

Minutes of the regular meeting and executive session of the Winslow City Council held on June 14, 2022 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Jackson, Councilmember MacLean, Councilmember Nelson

MEMBERS ABSENT:

Councilmember Boyd, Councilmember Cake, Councilmember Crisp

STAFF:

John Barkley City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, David Coolidge Assistant City Manager, Tim Westover Public Works Director, Ken Arend Police Chief, James Hernandez Fire Chief, Una Wirkebau Economic Development Director

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember Jackson. Roll call was taken and Councilmembers Boyd, Cake and Councilmember Crisp were absent. Motion: Moved by Councilmember MacLean, seconded by Councilmember Jackson, to excuse the absent members. Motion passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes.

CALL TO THE PUBLIC

None.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Mayor Cano announced details of the following events:

- The Taste of Winslow sponsored by the Chamber on June 17th at the Elks Lodge
- Father's Day dinner hosted by the Elks Lodge on June 18th
- Juneteenth Celebration at Route 66 Plaza
- June's Evening James at Route 66 Plaza on June 18th

After encouraging residents to view the calendar of events on the city website, Councilmember MacLean commented on attendance at the

showing of Moana at the Outdoor Pool on June 7th and thanked Pastor Therio for assisting with the technical glitch that occurred. Councilmember MacLean also announced that Muppet Treasure Island will be showing on June 21st and thanked city staff for their efforts in organizing these events.

Mayor Cano stated that the final stages of planning the Rural Policy Forum that will be hosted in Winslow on August 3rd – 5th are underway.

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS

A. Quarterly Northland Pioneer College (NPC) Report Which May Include Update on Past/Future Events and Little Colorado Campus Activities

After stating that both Northern Arizona University and Grand Canyon University are currently at the Winslow campus for recruiting purposes, Betsyann Wilson, Executive Director of NPC Friends & Family, providing information regarding the following:

- Training being offered by the Community & Corporate Learning Department
- Availability of rooms at the Little Colorado Campus for groups needing meeting space
- Summer session classes
- Head Start facility update
- Update for relocating and remodeling the front office, including an additional parking area
- Scholarship opportunities for the 2022 Fall semester

B. Presentation and Acceptance of Audit Report for FYE 06/30/21 by City's Auditor

Before providing a summary of the city's audit results for FYE 06/30/21, Ben Hur, Audit Partner at Fester & Chapman PLLC, thanked city staff for their support and assistance during the audit process. Mr. Hur then provided a PowerPoint Presentation showing audit highlights, including a summary of the audit results related to financial statements, the single audit and the report to the Mayor and City Council. The presentation also included asset, liability and net positions as of June 30, 2021 as well as revenues and expenses for the year ending 2021.

After Mr. Hur responded to a question from Mayor Cano regarding the two deficiencies noted in the audit report, the mayor thanked Mr. Hur for being at the meeting to present the audit report.

C. Presentation from Consultant Jedd Hafer of Z, Inc. Regarding Assessment and Recommendations Based on His On-Site Visit and Interviews

Jeff Hafer, who attended via Zoom, provided information regarding the scope of work relating to his contract that included interviewing residents, city employees and stakeholders and taking that information to make recommendations to make Winslow a better place to live and visit.

Mr. Hafer provided detailed information regarding the following recommendations developed from the responses he received from his 30-question survey and interviews that were conducted:

1. Create a Task Force to address the problem of public intoxication.
2. Increased transparency with regard to allocation of resources.
3. Review and provide accountability for the planning/permitting and inspection department.
4. Launch a well-timed city beautification campaign.
5. Launch a rebranding/marketing campaign to increase tourism and commerce coming to Winslow once the public intoxication problem is addressed and the beautification campaign is successful.

Mayor Cano commented on the process that Mr. Hafer used to develop his recommendations and the importance of moving forward to make necessary improvements. Mayor Cano also thanked Mr. Hafer for the services that he provided.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Highlights of Various City Department Activities

After encouraging the Council to read the report provided by Jedd Hafer, the City Manager referred to his written report that has been posted on the website and announced that a public hearing regarding the final budget, as well as adoption of the budget, will take place on

June 28th. The City Manager also provided information regarding the Mike's Pike West Improvement project.

Councilmember MacLean referenced the building that was recently town down on West Second Street and thanked city staff for their efforts to get this done. Councilmember Jackson advised that he was able to attend the academy graduation ceremony of newly-hired Police Officer Preston Arend and stated that the entire class attended the funeral service for fallen police officer Adrian Lopez in Whiteriver the day before their graduation.

B. Monthly Financial Report by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

Due to the absence of the Finance Director, the City Manager referred to the financial report that was included in the packet and advised the Council that as of April 30th, the city has hit the mark on projected sales tax revenues which will help to preserve the balance in the General Fund.

C. Quarterly Report by Fire Chief Which May Include Call Statistics, Equipment Repairs and Personnel Training

The Fire Chief referred to his written report that was included in the packet and stated that the catered meals provided by Bojo's for the two-day extrication training were paid for by the Northern Arizona Fire Chief's Association. The Fire Chief also provided updated information regarding annual testing of the fire hoses and the radiological training that took place on April 28th & 29th.

