

Minutes of the regular meeting of the Winslow Airport Commission held on May 16, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairman Lazzarini
Commissioner Coolidge
Commissioner Kenna (telephonically)
Commissioner Patton

MEMBERS ABSENT

Commissioner Gravier

STAFF

John Barkley, Airport Manager
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:30 p.m. The Pledge of Allegiance was recited and invocation was given by Commissioner Kenna. Roll was called, and Commissioner Gravier was absent.

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton, to excuse Commissioner Gravier. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, Kenna and Patton voting yes.

Discussion and/or Action to Approve Minutes – April 18, 2022

Motion: Moved by Commissioner Patton, seconded by Commissioner Coolidge, to approve the April 18, 2022 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, Kenna and Patton voting yes.

Call to the Public

None.

Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters

Mr. Wiseman was not present; therefore, no report was given.

Report by U.S. Forest Service

Mr. Enrique Pacheco, Tanker Base Manager, reported an increase of current activity as fire season in the Arizona and Mexico regions have begun sooner than expected. Currently, there are ten large air-tanks active in both regions, with Winslow serving as a permanent station for a soft-foam based aircraft that is assisting with fire management. Mr. Pacheco continued, noting that the facility has also recently hosted a Forest Service King-Air lead aircraft. Ending his report, Mr. Pacheco stated that the base is fully staffed and operations are going well.

Report by Airport Manager Which May Include Updates from City Regarding Airport

The Airport Manager reported that ADOT is currently within the design and engineering phase for two Spring / Summer paving projects on Runway 4/22 and Taxiway A. The Airport Manager also noted that he and Airport Engineer Lance McIntosh will hold future discussion regarding the FAA 5-year Airport Capital Improvement Plan that includes a Master Drainage study conducted by C & S Engineers as well as reconstruction of Runway

11/29. The Airport Manager stated that the Public Works Department will also be on site in the near future to fill potholes and cut weeds.

Continuing his report, the Airport Manager presented the Commission with the 2021 Arizona Aviation Economic Impact Study brochure. The Recording Secretary will provide a scanned copy to the Commission and additional hard copies will be available at City Hall.

In response to inquiry from Chairman Lazzarini, the Airport Manager expanded on activity at the airport restaurant wherein he stated that Mr. Mark Romo has expressed interest in renovating the restaurant and also wishes to provide a full service (breakfast, lunch and dinner) menu. Mr. Romo aims to incorporate both aviation aspects and Native American culture into the overall décor/theme, while also preserving the historical mural on the north wall. The Airport Manager stated that the city will provide assistance with signage and building/cleanup maintenance.

The Airport Manager also discussed the opportunity for introducing guest shuttle services to local hotels and/or landmarks.

Report by Airport Engineer Which May Include Airport Project Updates

Airport Engineer Lance McIntosh reiterated information provided in the Airport Manager's report in regard to runway construction for 11/29 and the Master Drainage Plan. The Airport Engineer also noted that the Airport Capital Improvement Plan is due at the end of August and he and the Airport Manager will be discussing the needs of the airport and will gather necessary information to construct a feasible 5-year plan. Stemming from this report, the Airport Manager discussed a proposal for introducing commercial air travel to Winslow-Lindbergh Regional Airport.

There was discussion regarding the bipartisan infrastructure law (COVID-19 funding) and possible impacts on AIP eligible projects. The Airport Manager stated he will follow up to assert whether funding may be used to assist in maintenance and other costs for the airport restaurant. The Airport Engineer clarified that the use of the funds is specifically designated for COVID related prevention, and provided an example such as installing a ventilation and filtration system for adequate airflow.

Further discussion occurred between Chairman Lazzarini and the Airport Manager regarding use of available space and outdoor seating and at the airport restaurant. Chairman Lazzarini stated that a he could create a promotional video for a grand opening. The Airport Manager discussed marketing methods presented at the recent Arizona Airport Manager's Association conference in which the airport could benefit from website development and a broader, digital outreach. Chairman Lazzarini noted that he could provide photographs to be used to develop the webpage.

Current Events and Announcements

Chairperson Lazzarini reminded the Commission that the High Desert Fly-In will be held on September 17th.

Adjournment

Motion: Moved by Commissioner Coolidge, seconded by Commissioner Patton, to adjourn at 4:53 p.m. Motion passed unanimously with Chairman Lazzarini and Commissioners Coolidge, Kenna and Patton voting yes.

Chairman Lazzarini

ATTEST:

Larrilynn Oso, Recording Secretary