

Minutes of the regular meeting and executive session of the Winslow City Council held on July 25, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson (via Zoom), Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Trish Stuhan City Attorney, Suzy Wetzel City Clerk, Margaret Dyer Finance Director, Tim Westover Public Works Director, Ken Arend Police Chief, Brandee Leary Librarian, Kelley Pugh Human Resources Manager, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember MacLean. Roll call was taken and all members were present.

CALL TO THE PUBLIC

Judy Howell spoke regarding the desperate need for permanent and foster homes for animals that are currently at the shelter. Mrs. Howell also stated that she is disappointed with the recent fee increases that will make it difficult for low income residents to adopt a pet.

Ann Schmidt referred to Ordinance No. 1397 that is on the agenda and suggested that a change be made to the requirements shown in section E of the ordinance.

Paula Beall, Vice President of ABATE, provided information regarding the upcoming Too Broke for Sturgis Motorcycle Rally and thanked the city for supporting the event.

At the conclusion of Call to the Public, Mayor Cano stated that staff can review the adoption fees and look at options to waive fees for low income residents. Mayor Cano also referred to comments made by Ann Schmidt and stated that further discussion can take place prior to adoption of the ordinance.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

After announcing that the Arts Council's Second Annual Arts & Blues Festival will be held on August 5th at the Route 66 Plaza, Councilmember Crisp provided information regarding the evening farmers market that will take place on Friday, July 28th. Councilmember Crisp also announced that the Rotary/St. Mary's food distribution is scheduled for July 27th.

Councilmember McKee provided information regarding Navajo County's Shot Clinic that will take place in Winslow on the third Tuesday of every month and thanked the city for hanging the new welcome banners on Second and Third Street. Councilmember McKee also extended her appreciation to the Public Works crews that have been working in the miserably hot temperatures and thanked the Police Department for the compassion shown to a gentleman that has recently been seen in the Winslow area.

Councilmember MacLean thanked the Public Works Director and his team for the extra effort and care given to the Diamondbacks Field.

Mayor Cano referred to the Annual Employee Appreciation Pool Party and thanked the Council for attending and providing desserts. Mayor Cano also commented on a recent meeting she and the City Manager attended with Habitat for Humanity to discuss their program to address housing needs.

Call to the Public was reopened by Mayor Cano at this time to allow Hailey McCauley to speak regarding safety issues on Maple Street between Colorado & Pope Avenue. Ms. McCauley requested that the city look into slowing traffic down during summer activities that take place in the area. Mayor Cano directed staff to look into options to address this issue.

B. Future Agenda Items

None.

SCHEDULED PRESENTATIONS

A. Presentation of Employee Service Awards

The Human Resources Manager presented service awards to those employees who were in attendance.

B. Quarterly Court Report Which May Include Justice Court and Municipal Court Case Filings by Category

Due to the absence of Judge Little, Mayor Cano briefly commented on the written report that was included in the packet.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Broadband Update

After confirming that Winslow will not be included with Navajo County's middle-mile broadband project, the City Manager provided a detailed update regarding APS' intent to construct an open-access fiber ring that will include the Winslow area.

The City Manager reported that the new docks and kayak launch recently constructed on the ramada side of McHood Park are now operational and crews are now working on the new beach by the campground. The City Manager thanked the Parks employees for their hard work on these projects.

B. Monthly Financial Reports by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

The Finance Director stated that while the new fiscal year began on July 1st, staff is also preparing for the upcoming audit with an anticipated completion date of early November.

The Finance Director highlighted information from her written report that was included in the packet for the month of June including citywide revenues and expenditures for the General Fund, the HURF Fund and the Enterprise Funds.

The Finance Director provided information related to the city's partnership with NACOG to administer the Utility Assistance Program for fiscal year 2023 and stated that staff is working closely with NACOG to increase participation in the program.

C. Quarterly Report from Librarian Which May Include Information Regarding Statistical Information, Past Events and Announcements for Upcoming Events

The Librarian provided information regarding the Summer Reading Program that officially ends on July 28th, including a record number of

318 participants. The Librarian thanked those who helped make the program successful by sponsoring the program and providing their time, financial support and prizes.

After discussing both prior and upcoming scheduled events, the Librarian reported that staff is working with the Arizona Memory Project on a project to digitize and post old editions of The Reminder online.

In closing, the Librarian announced that the next Friends of the Library meeting will be held on August 9th and reminded citizens that the meetings are open to the public.

