

Minutes of the regular meeting and executive session of the Winslow City Council held on September 13, 2022 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

**MEMBERS PRESENT:**

Mayor Cano, Councilmember Boyd (via Zoom), Councilmember Cake, Councilmember Crisp, Councilmember Jackson, Councilmember MacLean, Councilmember Nelson

**MEMBERS ABSENT:**

None

**STAFF:**

David Coolidge Interim City Manager, Jon Paladini City Attorney, Michelle Stinson City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Ken Arend Police Chief, James Hernandez Fire Chief, Una Wirkebau Economic Development Director (via Zoom), Brandee Leary Librarian, Sandra Knight Recreation Manager

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember MacLean. Roll call was taken and all members were present.

**CALL TO THE PUBLIC**

Alan Castle spoke regarding an issue involving a sewer line that runs through property that he purchased in 2010 located at 1101 West Fourth Street. Mr. Castle stated that he did not receive a response from the former City Manager regarding a letter needed from the city to present to Navajo County because he is disputing the taxable value of the property.

Paula Leppin stated that she has tried for decades (three administrations) to donate 80 acres of property to the city and also commented on the city's proposed sale of city property for a housing development.

Randall Sahmie spoke regarding the feral cat problem in Winslow and his efforts to start (with the city's assistance) a Catch & Release Program. After Cheri Sahmie distributed a list of Facebook comments to the Council, Mr. Sahmie stated that they are currently running an informal cat rescue program. Mr. Sahmie discussed the Ark Cat Sanctuary in Parks and requested that they be included on a future agenda to further discuss this problem and proposed solutions.

Leroy Edwards spoke regarding problems he has encountered related to his efforts to abandon streets and alleys on his property located at 1216 West Third Street. Mr. Edwards also referenced a recent meeting he had with the City Attorney to discuss various issues regarding improvements that he has made on his property and how best to resolve those issues.

Alice Kenkman spoke regarding the police department's lack of enforcing laws related to stray/barking dogs and grants available to assist with a Catch & Release Program to address the feral cat problem. Ms. Kenkman also discussed residents parking in front of stop signs.

Dee Rodriguez thanked city staff for their assistance with the 9-11 Remembrance Ceremony.

At the conclusion of Call to the Public, Mayor Cano provided the following direction to staff:

- Follow up with Mr. Castle and Mr. Edwards to further discuss their issues
- Set up a meeting with Paula Leppin, who at this time stated that she would like the survey that she gave to John Barkley returned to her
- Schedule meeting with Police Department, Animal Control and Administration to implement a spay/neuter program

Mayor Cano also extended her thanks and appreciation to Dee Rodriguez for her involvement with the Remembrance Ceremony every year. Councilmember Crisp stated that she would like to hear more about the Ark Cat Sanctuary and requested that they be included on a future agenda.

## **MAYOR AND COUNCILMEMBERS REPORTS**

### **A. Current Events and Announcements**

Councilmember Crisp announced details of the Ink Fest event on October 8<sup>th</sup> & 9<sup>th</sup>, the Rotary/St. Mary's food distribution event on the fourth Thursday of every month and the two remaining Farmers Markets of the season on Saturday, September 17<sup>th</sup> & 24<sup>th</sup>.

Mayor Cano announced that the Recreation Department is once again sponsoring the Halloween Parade in the Park at Vargas Field on October 28<sup>th</sup> from 5:00 – 8:00 p.m. Mayor Cano also announced that the LCMC Cancer Walk will take place on October 8<sup>th</sup>.

Councilmember Nelson announced the following upcoming events:

- Standin' on the Corner Festival ~ September 23<sup>rd</sup> & 24<sup>th</sup>
- Just Cruis'n Car Show ~ September 30<sup>th</sup> & October 1<sup>st</sup>
- High Desert Fly-In ~ September 17<sup>th</sup>

**B. Future Agenda Items**

Councilmember Nelson requested that public restrooms in the downtown area be revisited and also inquired into the possibility of returning a beachfront to the campground area at McHood Park.

Mayor Cano stated that she has requested that proclamations for Spanish Heritage Month and Constitution Week be included on the next agenda.

**SCHEDULED PRESENTATIONS**

**A. Quarterly Northland Pioneer College (NPC) Report Which May Include Update on Past/Future Events and Little Colorado Campus Activities**

After explaining that NPC Friends & Family is the college's non-profit foundation that provides scholarships for students throughout the college service area in Navajo and Apache counties, Betsyann Wilson, Executive Director of NPC Friends & Family, provided information regarding the following:

- Child Care Facility construction update at the Little Colorado Campus
- Status of remodeling the Student Learning Center at the Little Colorado Campus
- Pedal the Petrified event on October 1<sup>st</sup>
- Scholarship opportunities for the 2023 Spring semester

**B. Presentation from Winslow Beautification Committee Regarding Current Clean-Up Efforts**

Kayla Weishan discussed the purpose of her committee to clean up public areas and assist home owners with improving their property. Ms. Weishan stated that she hopes to set an example to the youth in the community and believes that their work so far has people talking about how to combat the city's weed problem. Ms. Weishan explained that the committee would like to collaborate with the city on public projects and wondered about possible funding to assist with the projects. Ms. Weishan stated that there is also a need for committee members to be

protected when working on private property and is asking that the City Attorney assist with this issue.

