

Minutes of the regular meeting and executive session of the Winslow City Council held on February 14, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Vice Mayor Crisp, Councilmember Cake, Councilmember MacLean, Councilmember McKee, Councilmember Nelson, Councilmember Tafoya (via Zoom)

MEMBERS ABSENT:

Mayor Cano

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Tim Westover Public Works Director, Ken Arend Police Chief, Ernie Cano Police Lieutenant, Jason Sanks Zoning Hearing Officer (via Zoom)

Due to technical issues, the meeting was called to order by Vice Mayor Crisp at 6:40 p.m. The Pledge was given and the Invocation was offered by Councilmember MacLean. Roll call was taken and Mayor Cano was absent. Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to excuse the absent member. Motion passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes. Due to further technical issues, the meeting was delayed from 6:42 to 6:50 p.m.

CALL TO THE PUBLIC

Randy Therio announced details of the Girls High School Basketball first round playoff game where Winslow, who are ranked 7th in the State, will be hosting Ganado.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember McKee encouraged everyone to take the survey that is currently being conducted by Navajo County.

Councilmember Nelson announced details for the Rotary food distribution event scheduled for February 23rd.

Councilmember MacLean announced that the Senior Center also has a food distribution event every Monday, Wednesday and Friday with sign-up in advance required.

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming the Month of February as Black History Month

Vice Mayor Crisp read the proclamation.

B. Proclamation – In Honor of Clear Creek Cowboys Second Annual Pony Express Ride

After Councilmember McKee read the proclamation, it was presented to members of the Clear Creek Cowboys Association members who were in attendance.

C. Update From Historic Preservation Commission Regarding Commission Activities

After stating that she will be resigning from the Historic Preservation Commission (HPC) effective the end of February, Chairperson Tess Kenna stated that the HPC has large plans with a very small budget. Chairperson Kenna then provided a list of HPC accomplishments that included the following:

- Expansion of the Downtown Historic District
- Indian Cemetery clean-up days
- Subway Underpass Marker moved to its approximate original location
- QR code project for historic buildings
- Welcome to Winslow marker on east end of town and mural on west end of town
- Birth Place Cabin moved from Brigham City to downtown area
- Designation of the airport to the National Register

Chairperson Kenna extended appreciation to all of the citizens, artists, photographers, school personnel and students, city employees and businesses for their assistance with the above projects.

Commissioner Kenn Evans then provided detailed information regarding the Winslow Birth Place Cabin that is believed to be one of the first two cabins built in the Winslow community and donated by Mr. and Mrs. Cecil McCormick.

D. Quarterly Chamber Report Which May Include Visitor Center Statistics, Bed Tax Financial Information and Past/Future Event Updates

Bob Hall, Executive Director of the Chamber of Commerce, provided his report for the period October – December 2022 that included the number of visitors for the period, the number of travel and relocation packs distributed, the number of brochures printed and distributed both locally and to other Arizona visitor centers, website hits totaling 19,567 and tourism related emails received.

After noting that the room at the Visitor's Center was reserved a total of 45 times from October - December, Mr. Hall discussed the income and expenses for the reporting period. With regard to construction of the new motel, Mr. Hall stated that he would like to hear from the Council regarding how they feel the anticipated increase in bed tax revenues should be used. Mr. Hall also extended an invitation to the Chamber's Annual Dinner scheduled for March 10th and discussed the grant funded Box Car Museum project that will be located next to the Visitor's Center.

Councilmember McKee thanked Bob and Angela for the work that they do to promote Winslow.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Legislative Update and Special Event Permit Process

After providing a history regarding federal funding for the Winslow Levee project, the City Manager discussed SB1321 that, if passed, will provide \$20 million to completely fund the remaining design-build portion of the project.

The City Manager then provided an update regarding the new process for special events, including submission of an application, that will be utilized for any event that will impact city resources and local businesses. The City Manager responded to a question from Vice Mayor Crisp regarding the lead time for submitting an application.

The City Manager also announced that a General Plan Update will be provided at the February 28th meeting and a Work Session is scheduled for March 14th to discuss the Downtown Entertainment District.

B. Quarterly Report by Police Chief Which May Include Highlights from Divisions within the Police Department, Statistics and Community Engagement

The Police Chief congratulated the Records Clerk on her retirement after 30 years of service to the city and noted that two additional employees are now staffing the Records Unit.

The Police Chief referred to his written report that was included in the packet and highlighted information related to the following:

- Part 1 crime statistics that are leveling off but still on a downward trend in comparison to 2018 - 2022
- Update regarding renovations to the Dispatch Center and radio system
- Fourth quarter dispatch phone traffic for 2020 - 2022
- Update on staffing and renovations at Animal Control including hiring of a new Animal Control Supervisor and new metal shade structures for the dogs during the time they are outside
- Update on staffing, including dispatcher shortages

Councilmember McKee thanked Chief Arend and his department for the work that they do. Councilmember McKee also commented on the presence of the police in the community, specifically at the Christmas Parade.