Mayor Cano extended her appreciation to the Fire Chief and his staff for supporting various community events. In closing his report, the Fire Chief stated that the Fire Department also participated in a fire drill at the Little Colorado Medical Center. Councilmember Jackson thanked the Fire Chief for taking time to establish relationships with various organizations and entities.

D. Presentation and/or Discussion Regarding Economic Development Updates from Recent City Meetings Which May Include Strategic Planning and Land Usage /Master Plan Updates

After explaining that this item is included on the agenda to update the entire Council regarding various meetings that have taken place, the City Manager stated that moving forward, he will be coordinating the Master Plan meetings. The City Manager commented on the process

for creating a Master Plan, including the need to amend the General Plan, and also stated that Lynn Merrill will be attending the scheduled Work Session at 5:00 p.m. on June 28th to discuss the Strategic Plan.

CONSENT CALENDAR

Motion: Moved by Councilmember Jackson, seconded by Councilmember MacLean, to approve the Consent Calendar as presented. Motion passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the Regular Meeting of May 24, 2022**
- C. Discussion and/or Action Regarding Approval of Bingo License Application for American Legion Post 15**
- D. Discussion and/or Action to Approve Agreement with Northern Arizona Council of Governments (NACOG) for the Administration of the City's Utility Assistance Program and Authorize a Budget Transfer of American Rescue Plan Act (ARPA) Funds**
- E. Discussion and/or Action to Approve Intergovernmental Agreement Between the City and the Navajo County Flood Control District for Planning, Design and Cost Sharing of the Little Colorado River Flood Risk Management Project**
- F. Discussion and/or Action to Approve Resolution No. 1893 Adopting the Revised Federal Transportation Administration and the Arizona Department of Transportation Title VI Plan for the City of Winslow**
- G. Discussion and/or Action to Approve Ordinance No. 1379 Amending Section 10.04.060, Bicycles, of the Municipal Code Related to Classification of Penalties for Violations; Providing for Repeal of Conflicting Ordinance; Providing for Severability; and Providing Penalties**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action to Approve Ordinance No. 1380 Adopting the "City of Winslow Planning and Zoning Updates 2022" as an Amendment to the Winslow Municipal Code as it Relates to the Zoning Hearing Officer**

After referring to the proposed ordinance that was included in the packet, the City Attorney provided information regarding previous discussion concerning making revisions to the Municipal Code to allow the Planning & Zoning Commission to be swapped with a Planning & Zoning Hearing Officer to better accommodate for the anticipated economic development growth in the city.

The City Attorney discussed the process that she used to prepare the ordinance based on direction received from the Council to move forward with this change. The City Attorney discussed the duties that would be performed by the Hearing Officer, one of which will be to make recommendations to the Council. The City Attorney also provided options on how to fill the position.

Councilmember Jackson stated that he was apprehensive about this change but has since discovered that other communities are also struggling to fill commission vacancies and feels that this is a necessary change moving forward. Mayor Cano commented on the benefits of having a Hearing Officer that is trained in planning and zoning.

The City Attorney explained that an ordinance does not go into effect until 30 days after it has been adopted unless it is passed as an emergency wherein it would go into effect immediately. The City Manager also responded to a question regarding the cancellation of the Planning & Zoning Commission on June 13th. After further discussion regarding the emergency clause, the following motion was made:

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to approve Ordinance No. 1380 with an amendment to add Section 4 declaring an emergency and directing the City Attorney to add the emergency clause so that the ordinance goes into immediate effect. Motion passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes.

B. Discussion and/or Action Regarding August City Council Meeting Schedule

The City Manager discussed both the League Conference scheduled for August 30th – September 2nd in Glendale and the Rural Policy Forum hosted by the City of Winslow on August 3rd – 5th and stated that the Council typically cancels their meeting scheduled for the week of the League Conference. The City Manager further stated that the League Conference does not fall on a council meeting week this year, however staff is recommending that the Council consider cancelling the August 9th meeting due to the Rural Policy Forum.

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to cancel the August 9th City Council meeting to recuperate from the Rural Policy Forum. Motion passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes.

MOTION TO MOVE INTO EXECUTIVE SESSION

Motion: Moved by Councilmember Jackson, seconded by Councilmember MacLean, to move into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes. Prior to voting on the motion, Mayor Cano stated that the Economic Development Director will be joining the executive session.

EXECUTIVE SESSION

- A. An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (7), the City Council may hold an executive session for discussion or consultation for legal advice with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property located at 115 East Second Street, Winslow, Arizona**
- B. An executive session pursuant to A.R.S. § 38-431.03(A)(3), A(4) and (A)(7), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney and to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property and terms of development agreements that are the subject of negotiations, all related to the potential development of approximately 1200 acres of City-owned real property located west of State Route 87 and south of Airport Road**

POSSIBLE DISCUSSION OR ACTION REGARDING ABOVE EXECUTIVE SESSION ITEMS

After returning from executive session, Councilmember MacLean made a motion to direct the City Manager to enter into negotiations for the sale of 1200 acres of property with World Home Initiative/Danny Wasson. The motion was seconded by Councilmember Jackson and passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes.

ADJOURNMENT

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to adjourn at 9:12 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Jackson, MacLean and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on June 14, 2022 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2022.

City Clerk