

Minutes of the regular meeting and executive session of the Winslow City Council held on June 13, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember MacLean, Councilmember McKee, Councilmember Nelson (via Zoom)

MEMBERS ABSENT:

Councilmember Crisp, Councilmember Tafoya

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Tim Westover Public Works Director, Ken Arend Police Chief, James Hernandez Fire Chief, Brandee Leary Librarian (via Zoom), Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember McKee. Roll call was taken and Councilmembers Crisp and Tafoya were absent. Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to excuse the absent members. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes.

CALL TO THE PUBLIC

Holly Wagner referred to the city's noise and special event ordinances and requested that the Council consider updating the existing language to ban amplified music within 300 feet of dwellings.

Alice Kenkman spoke regarding the trap and release program and requested clarification related to the animal control rules since she feels that she is receiving mixed messages.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember MacLean announced information regarding the June Jam event scheduled for Saturday evening and the Taste of Winslow that will take place on June 23rd beginning at 4:30 p.m. at the Elks Lodge.

Mayor Cano provided information related to the July 1st & 2nd Standing Horse Route 66 Pow Wow and announced various events that will take place on July 4th.

Councilmember Nelson provided information regarding the Community Pride Fest events scheduled for July 24th & 25th.

B. Future Agenda Items

Mayor Cano referred to a complaint she received regarding the grass in the area of the Splash Pad and requested that staff look into the issue.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming the Month of June as General Aviation Appreciation Month

Mayor Cano read the proclamation and stated that staff will send it to the individual who requested it.

B. Quarterly Northland Pioneer College (NPC) Report Which May Include Update on Past/Future Events, Scholarship Opportunities and Little Colorado Campus Activities

After stating that NPC just celebrated their 49th commencement ceremony and providing graduate/degree information, Betsyann Wilson, Executive Director of NPC Friends & Family, provided discussed the following items:

- Scholarships for the 2023 Fall semester
- Details of the Utilizing My Path to ASU and Earn to Learn programs
- Registration and scholarship information for Kids College summer classes
- Adult Day trips scheduled for May through October
- A Winslow student who has qualified for the Skilled USA Nationals in Georgia

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Upcoming Events and Project Updates

After referring to the two June Jam events that have already taken place at the Route 66 Plaza, the City Manager provided information regarding several upcoming events, including movie nights at both the

outdoor pool and library lawn and laser tag events scheduled during June and July.

The City Manager then provided updates regarding the following projects:

- Repaving of Warren Avenue between First & Third Street
- First Street Park fencing project
- Chip seal project from Hillview south to Cherry
- Access pavement work on North Park Drive & Desmond
- New library construction timeline

The City Manager also announced the meeting schedule for June 27th that includes a retirement celebration for Fire Chief James Hernandez from 4:00 p.m. to 6:00 p.m.

In closing, the City Manager announced that the Historic Preservation Commission has been selected as a finalist in the Best Arizona Cultural and Historic Preservation category for the Governor's Tourism Awards and stated that winners will be recognized at the Tourism Conference in July.

B. Quarterly Report by Fire Chief Which May Include Call Statistics and Community Outreach Events

The Fire Chief referred to his written report that was part of the agenda packet and highlighted information regarding ADEQ's Foam Exchange Program, recent hose testing conducted at the airport and the Rail Workers Hazardous Material Training Program hosted by the Fire Department.

Councilmember McKee thanked the Chief and his department for being visible in the community. After Mayor Cano thanked the Fire Chief for his years of service to the city, the Council extended congratulations to the Chief on his retirement.

CONSENT CALENDAR

Motion: Moved by Councilmember Cake, seconded by Mayor Cano, to approve the Consent Calendar as presented. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes.

A. Discussion and/or Action to Approve the Check Register

- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting of May 23, 2023**
- C. Discussion and/or Action to Approve First Amendment to Agreement Between City and Northern Arizona Council of Governments for Utility Assistance Program**
- D. Discussion and/or Action to Approve Job Order Contracting Agreement with McCauley Construction, Inc. for General Horizontal Construction Services**
- E. Discussion and/or Action to Approve Job Order Contract Services for Street Pavement Rehabilitation of Mike's Pike and North Park Drive and Approve Payment**
- F. Discussion and/or Action to Approve Ordinance No. 1395 Amending the Municipal Code by Adopting Chapter 12.09 – Parklets; Declaring the Document Entitled “City of Winslow - Chapter 12.09 - Parklets” as a Public Record and Adopting by Reference**
- G. Discussion and/or Action to Approve Ordinance No. 1396 Amending Schedules 1 - Administration Fees, 4 - Community Services Fees, 5 - Development Services Fees, 7 - Library Charges & Fees, 10 - Zoning, and 12 – Animal Care Facility Fees of Ordinance No. 637 - Schedule of Rates, Fees and Charges**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action to Approve Appropriation to the 2023 Fireworks Show**