After Ms. Weishan responded to a question from Councilmember Crisp regarding their non-profit status, Mayor Cano stated that she requested that Ms. Weishan make this presentation so that the public is aware of the committee and their goals and objectives. At the request of Mayor Cano, Ms. Weishan provided her contact information and encouraged citizens to reach out to her with any project ideas they may have. Mayor Cano briefly commented on various ways that the city can assist the committee.

**C. Presentation from Better Block Foundation Regarding Their Placemaking Program**

After stating that she was a presenter at the Rural Policy Forum held in Winslow in August, Kristin Leiber, Better Block Foundation Senior Project Manager, provided a PowerPoint Presentation showing the history of their Foundation. The presentation also included specific areas where their concepts, including parklets, have been implemented and the impact that they have had on those communities.

At the conclusion of the presentation, Mayor Cano commented on the parklet concept and the potential impact they could have on our downtown area. After Mayor Cano thanked Ms. Leiber for providing the presentation, Ms. Leiber responded to comments from Councilmember Crisp relating to applying this concept to the Farmers Market.

The Economic Development Director commented on the positive impact that the parklet in front of Flat Bed Ford has had on their business since it was constructed for the Rural Policy Forum event. In response to a question from Councilmember Nelson regarding potential liability, the Interim City Manager stated that code amendments would be needed to allow for parklets. The Interim City Manager also stated that a work session is scheduled for September 27<sup>th</sup> to further discuss this item. At the request from a member of the audience, Mayor Cano provided additional information regarding the Better Block Foundation.

**STATUS REPORTS**

**A. Verbal Status Report on Current City Activities by City Interim Manager Which May Include New Employee Service Award Program and Status of Appropriation of American Rescue Plan Act (ARPA) Funds**

The Interim City Manager announced the meeting schedule for September 27<sup>th</sup> beginning with a 5:00 p.m. work session, a 6:00 p.m. Public Housing Authority meeting and the regular meeting at 6:30 p.m. The Interim City Manager also announced the public Meet & Greet on Friday (September 16<sup>th</sup>) at 5:00 p.m. to meet the two City Manager candidates. After introducing the new Finance Director, Margaret Dyer, who stated that she is looking forward to working with the Council, the Interim City Manager discussed details of the new Service Award Program and stated that employee presentations will be made at the second Council meeting of each month.

The Interim City Manager then discussed the American Rescue Plan Act (ARPA) Funds that the city received in the amount of \$3.17 million and reminded the Council that \$100,000 of those funds has been allocated for the Utility Assistance Program. The Interim City Manager referred to the work session where projects were prioritized by the Council and stated that construction of a new library was at the top of each list.

The Interim City Manager discussed work that has been done to date for a new library, including development of plans, funding already in place (excluding ARPA funds) and a timeline for construction. After stating that a request for funding for a new library will be included on the September 27<sup>th</sup> City Council agenda, the Interim City Manager informed the Council that all other items included on their priority list, with the exception of a Community Center, are already funded and included in the Capital Improvement Plan.

The Interim City Manager also responded to a question from Councilmember Cake regarding a master plan for the area where the new library will be constructed. Mayor Cano encouraged the public to attend the Meet & Greet on Friday. Mayor Cano also thanked the Interim City Manager for implementing the Employee Service Award Program.

**B. Quarterly Report by Fire Chief Which May Include Call Statistics, Equipment Repairs, Personnel Training and Community Outreach**

The Fire Chief highlighted information from his written report that was part of the packet material including presentations pertaining to Mental Wellness and Critical Incident Stress Management from the AZ 100 Club. The Fire Chief also provided information regarding various incidents where the Fire Department was called to assist including the body and vehicle recovery at Clear Creek, a semi-truck fire at Love's Truck Stop and a fire at a vacant motel in Holbrook.

After reporting that the Fire Department was invited to participate in the Department of Correction's 9-11 ceremony, the Fire Chief provided details of the Arizona Fallen Hero riders that will stop in Winslow on September 24<sup>th</sup> during their annual memorial ride and announced the drive-through Flu Shot event at the Fire Department on September 30<sup>th</sup>. The Fire Chief also responded to questions and comments from the Mayor and members of the Council.

**C. Presentation and/or Discussion Regarding Economic Development Updates from Recent City Meetings Which May Include Strategic Planning and Land Usage Master Plan Updates**

No updates were provided under this item.

