

Minutes of the special joint meeting of the Winslow Public Safety Police & Fire Personnel Retirement Boards held on March 24, 2022 at 10:00 a.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

MEMBERS PRESENT

Chairman Roberta Cano
Ron Blass (Police Lieutenant) (telephonically)
Dustin Cole (Fire Lieutenant) (telephonically)
Ector Aguilera (Firefighter) (telephonically)
Kenn Evans (telephonically)

MEMBERS ABSENT

Shane Robertson (Police Officer)
Mary Ann Smith

STAFF PRESENT

Dave Coolidge, Assistant City Manager/HR Director
Suzy Wetzel, Recording Secretary

Chairman Cano called the meeting to order at 10:08 a.m. The Pledge was given and the invocation was offered by Chairman Cano.

Roll call was taken for the Public Safety Fire Personnel Retirement Board and Member Smith was absent. Board Member Cole made a motion to excuse Board Member Smith. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Aguilera, Cole and Evans voting yes.

Roll call was taken for the Public Safety Police Personnel Retirement Board and Members Smith and Robertson were absent. Chairman Cano made a motion to excuse the two absent members. The motion was seconded by Member Evans and passed unanimously with Chairman Cano and Board Members Blass and Evans voting yes.

BOARD CONSIDERATION AND ACTION

A. Discussion and/or Action by the Public Safety Police Personnel Retirement Board to Approve Retention of Board General Counsel

Nick Cornelius introduced himself and stated that he is honored to be offered the opportunity to assist the Winslow Public Safety Personnel Retirement System Boards.

Board Member Blass made a motion to retain the Law Office of Nicolas Cornelius as the Board's General Counsel. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Blass and Evans voting yes.

B. Discussion and/or Action by the Public Safety Fire Personnel Retirement Board to Approve Retention of Board General Counsel

Board Member Cole made a motion to approve the Board General Counsel. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Aguilera, Cole and Evans voting yes.

BOARD TRAINING PROVIDED BY GENERAL COUNSEL INCLUDED BUT NOT LIMITED TO GENERAL OPEN MEETING LAW, ARIZONA REVISED STATUTE REVISIONS AND MODEL UNIFORM RULES

Nick Cornelius began the training by discussing the Arizona Revised Statute § 38-847 provisions that created the local Public Safety Personnel Retirement System Boards (PSPRS). Mr. Cornelius explained that the PSPRS is operated by the State Board of Trustees and he further discussed the Local Board's authority on various issues.

Mr. Cornelius referenced A.R.S. § 38-847 (F) which was used to create the Model Uniform Rules of Local Board Procedure and discussed how the Statute and Rules are implemented and enforced. Mr. Cornelius also discussed the Open Meeting Law including the difference between an open meeting and an executive session.

Mr. Cornelius explained the revisions to the Model Uniform Rule specifically amendments made to the Definitions section including Independent Legal Counsel, Killed in the Line of Duty and Notice of Hearing/Rehearing requirements. In response to a question from Chairman Cano, Mr. Cornelius clarified that suicide is not considered under the Killed in the Line of Duty provision.

The following provisions of the Model Uniform Rules were also discussed and reviewed:

- Purpose and Scope of Procedures, specifically Local Board Responsibility
- Composition of Board & Conduct of Meetings, including Audit/Compliance, reporting Changes/Updates and Education/Trainings
- Pre-Membership Physical
- Initial Decision regarding Claims
- Disability Benefit Applications
- Killed in the Line of Duty Death Survivor Benefit Applications
- Reexamination of Disability Recipients
- Rehearings
- General Provisions Applicable to All Hearings and Rehearings

BOARD CONSIDERATION AND ACTION

A. Discussion and/or Action by the Public Safety Police Personnel Retirement Board to Adopt Model Uniform Rules

After Mr. Cornelius confirmed that the signed Model Uniform Rules for each Board should be forwarded to the Board of Trustees, the following motion was made:

Board Member Blass made a motion to accept the Model Uniform Rules. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Blass and Evans voting yes.

B. Discussion and/or Action by the Public Safety Fire Personnel Retirement Board to Adopt Model Uniform Rules

Board Member Aguilera made a motion to accept the Model Uniform Rules. The motion was seconded by Chairman Cano and passed unanimously with Chairman Cano and Board Members Aguilera, Cole and Evans voting yes.

ADJOURNMENT

Chairman Cano made a motion to adjourn at 11:35 p.m. The motion was seconded by Board Member Aguilera and passed unanimously with Chairman Cano and Board Members Aguilera, Blass, Cole and Evans voting yes.

Chairman

ATTEST:

Suzy Wetzel, Recording Secretary