CONSENT CALENDAR

Councilmember MacLean requested that Item H be pulled for discussion. Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to approve the Consent Calendar minus Item H. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Work Session of January 24, 2023 & the Regular Meeting of January 24, 2023**

- C. Discussion and/or Action to Approve Appropriation to the 2023 Because We Care Committee**
- D. Discussion and/or Action to Approve Liquor License Application Series #11 (Hotel/Motel) for The Turquoise Room at La Posada Hotel Located at 305 East Second Street**
- E. Discussion and/or Action to Accept Governor's Office of Highway Safety Grant to Support AZ TraCS Implementation Project Materials and Supplies for Fiscal Year 2023**
- F. Discussion and/or Action to Award Bid and Approve Payment for 24" Sewer Main Replacement Project**
- G. Discussion and/or Action to Approve Ordinance No. 1392 Amending Sections 17.08.020, 17.40.040 and 17.44.040 of the Municipal Code Related to Rodeo/Roping Arenas and Storage Containers**
- H. Discussion and/or Action to Approve Ordinance No. 1393 Authorizing the Acquisition of Certain Real Property in the City for Public Use Including Development of a New City Hall Building; Authorizing and Directing the Mayor, City Manager and City Attorney to Acquire Title to Certain Real Property on Behalf of the City and to Take All Actions Necessary to Complete the Transaction**

Councilmember MacLean stated that he pulled this item so that the public is aware that this ordinance involves the purchase of the Lee Medical Building for a new city hall. At the request of Councilmember MacLean, the City Manager discussed the condition of the building and stated that renovations will be required before it is ready to be used as a city facility. The City Manager also stated that funding for the purchase will come from capital funds.

After a brief discussion regarding the need for additional office space in anticipation of proposed growth in the community, the City Attorney clarified that a Phase 1 Environmental Assessment of the facility was done and there will be additional periods of due diligence related to inspections and subsequent repairs once escrow is opened.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Cake, to approve Ordinance No. 1393 authorizing the acquisition of certain real property in the city for public use including development of a new city hall building; authorizing and directing the Mayor, City Manager and City Attorney to acquire title to certain real property on behalf of the city and to take all actions necessary to

complete the transaction. Motion passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

COUNCIL CONSIDERATION AND POSSIBLE ACTION

A. Discussion and/or Action Regarding Request for Assistance for the Clear Creek Cowboys Second Annual Pony Express Ride

On behalf of the Clear Creek Cowboys Association, Tim Kelley displayed a postcard that will be for sale at various locations in the community. Mr. Kelley also provided detailed information regarding their purpose and mission statement as well as events leading up to their upcoming Pony Express Ride.

Mr. Kelley referred to the request for their charity event and clarified that they are a non-profit 501(c)(3) organization. Mr. Kelley also responded to a question from Councilmember Nelson regarding what charity their event will benefit. After stating the he is excited that the association is utilizing the education component by involving the schools and students, Councilmember MacLean made a motion to approve \$1,500 for the Clear Creek Cowboys Association. The motion was seconded by Councilmember McKee and passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

Prior to voting on the motion, clarification was provided that the funds would be taken from the Mayor & Council's Special Event account. Councilmember McKee also referred to the enthusiasm that she witnessed while attending a recent association meeting. Mr. Kelley encouraged local organizations who need assistance to contact the association.

B. Discussion and/or Action Regarding Realtor Commission Listing Agreement

The City Manager referred to discussion at the last meeting regarding this item and discussed Council's direction to reach out to local realtors who may be interested in providing this service to the city. The City Manager explained that the packet material includes the 1st Brokers Realty Agreement, who elected to continue with the stipulations and conditions set forth in their current agreement, and additional responses received from Harley Hendricks Realty and I40 Homes.

The City Attorney stated that this is a policy decision wherein the Council has several options they can consider including making a final decision tonight, requesting additional information from the companies,

scheduling interviews or directing staff to enter into negotiations and bring back an agreement for approval.

After discussion regarding the three submittals and the Council's desire to stay with a local company, Vice Mayor Crisp made a motion that staff set up interviews with the two local realtors before a final decision is made. The motion was seconded by Councilmember McKee and passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes. At the request of the City Manager, clarification was provided that staff is authorized to appoint a committee consisting of one or two councilmembers to conduct the interviews as opposed to conducting them with the entire Council at a public meeting. The committee will then bring back a recommendation to the Council.

C. Discussion and/or Action Regarding Cancellation of March 28, 2023 City Council Meeting

After the City Manager explained that three councilmembers will be attending the National League of Cities Conference on March 28th resulting in possible quorum issues, the following motion was made:

Motion: Moved by Vice Mayor Crisp, seconded by Councilmember Nelson, to cancel the March 28, 2023 City Council meeting. Motion passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

MOTION TO MOVE INTO EXECUTIVE SESSION

Motion: Moved by Vice Mayor Crisp, seconded by Councilmember Cake, to move into executive session. Motion passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

EXECUTIVE SESSION

- B. Under authority of A.R.S. § 38-431.03(A)(3) and (A)(7), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney and to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property located at 115 East Second Street, Winslow, Arizona**

DISCUSSION AND/OR ACTION REGARDING ABOVE EXECUTIVE SESSION ITEMS

After returning from executive session, Vice Mayor Crisp stated that staff has been directed to make contact with the prospective buyers.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember MacLean, to adjourn at 9:00 p.m. Motion passed unanimously with Vice Mayor Crisp and Councilmembers Cake, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on February 14, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2023.

City Clerk