**CONSENT CALENDAR**

Motion: Moved by Councilmember Cake, seconded by Councilmember Jackson, to approve the Consent Calendar. Motion passed unanimously with Mayor Cano, Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Work Session of August 9, 2022, Regular Meeting & Executive Session of August 23, 2022 and Special Meeting & Executive Session of August 26, 2022**
- C. Discussion and/or Action to Approve Agreement Between the City of Winslow and the Winslow Lady Knockouts Softball Organization for Use of City-Owned Softball Fields**
- D. Discussion and/or Action to Approve Intergovernmental Agreement with the Navajo County Sheriff's Office Regarding Byrne's Grant Funding for FY 22/23**
- E. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support Personnel Services (Overtime) and Employee Related Expenses to Enhance the Strategic Traffic Enforcement (STEP) Program for Fiscal Year 2023**
- F. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support Personnel Services (Overtime) and Employee Related Expenses to Enhance DUI/Impaired Driving Enforcement for Fiscal Year 2023**

- G. Discussion and/or Action to Approve Resolution No. 1900 Approving the Designation of Applicant's Agent Form Submission to the Arizona Department of Emergency and Military Affairs, Which Designates the Assistant City Manager as the City's Agent for Applying for Certain Public Assistance**
- H. Discussion and/or Action to Approve Ordinance No. 1384 Authorizing the Sale of Certain Real Property to GWR LLC; and Authorizing and Directing the Mayor, City Manager and City Attorney to Take All Actions Necessary to Complete the Transaction**

### **COUNCIL CONSIDERATION AND POSSIBLE ACTION**

- A. Discussion and/or Action Regarding Request from the Little Colorado Medical Center (LCMC) for Assistance for their Cancer Walk on October 8, 2022**

Kristy Armijo, HR Director at LCMC, discussed details of the Cancer Walk scheduled for October 7<sup>th</sup> and stated that funds raised from this event will be donated to the Winslow Cancer Support Group. After Ms. Armijo responded to questions from the Mayor and members of the Council, the following motion was made:

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to support the LCMC Cancer Walk with \$500 and obligate the Council and staff to a \$250 team. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson and MacLean and Nelson voting yes.

- B. Discussion and/or Action Regarding October, November and December City Council Meeting Schedule**

The Interim City Manager referred to the meeting schedule included in the packet and stated that it has been past practice to cancel the second meetings in both November and December due to the holidays. The Interim City Manager further stated that it will be necessary to have a Special Zoom Meeting on November 18<sup>th</sup> to canvass the votes from the November 8<sup>th</sup> General Election.

With regard to the October schedule, the Interim City Manager advised that he and his backup IT person will both be on vacation due to Fall Break. After further discussion, the following motion was made:

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to cancel the October 11<sup>th</sup> meeting, change the meeting time on

November 8<sup>th</sup> to 7:00 p.m. and cancel the December 27<sup>th</sup> meeting. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

**C. Discussion and/or Action Regarding Potential Development of Approximately 1200 Acres of City-Owned Real Property Located West of State Route 87 and South of Airport Road**

Mayor Cano advised that the developer has requested that this item be postponed and rescheduled for a future meeting.

**MOTION TO MOVE INTO EXECUTIVE SESSION**

Motion: Moved by Councilmember Mayor Cano, seconded by Councilmember Crisp, to move into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

**EXECUTIVE SESSION**

- A. Under authority of A.R.S. § 38-431.03(A)(3), A(4) and (A)(7), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney, contemplated litigation and a settlement agreement that is the subject of negotiations, and to consider its position and instruct the City Attorney regarding the purchase/sale of real property, all related to Navajo County Assessor's Parcel No. 103-62-042 located in the Airport Industrial Park**
- B. Under authority of A.R.S. § 38-431.03(A)(3), A(4) and (A)(7), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney and to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and terms of development agreements that are the subject of negotiations, all related to the potential development of approximately 1200 acres of City-owned real property located west of State Route 87 and south of Airport Road**

**POSSIBLE DISCUSSION OR ACTION REGARDING ABOVE EXECUTIVE SESSION ITEMS**

- A. Discussion and/or Action Regarding Possible Approval of a Settlement Agreement Related to Navajo County Assessor's Parcel No. 103-62-042 Located in the Airport Industrial Park**

Motion: Moved by Mayor Cano, seconded by Councilmember Jackson, to approve the Settlement Agreement related to said parcel in the Airport Industrial Park. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

**B. Discussion and/or Action Regarding Potential Development of Approximately 1200 Acres of City-Owned Real Property Located West of State Route 87 and South of Airport Road**

There was no discussion or action taken on this item following the executive session.

**ADJOURNMENT**

Motion: Moved by Councilmember Cake, seconded by Councilmember Boyd, to adjourn at 10:00 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Boyd, Cake, Crisp, Jackson, MacLean and Nelson voting yes.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on September 13, 2022 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
City Clerk