

Minutes of the regular meeting of the Winslow Airport Commission held on September 19, 2022 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Chairman Lazzarini  
Commissioner Patton  
Commissioner Kenna (telephonically)

**MEMBERS ABSENT**

Commissioner Coolidge  
Commissioner Gravier

**STAFF**

David Coolidge, Int. Airport Manager  
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairman Lazzarini at 4:30 p.m. The Pledge of Allegiance was recited and the invocation was given by Commissioner Kenna. Roll was called, and Commissioners Coolidge and Gravier were absent.

Motion: Moved by Commissioner Patton, seconded by Chairman Lazzarini, to excuse Commissioners Coolidge and Gravier. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna, and Patton voting yes.

**Discussion and/or Action to Approve Minutes – July 18, 2022**

Motion: Moved by Commissioner Patton, seconded by Commissioner Kenna, to approve the July 18, 2022 minutes as presented. Motion passed unanimously with Chairman Lazzarini and Commissioners Kenna, and Patton voting yes.

**Call to the Public**

None.

**Report by Wiseman Aviation Which May Include Current Airport Activities and Operational Matters**

Orville Wiseman reported that a comparison between 2021 and 2022 average fuel prices reflect elevated costs. noting that data from airnav.com indicates that Winslow Airport has the most competitive fuel pricing within a 100-mile nautical radius. Mr. Wiseman equipment repairs and stated that the airport is actively recruiting employees to fill open positions.

Mr. Wiseman noted that he is currently reviewing the proposed airport lease and requested a meeting with the Airport Engineer to complete a walk-through to address cracking issues on Taxiway B. In response, the Airport Engineer stated that the construction on the taxiway is nearing the end of a one-year warranty. Mr. Wiseman further noted that due to significant rainfall, there will be a need for a pre-emergent weed treatment during Spring 2023.

In response to a question from Chairman Lazzarini, Mr. Wiseman clarified that a new range and other kitchen equipment stored on site is to be installed in the terminal. There was discussion regarding inclusion of the restaurant in the FBO lease wherein Mr. Wiseman provided clarification that he is open to speaking with potential lessees. Mr. Wiseman also commented on the condition of the restaurant and his plans to renovate the facility. Mr. Wiseman further clarified that any future plans moving forward related to the restaurant are contingent on lease negotiations.

## **Report by U.S. Forest Service**

Enrique Pacheco, Tanker Base Manager, reported that the 2022 fire season has ended and stated that recruitment for staff has begun. Mr. Pacheco also stated that landing fee invoice information has been provided to the Interim Airport Manager noting that next year's BPA process may change according to the U.S. Forest Service. In response to an inquiry from Mr. Wiseman, a discussion occurred regarding scheduling a tour of the tanker base with Coral Evans, Northern Arizona Director for Senator Mark Kelly.

## **Report by Interim Airport Manager Which May Include Updates from City Regarding Airport**

After reiterating that the lease agreement for the airport is currently under review by Mr. Wiseman, the Interim Airport Manager reported that the Historic Preservation Commission has requested that the mural in the restaurant be preserved given its historic status. Mr. Wiseman replied that he has spoken with the Chairperson of the Historic Preservation Commission and has agreed to their request.

The Interim Airport Manager concluded his report by noting the success of the recent Fly-in event. The Interim Airport Manager also stated that he is anticipating moving forward with the lease renewal and addressing repairs at the restaurant within the coming months.

## **Report by Airport Engineer Which May Include Airport Project Updates**

The Airport Engineer reported that the Five-Year Airport Capital Improvement Plan (ACIP) was submitted noting that the plan did not contain any significant changes. The Airport Engineer responded to a question from Mr. Wiseman regarding reconstruction of the south ramp and there was further discussion regarding eligible projects such as fuel farm maintenance. The Airport Engineer stated that if comments are received from ADOT regarding the ACIP, he will respond to them and resubmit the plan back to ADOT who will then forward the plan to the FAA for final review.

Additional discussion included cost estimates relating to proposed fuel tank upgrades, project planning and the pavement preservation program which includes restoration of Runway 4-22 and seal-coating on Alpha Taxiways. The Airport Engineer discussed the schedule for the Runway 11-29 reconstruction project and there was discussion regarding ADOT's proposed construction timeline of 120 days and the importance of providing strict blackout dates to accommodate for seasonal temperature change and fire season.

The Airport Engineer concluded his report by discussing the status of the overall airport drainage study and the timeline of the study. The Airport Engineer also responded to a question from Mr. Wiseman regarding installation of drainage pipes related to the project. After Mr. Wiseman commented on various issues at the airport, the Interim Airport Manager noted that fencing replacement was placed on the ACIP. The Airport Engineer also responded to a question from Mr. Wiseman regarding COVID fund expenditures.

## **Current Events and Announcements**

Chairman Lazzarini presented a brief review of the High-Desert Fly-in event held on September 17<sup>th</sup>.

**Adjournment**

Motion: Moved by Commissioner Patton, seconded by Chairman Lazzarini, to adjourn at 5:25 p.m. Motion passed unanimously with Chairman Lazzarini, and Commissioners Kenna, and Patton voting yes.

---

Chairman Lazzarini

ATTEST:

---

Larrilynn Oso, Recording Secretary