

Minutes of the regular meeting of the Historic Preservation Commission held on Thursday, February 23<sup>rd</sup>, 2023 at 4:30 p.m. in the City Hall Conference Room, 21 Williamson Avenue, Winslow, Arizona.

**MEMBERS PRESENT**

Chairperson Kenna  
Commissioner Emigh  
Commissioner Evans  
Commissioner Hardy (Telephonically)  
Commissioner Law  
Commissioner Leary  
Commissioner Tsosie (Telephonically)

**MEMBERS ABSENT**

**STAFF**

Suzy Wetzel, City Clerk  
Larrilynn Oso, Recording Secretary

The meeting was called to order by Chairperson Kenna at 4:30 p.m. The Pledge of Allegiance was recited and a moment of silence was observed. Roll was called, and Commissioner Tsosie was absent.

Motion: Moved by Commission Evans, seconded by Commissioner Law to excuse Commissioner Tsosie. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, Hardy, Law and Leary voting yes. Commissioner Tsosie arrived telephonically at 4:31 p.m.

**CALL TO THE PUBLIC**

None.

**CURRENT EVENTS AND ANNOUNCEMENTS**

Commissioner Evans announced that a Homolovi State Park will host a Star Party on April 22<sup>nd</sup>. A guest speaker from Lowell Observatory will also provide a presentation. Further information may be found on the State Park's website.

Commissioner Leary announced that Commissioners interested in being placed on the Chamber of Commerce email list for events may provide her with a contact email address.

**DISCUSSION AND/OR ACTION TO APPROVE MINUTES – JANUARY 26<sup>TH</sup>, 2023**

Motion: Moved by Commissioner Law, seconded by Commissioner Evans, to approve the minutes as presented. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, Hardy, Law, Leary and Tsosie voting yes.

**STATUS REPORTS**

**A. Update regarding presentation given at the 02/14/2023 City Council Meeting.**

Chairperson Kenna stated that a presentation of the Commission's activities and accomplishments was given before the Winslow City Council. Chairperson Kenna noted that the overall presentation was well-received. Commissioner Evans also presented historical information to the Council regarding the McCormick Birthplace Cabin. A copy of the typed presentation was provided to Commission members.

**B. Update regarding the next steps for the new McCormick Birthplace Cabin Site**

Commissioner Evans stated that he has obtained a quote from Arizona Correctional Industries for a protective shade structure for the Birthplace Cabin that will be submitted to the City Manager. Commissioner Evans also stated that he will continue the process of placing the cabin on the National Historic Registry.

**COMMISSION CONSIDERATION AND ACTION****A. Discussion and/or action regarding the nomination and election of a Historic Preservation Commission Chairperson (Chairperson Kenna)**

Motion: Moved by Commissioner Leary, seconded by Commissioner Emigh, to appoint Brian Law as Commission Chairman. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, Hardy, Law, Leary and Tsosie voting yes.

After Chairperson Kenna stated that she would like to nominate Commissioner Evans as Commission Chairman, the City Clerk stated that Brian Law was already appointed with the previous motion. Chairperson Kenna requested for that Commissioner Law lead the remainder of the meeting.

**B. Discussion and/or action regarding the proposed Airport Historical Museum Project (Chairperson Kenna / Commissioner Tsosie)**

The Recording Secretary provided background information regarding this item. Per the City Manager's request, the Economic Development Director was invited to discuss grant funding options for wayfinding signage.

The Economic Development Director provided information regarding the amplification of tourism and marketing for the City of Winslow via grant program funding. Grant requirements and cost match information was also provided to the Commission. The Economic Development Director stated she is open to further discussion regarding signage needs in regard to the airport and other historic Winslow landmarks. The Economic Development Director also requested the Commission to provide her with a list of locations, specific language, and level of

priority of such locations to aid in the creation of a collective wayfinding plan for the community as well as securing needed matching funds in the future.

Commissioner Evans noted that a free workshop was recently held for Heritage Grants which included matching and non-matching rewards. The Economic Development Director stated that she was unable to attend and noted that she hired a third-party on a contract basis to assist with grant writing. The Economic Development Director stated that she is currently collaborating with the City to possibly establish a permanent grant office as grants are not under her scope nor does she have the bandwidth for attending seminars / webinars.

There was further discussion regarding the importance of obtaining wayfinding signage and the overall significance of improving the appearance of the airport. Chairperson Kenna stated her desire for the Commission to choose a member to assist Commissioner Tsosie with this endeavor. Chairperson Kenna also requested that the Commission seek to collaborate with the Arts Council in regard to the art plane project. The Economic Development Director also encouraged the Commission to include Wiseman Aviation as well as other collective historic groups and entities moving forward as they may also have resources or input relating to Commission activities.

Motion: Moved by Chairperson Kenna, seconded by Commissioner Law, for Commissioner Evans to assist Commissioner Tsosie with the Airport Museum Project. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, Hardy, Law, Leary and Tsosie voting yes.

**C. Discussion and/or action regarding landmark signage (Commissioner Leary)**

Commissioner Leary provided background information regarding this item and presented a completed landmark sign designed by Linda Chambers and constructed by Daniel Tomas Tafoya. Commissioner Leary continued, stating that updates are also being made to the City website that will enhance public information for historic locations.

Discussion occurred regarding utilizing a designated QR code that would lead visitors to a separate webpage where donations could be made to the Commission. Commissioner Leary stated that she would discuss this option with the Finance Director to see if it would be a feasible effort.

In response to an inquiry, the Economic Development Director provided information regarding grant funding and requirements for façade improvement within the Winslow entertainment district, and noted that the application can be found on the Why Not Winslow social media page.

Commissioner Law requested that this item be included on the next agenda for further discussion and updates.

**DISCUSSION AND/OR ACTION REGARDING FUTURE AGENDA ITEMS**

Commissioner Evans requested a review by the City Manager of the Brigham City National Historic Registry at the City Farm, and for legal counsel to review his requests regarding Brigham City site as a City owned property, including the former lease.

Commissioner Law requested an update regarding the Arcadia Dance Hall located at 104 East First Street.

**ADJOURNMENT**

Motion: Moved by Chairperson Kenna, seconded by Commissioner Evans, to adjourn at 5:09 p.m. Motion passed unanimously with Chairperson Kenna and Commissioners Emigh, Evans, Hardy, Law, Leary and Tsosie voting yes.

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Chairperson

ATTEST:

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Larrilynn Oso, Recording Secretary