CONSENT CALENDAR

Councilmember MacLean requested that Item C be pulled for discussion and Councilmember Crisp requested that Item D be pulled for discussion. Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to approve the Consent Calendar as presented minus Items C & D. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- A. Discussion and/or Action to Approve the Check Register**
- B. Discussion and/or Action to Approve Minutes of the City Council Regular Meeting of July 11, 2023**
- C. Discussion and/or Action to Approve Special Events Liquor License Application for the Standin' on the Corner Festival on September 29 & 30, 2023**

After thanking the members of the Foundation for their work on the Festival and expressing concern regarding the fact that alcohol consumption begins at 10:00 a.m., Councilmember MacLean made a motion to approve the Special Events Liquor License for the Standin' on the Corner Foundation. The motion was seconded by Councilmember Crisp and passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- D. Discussion and/or Action to Approve Ordinance No. 1397 Amending the Municipal Code by Adopting a New Chapter 6.22 – Excessive Noise Related to Regulation of Nuisance Activities from Animals and Amending Title 9, Chapter 9.08, Section 9.08.020 – Noise, by Repealing Subsection 9.08.020.A.3 – Animals and Marking the Subsection as “Reserved”**

The City Attorney provided information regarding the intent of this ordinance and stated that changing the language to read “the Animal Control or Law Enforcement Officer” listed in Section E should address the concerns made during Call to the Public regarding the requirements.

Councilmember Crisp stated that she is glad to see that the city is becoming proactive by updating code language to address various issues. The Police Chief also discussed the need for this code amendment that will add regulation of excessive noise related to animals.

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to approve letter D as amended. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

- E. Discussion and/or Action to Approve Ordinance No. 1399 Amending Chapter 17.84 – Parking Requirements, of the Municipal Code by Adding a New Section 17.84.060 – Exemptions, Related to the Regulation of Parking Spaces Required in the Entertainment District**
- F. Discussion and/or Action to Approve Ordinance No. 1400 Authorizing the Lease of Certain Real Property Located at the Winslow-Lindbergh Regional Airport to Flagstaff Medical Center, Inc., D/B/A Guardian Air Transport**

COUNCIL CONSIDERATION AND POSSIBLE ACTION

- A. Discussion and/or Action Regarding Request for Assistance from the Standin’ on the Corner Foundation for Their Annual Festival on September 29 & 30, 2023 and Waive Vendor Fees**

Mayor Cano referred to the fact that this request is similar to prior requests for this event and invited members of the Foundation to speak regarding their request. Bubba McKinney responded to a question from Mayor Cano regarding the request for security assistance security from the Police Department.

There was discussion regarding the items that were included in the request and the City Manager clarified that past practice has been to provide \$3,000 in financial support with the remaining \$3,000 that is being requested used for in-kind services.

Judy Howell stated that as one of the original members of the Foundation, a promise was made that funds raised would be used to

extend the mural at the Standin' on the Corner Park and requested that the city and/or Foundation paint the wall if there are no plans to extend the mural.

Motion: Moved by Councilmember MacLean, seconded by Councilmember Cake, to approve the request for \$3,000 plus the additional \$3,000 for staff services for the Standin' on the Corner Festival. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

B. Discussion and/or Action Regarding Request for Assistance from the Just Cruis'n Car Club for Assistance for Their Annual Car Show on October 6 & 7, 2023 and Waive Vendor Fees

Bill Mendoza, speaking on behalf of the Car Club, referred to the request and stated that it is their standard request for the car show. The City Manager stated that the Council provided \$5,000 plus in-kind services for last year's car show. There was a brief discussion regarding the Cacklefest and Mr. Mendoza clarified that the majority of the \$5,000 is used for insurance. Mr. Mendoza also responded to questions regarding security for the event.

Motion: Moved by Councilmember Nelson, seconded by Councilmember McKee, to approve the request for the Just Cruis'n Car Club Car Show. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes. Prior to voting on the motion, Judy Howell thanked the Car Club for sponsoring a family friendly event.

C. Discussion and/or Action Regarding Approval and Adoption of Ordinance No. 1398 – Property Tax Levy and Declaring an Emergency

At the request of Mayor Cano and Councilmember Crisp, the City Manager and City Attorney explained why it is necessary to declare an emergency with passage of this ordinance.

Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to adopt Ordinance No. 1398 – property tax levy and declaring an emergency. Motion passed unanimously by roll call vote with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

MOTION TO MOVE INTO EXECUTIVE SESSION

Motion: Moved by Cake, seconded by Mayor Cano, to go into executive session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

EXECUTIVE SESSION

- A. Under authority of A.R.S. § 38-431.03(A)(3), A(4) and (A)(7), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney and to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property located in the Airport Industrial Park, APN No. 103-62-033**
- B. Under authority of A.R.S. § 38-431.03(A)(3) and A(4), the City Council may hold an executive session for discussion or consultation for legal advice with the City Attorney and to consider its position and instruct its representatives regarding the professional service agreement for Economic Development, which is a contract that is the subject of negotiations**

Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to move back into regular session. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

DISCUSSION AND/OR ACTION REGARDING ABOVE EXECUTIVE SESSION ITEMS

After returning from executive session, Mayor Cano stated that staff has been given direction on how to proceed regarding the executive session items.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to adjourn at 8:10 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting and executive session of the Winslow City Council held on July 25, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this **8th** day of ***August***, 2023.

Suzy Wetzel
City Clerk