The City Manager referred to comments made at a previous meeting regarding alternative ways to raise funds for the Annual Fireworks Show and stated that staff will be adding a link on the city's website where individuals can donate. The City Manager then referred to the Council's Special Event Account and stated that there is always a remaining balance in the account at the end of each fiscal year. The City Manager explained that since the Chamber sponsors the show and is a 501C3, the city can appropriate funds from the Special Events Account every June in an amount to be determined by the Council based on the remaining balance in the account.

After stating that this is a legislative decision, the City Attorney clarified that consideration should be given to what the city is getting in return whenever funds are appropriated to a non-profit organization.

Motion: Moved by Councilmember McLean, seconded by Mayor Cano, to appropriate up to \$5,000 this year to the fireworks fund and revisit every year in June for a similar appropriation if funds are available. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes. At the request of Councilmember Cake, the City Manager explained the process for donating through the website.

B. Discussion and/or Action to Designate Capital Improvement Projects for Fiscal Year 23/24

The City Manager displayed the worksheet outlining the list of Capital Improvements Projects (CIP) and the cost for each item that was included on the list. The list also showed the Council rankings for each project. The City Manager reminded the Council that since there is a surplus of \$1.7 million, several of the listed projects can be included for fiscal year 2024.

The City Manager explained that the City Hall Interior Remodel & Restrooms as well as the McHood Park Septic Tanks projects have been removed from the list due to the fact that staff will not ready to proceed with those until next year. The City Manager stated that the items that received two or more votes total approximately \$1.7 million. The City Manager also briefly discussed other projects already included on the CIP list that were rolled over from this fiscal year.

At the request of Mayor Cano, the City Manager read the following projects and their rankings from the list:

- First Street Parking (6 votes)
- Downtown Restrooms (5 votes)
- Lee Medical Renovation (5 votes)
- Hubbell – New Roof (5 votes)
- McHood Park – Docks/Kayak Launch (5 votes)
- Basketball Court Renovation (4 votes)
- Outdoor Pool Replaster & Decking (3 votes)
- Old PD Council Chambers Remodel (2 votes)
- Mike’s Pike – Median Landscaping (2 votes)
- Splash Pad Parking (2 votes)
- Little League Dugouts (2 votes)
- Softball Field – Announcer Booth (2 votes)
- LED Lighting – Henderson & HWC (2 votes)

The City Manager responded to questions regarding the condition of the mausoleum at the cemetery and the location of the Splash Pad parking. The City Manager also responded to comments from

Councilmember MacLean regarding prioritization and completion of the listed projects. After a brief discussion regarding remodel of the old Council Chambers, it was the consensus of the Council that they would like further discussion regarding options for the old police department building before proceeding with the remodel project.

In response to a question from Mayor Cano regarding the deadline for a decision regarding the CIP, the City Manager stated that the Council can provide direction to proceed with the twelve projects on the list and revisit the old PD Council Chamber remodel project at a later date.

Motion: Moved by Mayor Cano, seconded by Councilmember Nelson, to approve moving forward with the twelve items shown on the project list minus the remodel of the Council Chambers at the old PD. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes.

MOTION TO MOVE INTO EXECUTIVE SESSION

Motion: Moved by Councilmember Cake, seconded by Councilmember MacLean, to go into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes.

EXECUTIVE SESSION

- A. The City Council may hold an executive session pursuant to (1) A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property including a potential land exchange for city-owned real property generally located at Fleming and Francis; (2) A.R.S. § 38-431.03(A)(4) for discussion or consultation with the City Attorney in order to consider its position and instruct the City Attorney regarding the City's position regarding a possible development agreement for the property; and (3) A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding economic development options for the property**

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to move back into regular session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes.

DISCUSSION AND/OR ACTION REGARDING ABOVE EXECUTIVE SESSION ITEM

After returning from executive session, Mayor Cano stated that staff has been given direction on how to proceed regarding the executive session item.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember MacLean, to adjourn at 8:05 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, MacLean, McKee and Nelson voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on June 13, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this _____ day of _____, 2023.

City Clerk