

Minutes of the special meeting of the Winslow Housing Authority held on June 28, 2022 at 6:00 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

**MEMBERS PRESENT:**

Chairperson Cano (via Zoom), Vice Chairperson Crisp, Commissioner Boyd, Commissioner Jackson, Commissioner MacLean

**MEMBERS ABSENT:**

Commissioner Cake, Commissioner Nelson

**STAFF:**

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Elias Jouen Finance Director, Kim Salazar Public Housing Director, Larrilynn Oso Executive Assistant

Vice Chairperson Crisp called the meeting to order. The Pledge was given and the Invocation was offered by Commissioner Boyd. Roll call was taken and Commissioners Cake and Nelson were absent. Motion: Moved by Commissioner Boyd, seconded by Commissioner Jackson, to excuse the absent members. Motion passed unanimously with Chairperson Cano, Vice Chairperson Crisp and Commissioners Boyd, Jackson and MacLean voting yes.

**CONSIDERATION AND POSSIBLE ACTION**

**A. Discussion and/or Action to Approve Minutes of Public Housing Authority Special Meeting – May 24, 2022**

Motion: Moved by Commissioner Boyd, seconded by Commissioner Jackson, to approve the minutes of the May 24, 2022 Public Housing Authority meeting. Motion passed unanimously with Chairperson Cano, Vice Chairperson Crisp and Commissioners Boyd, Jackson and MacLean voting yes.

**B. Discussion and/or Action to Adopt Resolution No. 1894 Approving the Housing Authority's Operating Budget for 2022/2023**

The Public Housing Director referred to the Operating Budget that was included in the packet and noted that it is similar with the Fiscal Year 20/21 budget. The Public Housing Director discussed the new three-month reserve requirement and stated that currently there is only a two-month reserve, however an application has been filed to cover the shortfall.

The Public Housing Director responded to questions from members of the Board regarding the requirement and how other housing authorities are responding. The City Manager stated that city funding may also be available to make up the difference in the shortfall.

Motion: Moved by Commissioner MacLean, seconded by Vice Chairperson Crisp, to approve Resolution No. 1894 approving the Housing Authority’s operating budget for 2022/2023. Motion passed unanimously with Chairperson Cano, Vice Chairperson Crisp and Commissioners Boyd, Jackson and MacLean voting yes.

**C. Discussion and/or Action to Adopt Resolution No. 1895 Authorizing Winslow Public Housing to Write Off All Outstanding Checks**

The Public Housing Director stated that this item is to write off old outstanding checks with the majority of them being small utility reimbursement checks that have not been cashed. The Public Housing Director stated that the \$1100 shown on the list was a duplicate check that needs to be voided and she has been in contact with landlords regarding the checks shown that are for larger dollar amounts.

Motion: Moved by Commissioner Boyd, seconded by Commissioner to approve Resolution No. 1895 authorizing Public Housing to write off all outstanding checks. Motion passed unanimously with Chairperson Cano, Vice Chairperson Crisp and Commissioners Boyd, Jackson and MacLean voting yes.

**ADJOURNMENT**

Motion: Moved by Vice Chairperson Crisp, seconded by Commissioner Jackson, to adjourn at 6:08 p.m. Motion passed unanimously with Chairperson Cano, Vice Chairperson Crisp and Commissioners Boyd, Jackson and MacLean voting yes.

\_\_\_\_\_  
Chairperson

Attest:

\_\_\_\_\_  
City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the Winslow Housing Authority held on June 28, 2022 at 6:00 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk