

Minutes of the regular meeting of the Winslow City Council held on September 12, 2023 at 6:30 P.M. in the main hall of the Winslow Visitor's Center, 523 West Second Street, Winslow, Arizona.

MEMBERS PRESENT:

Mayor Cano, Councilmember Cake, Councilmember Crisp, Councilmember MacLean, Councilmember McKee, Councilmember Nelson (via Zoom), Councilmember Tafoya

MEMBERS ABSENT:

None

STAFF:

David Coolidge City Manager, Michelle Stinson City Attorney, Suzy Wetzel City Clerk, Michael Duran Fire Chief, Margaret Dyer Finance Director, Tim Westover Public Works Director, Brandee Leary Librarian, Kevin Fowler Project Manager, Mark Woodson Contract City Engineer (via Zoom), Brian Law Zoning Hearing Officer, Trevor Eltsosie IT Specialist

Mayor Cano called the meeting to order. The Pledge was given and the Invocation was offered by Councilmember McKee. Roll call was taken and all members were present.

CALL TO THE PUBLIC

Ann Schmidt referred to her request made at a previous council meeting regarding a 25 MPH speed limit sign on Campbell Avenue and thanked the city for removing the sign. Ms. Schmidt also thanked the Council and staff for consideration of amending the code related to excessive animal noise through the recent passage of Ordinance No. 1397 and clarified comments she made regarding language in the ordinance concerning witnesses of a noise violation. In conclusion, Ms. Schmidt stated that her experience with Animal Control staff over the last several months has been pleasant and positive.

MAYOR AND COUNCILMEMBERS REPORTS

A. Current Events and Announcements

Councilmember Crisp announced that BlueCross BlueShield will be participating at the upcoming Farmers Market on September 16th and the Psychic Fair is also scheduled to take place at the Chamber of Commerce that day. Councilmember Crisp provided information regarding the remaining Farmers Market regular season and two winter markets that will take place in November and December.

Councilmember Tafoya announced that the first home football game, which is also Homecoming, will be this Friday. Councilmember Tafoya also announced dates of the Navajo County Fair and stated that several local 4H members will be showing and selling their livestock.

Councilmember MacLean thanked all of those who were responsible for the 9/11 Remembrance Ceremony including Dee Rodriguez and Kenn Evans. Mayor Cano also extended her appreciation and named additional community members who participated in the ceremony.

Councilmember McKee announced that the First Baptist Church Art Car reveal will take place on September 24th. Councilmember McKee also provided information regarding NPC's Open House for their new Head Start and Early Childhood Program in Winslow.

B. Future Agenda Items

Councilmember MacLean requested that continued discussion regarding the Habitat for Humanity program be included on the next agenda.

Mayor Cano requested that discussion regarding possible pay raises for the City Council be included on an upcoming agenda.

SCHEDULED PRESENTATIONS AND PROCLAMATIONS

A. Proclamation – Proclaiming September 15 – October 15, 2023 as Hispanic Heritage Month

Councilmember Tafoya read the proclamation and Mayor Cano stated that the High School Spanish Club would be a practical recipient of this proclamation in the future.

B. Quarterly Northland Pioneer College (NPC) Report Which May Include Update on Past/Future Events, Scholarship Opportunities and Little Colorado Campus Activities

After announcing that NPC will be celebrating their 50th anniversary in 2024, Betsyann Wilson, Executive Director of NPC Friends & Family, discussed their bi-annual newsletter, a copy of which was provided to the Council, that includes a section regarding Winslow residents Pat and Lou Ceballos.

Ms. Wilson then provided information regarding the following:

- Pedal the Petrified event on September 30th

- Details of four new career and technical educational degree programs now being offered at NPC
- Head Start facility open house and ribbon cutting ceremony on September 19th
- Scholarship opportunities for the 2024 Spring semester

Ms. Wilson also responded to a question from Mayor Cano regarding requirements for law enforcement recruits who are attending the academy to use the tiny homes mentioned during the presentation.

C. Presentation from Education Forward Arizona Regarding Arizona Educational Advancement

Laura Rosensweet, Northern Arizona Community Impact Manager for Education Forward Arizona, stated that they are a State-wide non-profit entity working to talk about the value of education and training after high school that can benefit not only individuals but also cities and towns and Arizona's overall economy.

Mr. Rosensweet provided a PowerPoint Presentation that included information regarding their mission to advocate for and act on education improvements that advance the quality of life for all Arizonans. Mr. Rosensweet stated that she is part of the Community Impact Team and explained the work that the team does.

The presentation included information regarding the Achieve60AZ Attainment Goal that was established in 2016 and the 2023 Billions to Gain Report: The Economic Benefits of Investing in a More Educated Arizona. The presentation also highlighted increases in specific education progress meter indicators in Winslow within the last year.

At the conclusion of the presentation, Ms. Rosensweet responded to questions from the Council.

STATUS REPORTS

A. Verbal Status Report on Current City Activities by City Manager Which May Include Introduction of Project Manager

The City Manager discussed the program that is available for updating the facade of a facility in the Commercial 66 Overlay and stated that murals have been added to the program. The City Manager then provided information regarding implementation of a new city website that will allow posting of live feed, live notifications to the city's platforms and creation of an Instagram account once the website goes live.

After providing an update regarding the recruitment for a new Economic Development Director, the City Manager introduced both Michael Duran as the city's new Fire Chief and Kevin Fowler as the new Project Manager. The Project Manager thanked the Council and staff for the opportunity to serve the city.

At the request of Councilmember McKee, the Fire Chief introduced his wife who was also in attendance. Councilmember McKee stated that Winslow is fortunate to have Mr. Duran as the Fire Chief and thanked Mrs. Duran for supporting her husband in this new endeavor. After Mrs. Duran spoke briefly regarding this career transition, the Fire Chief commented on upcoming events involving the Fire Department.

B. Monthly Financial Reports by Finance Director Which May Include Balances, Expenditures and Revenues in All Funds and Various Sales Tax Comparisons by Category

After stating that this report includes the first month of the new fiscal year, the Finance Director discussed the cash balance in the combined checking account and investment balances for the month of July. The Finance Director discussed citywide revenues and expenditures for the General Fund, the HURF Fund and the Enterprise Funds and explained that a lag in revenues as reflected in the operational budget report is expected due to the timeframe with reporting by the State.

In conclusion, the Finance Director provided information regarding various City Sales Tax revenues by category in comparison to the same time last year.

CONSENT CALENDAR

Councilmember Cake requested that Item F be pulled for discussion. Councilmember MacLean declared a conflict with Item F and recused himself from discussion and voting on the item. Motion: Moved by Councilmember Cake, seconded by Councilmember Nelson, to approve the Consent Calendar minus Item F. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

A. Discussion and/or Action to Approve the Check Register

B. Discussion and/or Action to Approve Minutes of the City Council Work Session of July 25, 2023 and the City Council Regular Meeting of August 8, 2023

- C. Discussion and/or Action to Approve Agreement Between the City of Winslow and the Winslow Lady Knockouts Softball Organization for Use of City-Owned Softball Fields**
- D. Discussion and/or Action to Approve Memorandum of Agreement Between the Hopi Tribe, Hopi Tribal Authority and the City of Winslow for Utility Services**
- E. Discussion and/or Action to Accept Mini-Grant through the AZ Librarians Fostering Resilient Rural Communities AHEAD AZ**
- F. Discussion and/or Action to Award Bid and Approve Payment for New Library, Waive Building Permit Fees and Authorize City Manager to Execute Any Necessary Agreements in Consultation with the City Attorney**

Councilmember Cake stated that he pulled this item to recognize what a great day it is to finally be getting a new library. After members of the Friends of the Library spoke regarding their excitement and efforts over the past 32 years to get a new building, the following motion was made:

Motion: Moved by Councilmember Cake, seconded by Councilmember Crisp, to award the bid and approve payment for a new library, waive building permit fees and authorize the City Manager to execute any necessary agreements in consultation with the City Attorney. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, McKee, Nelson and Tafoya voting yes.

- G. Discussion and/or Action to Approve Recommendation of the Airport Commission to Negotiate with C&S Companies for Airport Engineering Design and Construction Management and Authorize the City Manager to Execute the Agreement in Final Form Approved by the City Attorney**
- H. Discussion and/or Action to Approve Recommendation of the Airport Commission to Negotiate with Coffman Associates for Airport Planning and Environmental Services and Authorize the City Manager to Execute the Agreement in Final Form Approved by the City Attorney**
- I. Discussion and/or Action to Approve Resolution No. 1923 Designating the Chief Fiscal Officer for the Purpose of Officially Submitting the Fiscal Year 2022 Expenditure Limitation Report to the Auditor General**

J. Discussion and/or Action to Approve Ordinance No. 1401 Approving the Access and Utility Easement Between the City of Winslow and SJJ Land & Cattle Co. LLC

COUNCIL CONSIDERATION AND POSSIBLE ACTION

A. Discussion and/or Action Regarding Request for Assistance for Annual Inkfest Event

Laura Cappuccio, who took over Inkfest in 2016, discussed details of her upcoming event scheduled for October 13th – 15th. After Ms. Parsons responded to questions and comments from the Council, the following motion was made:

Motion: Moved by Councilmember McKee, seconded by Councilmember Nelson, to donate the \$1,000 that they are asking for from the City of Winslow to show support to InkFest. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

B. Discussion and/or Action to Accept City Manager's Recommendation Regarding Hiring of Fire Chief

The City Manager referred to language in the City Code for filling this position and stated that once the appointment is made by the manager, it must be ratified by the City Council.

Motion: Moved by Mayor Cano, seconded by Councilmember Tafoya, to approve the City Manager's recommendation to hire Chief Duran as the new Fire Chief. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

C. Discussion and/or Action Regarding November and December City Council Meeting Schedule

The City Manager stated that although the second City Council meeting in November does not fall on the week of Thanksgiving, the Festival of Trees is scheduled to take place during the week of November 27th in the Chamber meeting room. The City Manager further stated that typically the second meeting in both November and December is cancelled due to the holidays with the understanding that a special meeting can be called if the need arises.

Motion: Moved by Mayor Cano, seconded by Councilmember Cake, to cancel the November 28, 2023 and December 26, 2023 council meetings. Motion passed unanimously with Mayor Cano and

Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

ADJOURNMENT

Motion: Moved by Councilmember Cake, seconded by Councilmember Tafoya, to adjourn at 7:50 p.m. Motion passed unanimously with Mayor Cano and Councilmembers Cake, Crisp, MacLean, McKee, Nelson and Tafoya voting yes.

Mayor

Attest:

City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Winslow City Council held on September 12, 2023 at 6:30 P.M. I further certify that the meeting was duly called and that a quorum was present.

Dated this 26th day of *September*, 2023.

Suzy Wetzel
City Clerk