leary and Tsosie voting yes.

B. Discussion and/or action regarding clarification of electronic scan codes placed on historic buildings. (Commissioner Leary)

At the request of Commissioner Leary, the Recording Secretary provided the Commission with the scan code window cling that was received. The Recording Secretary also noted that upon speaking with the City Inspector, the window cling does not violate city code.

Chairperson Kenna noted that she will provide Commissioner Leary with historic information for the other buildings on the list. Discussion occurred regarding the ordering process as information on the building is compiled.

Motion: Moved by Commissioner Leary, seconded by Commissioner Evans, to that the Recording Secretary order scan codes as the historic information for the buildings becomes available and have been reviewed for publishing by Commissioner Leary. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, Leary and Tsosie voting yes. Commissioner Evans requested that an additional sticker for the Indian Sanatorium Cemetery be ordered

C. Discussion and/or action regarding the proposed Airport Historical Museum Project. (Chairperson Kenna)

Chairperson Kenna referred to previous discussion with the Chamber of Commerce to bring more tourist and visitor awareness to the airport wherein Chairperson Kenna noted that signage from the Old Trails Museum is available. Chairperson Kenna also welcomed input from the Commission as to how information or high school art project could help provide visitors with a better experience when visiting the airport.

Responding to a question from Commissioner Tsosie, Chairperson Kenna provided clarification on the current aspects of the airport and what steps could be taken to begin the process of providing a visitor-friendly experience.

Commissioner Evans suggested that the Commission reach out to the airport FBO to place the informational signs on the inside of the fence. Chairperson Kenna suggested that a QR code informational sticker could also be placed at the site to provide an online experience as well.

Motion: Moved by Commissioner Hardy, seconded by Commissioner Evans, for Commissioner Tsosie to work with the Airport, Old Trails Museum and Chamber of Commerce on this project. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, Leary and Tsosie voting yes.

D. Discussion and/or action regarding methods of accepting and acknowledging volunteers and donations to the Winslow Historical Preservation Projects (Chairperson Kenna)

Chairperson Kenna noted that donations to Historic Preservation Commission Projects need to be acknowledged and provided several options regarding how this can be accomplished. Further discussion included significance, budget and other considerations. Commissioner Evans noted that recording donations of monetary value, labor or materials would also assist in providing information with grant applications.

Commissioner Law suggested a designed and professional letterhead may be more beneficial than a plaque which may be costly. Commissioner Evans did note that a form letter suitable for display is a practical option. The City Manager offered his assistance in the creation of a standard letterhead.

Motion: Moved by Commissioner Evans, seconded by Commissioner Law, for City Staff to create a form letter template for donations. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, Leary and Tsosie voting yes.

DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Motion: Moved by Commissioner Hardy, seconded by Commissioner Evans, to adjourn at 5:38 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Evans, Hardy, Law, Leary and Tsosie voting yes.

Chairperson Tess Kenna

ATTEST:

Larrilynn Oso, Recording Secretary